

Town
of
READING
Massachusetts



1988 Annual Report

The official seal of the Town of Reading was adopted in 1890. It was prepared and recommended by the Board of Water Commissioners, which had just been formed. George Abbott, an architect and member of the Board, designed the seal, which features Lob's Pound Mill within a shield. For more than 200 years, this building stood on the Ipswich River and was operated as a sawmill and later as a grist mill. Also within the shield are three ravens and a spruce tree. Branches of white pine frame the shield, and on top is the arm and sword from the crest of the Great Seal of the Commonwealth of Massachusetts.

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READING PUBLIC LIBRARY
64 MIDDLESEX AVENUE
READING, MASS. 01867-2550

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Town of Reading

Reading, Massachusetts 01867-2693

(617) 942-0500

TOWN MANAGER
16 LOWELL STREET

To the Citizens of the Town of Reading:

I am pleased to transmit to you the 1988 Annual Report of the Town of Reading. We have tried to organize this document to meet the needs of the various users. The annual reports have become sources of information to new residents, resource guides to new residents and old-timers, and historical documentation for the Town, and its many volunteer boards, committees and commissions.

The staff and the volunteer boards, committees and commissions of the Town continue to do their best in providing services to the citizens of the community. We do this proudly, and with a great sense of satisfaction with the work that we are accomplishing.

As always, the Town and all of its staff and volunteers stand ready to assist you with any problems or concerns that you may have. We encourage you to become involved in the Town to continue to make it a good place to live.

Sincerely,

Peter I. Hechenbleikner
Town Manager.

PIH/nls

TOWN OF READING, MASSACHUSETTS

1988 ANNUAL REPORT

EXECUTIVE SUMMARY

Overview

The purpose of this Executive Summary is to provide general information about the Town of Reading, and to briefly summarize the contents of the Annual Reports that follow. In addition, the last part of the Executive Summary is a resource guide which should provide answers to many of the commonly asked questions about the Town of Reading.

History

Reading's original settlers came from England in the 1630's to the Massachusetts Bay Colony. Many arrived through the ports of Lynn and Salem. In 1639 some citizens of Lynn petitioned the government of the Massachusetts Bay Colony for "place for an inland plantation." The General Court granted them six square miles, then an additional four. The first settlement called Lynn Village was on the south shore of the Great Pond, what is now known as Lake Quannapowitt. On May 29th 1644, the settlement was incorporated as the Town of Reading, taking its name from Reading, England. The first church was organized soon after the settlement, and the first parish, later known as South Reading, became the separate Town of Wakefield in 1868. A special grant in 1651 added land north of the Ipswich River to the Town of Reading. This area in 1853 became the separate Town of North Reading. During its early years, the area which is currently the Town of Reading was known as Wood End, or Third Parish.

In 1693, Town Meeting voted to fund public education in Reading. The funding consisted of "four pounds for three months school in the Town, two pounds for the west end of the Town, and one pound for those north of the Ipswich River." Within the present Town of Reading, the Parker Tavern is the Town's oldest remaining seventeenth century structure, built in 1694. This property is currently owned and operated by the Reading Antiquarian Society, which is a non-profit corporation. In 1769, the meetinghouse, in what is now Reading was built. It was constructed in the area which is currently the Common in Reading. A stone marker commemorates the site.

Reading played an active role in the American Revolutionary War. Minute Men were prominently involved in the engagements pursuing the retreating British Red Coats after the skirmish at Concord Bridge. Dr. John Brooks, Captain of the "Fourth Company of Minute" remained in the army for eight years of distinguished service, including White Plains and Valley Forge. He later became the ninth governor of Massachusetts. Only one Reading soldier was killed in action during the Revolution. Joshua Eaton died in the battle of Saratoga in 1777.

In 1791, sixty members of the "West Parish" which is the current Town of Reading, started the Federal Library. This was a subscription Library with each member paying \$1.00 to join, and annual dues of \$.25. The Town's public library was created in 1868.

The Andover-Medford Turnpike, now known as Main Street or Route 28, was built in 1806-7 by a private corporation. This provided the citizens of Reading with a better means of travel to

the Boston area. In 1845, the Boston & Maine Railroad came to Reading and improved the access to Boston, and the southern markets. During the first half of the nineteenth century, Reading became a manufacturing town. Sylvester Harnden's furniture factory, Daniel Pratt's clock factory, and Samuel Pierce's organ pipe factory were major businesses. By the mid 1800's, Reading had thirteen establishments that manufactured chairs and cabinets. The making of shoes began as a cottage industry and expanded to large factories. Neckties were manufactured here for about ninety years. During and after Civil War the southern markets for Reading's products declined and several of its factories closed.

Reading members of the Richardson Light Guard of South Reading fought at the first battle of Bull Run. The second company was formed as part of the Grand Army of the Potomac, and a third company joined General Bank's expedition in Louisiana. A total of 411 men from Reading fought in the Civil War, of whom 15 died in action and 33 died of wounds and sickness. A memorial exists in the Laurel Hill Cemetery commemorating those who died in the Civil War.

Following the Civil War, Reading became a residential community with excellent rail service to Boston. Industrial expansion during that time included the precursor of General Tire & Rubber Company off Ash Street. Additional businesses created after World War I included the Boston Stove Foundry, Ace Art, and several other companies. The business community currently consists of a number of retail and service businesses in the downtown area, as well as Addison Wesley Publishing Company, and The Analytical Sciences Corporation (TASC). The Homart Company, a subsidiary of Sears Roebuck & Co., is planning the development of four high-quality office buildings, and the Embassy Suites Hotel is also planning the construction of a new hotel at the former landfill site.

In 1994, Reading will celebrate its 350th Anniversary of incorporation as a Town. A volunteer citizens group has been formed to help plan and run the celebration of this event. One aspect of that celebration is the asking of the various Readings and Reddings of the world to help us join in this celebration.

Governmental Structure

The governmental structure of the Town of Reading has evolved since its creation in 1644. Initially, the government consisted of a Town Meeting and a Board of Selectmen. During the early years of the Town, this governmental structure was adequate for the needs of the community. As the Town grew and the needs of its population evolved, the Town of Reading adopted the representative Town Meeting. This form of government replaced the open Town Meeting in 1944. More recently, the residents of Reading adopted the Reading Home Rule Charter in March of 1986. This form of government focused the policy and decision making function in a very few elected boards and committees, and provided for the creation of the Town Manager position to be responsible for day to day operations of the local government.

Currently there are six elected bodies of the Town:

The **Representative Town Meeting** is the Town's legislative body, and is elected from eight precincts, with 24 members per precinct. Members are elected for three year terms, with eight members from each precinct being elected each year. Elections are held in the Spring. There is also annually elected a **Town Moderator**, who is responsible for the conduct of Town Meeting. The 192 member Town Meeting meets in an annual session in the Spring, and a subsequent

meeting in the Fall, plus any special sessions that are called from time to time. Two standing Committees, the By-Law Committee and the Finance Committee provide assistance and advice to the Town Meeting.

A five member **Municipal Light Board** is elected for three year terms. The Municipal Light Board appoints the General Manager of the Light Department. The General Manager, under the direction and control of the Municipal Light Board, has full charge of the operation and management of the Light Department. The Light Department serves the entirety of the Towns of Reading, Wilmington, North Reading, and portions of Lynnfield.

A six member **School Committee** is elected for three year terms. The School Committee is responsible for hiring the Superintendent of Schools and for the operation of the Reading School system.

The **Board of Selectmen** consists of five members elected for three year terms. The Board of Selectmen appoints a Town Manager, and is also responsible for appointing the Town Accountant, the Town Counsel and most volunteer Boards, Committees and Commissions. The Board of Selectmen acts as the major policy making body of the Town other than School Department and Light Department, and serves as the Personnel Board and Board of Public Works.

The **Library Board of Trustees** consists of six members who are elected for three year terms. The Board appoints the Library Director, and provides the policy direction for the operation of the Reading Public Library.

Finally, the Town of Reading has a three member **Board of Assessors** who are elected for three year terms. The Board of Assessors is responsible for appointing the Town Appraiser, and overseeing the maintenance of the property assessment system of the Town.

In addition to the Reading Municipal Light Department and the School Department, there are eight departments of the Town. These include the Accounting Department, the Department of Community Development, the Finance Department, the Department of General Services, the Department of Human Services, the Library Department, the Department of Public Safety, and the Department of Public Works. Other than employees within the Library Department, the Town Manager is responsible for appointment of all other employees within the Departments. In addition the Town Manager is responsible for insuring the smooth day to day operation of the Town Government.

Finally, the Town of Reading depends greatly on volunteers to provide policy direction within the Town, to provide advice where appropriate, and in many instances to actually perform some of the municipal functions of the Town. In addition to all of the elected bodies mentioned above, there are literally hundreds of volunteers that staff the various boards, committees and commissions of the Town and who work with staff to provide the best possible service to the residents of the Town of Reading.

Department of Community Development

The Department of Community Development coordinates and administers the various land regulations of the Town. The department is headed by the Director of Community Development who is also the Town Planner. Other major staff include the Conservation

Administrator and the Building Inspector. In addition, "volunteer staff" include the chairman of the Historical Commission, and the chairman of the Land Bank Committee. Five volunteer boards, committees and commissions provide policy direction and administer various responsibilities within the department. These include the Zoning Board of Appeals, the Community Planning and Development Commission, the Conservation Commission, the Historical Commission, and the Land Bank Committee. Major projects currently underway include the development of a Master Plan for the Town of Reading to replace the 25 year old Plan. The Board of Selectmen has appointed a Master Plan Advisory Committee to work with the Community Planning and Development Commission to conduct this effort. In addition, improved maintenance of Conservation Lands and improved coordination of the various permits and applications that are handled by this department are goals for 1989.



C. Dewey Smith retired in June, 1988, after serving as Town Collector since 1973. Over a period of thirty years, Dewey has served the Town in many other capacities including member and chairman of the Planning Board and the Board of Selectmen, Town Meeting Member, clerk of the Finance Committee, and chairman of the Data Processing Committee. (Photo courtesy of Don Young and the Reading Chronicle)

Department of Finance and Accounting Department

The financial services of the Town of Reading are actually conducted by two departments. The Accounting Department is responsible for the internal auditing function of the Town. In addition the Finance Committee, as an arm of the legislative body of the Town, provides for an annual independent audit of the Town's records. The Town Accountant is also one of the chief financial advisors of the Town, and also sits on the Retirement Board of the Town of Reading.

The Finance Director is also the Town's Treasurer-Collector. The change from a previously elected Treasurer and a separate previously elected Collector to the appointed Treasurer-Collector was part of the change created by the Charter in 1986. Major functions undertaken within the Department of Finance include the collection of water and sewer bills, collection of excise taxes and collection of property taxes. In addition, all bills to be paid by the Town come through the Finance Department including the bills for the School and Light Department. The Data Processing Division of the Town is included within the Department of Finance, and the Assistant Treasurer/Collector is also the Data Processing Coordinator. The Town operates a main frame computer, and a number of personal computers. Finally, the Assessment Division is located within the Department of Finance. The Board of Assessors provides the policy direction and technical expertise for this function. The Director of Finance is responsible for the administration of this division.

General Services

The Department of General Services includes the Town Manager's, the Town Clerk's, Personnel, Law, Elections, and Weights and Measures Divisions. The Town Manager is responsible for much of the licensing, day to day administration, staff support to the Board of Selectmen, insurance, and purchasing. The Town Clerk's Division conducts the annual census, registers voters, issues a number of licenses, and runs the election process. The Personnel Division is responsible for all personnel functions of the Town (except for the School and Light Department). This includes administration of the Town's worker compensation program, the Employee Assistance Program, and the Employee Award Program.

The Department of General Services also includes the Law Division. The firm of Tyler and Reynolds is the Town's Counsel, and the firm uses the services of labor counsel.



Town Manager Peter I. Hechenbleikner presents first Employee Awards to Nancy Smethurst, General Services and Jane Fiore, Human Services. (Photo courtesy of Don Young and the Reading Chronicle)



Chairman of the Board of Selectmen, Eugene R. Nigro (left) and Town Manager Peter I. Hechenbleikner (right) present Employee Awards to James Collins, Police; Philip Dole, Fire; Dorothy Alworth, Library; Corinne Fisher, Library; and William Connors, Finance. (Photo courtesy of Don Young and the Reading Chronicle)

Department of Human Services

The Department of Human Services includes the Health Division, the Division of Elder Services, the Division of Veterans Services, the Recreation Division, and Fuel Assistance. Major strides have been made in helping to coordinate the delivery of Human Services in Reading, and to coordinate services provided by the Town with services provided by other agencies. In the area of health services, the Town does a full range of health inspections including restaurants, water systems, septic systems, and housing. In addition major efforts have been made this year in the year of health education, specifically in coordinated efforts by the health educator with the School Department. A three member Health Board advises the Health Director on issues within this division.

The Council on Aging provides policy direction for the provision of services to the elder residents of the Town. Through a contract with Mystic Valley Elder Services, the Town provides a meal site which serves approximately 50 meals daily to senior citizens, along with a large number of meals that are delivered to home bound elderly through the Meals on Wheels program. In addition, the Town operates a van for elder residents to take them to shopping, medical appointments, social service appointments and to the meal site.

Through the Veterans Agent, the Town provides direct social services, financial assistance, and other services to Veterans in need. This program is conducted under the auspices of the State Veterans programs.

The Town's Recreation Director receives policy advice from the nine member Recreation Committee. The Town runs a full range of Recreation Services in the Town's many parks. Lighted tennis courts, a Town swimming pool, outdoor ice skating rinks, and the Town Forest provide some of the settings for these recreational activities.

Finally, the Town provides the local intake service for fuel assistance. This is a program for low income residents who need assistance with paying fuel bills during the winter months.

Library Department

The Town Library was created in 1868, and in 1988 the Library celebrated its fourth year in the renovated Highland School on Middlesex Avenue. Over 18,000 residents have Reading Library cards. The Library offers recordings, magazines, tax forms, museum passes, travelogues, story hours, large print books, a microcomputer, and information over the phone or in person. Because the Library is a member of the North of Boston Library Exchange, Reading residents also have easy access to books in 22 other area libraries.

Because of its increased space and the addition in 1988 of another children's librarian, the Children's Room offered 300 more programs this year than in 1983, the last year spent in the old library building. 1988's summer reading clubs for kids and teens broke all previous records for participation.

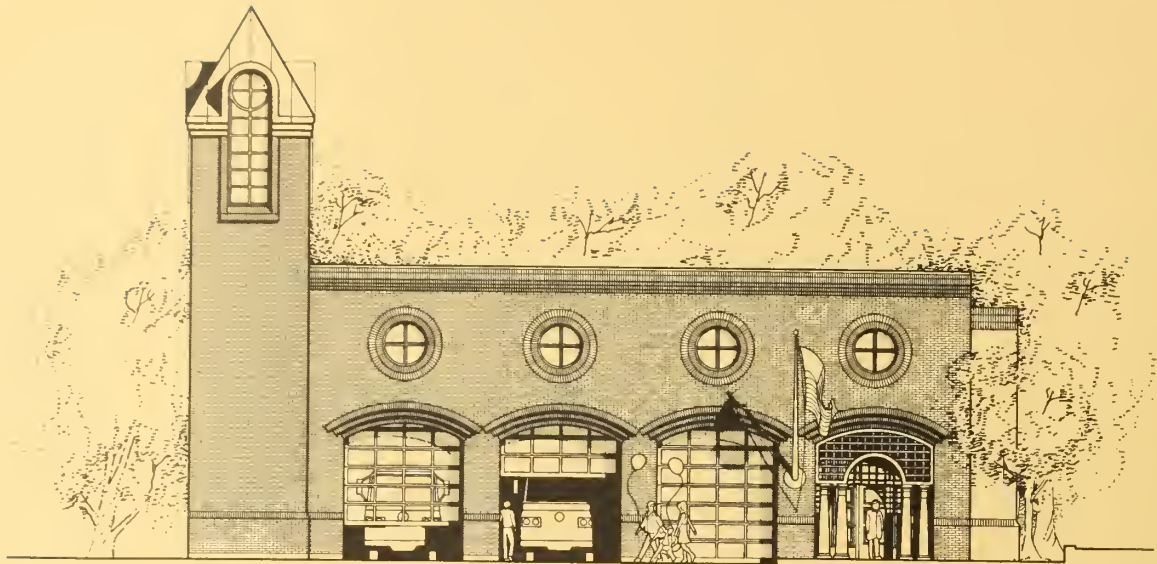
The elected Library Board of Trustees provides policy direction to the Library's services, and appoints the Library Director.

Department of Public Safety

The Town is fortunate in having a 42-member Police Department, which provides a full range of Police services within the community. The Chief of Police is assisted by a staff of three Lieutenants, six Sergeants, a detective bureau, a traffic safety officer, and full compliment of police patrol officers. The Police Department is located in its facility on Pleasant Street, which was remodeled and expanded within the last ten years. This facility includes a state approved "lockup" where prisoners can be held until they can appear in court. The Police Department is very active in drug abuse prevention programs in coordination with the local Health Division and School Department.

The Town employs a full time animal control officer, who is based in the Police Department. A new vehicle purchased in Fiscal Year 1988 provides improved service.

The Reading Fire Department currently operates out of two facilities-the central station next to the Police Station on Pleasant Street, and the West side station on Woburn Street. The present compliment of 46 firefighters, and six civilian support staff including dispatchers, are split between these two locations. In addition to firefighting, the Fire Department provides ambulance service throughout the community. The Town has sixteen EMTs (Emergency Medical Technicians) and all firefighters as well as police officers are first responders in accordance with Massachusetts State requirements. In addition to these activities, the Fire Department also does an outstanding job of fire prevention education, fire prevention inspection, and building plan review for code compliance. The Fire Department is also responsible for meeting various State and Federal Right to Know requirements.



A new Central Fire Station has been approved by Town Meeting and construction is scheduled to begin in early 1989. This architectural rendering shows the West Elevation. (Drawing courtesy of Hughes & MacCarthy, Framingham, Massachusetts)

The Fire Chief is also the Town's Emergency Management coordinator (Civil Defense coordinator).

Major issues facing the Department of Public Safety include dealing with the Town's ever mounting traffic congestion and continued vigilance in terms of drug and alcohol abuse and awareness. The Town has recently authorized the construction of a new central fire station on Main Street which will replace the old one on Pleasant Street.

Department of Public Works

Reading provides a full service Public Works Department. Headed by the Public Works Director, and assisted by the Assistant Director of Public Works (Operations) and the Assistant Director of Public Works (Engineering), the Public Works Department moved this year into its new facility on Newcrossing Road. The previous facility was sold by the Town and is the site of the TASC office building on Walkers Brook Drive.

The Department of Public Works is responsible for maintenance of the seven Town buildings including the Town Hall, Library, former Library, two Fire Stations, Police Station, and Public Works building.

The Engineering Division is responsible for design and inspection of major Town projects, surveying as needed, maintenance of records, and various other engineering duties of the Town.

The Highway Division is responsible for maintenance of all of the highways in the Town, as well as maintenance of all the Department of Public Works and other equipment of the Town. It is this division that does the excellent job of snow and ice removal on all Town highways and roadways.

The Parks and Property Maintenance Division is responsible for maintenance of all of the Town's parks, as well as areas such as the Town Common. During 1988 this division also assumed responsibility for maintenance of conservation lands. The maintenance of Town trees, including the Town Forest is also the responsibility of the Parks and Property Maintenance Division. The Town Forest Committee provides direction regarding the operation and maintenance of the 200 acre Town Forest.

The Cemetery Division operates and maintains three cemeteries in Town. These include the Revolutionary War era Laurel Hill Cemetery, as well as the Forest Glen Cemetery and the newer Charles Lawn Cemetery. Projects include development of remaining undeveloped lands within these cemeteries, ongoing maintenance, and interments. The Cemetery Director is responsible for routine operations, and policy direction within this division is provided by the Cemetery Board of Trustees.

The Town of Reading operates a water and sewer system within the Department of Public Works. Water is taken from nine Town wells within the Town Forest area of the Town. The Town provides its own water treatment and distribution systems. The sewer system is owned, operated, and maintained by the Town. Sewage is then sent out of Town through pumping stations in neighboring Woburn and Wakefield. This sewage is treated in the Deer Island plant in Boston Harbor. The treatment portion of the Town's sewer system is under the jurisdiction of the Massachusetts Water Resource Association (MWRA).

The construction of the new facility on Newcrossing Road was completed in early 1988, and additional work was done on the facility during 1988, including the majority of the landscaping. Other issues that were addressed this year are: the completion of the development of the Forest Lawn Cemetery on Pearl Street; the purchase of a number of items of equipment; continued efforts to improve the roadway system in the Town through an ongoing street reconstruction program; providing for the maintenance of conservation lands within the Parks and Property Maintenance Division; re-landscaping of the Town Common; design of improvements to the water treatment system including additional storage; and completion of the inflow and infiltration program for the Town of Reading sewer system, and the beginning of implementation of that program.

School Department

The Town of Reading enjoys one of the finest public school systems in this part of the state. Four elementary schools provide education for kindergarten through fifth grades, two middle schools serves grades 6, 7 and 8, and the high school serves grade 9 through 12. The school system has developed a gifted and talented program, and also provides for extensive special needs education. Many of the schools in Town have won a number of awards, including several national history awards. The athletic teams in Reading are renowned for their abilities, especially in the areas of hockey and track. The school system is actively involved with other Town agencies in a number of issues including alcohol and drug awareness, and adolescent education. The six-member school committee provides ongoing policy and direction to the school system.

Austin Preparatory School is located on Willow Street in Reading, and accepts students from the Town of Reading and many of the surrounding communities. In addition, Reading is a member of the Northeast Metropolitan Regional Vocational School in Wakefield.

Issues facing the school system include a somewhat expanding enrollment in the lower grades, along with a declining enrollment in the upper grades. In addition, it appears that the school department administrative offices will have to move from their current rented site on Gould Street. Determining the final disposition of some of the surplus school space including the Pearl Street School remain issues to be dealt with. All of these issues in addition to providing a quality and well rounded education for the residents of Reading are the primary mission of the school department.



This past year, Alice Barrows Elementary School received an award from President Reagan at a Washington ceremony as one of America's outstanding elementary schools. This was the second time in four years that a Reading school was so honored. Various programs in the schools in Early Childhood education, interactive television, global education, school governance, and AIDS education have been designated as model programs by the State of Massachusetts. (Photo courtesy of Don Young and the Reading Chronicle)

Utilities

As mentioned earlier, water and sewer utilities are provided by the Town of Reading through the Department of Public Works. These systems are on an enterprise basis, which means that fees paid go directly to support the system, and the systems are financially self-sufficient. The vast majority of the Town of Reading has sanitary sewer service and public water service.

The Reading Municipal Light Department provides electric service to all of the Town of Reading, as well as several neighboring communities. The RMLD is governed by a five member municipal light board, and they appoint a General Manager of the Light Department. As a

department of the Town, a portion of the surplus earnings from the Light Department is distributed on annual basis to the Town for general budgetary purposes.

Boston Gas provides natural gas to many areas of Reading. No other gas company serves the Town.

Telephone Service is provided by New England Telephone Company within the the Town, and Continental Cable Television holds the franchise within Reading for cable TV. Within the cable TV system, there is a local studio, and many local programs including Board of Selectmen and School Committee Meetings are broadcast on Cable.

Transportation

Reading lies in a transportation hub. The train service from Reading to the North Station in Boston is excellent. Peak hour service is 26 minutes. The rail system is owned by the MBTA, and run under contract by Amtrak. In addition, the MBTA provides bus service from Reading to Malden via several routes primarily in the eastern side of the community. Resident commuter parking stickers are available.

State Route 28 bisects the Town in a north south direction, and Route 129 bisects the Town in an east west direction. In addition, there are several interchanges within Reading of Interstate 93 and Interstate 95 (Route 128). These intersections provide for regional access. The distance from Reading to the center of Boston is 12 miles, and several retail shopping malls and employment centers are located along Interstate 93 and Interstate 95.

Shopping

Downtown Reading provides excellent shopping and service establishments. Available shopping includes a variety of automotive establishments, grocery stores, pharmacies, specialty shops, and several hardware stores and sport shops. In addition, a full range of doctors, dentists, lawyers, and other professional services are available within the community. Within 10 miles to the west along Interstate 95 is the Burlington Mall which includes over 100 stores including department stores. To the east along Interstate 95 are several malls including the North Shore Mall, which includes a number of department stores and speciality shops.

In addition, Reading contains a variety of restaurants from fast food establishments and sub shops to fine dining establishments. It is expected that the new Embassy Suites Hotel with restaurants will begin construction in early 1989, and will further compliment the retail businesses available within the community. Reading has a newly-formed Chamber of Commerce.

Town of Reading, Massachusetts

RESOURCE GUIDE - 1988

Land Area	10 square miles
Population	21,747
Tax Rate	\$13.34/\$1000 of Assessed Valuation
Bond Ratings	A1 - Moody's A + - Standard & Poors

Chamber of Commerce William G. Tarmey, P.O. Box 771, Reading, MA 01867

Press

The Reading Chronicle (daily M-F)	944-2200
The Suburban News (weekly)	944-4444
Boston Globe	929-2000

Cable Television

Continental Cable	1-800-433-1188
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Utilities

Water - Town of Reading	942-0500
Emergency-After 5:00 P.M. & Weekends	944-1212
Sewer - Town of Reading	942-0500
Emergency-After 5:00 P.M. & Weekends	944-1212
Gas-(where available) Boston Gas	723-5325
Emergency-After 5:00 P.M. & Weekends	321-3500
Electric - Reading Municipal Light Department	944-1340
Emergency-After 5:00 P.M. & Weekends	944-0019

Emergency Services

Police - General Business	944-1212
Emergency	944-1212
Fire - General Business	944-3132
Emergency	944-3131
Ambulance - General Business	944-3132
Emergency	944-3131
Animal Control-General Business	944-1212
Emergency	944-1212

Town Officers

Reading Town Hall, 16 Lowell Street (Connecting All Departments)	942-0500
Town Manager-Peter I. Hechenbleikner	x17
Town Clerk-Doris Fantasia	x24
Community Development Department-Jonathan Edwards, Director	x73
Building Inspector-Stuart LeClaire	x71
Conservation Administrator-Mark Boyajian	x70
Town Planner-Jonathan Edwards	x73
Board of Appeals	x73
Accountant-Richard Foley	x52
Finance Department-Beth Klepeis, Director	
Treasurer-Collector-Beth Klepeis	x48
Assessors	x26
Human Services Department-Ruth Cogan, Director	x57
Health-Ruth Cogan	x57

Town Officers (continued)

Veterans Services-Paul Farrell	x63
Elder Services-Lois Bond	x83
Senior Center/M meal Site	x53
Recreation -Chris Copeland	x84
Fuel Assistance	x57
Public Works	
Director-Anthony Fletcher	x41
Operations-Ted McIntire	x40
Engineering-Bill Redford	x34
Building Maintenance-Charlie Darby	x59
Cemetery-Henry Vik	x66
Parks-Bud Dickey	x36
Water/Sewer-Bill Winkler	x36
Reading Housing Authority, 22 Frank D. Tanner Drive, Reading, MA 01867	944-6755
Margaret K. Plansky, Executive Director	
Richard S. Dempster, Chairman	

State

<u>Fifth Councillor District</u> - Precincts 1, 7 & 8	
Dr. John F. Markey, 246 Turnpike Street, North Andover, MA 01845	683-8287
<u>Sixth Councillor District</u> - Precincts 2, 3, 4, 5 & 6	
Joseph A. Langone, III, 58 Merrimac Street, Boston, MA	
<u>First Essex & Middlesex Senatorial District</u> - Precincts 1, 7, & 8	
Robert C. Buell, State House, Boston, MA 02133	722-1600
41 Woodcrest Road, Boxford	722-2600
<u>Third Middlesex District</u> - Precincts 2, 3, 4, 5 & 6	
John A. Brennan Jr., 88 Beltran Street, Malden, MA 02148	722-1666
<u>Twenty-First Middlesex Representative District</u>	
Geoffrey Beckwith, State House-Room 472, Boston, MA 02133	722-2120
17 Palmer Hill Road, Reading, MA 01867	944-5030
<u>Fourth District Court of Eastern Middlesex</u>	
30 Pleasant Street, Woburn, MA	935-4000

Federal

<u>Seventh Congressional District</u>	
Edward J. Markey, 2100-A J.F.K. Building, Boston, MA 02203	565-2900
<u>Senators</u>	
Edward M. Kennedy, 2400 J.F.K. Building-20th Floor, Boston, MA 02203	565-3170
John Kerry, 2400 J.F.K. Building-20th Floor, Boston, MA 02203	565-8519
<u>Social Security Administration</u>	
24 Exchange Street, Malden, MA 02148	1-800-234-5772
<u>Passport Agency</u>	
J.F.K. Building, Boston, MA	565-3934
<u>Reading Post Office</u>	
136 Haven Street, John Driscoll-Postmaster	944-1363

Accountant





OFFICE OF THE TOWN ACCOUNTANT

MUNICIPAL BUILDING, ROOM 4

16 LOWELL STREET

READING, MASSACHUSETTS 01867

Richard P. Foley

Report of the Town Accountant

The following financial reports for the year ended June 30, 1988 are submitted in accordance with Chapter 41, Section 61 of the Massachusetts General Laws.

General Purpose Financial Statements with Auditors' Report.

Statement of Expenditures and Encumbrances, Compared to Budget (Cash Basis) - General Fund (Schedule 1).

Statement of Expenditures and Encumbrances, Compared to Prior Years Encumbrances (Cash Basis) - General Fund (Schedule 2).

Statement of Expenditures and Encumbrances, Compared to Budget (Cash Basis) - Water Fund (Schedule 3).

Statement of Expenditures and Encumbrances, Compared to Budget (Cash Basis) - Sewer Fund (Schedule 4).

General Purpose Financial Statements
and Supplementary Schedules

Year Ended June 30, 1988

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INDEPENDENT AUDITORS' REPORT

To the Board of Selectmen
Town of Reading, Massachusetts:

We have audited the general purpose financial statements of the Town of Reading, Massachusetts as of and for the year ended June 30, 1988, as listed in the accompanying table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit. We did not audit the financial statements of the Electric Enterprise Fund. Those financial statements were audited by other auditors whose report thereon has been furnished to us and our opinion expressed herein, insofar as it relates to the amounts included for the Electric Enterprise Fund is based solely upon the report of the other auditors.

We conducted our audit in accordance with generally accepted auditing standards and the standards for financial audits contained in the Standards for Audit of Governmental Organizations, Programs, Activities and Functions; issued by the U.S. General Accounting Office. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The Town has not maintained records of the cost of their general fixed assets and, therefore, a General Fixed Assets Account Group is not presented in the accompanying general purpose financial statements as required by generally accepted accounting principles.

As more fully described in note 6 to the financial statements, the Town does not provide for pension costs in accordance with generally accepted accounting principles.

In our opinion, except that the omission of a general fixed assets group of accounts results in an incomplete presentation and, except for the effects of such adjustments, if any, that would have been recorded had the Town provided for pension costs in accordance with generally accepted accounting principles, as discussed in the preceding paragraphs, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Reading, Massachusetts at June 30, 1988, and the results of its operations and the changes in financial position of its proprietary and similar trust fund types for the year then ended in conformity with generally accepted accounting principles.



Peat Marwick

To the Board of Selectmen
Town of Reading, Massachusetts
Page Two

The analysis of funding progress and revenues by source and expenses by type of the Town of Reading's Retirement system on pages 32 and 33 are not a required part of the basic financial statements but are supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures to this information, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The supplementary information on pages 34 through 43 as listed in the accompanying table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Reading, Massachusetts. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

Peat Marwick Main & Co.

September 30, 1988

TOWN OF READING, MASSACHUSETTS

Combined Balance Sheet - All Fund Types and Account Group

June 30, 1988

(except for the Electric Enterprise Fund which is as of December 31, 1987)

Assets and Other Debits	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Group	Total (Memorandum only)
	General	Special Revenue	Capital Projects	Water and Sewer Enterprise Funds	Electric Enterprise Fund			
Cash	\$ 9,939,389	122,969	36,404	153,782	6,996,235	3,141,499	-	20,390,278
Investments	109,897	-	-	-	-	17,196,281	-	17,306,178
Receivables with fiscal agents (note 14)	-	-	-	-	-	327,010	-	327,010
Investments (net of allowance for uncollectibles):								
Property taxes (note 3)	573,995	-	-	-	-	-	-	573,995
Deferred property taxes	167,962	-	-	-	-	-	-	167,962
Motor vehicle excise	356,496	-	-	-	-	-	-	356,496
User charges	-	-	-	1,301,920	2,288,168	-	-	3,590,088
Other	7,834	-	-	-	213,363	5,250	-	226,447
Accrued interest and dividends	-	-	-	-	-	21,141	-	21,141
Special assessments	-	-	-	43,901	-	-	-	73,604
Due from other funds	29,703	2,058,058	544,647	1,281,512	-	919,264	-	4,803,481
Prepaid expenses	-	-	-	-	1,675,591	-	-	1,675,591
Inventory	-	-	-	42,588	781,486	-	-	824,074
Property, plant and equipment - net (note 13)	-	-	-	9,556,803	16,015,201	-	-	25,572,004
Amounts to be provided for the retirement of general long-term obligations	-	-	-	-	-	-	7,523,476	7,523,476
Total assets and other debits	\$ 11,185,276	2,181,027	581,051	12,380,506	27,970,044	21,610,445	7,523,476	83,431,825
Liabilities and Fund Equity								
Liabilities:								
Warrants and accounts payable	\$ 1,489,433	111,015	93,674	166,197	2,439,996	15,146	-	4,315,461
Accrued liabilities:								
Payroll	264,103	7,112	-	-	-	-	-	271,215
Withholdings	93,028	-	-	-	-	-	-	93,028
Sick leave	-	-	-	27,459	127,772	-	394,676	549,907
Deposits	-	-	-	-	471,184	-	-	471,184
Other	1,888	-	-	-	1,341,326	65,914	-	1,409,128
Due to other funds	3,950,326	-	-	-	-	853,155	-	4,803,481
Accrued interest on bonds payable	-	-	-	37,320	4,409	-	-	41,729
Notes payable (note 9)	-	-	-	-	-	-	3,923,800	3,923,800
Bonds payable (note 7)	-	-	-	1,155,000	290,000	-	3,205,000	4,650,000
Deferred revenue	906,540	-	-	56,821	635,419	-	-	1,598,780
Deferred compensation (note 14)	-	-	-	-	-	327,010	-	327,010
Total liabilities	6,705,318	118,127	93,674	1,442,797	5,310,106	1,261,225	7,523,476	22,454,723

(Continued)

TOWN OF READING, MASSACHUSETTS

Combined Balance Sheet - All Fund Types and Account Group

June 30, 1988

(except for the Electric Enterprise Fund which is as of December 31, 1987)

	Governmental Fund Types				Proprietary Fund Types		Fiduciary Fund Types	Account Group	Total (Memorandum only)	
	General	Special Revenue	Capital Projects	Water and Sewer Enterprise Funds		Electric Enterprise Fund				Trust and Agency
Fund equity:										
Municipal contributed capital	-	-	-	6,848,834	-	-	-	-	6,848,834	
Less depreciation	-	-	-	(300,646)	-	-	-	-	(300,646)	
Accumulated Municipal contributed capital, net	-	-	-	6,548,188	-	-	-	-	6,548,188	
Contributions from customers	-	-	-	-	1,625,286	-	-	-	1,625,286	
Retained earnings:										
Reserved	-	-	-	3,257,253	-	-	-	-	3,257,253	
Unreserved	-	-	-	1,132,268	21,034,652	-	-	-	22,166,920	
Fund balances:										
Reserved by state statute	818,694	-	-	-	-	-	-	-	818,694	
Reserved for:										
Encumbrances and continuing appropriations	695,546	-	320,770	-	-	-	-	-	1,016,316	
Endowments	-	-	-	-	-	858,600	-	-	858,600	
Employees' contributory retirement system	-	-	-	-	-	10,231,599	-	-	10,231,599	
Subsequent year expenditures	425,000	31,954	-	-	-	61,000	-	-	517,954	
Unreserved:										
Undesignated	2,540,718	2,030,946	166,607	-	-	9,198,021	-	-	13,936,292	
Total fund equity	4,479,958	2,062,900	487,377	10,937,709	22,659,938	20,349,220	-	-	60,977,102	
Contingencies (notes 8 and 12)										
Total liabilities and fund equity	\$ 11,185,276	2,181,027	581,051	12,380,506	27,970,044	21,610,445	-	-	83,431,825	

See accompanying notes to general purpose financial statements.

TOWN OF READING, MASSACHUSETTS

Combined Statement of Revenues, Expenditures and Changes in Fund Balances
All Governmental Fund Types and Expendable Trust Funds

Year ended June 30, 1988

	Governmental Fund Types			Fiduciary Fund Type	Total (Memorandum only)
	General	Special Revenue	Capital Projects	Expendable Trust	
Revenues:					
Real and personal property taxes (note 3)	\$ 17,040,223	-	-	-	17,040,223
Motor vehicle excise tax	1,589,808	-	-	-	1,589,808
Penalties and interest on taxes and excise	164,912	-	-	-	164,912
Payments in lieu of taxes	5,175	-	-	-	5,175
Charges for services	424,784	869,238	-	-	1,294,022
Licenses and permits	47,506	-	-	-	47,506
Intergovernmental	6,506,046	945,505	-	-	7,451,551
Special assessments	15,322	-	-	-	15,322
Fines	183,438	-	-	-	183,438
Investment income	737,715	4,310	-	817,017	1,559,042
Bequests	-	-	-	1,000	1,000
Total revenues	<u>26,714,929</u>	<u>1,819,053</u>	<u>-</u>	<u>818,017</u>	<u>29,351,999</u>
Expenditures:					
Current expenditures:					
General government	1,706,912	17,964	-	-	1,724,876
Public safety	3,763,189	111,337	-	-	3,874,526
Education	13,191,658	1,724,429	-	6,850	14,922,937
Public works and facilities	3,309,355	1,666	-	-	3,311,021
Human services	245,616	19,213	-	28,251	293,080
Culture and recreation	503,605	60,260	-	-	563,865
Employee benefits	2,902,993	-	-	663,354	3,566,347
Intergovernmental	799,439	-	-	-	799,439
Capital outlays	-	-	2,969,837	-	2,969,837
Debt service	1,158,632	-	-	-	1,158,632
Total expenditures	<u>27,581,399</u>	<u>1,934,869</u>	<u>2,969,837</u>	<u>698,455</u>	<u>33,184,560</u>
Excess (deficiency) of revenues over expenditures	(866,470)	(115,816)	(2,969,837)	119,562	(3,832,561)
Other financing sources (uses):					
Proceeds of notes (note 9)	-	-	3,223,800	-	3,223,800
Operating transfers in (out), net (note 11)	1,467,345	(183,231)	47,933	506,680	1,838,727
Total other financing sources (uses), net	<u>1,467,345</u>	<u>(183,231)</u>	<u>3,271,733</u>	<u>506,680</u>	<u>5,062,527</u>
Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses	600,875	(299,047)	301,896	626,242	1,229,966
Fund balances, beginning of year	<u>3,879,083</u>	<u>2,361,947</u>	<u>185,481</u>	<u>8,632,779</u>	<u>15,059,290</u>
Fund balances, end of year	<u>\$ 4,479,958</u>	<u>2,062,900</u>	<u>487,377</u>	<u>9,259,021</u>	<u>16,289,256</u>

See accompanying notes to general purpose financial statements.

Combined Statement of Revenues and Expenditures - Budgetary Basis -
General and Federal Revenue Sharing Funds

Year ended June 30, 1988

	General Fund			Federal Revenue Sharing Fund		
	Final Budget	Actual	Variance Favorable (Unfavorable)	Final Budget	Actual	Variance Favorable
Revenues:						
Real and personal property taxes	\$ 16,492,263	16,570,858	78,595	-	-	-
Motor vehicle excise	1,350,000	1,419,808	69,808	-	-	-
Penalties and interest on taxes and excise	100,000	164,912	64,912	-	-	-
Payments in lieu of taxes	50,000	5,175	(44,825)	-	-	-
Charges for services	320,000	424,784	104,784	-	-	-
Licenses and permits	40,000	47,506	7,506	-	-	-
Intergovernmental	6,448,017	6,506,046	58,029	-	-	-
Special assessments	10,000	15,322	5,322	-	-	-
Fines	170,000	183,438	13,438	-	-	-
Investment income	400,000	737,715	337,715	-	3,161	3,161
Total revenues	<u>25,380,280</u>	<u>26,075,564</u>	<u>695,284</u>	-	<u>3,161</u>	<u>3,161</u>
Expenditures:						
General government	1,823,153	1,758,326	64,827	-	-	-
Public safety	3,794,151	3,771,699	22,452	-	-	-
Education	13,163,113	13,148,963	14,150	-	-	-
Public works and facilities	3,327,811	3,174,455	153,356	-	-	-
Human services	252,282	245,872	6,410	-	-	-
Culture and recreation	504,189	503,554	635	-	-	-
Employee benefits	2,927,409	2,905,337	22,072	-	-	-
Intergovernmental	804,078	799,439	4,639	-	-	-
Debt service	1,172,767	1,158,632	14,135	-	-	-
Total expenditures	<u>27,768,953</u>	<u>27,466,277</u>	<u>302,676</u>	-	-	-
Excess (deficiency) of revenues over (under) expenditures	(2,388,673)	(1,390,713)	997,960	-	3,161	3,161
Other financing sources (uses):						
Transfers from (to):						
General fund	-	-	-	(148,936)	(148,936)	-
Special revenue funds	176,576	183,231	6,655	-	-	-
Capital projects funds	(65,000)	(47,933)	17,067	-	-	-
Enterprise funds	1,373,232	1,380,704	7,472	-	-	-
Trust funds	(40,320)	(48,657)	(8,337)	-	-	-
Total other financing sources (uses)	<u>1,444,488</u>	<u>1,467,345</u>	<u>22,857</u>	<u>(148,936)</u>	<u>(148,936)</u>	<u>-</u>
Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses (note 4)	\$ <u>(944,185)</u>	<u>76,632</u>	<u>1,020,817</u>	<u>(148,936)</u>	<u>(145,775)</u>	<u>3,161</u>

See accompanying notes to general purpose financial statements.

TOWN OF READING, MASSACHUSETTS

Combined Statement of Revenues, Expenses and Changes
in Fund Equity - All Proprietary Fund Types and Similar Trust Funds

Year ended June 30, 1988
(except for the Electric Enterprise Fund which is for the year ended December 31, 1987)

	Proprietary Fund Types			Fiduciary Fund Types		Total (Memorandum Only)
	Water and Sewer Enterprise Funds	Electric Enterprise Fund	Employee Retirement Trust Fund	Nonexpendable Trust Funds		
Operating revenues:						
Charges for services	\$ 3,721,647	43,200,298	-	-		46,921,945
Special assessments	26,321	-	-	-		26,321
Investment income	-	-	(265,115)	92,743		(172,372)
Contributions	-	-	2,914,572	-		2,914,572
Gifts	-	-	-	31,181		31,181
Total operating revenues	<u>3,747,968</u>	<u>43,200,298</u>	<u>2,649,457</u>	<u>123,924</u>		<u>49,721,647</u>
Operating expenses:						
Personal services	534,598	-	32,960	-		567,558
Fringe benefits	168,243	-	-	-		168,243
Energy purchases	147,758	37,472,040	-	-		37,619,798
Intergovernmental	651,637	-	-	-		651,637
Depreciation	306,688	806,578	-	-		1,113,266
Benefit payments	-	-	2,374,561	-		2,374,561
Refunds	-	-	142,985	-		142,985
Other	533,929	-	14,635	-		548,564
Electric operations - personal services and other	-	2,984,410	-	-		2,984,410
Total operating expenses	<u>2,342,853</u>	<u>41,263,028</u>	<u>2,565,141</u>	<u>-</u>		<u>46,171,022</u>
Operating income	<u>1,405,115</u>	<u>1,937,270</u>	<u>84,316</u>	<u>123,924</u>		<u>3,550,625</u>
Non-operating revenues (expenses):						
Operating grant	15,397	-	-	-		15,397
Loss on disposal of property, plant and equipment	-	(42,208)	-	-		(42,208)
Investment income	-	428,078	-	-		428,078
Interest expense	(109,374)	(31,864)	-	-		(141,238)
Total non-operating revenues (expenses)	<u>(93,977)</u>	<u>354,006</u>	<u>-</u>	<u>-</u>		<u>260,029</u>
Income before operating transfers	1,311,138	2,291,276	84,316	123,924		3,810,654
Operating transfers in (out)	<u>(148,858)</u>	<u>(1,655,773)</u>	<u>-</u>	<u>(92,307)</u>		<u>(1,896,938)</u>
Net income	1,162,280	635,503	84,316	31,617		1,913,716
Fund equity, beginning of year	9,372,721	21,674,993	10,147,283	826,983		42,021,980
Contributed property, plant and equipment	402,708	-	-	-		402,708
Contributions from customers	-	349,442	-	-		349,442
Fund equity, end of year	\$ 10,937,709	<u>22,659,938</u>	<u>10,231,599</u>	<u>858,600</u>		<u>44,687,846</u>

See accompanying notes to general purpose financial statements.

Combined Statement of Changes in Financial Position -
All Proprietary Fund Types and Similar Trust Funds

Year ended June 30, 1988

(except for the Electric Enterprise Fund which is for the year ended December 31, 1987)

	Proprietary Fund Types		Fiduciary Fund Types		Totals (Memorandum Only)
	Water and Sewer Enterprise Funds	Electric Enterprise Fund	Retirement Trust Funds	Nonexpendable Trust Funds	
Sources of working capital:					
Operations:					
Net income	\$ 1,162,280	635,503	84,316	31,617	1,913,716
Items not requiring working capital:					
Depreciation	306,688	806,578	-	-	1,113,266
Increase in long-term liabilities	-	1,217,336	-	-	1,217,336
Increase in accrued sick leave	5,743	2,634	-	-	8,377
Working capital provided by operations	1,474,711	2,662,051	84,316	31,617	4,252,695
Contributions from customers	-	349,442	-	-	349,442
Total sources of working capital	<u>1,474,711</u>	<u>3,011,493</u>	<u>84,316</u>	<u>31,617</u>	<u>5,004,845</u>
Uses of working capital:					
Acquisition of property, plant, and equipment net of contributed capital	339,821	1,716,518	-	-	2,056,339
Retirement of bonds payable	410,000	130,000	-	-	540,000
Increase in deferred revenues	-	376,301	-	-	376,301
Total uses of working capital	<u>749,821</u>	<u>2,222,819</u>	<u>-</u>	<u>-</u>	<u>3,375,348</u>
Net increase in working capital	\$ <u>724,890</u>	<u>788,674</u>	<u>84,316</u>	<u>31,617</u>	<u>1,629,497</u>
Elements of net increase in working capital:					
Cash	\$ (4,207)	(561,660)	(411,407)	(31,833)	(1,009,107)
Investments	-	-	619,197	-	619,197
Receivables	175,000	988,730	(122,956)	(1,250)	1,039,524
Due from other funds	494,839	-	(518)	64,700	559,021
Prepaid expenses	-	741,783	-	-	741,783
Inventory	(5,796)	(2,734)	-	-	(8,530)
Warrants and accounts payable	53,563	(314,796)	-	-	(261,233)
Deposits	-	(54,163)	-	-	(54,163)
Other liabilities	-	(11,147)	-	-	(11,147)
Accrued interest on bonds payable	11,491	2,661	-	-	14,152
Net increase in working capital	\$ <u>724,890</u>	<u>788,674</u>	<u>84,316</u>	<u>31,617</u>	<u>1,629,497</u>

See accompanying notes to general purpose financial statements.

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

June 30, 1988

(1) Financial Statement Presentation

The general purpose financial statements present information on organizations and activities of the Town of Reading, Massachusetts (the "Town") for which the Board of Selectmen has oversight responsibility. The criteria, as established by the Governmental Accounting Standards Board, for inclusion of organizations and activities in the oversight entity's general purpose financial statements are: selection of governing authority, designation of management, ability to significantly influence operations, accountability over fiscal matters and scope of public service.

The inclusion of organizations and activities in the Town's general purpose financial statements does not affect their separate legal standing. In addition to the operations of the Town, the Town of Reading Retirement System (the "System") is included in the accompanying financial statements. The System was established under the authority of Chapter 32 of the Massachusetts General Laws, as amended, and is an independent contributory retirement system available to employees of the Town. The powers of the System are vested in the Retirement Board.

The Reading Housing Authority has been excluded from the accompanying financial statements; the Town has no oversight responsibility for the Authority's operations and no responsibility for the Authority's deficits or debts.

(2) Summary of Significant Accounting Policies

(a) Basis of Presentation

The financial condition and results of operations of the Town's funds are presented as of and for the year ended June 30, 1988, except for the Town's Electric Enterprise Fund which is presented as of and for the year ended December 31, 1987. The accounting policies of the Town conform with generally accepted accounting principles ("GAAP"), except that the Town does not maintain, and therefore does not report, a general fixed assets account group and does not provide for retirement costs in accordance with GAAP (see note 6). Such departures from GAAP are permissible under the Massachusetts Uniform Municipal Accounting System.

(b) Fund Accounting

Transactions are recorded in the funds and account group described below. The operations of each fund are accounted for with a set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures and other financing sources and uses. Transactions between funds within a fund type have been eliminated. The funds and account group are organized into three categories as follows:

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

Governmental Fund Types

Governmental Funds are those through which most governmental functions are financed. The acquisition, use and balances of expendable financial resources and the related liabilities are accounted for through governmental funds. The measurement focus is on determination of changes in financial position, rather than on net income. The governmental fund types are as follows:

General Fund - This fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in other funds.

Special Revenue Funds - These funds are used to account for the proceeds of specific revenue sources (other than expendable trusts and capital projects) that are legally restricted to expenditures for specified purposes.

Capital Projects Funds - These funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds). Such resources are derived principally from proceeds of general obligation bonds and from federal and state grants.

Proprietary Fund Types

These funds are used to account for activities operated in a manner similar to a private business enterprise or where periodic determination of revenues, expenses and net income is needed.

Fiduciary Fund Types

Fiduciary Funds are used to account for assets held in a trustee capacity (Trust Funds) or as an agent (Agency Funds) for individuals, private organizations, other governmental units, and/or other funds. Trust funds include expendable trust funds, nonexpendable trust funds and pension trust funds.

Account Group

The general long-term obligations account group is used to establish control and accountability for general long-term obligations of the Town.

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

(c) Basis of Accounting

Governmental fund types and expendable trust funds are accounted for on the modified accrual basis of accounting. Revenues are recorded in the accounting period when susceptible to accrual (i.e., both measurable and available). Available means expected to be collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. In applying this principle, the Town accrues as revenue the amount of taxes due to the Town prior to year end and collected within 60 days after the end of its fiscal year; all other revenues, except revenue from expenditure driven grants (see below), are recorded when cash is received. Expenditures, other than interest on long-term debt, judgments and claims, and sick and vacation pay, are recorded in the accounting period in which the liability is incurred. Interest on long-term debt and sick and vacation pay are expensed when due. Judgements and claims are expensed when the related matter is settled or adjudicated.

Under the modified accrual basis of accounting, capital outlay and principal payments on long-term debt are recorded as expenditures when purchased or when due, respectively.

Revenues related to expenditure driven grants, where monies must be expended for the specific purpose or project before any amounts are earned, are recognized when expenditures are recorded.

Proprietary funds, nonexpendable trust funds, and agency funds follow the full accrual method of accounting.

(d) Cash

Cash consists primarily of certificates of deposit and money market deposit accounts.

(e) Investments

Investments consist primarily of corporate bonds and notes, U.S. Government and U.S. Government Agency obligations and investments in the Pension Reserves Investment Trust Fund. Investments are carried at cost, amortized cost or lower of cost or market plus applicable accrued interest, all of which approximate market.

(f) Accrued Sick and Vacation

Employee vacation leave is vested annually but may not be carried forward to succeeding years. Generally, sick leave may accumulate indefinitely, of which a maximum of 100 days may be paid upon termination at 50% pay. The Town's policy is to recognize vacation costs at the time payments are made. The Town records accumulated unused vested sick pay as a liability in the General Long-Term Obligations account group and the Proprietary Fund Types. The amount recorded is the maximum amount to be paid at termination at 50% of the current rate of pay.

(g) Deferred Revenue

Deferred revenue is recognized for receivables which are not available to finance current operations.

(Continued)

Notes to General Purpose Financial Statements

(h) Encumbrances and Continuing Appropriations

Encumbrance accounting, under which purchase orders, contracts and other commitments for expenditure of funds are recorded to reserve that portion of the applicable appropriation, is employed in the Governmental Fund Types as a significant aspect of budgetary control.

Unencumbered appropriations which are carried over to the ensuing fiscal year are reported as "continuing appropriations". Continuing appropriations represent amounts appropriated for specific programs or projects which were not completed during the fiscal year.

Encumbrances and continuing appropriations are reported as reservations of fund balances in the accompanying balance sheet because they do not constitute expenditures or liabilities. Encumbrances and continuing appropriations are combined with expenditures for budgetary comparison purposes (see note 4).

(i) Accrued Judgments and Claims

Estimated losses from judgments and claims are recorded as liabilities if the loss is probable and amounts can be reasonably estimated. Governmental Fund Types follow the practice of recording losses from judgments and claims as a fund liability in instances where a matter has been settled or adjudicated. The remaining estimated losses are recorded as liabilities in the General Long-Term Obligations Account Group.

(j) Retained Earnings

In accordance with Chapter 306 - Acts of 1986 of the Massachusetts General Laws, the Town accounts for its Water and Sewer funds as enterprise funds. The reserved portion of the Water and Sewer funds represents the amount of fund equity which is not available for appropriation in accordance with statutory requirements.

(k) Fund Balance

The Town has allocated fund balances of its governmental and trust funds as follows:

Reserved by State Statute - Represents the amount of fund balance which is not available for appropriation in accordance with statutory requirements.

Reserved for Encumbrances and Continuing Appropriations - Represents the amount of unexpended appropriations carried forward to fiscal year 1989 for projects which have not been completed and for contracts which have not been performed.

Reserved for Subsequent Year's Expenditures - Represents the amount of fund balance authorized to fund fiscal year 1989 appropriations.

Reserved for Endowments - Represents the amount of Trust Fund fund balance which is legally restricted to endowment purposes.

Reserved for Contributory Retirement System - Represents the amount of funds accumulated in the Contributory Retirement System.

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

Unreserved Fund Balances (Undesignated) - Represents the amount of funds available for appropriation at the Town Meeting or for expenditure in accordance with legal restrictions for certain Special Revenue and Trust Funds.

(1) Property, Plant and Equipment

Property, plant and equipment of the proprietary funds are recorded at cost. Depreciation is computed on a straight line basis over the estimated useful lives of the assets as follows:

Plant and buildings	25 - 50 years
Water and sewer lines	50 years
Equipment and fixtures	5 - 20 years

Depreciation on municipal contributed property, plant and equipment is credited directly to municipal contributed capital while depreciation on purchased property, plant and equipment is recognized as an operating expense.

(m) Inventories

Inventories are stated at cost as determined on a first-in, first-out basis.

(n) Total (Memorandum Only) Columns on General Purpose Financial Statements

Total (memorandum only) columns on the general purpose financial statements are presented to aggregate financial data of the fund types and account group. No consolidating or eliminating entries were made in arriving at the totals; thus, they do not present consolidated information.

(3) Property Taxes

Real and personal property taxes are based on values assessed as of each January 1st and are normally due on the subsequent November 1st and May 1st. By law, all taxable property in the Commonwealth must be assessed at 100% of fair cash value. Taxes due and unpaid after the respective due dates are subject to interest and penalties. The Town has an ultimate right to foreclose on property for which taxes have not been paid. Property taxes levied are recorded as receivables in the fiscal year of the levy. Property tax revenues are recorded in accordance with the modified accrual basis of accounting described in note 2.

A statewide tax limitation statute known as "Proposition 2-1/2" limits the property tax levy to an amount equal to 2-1/2% of the value of all taxable property in the Town. A secondary limitation is that no levy in a fiscal year may exceed the preceding year's allowable tax levy by more than 2-1/2%, plus taxes levied on certain property newly added to the tax rolls. Certain Proposition 2-1/2 taxing limitations can be overridden by a Town-wide referendum vote.

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

(4) Budgetary Basis of Accounting

The Town must establish its property tax rate each year so that the resulting property tax levy will comply with the limits required by Proposition 2-1/2 and also constitute that amount which will equal the sum of (a) the aggregate of all annual appropriations for expenditures, state and county assessments, and transfers, plus (b) provision for the prior fiscal year's deficits, if any, less (c) the aggregate of all non-property tax revenues and transfers projected to be received by the Town, including available funds.

Under the Town's charter, the budgets for all departments and operations of the Town, except that of public schools, are prepared under the direction of the Town Manager. The School Department budget is prepared by the School Committee. The Finance Committee then presents its recommendations on the budget to Town Meeting. Original and supplemental appropriations are acted upon by Town Meeting vote.

The Town budget as presented in the Statement of Revenues and Expenditures - Budgetary Basis - General Fund was developed as follows:

Budgeted expenditures:

Operations	\$ 27,768,953
Transfers to other funds	<u>175,170</u>
Total budgeted expenditures and transfers	\$ <u>27,944,123</u>

To be funded as follows:

Budgeted revenue	\$ 25,380,280
Budgeted transfers from other funds	<u>1,619,658</u>
Available surplus	<u>944,185</u>
Total funding	\$ <u>27,944,123</u>

The Town's General Fund Budget is prepared on a basis other than generally accepted accounting principles (GAAP). The "actual" results column of the Statement of Revenues and Expenditures - Budgetary Basis - General Fund is presented on a "budget basis" to provide a meaningful comparison with the budget. The major differences between the budget and GAAP bases are that:

(a) Budgeted Revenues

Budgeted revenues are recorded when cash is received as opposed to when susceptible to accrual (GAAP), and;

(b) Encumbrances and Continuing Appropriations

Encumbrances and continuing appropriations are recorded as the equivalent of expenditures (budget) as opposed to a reservation of fund balance (GAAP);

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

In addition, there are certain differences in classifications between revenues, expenditures and transfers.

The following reconciliation summarizes the differences between the the budget and GAAP basis accounting principles for the year ended June 30, 1988:

Excess of revenues and other sources over expenditures and other uses - budget basis	\$ 76,632
Adjustments:	
Revenue from prior years property taxes	381,365
Revenue accrual from current year property taxes	88,000
Revenue accrual from motor vehicle excise taxes	170,000
Encumbrances at June 30, 1987, expended in fiscal 1988	(430,306)
Current year encumbrances at June 30, 1988, included as expenditures for budget presentation	<u>315,184</u>
Excess of revenues and other sources over expenditures and other uses - GAAP basis	\$ <u>600,875</u>

(5) Deposits and Investments

State and local statutes place certain limitations on the nature of deposits and investments available to the Town. Deposits (including demand deposits, term deposits and certificates of deposit) in any one financial institution may not exceed certain levels within collateralization by the financial institutions involved. Investments can also be made in securities issued by or unconditionally guaranteed by the U.S. Government or Agencies that have a maturity of less than one year from the date of purchase, repurchase agreements guaranteed by the U.S. Government or Agencies that have a maturity of less than one year from the date of purchase, repurchase agreements guaranteed by such securities with maturity dates of no more than 90 days from the date of purchase and units in the Massachusetts Municipal Depository Trust ("MMDT").

In addition, the Town's trust funds have additional investment powers, most notably the ability to invest in common stocks, corporate bonds and other specified investments.

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

Deposits

The following summary presents the amount of Town deposits which are fully insured or collateralized with securities held by the Town or its agent in the Town's name (Category 1), those deposits which are collateralized with securities held by the pledging financial institution's trust department or agent in the Town's name (Category 2) and those deposits which are not collateralized (Category 3) at June 30, 1988. Deposits in MMDT, a pooled fund, are not categorized.

	Category			Total Bank Balance	Carrying Amount
	1	2	3		
Bank deposits	13,011,905	-	8,759,554	21,771,459	20,161,045
MMDT	-	-	-	229,233	229,233
Total cash	<u>13,011,905</u>	<u>-</u>	<u>8,759,554</u>	<u>22,000,692</u>	<u>20,390,278</u>

Investments

The Town categorizes investments according to the level of risk assumed by the Town. Category 1 includes investments that are insured, registered or held by the Town's agent in the Town's name. Category 2 includes uninsured and unregistered investments held by the counterparty's trust department or agent in the Town's name. Category 3 includes uninsured and unregistered investments held by the counterparty, its trust department or its agent, but not in the Town's name.

	Carrying Amount			Uncategorized	Total	Market Value
	Category 1	Category 2	Category 3			
Common and preferred stock	\$ 4,066	-	-	-	4,066	54,314
Corporate bonds and notes	1,935,753	-	-	-	1,935,753	1,793,914
U.S. Government obligations	4,343,497	-	-	-	4,343,497	4,512,571
U.S. Government agency obliga- tions	807,377	-	5,013	-	812,390	815,080
Pension Reserves Investment Trust Fund	-	-	-	10,210,472	10,210,472	10,417,501
Totals	\$ <u>7,090,693</u>	<u>-</u>	<u>5,013</u>	<u>10,210,472</u>	<u>17,306,178</u>	<u>17,593,380</u>

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

The composition of the Town's bank recorded deposits and investments fluctuates depending primarily on the timing of real estate tax receipts, proceeds from borrowings, collection of state and Federal aid and capital outlays throughout the year.

(6) Pension Plan

(a) Plan Description

The Town contributes to the Town of Reading Retirement System (RRS), a single employer Public Employee Retirement System. Covered payroll for employees participating in the RRS for the year ended June 30, 1988 was \$9,210,729. Public School teachers are covered by the Commonwealth of Massachusetts Teachers' Retirement System (TRS) to which the Town of Reading does not contribute. The amount of contributions made to the TRS on behalf of Reading teachers is not known. Covered payroll for teachers for the year ended June 30, 1988 was \$9,488,401. The total payroll for the Town was \$20,420,233.

The RRS and the TRS are contributory defined benefit plans covering town employees and teachers deemed eligible. Certain town employees are covered by the Town's noncontributory pension plan.

Instituted in 1940, the RRS is a member of the Massachusetts contributory system and is governed by Chapter 32 of the Massachusetts General Laws, as amended. Membership in both the RRS and the TRS is mandatory immediately upon the commencement of employment for all permanent, full-time employees. Current members of the RRS are categorized as follows:

Retirees and beneficiaries currently receiving benefits	292
Terminated employees not yet receiving benefits	4
Vested employees	188
Nonvested employees	<u>236</u>
Total	<u>720</u>

Both systems provide for retirement allowance benefits up to a maximum of 80% of a member's highest three year average annual rate or regular compensation. Benefit payments are based upon a member's age, length of creditable service, level of compensation and group classification. Members joining the RRS after January 1, 1979 are subject to a cap of \$30,000 on the level of compensation upon which their benefit is calculated.

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

Members of both systems become vested after 10 years of creditable service. A retirement allowance may be received upon reaching age 65 or upon attaining twenty years of service. The plan also provides for early retirement at age 55 if the participant (1) has a record of 10 years of creditable service, (2) was on the town payroll on January 1, 1978, (3) voluntarily left town employment on or after that date and (4) left accumulated annuity deductions in the fund. Active members contribute either 5%, 7% or 8% of their gross regular compensation depending on the date upon which their membership began.

The systems also provide death and disability benefits.

The Light Department's (the "Department") employees are covered by the same plan as the RRS; however, in addition to the Department's portion of RRS assets, the Department contributes annually to a separate trust for the exclusive benefit of the Department's employees. This trust was established on December 30, 1966 by the Municipal Light Board of the Town pursuant to Chapter 164 of the Massachusetts General Laws.

(b) Significant Accounting Policies and Plan Assets of the RRS

On June 1, 1988, the RRS converted its portfolio of stock, fixed income securities and cash to shares in the Pension Reserves Investment Trust Fund (PRIT). PRIT was created in 1984 by the Commonwealth of Massachusetts under Chapter 661 of the Acts of 1983 to serve as the investment portfolio for the assets of state and local retirement systems joining PRIT. PRIT is managed by the Pension Reserves Investment Management Board and has been operating since October 1, 1984.

The RRS is a Participating System in PRIT, and as such, shares in the annual appropriation made to PRIT by the Commonwealth of Massachusetts based upon the RRS' net assets in PRIT at the beginning of the fiscal year. In fiscal 1988, the RRS was not entitled to a share in this appropriation as it was not a member at the beginning of the fiscal year. The amount of the fiscal 1989 appropriation is uncertain and is subject to legislative approval.

PRIT consists of two funds, the Capital Fund and the Cash Fund. The Capital Fund serves as the long-term asset portfolio and includes stocks, bonds, money market investments, international investments, real estate and other alternative investments. The Cash Fund consists of short-term investments which are used to meet the RRS' liquidity requirements.

The RRS incurred a book loss on conversion to PRIT of \$1,021,374 for the difference between cost and market value of the investments which is included in investment income in the general purpose financial statements.

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

The allocation of the RRS' share in PRIT at June 30, 1988 is as follows:

	<u>Number of Shares</u>	<u>Book Value</u>	<u>Market Value</u>
Capital Fund	<u>8,934,307</u>	<u>\$ 10,210,472</u>	<u>\$ 10,417,501</u>

The RRS values its shares at cost.

(c) Funding Status and Progress

The amount shown below as the "pension benefit obligation" for the RRS is a standardized disclosure measure of the present value of pension benefits, adjusted for the effects of projected salary increases and step-rate benefits, estimated to be payable in the future as a result of employee service to date. The measure is intended to help users assess the funding status of the system on a going-concern basis, assess progress made in accumulating sufficient assets to pay benefits when due, and make comparisons among employers. The measure is the actuarial present value of credited projected benefits and is independent of the funding method used to determine contributions to the system.

The pension benefit obligation was computed as part of an actuarial valuation performed as of June 30, 1987 which was updated as of June 30, 1988. Significant actuarial assumptions used in the valuation include (a) a rate of return on the investment of present and future assets of 8% a year compounded annually, (b) projected salary increases of 6% a year compounded annually, attributed to inflation and seniority/merit, and (c) no post retirement benefit increases.

Total unfunded pension benefit obligation of the RRS at June 30, 1988 is as follows:

Retired members	\$ 15,116,182
All other members	<u>15,351,786</u>
Total pension benefit obligation	<u>30,467,968</u>
Net assets available for benefits, at cost (market value of \$10,417,501)	<u>10,210,472</u>
Unfunded pension benefit obligation	<u>\$ 20,257,496</u>

Additional assets with a market value of \$6,897,983 have been set aside in a separate trust by the Light Department for exclusive benefit of the Light Department's Employees.

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

(d) Contribution Requirements and Contribution Made

The Town is required to contribute, each fiscal year, an amount approximating the pension benefits (less certain interest credits) expected to be paid during the year ("pay-as-you-go" method). This amount is determined in advance by the Public Employees Retirement Administration (PERA) and is based in part on the previous year's benefit payout. The Commonwealth of Massachusetts (Commonwealth) currently reimburses the system on a quarterly basis for the portion of benefit payments owing to cost of living adjustments (COLA's) granted after the implementation of proposition 2-1/2.

Total employer and employee contributions to the RRS for 1988 of \$2,668,150 were made in accordance with the funding policy described above and were funded as follows: employer contributions of \$2,071,634 (29% of current covered payroll); employee contribution of \$596,516 (7% of current covered payroll). This amount is approximately equal to actuarial determined costs based upon a forty year actuarial funding program. The Commonwealth's contribution to the RRS for COLA's amounted to \$246,422.

Contributions made by the Light Department to its Retirement Trust Fund are based upon independent actuarial valuations using an aggregate cost method in which all plan liabilities are funded by normal cost payments under which method there is no separate stated liability for past service costs. The Light Department's contribution to the Trust for the year ended June 30, 1988 was \$310,909. Payments made from the Trust to the RRS for the year ended June 30, 1988 totaled \$337,315 which are reflected in total employer contributions stated above.

(e) Trend Information

Trend information gives an indication of the progress made in accumulating sufficient assets to pay benefits when due. For the two years ended June 30, 1988 and 1987 available assets were sufficient to fund 34% of the pension benefit obligation. Unfunded pension benefit obligation represented 227% and 220% of the annual payroll for employees covered by the PERS for 1988 and 1987, respectively. Showing unfunded pension benefit obligation as a percentage of the annual covered payroll approximately adjusts for the effects of inflation for analysis purposes. In addition, for the two years ended June 30, 1988 and 1987, employer contributions to the RRS, all made in accordance with the above requirements, were 23% and 20%, respectively of annual covered payroll.

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

(7) General Long-Term Obligations

The following is a summary of bond and other long-term obligation transactions of the Town for the year as well as the composition of debt outstanding at June 30, 1988 and 1987 (except for the Electric Enterprise Fund which is as of December 31, 1987 and 1986):

<u>Town</u>	<u>Interest Rates</u>	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>
Bonds:					
General purpose, serial maturities through 1996	4.8% to 7.6%	\$ 2,515,000	-	365,000	2,150,000
Electric, serial maturities through 1990	5.2% to 6.0%	420,000	-	130,000	290,000
Schools, serial maturities through 1995	4.4% to 6.2%	1,510,000	-	455,000	1,055,000
Sewer, serial maturities thorough 1993	4.4% to 6.0%	765,000	-	250,000	515,000
Water, serial maturities through 1992	10.75%	<u>800,000</u>	<u>-</u>	<u>160,000</u>	<u>640,000</u>
		<u>6,010,000</u>	<u>-</u>	<u>1,360,000</u>	<u>4,650,000</u>
Other long-term obligations:					
Sick leave		<u>533,544</u>	<u>-</u>	<u>16,363</u>	<u>549,907</u>
		<u>\$ 6,543,544</u>	<u>-</u>	<u>1,376,363</u>	<u>\$ 5,199,907</u>

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

(7) General Long-Term Obligations (Continued)

The annual requirements to amortize all general obligation bonds payable outstanding as of June 30, 1988, including interest, are as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Year ending June 30,			
1989	\$ 1,350,000	262,525	1,612,525
1990	1,180,000	182,490	1,362,490
1991	775,000	114,790	889,790
1992	495,000	67,580	562,580
1993	225,000	35,400	260,400
Thereafter	<u>625,000</u>	<u>47,160</u>	<u>672,160</u>
	\$ <u>4,650,000</u>	<u>709,945</u>	<u>5,359,945</u>

The Commonwealth of Massachusetts has approved school construction assistance to the Town. The assistance program which is administered by the School Building Assistance Bureau (SBAB) provides resources for future debt service of general obligation school bonds outstanding. These resources are subject to annual appropriation by the State legislature and the Town's compliance with certain reporting requirements. During 1988, the Town received \$246,695 of such assistance. Assuming satisfactory audit results and annual appropriations by the State legislature, the following amounts will be received:

Years ending June 30:	
1989	\$ 222,036
1990	192,035
1991	51,286
1992	26,621
1993-1997	<u>11,609</u>
	\$ <u>503,587</u>

The Town is subject to a dual level general debt limit; the normal debt limit and the double debt limit. Such limits are equal to 5% and 10%, respectively, of the valuation of taxable property in the Town as last equalized by the Commonwealth's Department of Revenue. Debt may be authorized up to the normal debt limit without state approval. Authorizations under the double debt limit, however, require the approval of the Commonwealth's Emergency Finance Board. Additionally, there are many categories of general obligation debt which are exempt from the debt limit but are subject to other limitations.

The authorized and unissued debt at June 30, 1988 is as follows:

School Projects	\$ 675,800
Public Works Garage/R.R. Grade Crossing	<u>3,717,000</u>
	\$ <u>4,392,800</u>

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

(7) General Long-Term Obligations (Continued)

As of June 30, 1988, the Town may issue approximately \$43,227,477 of additional general obligation debt under the normal debt limit. The Town has approximately \$1,765,000 of debt, exempt from the debt limit.

The Town pays assessments which include debt service payments to other local governmental units providing services within the Town's boundaries (commonly referred to as overlapping debt). The primary overlapping debt relates to the Massachusetts Bay Transportation Authority (MBTA), Middlesex County and the Massachusetts Water Resources Authority (MWRA). The following summary sets forth the long-term debt of each entity at June 30, 1988, the estimated share of such debt being serviced by the Town and the total of its share of estimated indirect debt.

	Long-Term Debt Outstanding (Unaudited)	Town's Estimated Share	Town's Estimated Indirect Debt
MBTA	\$ 968,450,000	0.4825%	\$ 4,672,771
MWRA	329,010,284	1.0619	3,493,760
Middlesex County	<u>7,370,000</u>	1.6400	<u>120,868</u>
	<u>\$ 1,304,830,284</u>		<u>\$ 8,287,399</u>

(8) Massachusetts Municipal Wholesale Electric Company

The Light Department of the Town (the "Department") is a participant in certain Projects of the Massachusetts Municipal Wholesale Electric Company ("MMWEC"), a public corporation of the Commonwealth of Massachusetts.

MMWEC is a coordinating and planning agency for the development of the bulk power supply requirements of its members and Project Participants. MMWEC is authorized to purchase ownership interests in, and to issue revenue bonds to finance, generating units ("Projects"). MMWEC sells the capability of each of its Projects to its members and other utilities ("Project Participants") under Power Sales Agreements. The Power Sales Agreement for each Project requires each Project Participant to pay its share of MMWEC's costs related to the Project which includes debt service on bonds issued by MMWEC to finance the Project, plus 10% of debt service to be paid into a Reserve and Contingency Fund. In addition, should any Project Participant fail to

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

make any payment which failure constitutes a default under the Power Sales Agreement, other Project Participants could be required to provide the defaulting Participant's payments in an amount up to 25% of the continuing Participants' payments, as determined before any such increase is effected, for the Project. In addition, MMWEC has entered into long-term take or pay power purchase contracts for which it has corresponding resale agreements with certain of its members and other utilities. The Project and power purchase contract amounts are payable from each participant's electric system revenue and each Project Participant is unconditionally obligated to make payments whether or not the Project is completed or a unit is operating and notwithstanding the suspension or interruption of output of the unit.

- A substantial portion of MMWEC's construction program is its 11.59% ownership interest in the Seabrook project being constructed by New Hampshire Yankee ("NY Yankee"), currently a division of Public Service Company of New Hampshire ("PSNH"). NH Yankee, upon receipt of regulatory approval, is to be established as a separate entity to construct and operate the Seabrook station on behalf of the joint owners. Seabrook joint owners have authorized NH Yankee to sell salvagable components and equipment from Seabrook Unit No. 2 and to return the construction permit for Unit No. 2 to the Nuclear Regulatory Commission.

The Seabrook nuclear station has experienced persistent and substantial cost increases and significant schedule delays, has been the source of continuing controversy and opposition from government officials, regulators, intervenors and others and has created financial problems for many of its joint owners, including MMWEC. Although problems relating to the Seabrook Unit No. 1 construction schedule, with the exception of emergency response plans, have been overcome and the unit is now essentially complete, significant problems and uncertainties relating to Seabrook's commercial operation remain.

PSNH has been experiencing substantial difficulty in sustaining its financial obligations for its 35.6% share of the project as a result of the continued delay in commercial operation of the Seabrook Unit 1 and in its inability to secure cost recovery prior to commercial operation.

PSNH challenged the constitutionality of New Hampshire's anti-CWIP law which prohibited PSNH from charging customers for construction projects that are not yet in operation. On January 26, 1988, the New Hampshire Supreme Court unanimously upheld the state's anti-CWIP law that prohibits PSNH from including in rates increases for Seabrook related costs until the plant begins commercial operations. This decision effectively bars approval by the New Hampshire Public Utilities Commission of PSNH's emergency rate relief request. On January 28, 1988, PSNH filed for protection from its creditors under Chapter 11 of the federal Bankruptcy Act. PSNH is currently working with the court

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

and creditors on a plan of reorganization. The financial difficulties of PSNH could have a detrimental effect on the start-up of Seabrook Unit 1 or could otherwise adversely affect this project.

On June 1, 1988, the MMWEC Board of Directors adopted a plan of action that calls for MMWEC's withdrawal from the Seabrook project and restructuring of its Seabrook related debt. Under the plan MMWEC will seek an agreement with other Seabrook owners to step up to pay MMWEC's share of remaining project costs. MMWEC's first step towards withdrawal was its withholding of the June 2 payment of approximately \$2 million. MMWEC has prepaid about two months of Seabrook payments and will draw from those prepayments while it pursues negotiations with other project owners. Details regarding MMWEC's withdrawal from the project will be determined by the course of these negotiations. MMWEC will also seek assistance from the Commonwealth of Massachusetts in restructuring its debt in order to moderate the rate impacts of Seabrook. Northeast Utilities ("NU"), a 4.1% owner of Seabrook through the Connecticut Light & Power Co., an NU subsidiary, announced that it would pay MMWEC's share of Seabrook costs through November 30, 1988.

MMWEC's payments to NH Yankee to fund its share of ongoing Seabrook costs have ceased, but payments to holders of MMWEC bonds will continue. Project Participants have signed Power Sales Agreements with MMWEC that obligate them, unconditionally, to pay their share to MMWEC's Seabrook costs which are borne through debt service requirements on outstanding MMWEC bonds. MMWEC will continue to enforce the provisions of the Power Sales Agreements to raise the revenues required to make debt service payments on its bonds.

Seabrook Unit No. 1 has received an operating license from the Nuclear Regulatory Commission ("NRC"). The operating license is subject to conditions which do not permit commercial operation until emergency response plans are approved by federal authorities.

On March 25, 1987, the NRC's Atomic Safety and Licensing Board ("ASLB"), dealing with emergency planning and safety issues, recommended issuance of a license for low power (5%) testing. That decision has been appealed. The issuance of a low power license has been stayed by the full NRC, which ruled on April 9, 1987 that emergency response plans must be filed before such license may be issued. On October 27, 1987, the NRC issued a rule change that allows owners of completed nuclear plants to obtain an operating license upon NRC approval of utility-sponsored emergency evacuation plans in cases where states or localities have refused to participate in formulating such plans. As a result of this ruling, NH Yankee will seek to secure a low-power and then a full-power operating license from the NRC upon approval of emergency response plans, which have been submitted. On November 25, 1987, the NRC voted to drop its opposition to granting Seabrook a

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

low-power license because of earlier concerns about its emergency evacuation plans. The NRC action does not immediately authorize Seabrook to begin testing at 5% power. Before Seabrook can start up, licensing boards at the NRC must resolve technical issues involving the steam generation and cooling systems. Opposition to allowing Seabrook to commence operation by initiating a nuclear reaction in their reactor unit remains active and strong. In view of the active opposition to the Seabrook Project by various Massachusetts officials, including the Governor, there can be no assurance as to whether or when Seabrook Unit No. 1 will become operational.

Other events have occurred affecting MMWEC and the Seabrook project in general. On November 29, 1986, a Vermont Superior Court judge ruled that the Power Sales Agreements for Project No. 6 between MMWEC and several consumer-owned utilities in Vermont are valid under Vermont law. The ruling rejects contentions by the Vermont Department of Public Service, Vermont Electric Cooperative and the Village of Stowe Water and Light Department that the contracts were invalid and therefore not binding agreements. The plaintiffs appealed this judgment to the Vermont Supreme Court, which reversed the decision of the Vermont Superior Court judge on September 27, 1988 ruling the contracts illegal and invalid under Vermont law. The Department is not a participant in Project No. 6.

In January 1986 the Hull Municipal Lighting Plant filed suit against MMWEC seeking a declaration that its Power Sales Agreements for Nuclear Mix No. 1, Nuclear Projects Nos. 4 and 5 and Project No. 6 relating to Seabrook were invalid and an injunction against MMWEC collecting any amounts from Hull under the agreements and monetary damages. The suit challenges the validity of these Power Sales Agreements on various grounds and alleges, among other things, various misrepresentations, breaches and imprudencies by MMWEC. On March 5, 1986, the Massachusetts Superior Court granted MMWEC's motions to stay the legal proceedings and compel arbitration of the suit and for a preliminary injunction requiring Hull to pay its share of monthly power costs as required by the Power Sales Agreements. On March 21, 1986, a single justice of the Massachusetts Appeals Court denied Hull's petition for relief from the orders of the Superior Court, and the matter went to arbitration. On April 15, 1987, the Massachusetts Supreme Judicial Court upheld the order requiring Hull to continue making payments pending the outcome of the arbitration. In August, 1987, the arbitrator ruled that the contracts signed by its light board with MMWEC were valid. The arbitrator has yet to rule on the other alleged breaches, imprudencies and misrepresentations claimed against MMWEC by Hull. After withholding payments, Hull is currently making payments under protest in accordance with the court order.

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

In January 1985 certain residents of the Town of Groton brought suit against the Town of Groton Municipal Light Department, the Town of Groton and MMWEC, challenging the validity of the Nuclear Mix No. 1, Nuclear Projects Nos. 3, 4 and 5 and Project No. 6 Power Sales Agreements. On February 4, 1987, the Massachusetts Superior court granted the defendants' motions for summary judgement and upheld the validity of Groton's Power Sales Agreements with MMWEC. The decision was appealed to the Massachusetts Supreme Judicial Court by the plaintiffs. On July 12, 1988, the Supreme Judicial Court affirmed the lower court's ruling thus upholding the validity of Groton's Power Sales Agreements with MMWEC. No further court appeals are likely.

Washington Electric Cooperative ("WEC"), a 1.96% participant in MMWEC's Project No. 6, has been withholding its monthly payments to MMWEC since January 1988.

Vermont Electric Cooperative ("VEC"), with a direct 0.41% ownership share in the Seabrook project, ceased making Seabrook construction payments in January, 1986. Advance payments have been made by other joint owners to cover the shortfall. In addition to being a 0.41% direct joint owner in the Seabrook project, VEC is also involved through its 7.2% interest in MMWEC's Project No. 6 and has failed to make its monthly payments to MMWEC since February 1986.

In March 1988, MMWEC filed legal actions against WEC and VEC seeking past due amounts and continuing payments of their shares of Project No. 6 costs. In late April, MMWEC's motions were denied on the basis that insufficient proof of irreparable harm to MMWEC would occur currently if the motion was denied; however, the judge did note that MMWEC has clearly established it is likely to succeed on the merits of the case. A three month stay of each case was granted, which expired at the end of July.

On August 31, 1987, Eastern Maine Electric Cooperative ("EMEC"), a 3.6% participant in MMWEC's Project No. 6, filed for protection under Chapter 11 of the Federal Bankruptcy Code. In its petition, EMEC is asking the court to reject its contract with MMWEC. EMEC noted that it cannot continue to make payments under the Power Sales Agreement with MMWEC and remain viable without some significant form of relief. EMEC has not made such payments since May, 1987. On September 2, 1987, the MMWEC Board of Directors voted to vigorously oppose rejection of the contract in bankruptcy proceedings.

Monthly payments withheld by various Project Participants are continuing to be paid with other available Project funds.

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

As of June 30, 1988 total construction expenditures of MMWEC's projects under construction were \$893,977,000 of which the amount associated with the Department's Power Sales Agreements was \$47,767,000. It is estimated that \$985,594,000 principal amount of debt obligations will need to be issued by MMWEC to finance the Projects in its construction program, of which \$56,537,000 is attributable to the Department. Debt issued and outstanding included Power Supply System Revenue Bonds totaling \$977,040,000 of which \$55,406,000 is attributable to the Power Sales Agreements of the Department. On bonds which have been issued, the debt service requirement through the year 2018 is \$3,067,845,000 of which \$137,868,000 is attributable to the Department.

In addition, MMWEC has expended \$391,516,000 and \$482,910,000 of bonds are outstanding for Projects in operation, with total debt service of \$1,118,435,000. The Department's portion of the expenditures, bonds issued and debt service on these Projects is \$48,389,000, \$55,439,000 and \$118,480,000, respectively.

The Light Department of the Town of Reading has entered into power purchase contracts or Project Power Sales Agreements with MMWEC. Under the above agreements the Department is required to make capacity and/or debt service payments to MMWEC. The aggregate amount of such required payments on bonds outstanding, exclusive of Reserve & Contingency Fund billings, at June 30, 1988 is shown below.

	<u>Annual Cost</u>
For the year ended June 30,	
1989	\$ 9,990,000
1990	9,499,000
1991	10,313,000
1992	10,352,000
1993	10,339,000
1994 through maturity	<u>207,296,000</u>
Total	\$ <u>257,789,000</u>

In addition the Department is required to pay its share of the operation and maintenance costs of the units. The Department's total payments under the agreements were \$5,849,000 for the year ended June 30, 1987 and \$7,224,000 for the year ended June 30, 1988.

Notes to General Purpose Financial Statements

(9) Temporary Borrowings

Under state law and by authorization of the Board of Selectmen, the Town is authorized to borrow on a temporary basis to fund the following:

- Current operating costs prior to the collection of revenues through issuance of revenue or tax anticipation notes (RANS or TANS).
- Capital project costs incurred prior to obtaining permanent financing through issuance of bond anticipation notes (BANS).
- Federal and state aided capital projects and other program expenditures prior to receiving reimbursement through issuance of Federal and state aid anticipation notes (FANs and SANs).

Temporary loans are general obligations of the Town and carry maturity dates which are limited by statute. Interest expenditures for temporary borrowings were approximately \$69,812 and are accounted for in the General Fund. At June 30, 1988, \$3,923,800 of 4.81% to 6.20% BANS maturing November 18, 1988 were outstanding. Such notes have been classified as long-term obligations because the Town has the intent and ability to refinance on a long-term basis.

(10) Interfund Receivable and Payable Balances

Individual fund interfund receivable and payable balances at June 30, 1988 were:

<u>Fund</u>	<u>Interfund Receivables</u>	<u>Interfund Payables</u>
General Fund	\$ -	3,950,326
Special Revenue Funds:		
School Funds	400,478	-
Sale of Real Estate Fund	1,544,326	-
Other Funds	113,254	-
Capital Projects Funds:		
Highway Improvements Fund	166,607	-
Downtown Improvements Fund	20,847	-
Public Works Facility Fund	266,899	-
Building Space Fund	27,747	-
Fire Station Facility Fund	50,000	-
Coolidge School Roof Fund	2,731	-
Joshua Eaton School Roof Fund	4,922	-
Barrows/High School Roof Fund	4,894	-
Enterprise Funds:		
Water Fund	934,301	-
Sewer Fund	347,211	-
Fiduciary Funds:		
Employee Retirement Trust Fund	-	542
Nonexpendable Trust Funds	853,350	-
Expendable Trust Funds	-	852,613
Agency Funds	65,914	-
	<u>\$ 4,803,481</u>	<u>4,803,481</u>

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

(11) Operating Transfers

Operating transfers constitute the transfer of resources from the fund that receives the resources to the fund that utilizes them. Operating transfers during the year were as follows:

	Transfers In (Out)					
	General	Special Revenue	Capital Projects	Enterprise Trusts	Expendable Trusts	Non-expendable Trusts
Purpose of operating transfer:						
Revenue sharing	\$ 148,936	(148,936)	-	-	-	-
Election - census 1985	5,265	(5,265)	-	-	-	-
Premium sale of bonds	1,358	(1,358)	-	-	-	-
Accrued interest	32	(32)	-	-	-	-
Cemetery sale of lots	27,640	(27,640)	-	-	-	-
Capital project	(47,933)	-	47,933	-	-	-
Electric earnings distribution	1,250,000	-	-	(1,250,000)	-	-
Water operations transfer	72,799	-	-	(72,799)	-	-
Sewer operations transfer	57,905	-	-	(57,905)	-	-
Cemetery perpetual care	52,763	-	-	-	(52,763)	-
Worker compensation trust	(101,420)	-	-	(54,807)	156,227	-
Pension trust	-	-	-	(310,909)	310,909	-
Investment income	-	-	-	-	92,307	(92,307)
	<u>\$ 1,467,345</u>	<u>(183,231)</u>	<u>47,933</u>	<u>(1,746,420)</u>	<u>506,680</u>	<u>(92,307)</u>

(12) Contingencies

Numerous lawsuits are pending or threatened against the Town, which arose from the ordinary course of operations, including actions commenced and claims asserted against it for property damage and personal injury, breaches of contract, condemnation proceedings and other alleged violations of law. The outcome of lawsuits is not expected to materially affect the financial condition of the Town.

(13) Property, Plant and Equipment

A summary of property, plant and equipment by major category is as follows:

	Water and Sewer June 30, 1988	Electric Light Department December 31, 1987
Land	\$ 219,509	274,492
Plant and buildings	3,104,278	5,820,130
Lines	8,997,285	-
Equipment and fixtures	<u>683,167</u>	<u>22,877,861</u>
	13,004,239	28,972,483
Less accumulated depreciation	<u>3,447,436</u>	<u>12,957,282</u>
	<u>\$ 9,556,803</u>	<u>16,015,201</u>

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

(14) Deferred Compensation Plan

The Town offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The Plan, available to all Town employees, permits them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death, or unforeseeable emergency.

All amounts of compensation deferred under the Plan, all property and rights purchased with those amounts, and all income attributable to those amounts, property, or rights are (until paid or made available to the employee or other beneficiary) solely the property and rights of the Town (without being restricted to the provisions of benefits under the plan), subject only to the claims of the Town's general creditors. Participants' rights under the Plan are equal to those of general creditors of the Town in an amount equal to the fair market value of the deferred account for each Participant.

TOWN OF READING RETIREMENT SYSTEM

Required Supplementary Information

Analysis of Funding Progress (in thousands)

(Unaudited)

Fiscal year	(1) Net assets available for benefits*	(2) Pension benefit obligation	(3) Percentage funded <u>(1)/(2)</u>	(4) Unfunded pension benefit obligation <u>(2)-(1)</u>	(5) Annual covered payroll	(6) Unfunded pension benefit obligation as a percentage of covered payroll <u>(4)/(5)</u>
1987	\$ 10,195	\$ 29,941	34.1%	\$ 19,746	\$ 8,690	227.2%
1988	10,211	30,468	33.5	20,257	9,211	219.9%

Isolated analysis of the dollar amounts of net assets available for benefits, pension benefit obligation, and unfunded pension benefit obligation can be misleading. Expressing the net assets available for benefits as a percentage of the pension benefit obligation provides one indication of the Town's funding status on a going-concern basis. Analysis of this percentage over time indicates whether the system is becoming financially stronger or weaker. Generally, the greater this percentage, the stronger the PERS. Trends in unfunded pension benefit obligation and annual covered payroll are both affected by inflation. Expressing the unfunded pension benefit obligation as a percentage of annual covered payroll approximately adjusts for the effects of inflation and aid analysis of the progress made in accumulating sufficient assets to pay benefits when due. Generally, the smaller this percentage, the stronger the Public Employee Retirement System.

* Net assets are presented at cost.

TOWN OF READING RETIREMENT SYSTEM
Required Supplementary Information
Revenues by Source and Expenses by Type
(Unaudited)

<u>Revenues by Source</u>					
<u>Fiscal Year</u>	<u>Employee contributions</u>	<u>Employer contributions</u>	<u>State contributions</u>	<u>Investment income</u>	<u>Total</u>
1979	\$ 279,664	\$ 689,690	\$ -	\$ 388,779	\$ 1,358,133
1980	298,141	803,002	-	345,642	1,446,785
1981	349,757	875,133	-	423,861	1,648,751
1982	346,936	925,446	-	495,914	1,768,296
1983	403,945	1,138,364	-	572,221	2,114,530
1984	432,034	1,349,957	-	635,139	2,417,130
1985	506,387	1,508,004	8,283	786,422	2,809,096
1986	507,242	1,665,046	243,416	1,265,455	3,681,159
1987	534,077	1,721,134	200,795	1,324,085	3,780,091
1988	596,516	2,071,634	246,422	(265,115)	2,649,457

<u>Fiscal year</u>	<u>Benefits</u>	<u>Administrative expenses</u>	<u>Refunds</u>	<u>Total</u>
1979	\$ 865,937	\$ 15,823	\$ 66,160	\$ 947,920
1980	909,829	15,988	93,309	1,019,126
1981	1,056,826	17,468	22,517	1,096,811
1982	1,193,707	25,508	51,405	1,270,620
1983	1,446,344	30,589	80,530	1,557,463
1984	1,627,113	27,268	102,015	1,756,463
1985	1,749,096	27,098	111,026	1,887,220
1986	2,012,597	29,561	135,060	2,177,218
1987	2,208,530	37,705	145,742	2,391,977
1988	2,374,561	47,595	142,985	2,565,141

TOWN OF READING, MASSACHUSETTS

Combining Balance Sheet

Special Revenue Funds

June 30, 1988

<u>Assets</u>	Federal Revenue Sharing Fund	School Funds	Sale of Real Estate Fund	Other Funds	<u>Totals</u>
Cash	\$ 11,954	100,081	-	10,934	122,969
Due from other funds	<u>-</u>	<u>400,478</u>	<u>1,544,326</u>	<u>113,254</u>	<u>2,058,058</u>
Total assets	\$ <u>11,954</u>	<u>500,559</u>	<u>1,544,326</u>	<u>124,188</u>	<u>2,181,027</u>
<u>Liabilities and Fund Balances</u>					
Liabilities:					
Warrants and accounts payable	\$ -	100,081	-	10,934	111,015
Accrued payroll payable	<u>-</u>	<u>7,112</u>	<u>-</u>	<u>-</u>	<u>7,112</u>
Total liabilities	<u>-</u>	<u>107,193</u>	<u>-</u>	<u>10,934</u>	<u>118,127</u>
Fund balances:					
Reserved for subsequent years' expenditures	11,954	-	-	20,000	31,954
Unreserved	<u>-</u>	<u>393,366</u>	<u>1,544,326</u>	<u>93,254</u>	<u>2,030,946</u>
Total fund balances	<u>11,954</u>	<u>393,366</u>	<u>1,544,326</u>	<u>113,254</u>	<u>2,062,900</u>
Total liabilities and fund balances	\$ <u>11,954</u>	<u>500,559</u>	<u>1,544,326</u>	<u>124,188</u>	<u>2,181,027</u>

TOWN OF READING, MASSACHUSETTS

Combining Statement of Revenues, Expenditures and Changes in Fund Balances

Special Revenue Funds

Year ended June 30, 1988

	Federal Revenue Sharing Fund	School Funds	Sale of Real Estate Fund	Other Funds	Totals
Revenues:					
Charges for services	\$ -	660,772	50,000	158,466	869,238
Intergovernmental	-	867,258	-	78,247	945,505
Investment income	<u>3,161</u>	<u>-</u>	<u>-</u>	<u>1,149</u>	<u>4,310</u>
Total revenues	<u>3,161</u>	<u>1,528,030</u>	<u>50,000</u>	<u>237,862</u>	<u>1,819,053</u>
Expenditures:					
General government	-	-	-	17,964	17,964
Public safety	-	-	-	111,337	111,337
Education	-	1,724,429	-	-	1,724,429
Public works and facilities	-	-	-	1,666	1,666
Human services	-	-	-	19,213	19,213
Culture and recreation	<u>-</u>	<u>-</u>	<u>-</u>	<u>60,260</u>	<u>60,260</u>
Total expenditures	<u>-</u>	<u>1,724,429</u>	<u>-</u>	<u>210,440</u>	<u>1,934,869</u>
Excess (deficiency) of revenues over expenditures	3,161	(196,399)	50,000	27,422	(115,816)
Other financing sources (uses):					
Operating transfers in (out)	<u>(148,936)</u>	<u>-</u>	<u>-</u>	<u>(34,295)</u>	<u>(183,231)</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	(145,775)	(196,399)	50,000	(6,873)	(299,047)
Fund balances, beginning of year	<u>157,729</u>	<u>589,765</u>	<u>1,494,326</u>	<u>120,127</u>	<u>2,361,947</u>
Fund balances, end of year	\$ <u>11,954</u>	<u>393,366</u>	<u>1,544,326</u>	<u>113,254</u>	<u>2,062,900</u>

TOWN OF READING, MASSACHUSETTS

Combining Balance Sheet

Capital Projects Funds

June 30, 1988

Assets	Highway Improvement Fund	Downtown Improvement Fund	Public Works Facility Fund	Building Space Fund	Fire Station Facility Fund	Coolidge School Roof Fund	Joshua Eaton Barrows/High School Roof Fund	Totals
Cash	-	-	36,404	-	-	-	-	36,404
Due from other funds	<u>166,607</u>	<u>20,847</u>	<u>266,899</u>	<u>27,747</u>	<u>50,000</u>	<u>2,731</u>	<u>4,922</u>	<u>544,647</u>
Total assets	<u>\$ 166,607</u>	<u>20,847</u>	<u>303,303</u>	<u>27,747</u>	<u>50,000</u>	<u>2,731</u>	<u>4,922</u>	<u>581,051</u>
<u>Liabilities and Fund Balances</u>								
Liabilities:								
Warrants and accounts payable	-	-	93,674	-	-	-	-	93,674
Fund balances:								
Reserved for encumbrances	-	20,847	209,629	27,747	50,000	2,731	4,922	320,770
Unreserved	<u>166,607</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>166,607</u>
Total fund balances	<u>166,607</u>	<u>20,847</u>	<u>209,629</u>	<u>27,747</u>	<u>50,000</u>	<u>2,731</u>	<u>4,922</u>	<u>487,377</u>
Total liabilities and fund balances	<u>\$ 166,607</u>	<u>20,847</u>	<u>303,303</u>	<u>27,747</u>	<u>50,000</u>	<u>2,731</u>	<u>4,922</u>	<u>581,051</u>

Combining Statement of Revenues, Expenditures and Changes in Fund Balances

Capital Projects Funds

Year ended June 30, 1988

	Highway Improvement Fund	Downtown Improvement Fund	Public Works Facility Fund	John St. Drain Fund	Building Space Fund	Fire Station Facility Fund	Coolidge School Roof Fund	Joshua Eaton School Roof Fund	Barrows/High School Roofs Fund	High School Remodeling Fund	Totals
Expenditures:											
Capital outlay	\$ 50,139	-	2,620,264	22,071	67,954	-	-	7,503	141,906	60,000	2,969,837
Excess (deficiency) of revenues over expenditures	(50,139)	-	(2,620,264)	(22,071)	(67,954)	-	-	(7,503)	(141,906)	(60,000)	(2,969,837)
Other financing sources (uses):											
Proceeds of general obligation notes	-	-	3,017,000	-	-	-	-	-	146,800	60,000	3,223,800
Operating transfers in (out)	-	-	(17,067)	-	15,000	50,000	-	-	-	-	47,933
Total other financing sources (uses)	-	-	2,999,933	-	15,000	50,000	-	-	146,800	60,000	3,271,733
Excess (deficiency) of revenues and other sources over expenditures and other uses	(50,139)	-	379,669	(22,071)	(52,954)	50,000	-	(7,503)	4,894	-	301,896
Fund balances, beginning of year	216,746	20,847	(170,040)	22,071	80,701	-	2,731	12,425	-	-	185,481
Fund balances, end of year	\$ 166,607	20,847	209,629	-	27,747	50,000	2,731	4,922	4,894	-	487,377

TOWN OF READING, MASSACHUSETTS

Combining Balance Sheet

Water and Sewer Enterprise Funds

June 30, 1988

<u>Assets</u>	<u>Water Fund</u>	<u>Sewer Fund</u>	<u>Totals</u>
Cash	\$ 80,360	73,422	153,782
Receivables (net of allowances for uncollectibles):			
User charges	688,730	613,190	1,301,920
Special assessments	3,175	40,726	43,901
Due from other funds	934,301	347,211	1,281,512
Inventory	40,947	1,641	42,588
Property, plant and equipment (net)	<u>3,482,716</u>	<u>6,074,087</u>	<u>9,556,803</u>
Total assets	\$ <u>5,230,229</u>	<u>7,150,277</u>	<u>12,380,506</u>
<u>Liabilities and Fund Equity</u>			
Liabilities:			
Warrants and accounts payable	\$ 92,775	73,422	166,197
Accrued sick leave	20,043	7,416	27,459
Accrued interest on bonds payable	28,667	8,653	37,320
Bonds payable	640,000	515,000	1,155,000
Deferred revenue	<u>11,905</u>	<u>44,916</u>	<u>56,821</u>
Total liabilities	<u>793,390</u>	<u>649,407</u>	<u>1,442,797</u>
Fund equity:			
Municipal contributed capital	2,008,867	4,839,967	6,848,834
Less depreciation	<u>(121,528)</u>	<u>(179,118)</u>	<u>(300,646)</u>
Accumulated municipal contri- buted capital, net	1,887,339	4,660,849	6,548,188
Retained earnings:			
Reserved	1,716,740	1,540,513	3,257,253
Unreserved	<u>832,760</u>	<u>299,508</u>	<u>1,132,268</u>
Total fund equity	<u>4,436,839</u>	<u>6,500,870</u>	<u>10,937,709</u>
Total liabilities and fund equity	\$ <u>5,230,229</u>	<u>7,150,277</u>	<u>12,380,506</u>

TOWN OF READING, MASSACHUSETTS

Combining Statement of Revenues, Expenses and Changes in Fund Equity

Water and Sewer Enterprise Funds

Year ended June 30, 1988

	<u>Water Fund</u>	<u>Sewer Fund</u>	<u>Totals</u>
Operating revenues:			
Charges for services	\$ 2,067,189	1,654,458	3,721,647
Special assessments	413	25,908	26,321
Total operating revenues	<u>2,067,602</u>	<u>1,680,366</u>	<u>3,747,968</u>
Operating expenses:			
Personal services	437,831	96,767	534,598
Fringe benefits	136,682	31,561	168,243
Energy purchases	132,237	15,521	147,758
Intergovernmental	-	651,637	651,637
Depreciation	126,821	179,867	306,688
Other	359,773	174,156	533,929
Total operating expenses	<u>1,193,344</u>	<u>1,149,509</u>	<u>2,342,853</u>
Operating income	<u>874,258</u>	<u>530,857</u>	<u>1,405,115</u>
Nonoperating revenues (expenses):			
Operating grant	-	15,397	15,397
Interest expense	(78,834)	(30,540)	(109,374)
Total nonoperating revenues (expenses)	<u>(78,834)</u>	<u>(15,143)</u>	<u>(93,977)</u>
Income before operating transfers	795,424	515,714	1,311,138
Operating transfers in (out)	<u>(83,586)</u>	<u>(65,272)</u>	<u>(148,858)</u>
Net income	711,838	450,442	1,162,280
Fund equity, beginning of year	3,472,455	5,900,266	9,372,721
Contributed property, plant and equipment	<u>252,546</u>	<u>150,162</u>	<u>402,708</u>
Fund equity, end of year	<u>\$ 4,436,839</u>	<u>6,500,870</u>	<u>10,937,709</u>

TOWN OF READING, MASSACHUSETTS

Combining Statement of Changes in Financial Position

Water and Sewer Enterprise Funds

Year ended June 30, 1988

	<u>Water Fund</u>	<u>Sewer Fund</u>	<u>Totals</u>
Sources of working capital:			
Operations:			
Net income	\$ 711,838	450,442	1,162,280
Items not requiring (providing) working capital:			
Depreciation	126,821	179,867	306,688
Increase (decrease) in accrued sick leave	<u>7,482</u>	<u>(1,739)</u>	<u>5,743</u>
Working capital provided by operations	846,141	628,570	1,474,711
Contributed capital	<u>252,546</u>	<u>150,162</u>	<u>402,708</u>
Total sources of working capital	<u>1,098,687</u>	<u>778,732</u>	<u>1,877,419</u>
Uses of working capital:			
Acquisition of property, plant and equipment	592,367	150,162	742,529
Retirement of bonds payable	<u>160,000</u>	<u>250,000</u>	<u>410,000</u>
Total uses of working capital	<u>752,367</u>	<u>400,162</u>	<u>1,152,529</u>
Net increase (decrease) in working capital	\$ <u>346,320</u>	<u>378,570</u>	<u>724,890</u>
Elements of net increase (decrease) in working capital:			
Cash	\$ (68,711)	64,504	(4,207)
Receivables	45,000	130,000	175,000
Due from other funds	307,255	187,584	494,839
Inventory	(686)	(5,110)	(5,796)
Warrants and accounts payable	56,296	(2,733)	53,563
Accrued interest on bonds payable	<u>7,166</u>	<u>4,325</u>	<u>11,491</u>
	\$ <u>346,320</u>	<u>378,570</u>	<u>724,890</u>

TOWN OF READING, MASSACHUSETTS

Combining Balance Sheet

Fiduciary Funds

June 30, 1988

<u>Assets</u>	Employee Retirement Trust Fund	Nonexpendable Trust Funds	Expendable Trust Funds	Agency Funds	<u>Totals</u>
Cash	\$ 528	-	3,138,813	2,158	3,141,499
Investments	10,210,472	-	6,985,809	-	17,196,281
Investments with fiscal agents	-	-	-	327,010	327,010
Receivables:					
Other	-	5,250	-	-	5,250
Accrued interest and dividends	21,141	-	-	-	21,141
Due from other funds	-	853,350	-	65,914	919,264
Total assets	<u>\$ 10,232,141</u>	<u>858,600</u>	<u>10,124,622</u>	<u>395,082</u>	<u>21,610,445</u>
<u>Liabilities and Fund Balances</u>					
Liabilities:					
Warrants and accounts payable	\$ -	-	12,988	2,158	15,146
Other liabilities	-	-	-	65,914	65,914
Due to other funds	542	-	852,613	-	853,155
Deferred compensation	-	-	-	327,010	327,010
Total liabilities	<u>542</u>	<u>-</u>	<u>865,601</u>	<u>395,082</u>	<u>1,261,225</u>
Fund balances:					
Reserved for:					
Endowments	-	858,600	-	-	858,600
Employees contributory retirement system	10,231,599	-	-	-	10,231,599
Subsequent year expenditures	-	-	61,000	-	61,000
Unreserved	-	-	9,198,021	-	9,198,021
Total fund balances	<u>10,231,599</u>	<u>858,600</u>	<u>9,259,021</u>	<u>-</u>	<u>20,349,220</u>
Total liabilities and fund balances	<u>\$ 10,232,141</u>	<u>858,600</u>	<u>10,124,622</u>	<u>395,082</u>	<u>21,610,445</u>

TOWN OF READING, MASSACHUSETTS

Combining Statement of Revenues, Expenditures and Changes in Fund Balance

Expendable Trust Funds

Year ended June 30, 1988

	Municipal Light Pension Fund	Town Pension Fund	Worker Compensation Fund	Stabilization Fund	Other Expendable Trust Funds	Totals
Revenues:						
Investment income	\$ 520,208	2,502	31,781	150	262,376	817,017
Bequests	-	-	-	-	1,000	1,000
Total revenues	<u>520,208</u>	<u>2,502</u>	<u>31,781</u>	<u>150</u>	<u>263,376</u>	<u>818,017</u>
Expenditures:						
Education	-	-	-	-	6,850	6,850
Human services	-	-	-	-	28,251	28,251
Employee benefits	370,132	50,053	243,169	-	-	663,354
Total expenditures	<u>370,132</u>	<u>50,053</u>	<u>243,169</u>	<u>-</u>	<u>35,101</u>	<u>698,455</u>
Excess (deficiency) of revenues over expenditures	150,076	(47,551)	(211,388)	150	228,275	119,562
Other financing sources (uses):						
Operating transfers in (out)	<u>310,909</u>	<u>-</u>	<u>156,227</u>	<u>-</u>	<u>39,544</u>	<u>506,680</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	460,985	(47,551)	(55,161)	150	267,819	626,242
Fund balances, beginning of year	<u>6,029,568</u>	<u>47,551</u>	<u>324,916</u>	<u>2,128</u>	<u>2,228,616</u>	<u>8,632,779</u>
Fund balances, end of year	<u>\$ 6,490,553</u>	<u>-</u>	<u>269,755</u>	<u>2,278</u>	<u>2,496,435</u>	<u>9,259,021</u>

TOWN OF READING, MASSACHUSETTS

Schedule of Cash Balances

June 30, 1988

Non-interest-bearing bank accounts:	
Century Bank	\$ 7,491
State Street Bank and Trust	<u>545</u>
Total non-interest-bearing bank accounts	<u>8,036</u>
Interest-bearing bank accounts:	
South Boston Savings Bank	12,205,238
Reading Co-operative Bank	57,064
Massachusetts Municipal Depository Trust Company	229,233
Boston Safe Deposit and Trust Co.	1,705,851
United States Trust Co.	1,020,888
Baybank Middlesex	128,196
Century Bank	5,083,839
State Street Bank and Trust Co.	<u>72,351</u>
Total interest-bearing bank accounts	<u>20,502,590</u>
Total cash	20,510,626
Bad checks	719
Deposits in transit	725,950
Electric enterprise fund cash at June 30, 1988	(7,843,252)
Electric enterprise fund cash at December 31, 1987	<u>6,996,235</u>
Total Treasurer's cash	\$ <u>20,390,278</u>

TOWN OF READING, MASSACHUSETTS

SCHEDULE 1

GENERAL FUND

STATEMENT OF EXPENDITURES AND ENCUMBRANCES, COMPARED TO BUDGET (CASH BASIS)
YEAR ENDED JUNE 30, 1988

	BUDGET (REVISED)	EXPENDITURES	ENCUMBERED	UNENCUMBERED BALANCE
	-----	-----	-----	-----
	\$	\$	\$	\$
GENERAL GOVERNMENT	1,877,153	1,726,662	85,664	64,827
PUBLIC SAFETY	3,794,151	3,720,474	51,225	22,452
EDUCATION	13,163,113	12,789,301	359,662	14,150
PUBLIC WORKS AND FACILITIES	3,327,811	3,084,582	89,873	153,356
HUMAN SERVICES	252,282	245,586	286	6,410
CULTURE AND RECREATION	504,189	502,937	617	635
DEBT SERVICE	1,172,767	1,158,632		14,135
EMPLOYEE BENEFITS	3,191,329	3,166,914	2,343	22,072
INTERGOVERNMENTAL	804,078	799,439		4,639
	-----	-----	-----	-----
	\$	\$	\$	\$
	28,086,873	27,194,527	589,670	302,676
	=====	=====	=====	=====

TOWN OF READING, MASSACHUSETTS

SCHEDULE 1

GENERAL FUND

STATEMENT OF EXPENDITURES AND ENCUMBRANCES, COMPARED TO BUDGET (CASH BASIS)
YEAR ENDED JUNE 30, 1988

	BUDGET (REVISED)	EXPENDITURES	ENCUMBERED	UNENCUMBERED BALANCE
	-----	-----	-----	-----
	\$	\$	\$	\$
GENERAL GOVERNMENT:				
SELECTMEN:				
NON-PERSONAL EXPENSES	9,630	8,468		1,162
TOWN MANAGER:				
PERSONAL SERVICES	116,864	114,860		2,004
NON-PERSONAL EXPENSES	67,130	61,690	5,440	
FINANCE COMMITTEE:				
PERSONAL SERVICES	2,250	144		2,106
NON-PERSONAL EXPENSES	35,350	34,170		1,180
RESERVE FUND	10,700			10,700
TOWN ACCOUNTANT:				
PERSONAL SERVICES	69,925	69,738		187
NON-PERSONAL EXPENSES	1,400	1,242		158
BOARD OF ASSESSORS:				
PERSONAL SERVICES	92,557	87,195		5,362
NON-PERSONAL EXPENSES	8,600	6,416	2,184	
TOWN TREASURER:				
PERSONAL SERVICES	97,565	97,435		130
NON-PERSONAL EXPENSES	44,700	44,409		291
TOWN COLLECTOR:				
PERSONAL SERVICES	99,624	95,937		3,687
NON-PERSONAL EXPENSES	25,303	25,078	135	90
LAW:				
NON-PERSONAL EXPENSES	132,352	115,845		16,507
PERSONNEL BOARD:				
PERSONAL SERVICES	6,240	6,099		141
NON-PERSONAL EXPENSES	6,500	2,966	2,326	1,208
DATA PROCESSING:				
NON-PERSONAL EXPENSES	116,840	116,750		90

TOWN OF READING, MASSACHUSETTS
GENERAL FUND

SCHEDULE 1

STATEMENT OF EXPENDITURES AND ENCUMBRANCES, COMPARED TO BUDGET (CASH BASIS)
YEAR ENDED JUNE 30, 1988

	BUDGET (REVISED)	EXPENDITURES	ENCUMBERED	UNENCUMBERED BALANCE
	-----	-----	-----	-----
	\$	\$	\$	\$
TOWN CLERK:				
PERSONAL SERVICES	62,841	60,717		2,124
NON-PERSONAL EXPENSES	8,130	7,981		149
ELECTIONS AND REGISTRATION:				
PERSONAL SERVICES	1,150	411		739
NON-PERSONAL EXPENSES	40,100	33,761		6,339
CONSERVATION COMMISSION:				
PERSONAL SERVICES	39,620	37,088		2,532
NON-PERSONAL EXPENSES	7,335	5,020		2,315
PLANNING AND DEVELOPMENT COMMISSION:				
PERSONAL SERVICES	33,720	33,629		91
NON-PERSONAL EXPENSES	11,241	10,007		1,234
ZONING BOARD:				
PERSONAL SERVICES	2,100	1,678		422
NON-PERSONAL EXPENSES	2,210	1,961		249
FIRE STATION STUDY:				
NON-PERSONAL EXPENSES	15,000	13,675		1,325
TRAFFIC SYSTEM:				
NON-PERSONAL EXPENSES	40,000		40,000	
BUILDING MAINTENANCE:				
PERSONAL SERVICES	124,403	122,940		1,463
NON-PERSONAL EXPENSES	220,400	184,821	35,579	
CASUALTY INSURANCE:				
NON-PERSONAL EXPENSES	325,373	324,531		842
	-----	-----	-----	-----
	\$	\$	\$	\$
TOTAL GENERAL GOVERNMENT	1,877,153	1,726,662	85,664	64,827
	=====	=====	=====	=====

TOWN OF READING, MASSACHUSETTS
GENERAL FUND

SCHEDULE 1

STATEMENT OF EXPENDITURES AND ENCUMBRANCES, COMPARED TO BUDGET (CASH BASIS)
YEAR ENDED JUNE 30, 1988

	BUDGET (REVISED)	EXPENDITURES	ENCUMBERED	UNENCUMBERED BALANCE
	-----	-----	-----	-----
	\$	\$	\$	\$
PUBLIC SAFETY:				
POLICE:				
PERSONAL SERVICES	1,651,627	1,651,033		594
NON-PERSONAL EXPENSES	206,007	194,651	11,356	
TRAFFIC CONTROL - SCHOOL ZONES:				
NON-PERSONAL EXPENSES	35,000		35,000	
FIRE:				
PERSONAL SERVICES	1,674,262	1,672,591		1,671
NON-PERSONAL EXPENSES	89,995	85,091	4,869	35
INDEMNIFICATION POLICE/FIRE:				
NON-PERSONAL EXPENSES	30,000	13,187		16,813
BUILDING INSPECTOR:				
PERSONAL SERVICES	51,895	49,552		2,343
NON-PERSONAL EXPENSES	4,255	3,954		301
SEALER WEIGHTS AND MEASURES:				
PERSONAL SERVICES	3,270	3,270		
NON-PERSONAL EXPENSES	900	453		447
CIVIL DEFENSE:				
PERSONAL SERVICES	1,050	1,050		
NON-PERSONAL EXPENSES	1,150	1,140		10
ANIMAL CONTROL:				
PERSONAL SERVICES	15,890	15,890		
NON-PERSONAL EXPENSES	16,850	16,758		92
HAZARDOUS WASTE DISPOSAL:				
NON-PERSONAL EXPENSES	12,000	11,854		146
	-----	-----	-----	-----
	\$	\$	\$	\$
TOTAL PUBLIC SAFETY	3,794,151	3,720,474	51,225	22,452
	=====	=====	=====	=====

TOWN OF READING, MASSACHUSETTS

SCHEDULE 1

GENERAL FUND

STATEMENT OF EXPENDITURES AND ENCUMBRANCES, COMPARED TO BUDGET (CASH BASIS)

YEAR ENDED JUNE 30, 1988

	BUDGET (REVISED)	EXPENDITURES	ENCUMBERED	UNENCUMBERED BALANCE
	-----	-----	-----	-----
	\$	\$	\$	\$
EDUCATION:				
SCHOOL DEPARTMENT	12,863,445	12,489,633	359,662	14,150
HIGH SCHOOL REMODELING	60,000	60,000		
NORTHEAST REGIONAL VOCATIONAL SCHOOL DISTRICT ASSESSMENT	239,668	239,668		
	-----	-----	-----	-----
TOTAL EDUCATION	\$ 13,163,113	\$ 12,789,301	\$ 359,662	\$ 14,150
	=====	=====	=====	=====
	\$	\$	\$	\$
PUBLIC WORKS AND FACILITIES:				
PUBLIC WORKS:				
PERSONAL SERVICES	1,111,654	964,188		147,466
NON-PERSONAL EXPENSES	1,520,142	1,439,841	79,893	408
SNOW AND ICE CONTROL	264,100	263,905		195
STREET LIGHTING:				
NON-PERSONAL EXPENSES	108,596	108,596		
SWIMMING POOL:				
NON-PERSONAL EXPENSES	46,000	45,883	117	
PUBLIC WAY ACCEPTANCE:				
CRITERION RD	35,000	35,000		
CLOVER CIRCLE	500		500	
BUCKSKIN DRIVE	500		500	
EASTWAY	34,000	28,636	5,364	
CEMETERY:				
PERSONAL SERVICES	149,494	144,207		5,287
NON-PERSONAL EXPENSES	57,825	54,326	3,499	
	-----	-----	-----	-----
TOTAL PUBLIC WORKS AND FACILITIES	\$ 3,327,811	\$ 3,084,582	\$ 89,873	\$ 153,356
	=====	=====	=====	=====

TOWN OF READING, MASSACHUSETTS
GENERAL FUND

SCHEDULE 1

STATEMENT OF EXPENDITURES AND ENCUMBRANCES, COMPARED TO BUDGET (CASH BASIS)
YEAR ENDED JUNE 30, 1988

	BUDGET (REVISED)	EXPENDITURES	ENCUMBERED	UNENCUMBERED BALANCE
	-----	-----	-----	-----
	\$	\$	\$	\$
HUMAN SERVICES:				
BOARD OF HEALTH:				
PERSONAL SERVICES	82,344	80,897		1,447
NON-PERSONAL EXPENSES	49,105	47,902	286	917
COUNCIL ON AGING:				
PERSONAL SERVICES	67,009	65,434		1,575
NON-PERSONAL EXPENSES	13,475	11,771		1,704
VETERANS AGENT:				
PERSONAL SERVICES	18,899	18,841		58
NON-PERSONAL EXPENSES	1,450	1,450		
VETERANS AID	20,000	19,291		709
	-----	-----	-----	-----
TOTAL HUMAN SERVICES	\$ 252,282	\$ 245,586	\$ 286	\$ 6,410
	=====	=====	=====	=====
	\$	\$	\$	\$
CULTURE AND RECREATION:				
LIBRARY:				
PERSONAL SERVICES	332,359	332,043		316
NON-PERSONAL EXPENSES	95,427	95,426		1
RECREATION:				
PERSONAL SERVICES	52,883	52,873		10
NON-PERSONAL EXPENSES	22,520	21,760	452	308
HISTORICAL COMMISSION	1,000	835	165	
	-----	-----	-----	-----
TOTAL CULTURE AND RECREATION	\$ 504,189	\$ 502,937	\$ 617	\$ 635
	=====	=====	=====	=====

TOWN OF READING, MASSACHUSETTS

SCHEDULE 1

GENERAL FUND

STATEMENT OF EXPENDITURES AND ENCUMBRANCES, COMPARED TO BUDGET (CASH BASIS)

YEAR ENDED JUNE 30, 1988

	BUDGET (REVISED)	EXPENDITURES	ENCUMBERED	UNENCUMBERED BALANCE
	-----	-----	-----	-----
	\$	\$	\$	\$
DEBT SERVICE:				
RETIREMENT OF DEBT	855,000	855,000		
INTEREST ON LONG TERM DEBT	226,048	225,426		622
SHORT-TERM INTEREST EXPENSE	83,325	69,812		13,513
INTEREST ON TAX OVERPAYMENT	8,394	8,394		
	-----	-----	-----	-----
TOTAL DEBT SERVICE	\$ 1,172,767	\$ 1,158,632	\$	\$ 14,135
	=====	=====	=====	=====
	\$	\$	\$	\$
EMPLOYEE BENEFITS:				
CONTRIBUTORY RETIREMENT:				
ASSESSMENT	1,652,769	1,652,769		
NON-CONTRIBUTORY PENSIONS:				
PENSIONS	85,140	71,900		13,240
UNEMPLOYMENT COMPENSATION:				
BENEFITS	20,000	16,053	2,343	1,604
GROUP HEALTH AND LIFE INSURANCE:				
PREMIUMS	1,290,000	1,284,573		5,427
MEDICARE:				
TOWN SHARE	42,000	40,199		1,801
WORKER COMPENSATION:				
TRANSFER TO TRUST FUND	101,420	101,420		
	-----	-----	-----	-----
TOTAL EMPLOYEE BENEFITS	\$ 3,191,329	\$ 3,166,914	\$ 2,343	\$ 22,072
	=====	=====	=====	=====

TOWN OF READING, MASSACHUSETTS
GENERAL FUND

SCHEDULE 1

STATEMENT OF EXPENDITURES AND ENCUMBRANCES, COMPARED TO BUDGET (CASH BASIS)
YEAR ENDED JUNE 30, 1988

	BUDGET (REVISED)	EXPENDITURES	ENCUMBERED	UNENCUMBERED BALANCE
	-----	-----	-----	-----
	\$	\$	\$	\$
INTERGOVERNMENTAL:				
COUNTY ASSESSMENTS:				
COUNTY TAX	252,627	247,122		5,505
STATE ASSESSMENTS:				
SPECIAL EDUCATION	13,892	17,745		(3,853)
RETIREMENT SYSTEM	5,672	5,672		
EXCISE BILLS	375	376		(1)
HEALTH INSURANCE	1,108	1,108		
AIR POLLUTION CONTROL	4,629	4,630		(1)
METRO AREA PLANNING COUNCIL	4,180	4,180		
MASSACHUSETTS BAY TRANSPORTATION AUTHORITY	521,595	518,606		2,989
	-----	-----	-----	-----
	\$	\$	\$	\$
	804,078	799,439		4,639
	=====	=====	=====	=====

TOWN OF READING, MASSACHUSETTS

SCHEDULE 2

GENERAL FUND

STATEMENT OF EXPENDITURES AND ENCUMBRANCES, COMPARED TO PRIOR YEARS ENCUMBRANCES (CASH BASIS)
YEAR ENDED JUNE 30, 1988

	BUDGET (REVISED)	EXPENDITURES	ENCUMBERED	UNENCUMBERED BALANCE
	-----	-----	-----	-----
	\$	\$	\$	\$
GENERAL GOVERNMENT:				
SELECTMEN:				
SALE OF COMMUNITY CENTER	500		500	
TRAFFIC SIGNALS	16,500	5,912	10,588	
TOWN MANAGER:				
APPRAISAL SERVICES	7,500		7,500	
PAY/CLASSIFICATION STUDY	3,575	3,575		
BOARD OF ASSESSORS:				
APPRAISAL SERVICES	27,221	4,349	22,872	
PLANNING/DEVELOPMENT COMMISSION:				
PROFESSIONAL SERVICES	23,705	20,326		3,379
TOWN FOREST COMMITTEE	500	89	411	
PUBLIC SAFETY:				
POLICE:				
UNIFORMS	3,160	3,160		
VEHICLES	36,000	36,000		
FIRE:				
UNIFORMS	4,169	3,555		614
EDUCATION:				
SCHOOL DEPARTMENT:				
TEACHERS' SUMMER SALARIES	254,962	254,119		843
OTHER	132,402	128,713	1,207	2,482

TOWN OF READING, MASSACHUSETTS
GENERAL FUND

SCHEDULE 2

STATEMENT OF EXPENDITURES AND ENCUMBRANCES, COMPARED TO PRIOR YEARS ENCUMBRANCES (CASH BASIS)
YEAR ENDED JUNE 30, 1988

	BUDGET (REVISED)	EXPENDITURES	ENCUMBERED	UNENCUMBERED BALANCE
	-----	-----	-----	-----
	\$	\$	\$	\$
 PUBLIC WORKS AND FACILITIES:				
 PUBLIC WORKS:				
ADMINISTRATION	75,033	75,033		
RUBBISH COLLECTION	28,081	28,081		
SANITARY LANDFILL	6,065	6,065		
HIGHWAY / BRIDGES	6,224	6,224		
DRAIN CONSTRUCTION	316,268	1,175	315,093	
PARK CONSTRUCTION	15,733	8,922	6,812	
ROAD RECONSTRUCTION	137,252	137,252		
GRANGER AVE	500		500	
GAVIN CIRCLE	500		500	
LATHAM LANE	1,500	1,500		
 CEMETERY:				
PURCHASE OF LOTS	1,255	1,255		
DEVELOPMENT	19,081	4,704	14,377	
 BOARD OF HEALTH:				
SUPPLIES	100	30		70
 RECREATION:				
SUPPLIES	826	668		157
	-----	-----	-----	-----
	\$	\$	\$	\$
	1,118,612	730,707	380,360	7,545
	=====	=====	=====	=====

TOWN OF READING, MASSACHUSETTS

SCHEDULE 3

WATER FUND

STATEMENT OF EXPENDITURES AND ENCUMBRANCES, COMPARED TO BUDGET (CASH BASIS)
YEAR ENDED JUNE 30, 1988

	BUDGET (REVISED)	EXPENDITURES	ENCUMBERED	UNENCUMBERED BALANCE
	-----	-----	-----	-----
	\$	\$	\$	\$
OPERATIONS:				
PERSONAL SERVICES	437,835	437,831		4
NON-PERSONAL EXPENSES	564,366	505,478	58,888	
CAPITAL OUTLAY	158,000	123,740	34,260	
DEBT SERVICE:				
RETIREMENT OF DEBT	160,000	160,000		
INTEREST ON LONG TERM DEBT	86,000	86,000		
	-----	-----	-----	-----
	\$	\$	\$	\$
	1,406,201	1,313,049	93,148	4
	=====	=====	=====	=====

TOWN OF READING, MASSACHUSETTS

SCHEDULE 4

SEWER FUND

STATEMENT OF EXPENDITURES AND ENCUMBRANCES, COMPARED TO BUDGET (CASH BASIS)
YEAR ENDED JUNE 30, 1988

	BUDGET (REVISED)	EXPENDITURES	ENCUMBERED	UNENCUMBERED BALANCE
	-----	-----	-----	-----
	\$	\$	\$	\$
OPERATIONS:				
PERSONAL SERVICES	139,724	96,767		42,957
NON-PERSONAL EXPENSES	148,058	121,908	19,235	6,915
WATER RESOURCES BOARD ASSESSMENT	653,920	651,637		2,283
DEBT SERVICE:				
RETIREMENT OF DEBT	250,000	250,000		
INTEREST ON LONG TERM DEBT	34,865	34,865		
	-----	-----	-----	-----
	\$	\$	\$	\$
	1,226,567	1,155,177	19,235	52,155
	=====	=====	=====	=====

Community Development





Town of Reading

Reading, Massachusetts 01867-2693

(617) 942-0500

DEPARTMENT OF COMMUNITY DEVELOPMENT
16 LOWELL STREET

1988 ANNUAL REPORT

COMMUNITY DEVELOPMENT

The Department of Community Development coordinates and administers the various land planning, development, and regulatory functions of Town government. The Department provides staff support and technical assistance to, and enforcement action on behalf of, the Zoning Board of Appeals, the Community Planning and Development Commission, and the Conservation Commission. It also provides assistance to the Historical Commission.

The Department Director is Jonathan Edwards, who also serves as Town Planner. Stuart LeClaire, who serves as Building Inspector and Zoning Enforcement Officer, oversees the activities of the Wire Inspector, John Holland and the Plumbing and Gas Inspector, Edward Cirigliano. Mr. LeClaire was elected in 1988 as one of ten members, statewide, of the Board of Directors of the Massachusetts Building Commissioner's Inspectors Association. Mark Boyajian has served as the Conservation Administrator since July of 1988, assisted by Cindy DelPapa, a volunteer Conservation intern. In addition, the Department has been helped considerably by two "volunteer staff" members, Virginia Adams, Chairman of the Historical Commission during most of 1988, and Benjamin Nichols of the Land Bank Committee.

The Department has placed principal emphasis during 1988 on integrating and streamlining permitting and enforcement procedures, computerizing the Department's data-base, rationalizing accounting and recordkeeping practices, clarifying rules and regulations, updating and revising the Zoning By-Laws including several needed amendments and the new Planned Residential Development By-Law which were approved by Town Meeting, inventorying of Town-owned lands, initiating the Master Plan including the formulation of its Goals and Objectives, promoting coordination with other Departments.

During 1988, the Department has received a total of \$208,558.07 in application and permit fees, coordinated 135 public hearings, arranged 83 Commission and Board meetings, issued 1818 permits, conducted 3131 inspections and site visits, handled 15 litigation cases and 21 enforcement actions, and held 628 consultations with contractors, developers, and homeowners.



Town of Reading

Reading, Massachusetts 01867

(617) 942-0500

ZONING BOARD of APPEALS
6 LOWELL STREET

ZONING BOARD OF APPEALS

1988 ANNUAL REPORT

During 1988 the Zoning Board of Appeals heard thirty-three petitions, considerably less than the previous year's 56. The following petitions were heard:

Nineteen request for a Variance of which nine were granted nine were denied, and one was withdrawn. Those granted consisted of four to "legalize" existing setback irregularities; two allowed for the conversion of existing garages into living space; one allowed for construction of a deck; one allowed modification to the Homart parking plan; and one was a Use Variance granted to Fraen Corp. to allow existing structure (Francoa property) to be used for light manufacturing. Those denied consisted of two for "Use" (Busy Bee and Westons); five dimensional variances for the construction of deck, garage or additions; one variance for construction in the wetlands and one frontage variance for construction of new homes.

Eight requests for a Special Permit were reviewed; six were granted, one denied and one withdrawn. Of the six granted three established existing lots as buildable (with conditions); two allowed for expansion of a non-conforming structure and one allowed for regrading of the owner's back yard which is in the wetland protection district. One request for a Special Permit to establish a buildable lot was denied.

Three request for an Accessory Apartment Special Permit were reviewed; one was granted and two were withdrawn without prejudice based on the applicants decision that he could not meet the criteria of the Zoning By-Laws.

The Board also heard two requests for an "Appeal Against Decision of the Building Inspector". Both of these petitions resulted in the Building Inspector's Decision being overturned. One petition was submitted by the Community Planning and Development Commission on the Trancoa/Fraen property and the other was by the owner of the property at 1349 Main Street, who had been denied Site Plan Approval due to lack of adequate parking calculated out on "gross square footage of building".

Continental Healthcare/Somerset Nursing Home submitted a request for a modification to their Special Permit to allow for construction of additional parking at the rear of their building. This request is still before the Board.

Catherine A. Quimby, Chairman
Stephen G. Tucker, Vice Chairman
John A. Jarema

Associate Members
Sally C. Nitzsche
C. Nancy Scott
Ardith A. Wieworka



TOWN OF READING, MASSACHUSETTS
Office of
INSPECTOR OF BUILDINGS

TOWN HALL ANNEX 6 LOWELL ST.
942-0500 ext. 69 & 71

Stuart S. LeClaire
Building Inspector

Annual Report of the Building Department, 1988

The Building Department is responsible for issuing permits for all building alterations (i.e. additions, sheds, siding), construction of new dwellings, to erect new signs, the installation of swimming pools and wood stoves, and other miscellaneous structures and small alterations such as window replacements.

Along with the issuance of permits, the department is also required to follow-up with inspectional services for all work during the construction process and also after its completion.

In addition, under Massachusetts General Law, Chapter 40A, Section 7 of the Zoning Act, the Building Inspector is responsible for enforcement of the Zoning By-Laws for the Town of Reading, acting on both citizen complaints and routine inspections. A total of 68 written notices for zoning violations were issued by the Building Inspector in 1988.

During the last calendar year this department has provided 643 permits to allow for various forms of building and renovations. The total receipts of the Building Department amounts to \$75,821.00.

Respectfully submitted,

Stuart S. LeClaire
Inspector of Buildings



TOWN OF READING, MASSACHUSETTS

OFFICE OF

PLUMBING INSPECTOR

16 LOWELL ST.

TEL. 942-0500

Annual Report of the Gas & Plumbing Inspector - 1988

I hereby submit my annual report for the year 1988. A total of 202 gas permits and 365 plumbing permits were issued and inspected. A total of \$4,209 for gas and \$11,643 for plumbing was collected and turned over to the treasurer's office.

Respectfully submitted,

Ed Cirigliano
Plumbing & Gas Inspector



OFFICE OF

WIRE INSPECTOR

TOWN HALL

READING, MASSACHUSETTS 01867

Annual Report of the Inspector of Wires - 1988

I hereby submit my annual report for the year 1988. A total of 480 electrical permits were issued and inspected. A total of \$9,389.75 was collected and turned over to the treasurer's office.

Respectfully submitted,

John J. Holland
Inspector of Wires



Town of Reading

Reading, Massachusetts 01867-2693

(617) 942-0500

DEPARTMENT OF COMMUNITY DEVELOPMENT
16 LOWELL STREET

1988 ANNUAL REPORT

COMMUNITY PLANNING AND DEVELOPMENT COMMISSION

To the Citizens of Reading:

In its third year, the Community Planning and Development Commission (CPDC) continued to meet the responsibilities given to it by the Reading Home Rule Charter. Among the year's accomplishments were the holding of Site Plan, Subdivision, and Bond Reduction hearings pursuant to law; voting to recommend to the Board of Selectmen that Reading join the Massachusetts Housing Partnership; continuing work on the Master Plan; granting a Special Permit to Homart and Embassy Suites under the Planned Unit Development By-Law adopted by Town Meeting in 1987; the development and presentation to Town Meeting of a Planned Residential Development (PRD) By-Law for Bear Hill; and the development of other proposed Zoning By-Law amendments which were presented to Town Meeting. Completing his first year as Reading's Town Planner, Jonathan Edwards capably assisted and advised the Commission in all these matters and handled the day-to-day administrative and enforcement work of the Commission.

Among CPDC's personnel changes in 1988, George Hines, CPDC Chairman until July, was appointed as Reading's representative to the Metropolitan Area Planning Council (MAPC), Daniel Ensminger was reappointed to a three-year term on the Commission. Reorganizing in June, the CPDC elected Daniel Ensminger as Chairman and Thomas Stohlman as Secretary. George Hines, Richard Howard, and Mark Favaloro continued as Commission members.

Site Plan Review Hearings:

In accordance with Section 4.3.3. of the Zoning By-Laws, Site Plan Review hearings were held for the following properties:

Pirello car wash--374 Main Street
MBTA Depot parking lot improvements
TASC auxiliary building--75-rear Walkers Brook Drive
Rivers building--24 Gould Street
Cerretani's Supermarket--10 Bolton Street
Sarman building, dental office--636 Main Street
Santorelli building--1349 Main Street
Polonski Tree Service--14 Chapin Avenue

Site Plan modifications and bond reduction requests were reviewed for:

Laschi building--156 Main Street
REI, Inc.--279 Salem Street
Doyon building--172 Main Street
Bell building--288 Main Street
Starr Realty Trust building--125-131 Main Street.

Subdivision Hearings:

Ten preliminary and definitive Subdivision hearings were held by the CPDC in 1988 (see the Report of the Department of Public Works for details). Bond release/reduction requests were heard for Sanborn Village (Phases I, II, III, and IV), Colonial Drive extension, Stagecoach Heights, Chestnut Street extension, Enos Circle, Avalon Road, Aurele Circle, and Benton Circle. A public hearing was held on June 27 to discuss modifications to the Subdivision Rules and Regulations, which were then duly adopted by the Commission.

Massachusetts Housing Partnership:

The CPDC, after hearing presentations by the Reading Housing Authority, the Town Planner, and representatives of the Massachusetts Housing Partnership (MHP), voted to recommend to the Board of Selectmen that Reading join the MHP. Doing so will enable the Town to work together with other public and with private agencies to develop and maintain additional housing for moderate-income families. Upon ratification by the Board of Selectmen and acceptance by the MHP, Reading will officially be a Massachusetts Housing Partnership community.

Master Plan Advisory Committee (MPAC):

The newly-appointed Master Plan Advisory Committee was given the responsibility to develop Goals and Objectives for the Master Plan, prior to the data-collection and data-analysis phase. This is the first, and in some respects the most important phase, in that it sets the direction for the entire Master Planning Process. Five major areas were identified, and Committee Members assigned accordingly:

- 1) Character and Identity: Nel Dolan, Pam Smith, Nancy Meehan,
- 2) Economic Development/Tax Base: Carl D'Angio, Kevin Fulgoni, John Stempeck, Nancy Troy,
- 3) Open Space/Recreation/Natural Resources: Christina Copeland, William Hughes, Jr., Joan Nickerson, Sally Sabo, Carolyn Whiting,
- 4) Public Infrastructure/Transportation/Land Use: Marvin Cohen, Gretchen Latowski, Wendy Liston, Thomas Macari,
- 5) Housing: Richard Dempster, Janet Franklin, Linda Goodemote, Ann Indars.

Under the leadership of Chairman Mark Favaloro and Town Planner Jonathan Edwards, detailed and integrated Goals and Objectives for each of these categories were developed by the MPAC during an extensive series of meetings and are to be presented to the CPDC for adoption in early 1989.

Special Permit for Planned Unit Development (PUD):

Pursuant to the Planned Unit Development By-Law (Section 4.9 of the Zoning By-Laws), a public hearing was held on June 20 and 27 regarding Preliminary PUD and Subdivision Plans presented by Homart and Embassy Suites Hotels for the development of the former Town landfill. Concerns were expressed by abutting residents regarding larger-than-expected volumes of traffic cutting through their neighborhood, and the CPDC reflected these concerns in its conditions of approval. Following the Final PUD and Definitive Subdivision hearings in October, the CPDC granted a Special Permit with conditions that mandated a monetary contribution from the developer toward traffic improvements in the area, much to the satisfaction of the neighbors. Completion of Design Review is anticipated in early 1989, to be followed by the property closing, which will net the Town more than \$8.75-million in sales proceeds.

Bear Hill Planned Residential Development (PRD):

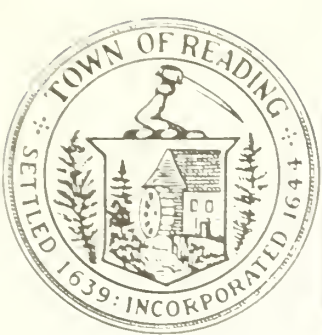
In order to assure ample public input during the Bear Hill sale and development process, the CPDC held a well-attended public forum at Joshua Eaton School on February 9. With the input gained at that forum, the first of its kind ever held in Reading, and through analysis by the Town Planner, the CPDC determined that none of the existing zoning classifications were adequate to ensure first-rate development of the site while meeting the needs of the neighborhood and the Town. A series of nine public hearings followed, during which CPDC continually heard public input as it deliberated and refined the draft of the PRD By-Law as developed by the Town Planner. In addition, the CPDC hired the firm of Rizzo Associates to perform a traffic-accommodation study of the Bear Hill area. At a public hearing on the PRD Warrant Articles on November 16, with much discussion and debate, the CPDC established PRD development parameters of from 100 to 160 units and four- to six-story building heights for recommendation to Town Meeting. CPDC presented these PRD Articles to the Special Town Meeting in November and saw Town Meeting adopt the PRD By-Law by better than a 5:1 margin. Following the issuance of a Request for Proposals (RFP) and the selection of a designated developer, a zoning-map Article will be presented to Town Meeting for the application of the PRD Overlay Zoning District.

Other Zoning By-Law Changes:

Other By-Law changes were brought by the CPDC to the Subsequent Town Meeting in November for action. Following consultation with the Reading Business Community, some of these By-Law changes were modified or postponed. Town Meeting enacted the following Zoning By-Law changes:

Article 34--Updating of fines for zoning violations
Article 35--Refinement of the definition of 300-foot parking
 exemption for business zones
Article 39--Junk car regulations
Article 41--Refinement of Site Plan Review By-Law
Article 42--Prohibition of additional car washes in Reading.

Daniel Ensminger, Chairman
Thomas Stohlman, Secretary
Mark Favaloro, Member
George Hines, Member
Richard Howard, Member



Town of Reading

Reading, Massachusetts 01867-2693

(617) 942-0500

DEPARTMENT OF COMMUNITY DEVELOPMENT
16 LOWELL STREET

CONSERVATION COMMISSION ANNUAL REPORT -- 1988

The Conservation Commission, now under the jurisdiction of the Department of Community Development, continues to adjust to changes mandated by the charter, sorting out areas of administration and responsibility. With the consolidation of support staff under the charter, the Commission and the Building Inspector no longer have the services of a full-time secretary; however, building continues so that it is increasingly difficult for the Administrator to keep pace with the demands of that position. Nevertheless, progress is being made in making operations more efficient through the availability of a computer system and reorganization of the filing system. The Commission is fortunate to have had the services this past Fall of a very capable intern/volunteer who has been computerizing all forms and correspondence and in addition has developed a computerized case database. The Administrator is also training others to use this valuable system as well as utilizing it himself.

To better serve the public, a self-service information center for applicants has been set-up in the foyer of the Community Development office. General conservation information as well as checklists and forms for filings will be available there.

During the year there were changes in the paid as well as the volunteer staff for Conservation. Beth MacKillop, Administrator, resigned the end of June. A temporary administrator, Elaine Vreeland, part-time Administrator for Winchester and an attorney, was hired during the summer to carry on the functions of the position while a search was made for a new full-time person. The end of August, Mark Boyajian was hired and welcomed as our new Administrator. Changes in the volunteer Commission included the resignation of voting member Warren Cochrane and associate members Frank Robie and John Kachichian. Edwin Loschi, former associate member, was appointed a full voting member. Under the July reorganization, Joan Nickerson was voted Chairperson and Rebecca Longley became Vice-Chairperson.

The workload on the Administrator continues to be heavy as that person must juggle office work, respond to citizen inquiries, assist with filings, make site visits before as well as during work on any given project, and enforce the State and local wetlands laws. Land values continue to put pressure of development on marginal lots and wetlands with very gradual natural boundaries. During the year, 13 Notices of Intent and 32 Requests for Deter-

mination were filed with the Commission. Some of the major projects, continuing from last year of new filings, include Pine Grove Estates, Fairwood Acres, Greenhouse Acres, Enos Circle, Sanborn Village IV, DPW garage, Homart/Reading Executive Park and Avalon Road. In addition, Riverpark 93 and Chestnut Knoll proposed developments in North Reading and Inwood Park in Woburn have required the attention of both the Administrator and Commission members.

Both the former and present Administrators have endeavored to provide outreach education programs for the community through programs and talks to elementary and junior high schools, boy scouts and girl scouts, Creative Arts for Kids, interpretive programs for the elderly and bird walks in the Town Forest. The present Administrator was interviewed on Channel 3 local TV to discuss wetlands, the Massachusetts Wetlands Protection Act, and the local wetlands by-law; he was also a guest speaker for the Reading Garden Club.

During the year, the Aquifer Protection District was outlined on conservation maps and a listing of all properties partially or wholly within this district was supplied to the Assessor's Office for entering on to their computer. This zoning information will also be available to the Building Inspector. One Commission member serves on the Regional Water Policy Group and another member represents the commission on the Master Plan Advisory Committee.

In response to concern about the awkwardness of working with present rules and regulations for the local wetlands by-law, Elaine Vreeland was hired as a consultant to work with the Administrator and Commission members to consolidate this document and to recommend any needed changes. The Conservation Commission thanks Town Meeting for their support this past year.

The Commission works closely with Town officials, individual citizens and developers to protect the natural resources of the Town. Educating others about the importance of healthy, natural systems, their direct benefit to the Town, and the need for their protection is an ongoing concern of the Commission.

Respectfully submitted, .

Joan Y. Nickerson, Chairperson
Rebecca Longley, Vice-Chair
Camille W. Anthony
Sally M. Hoyt
Harold V. Hulse
M. Clifton Proctor
Edwin Loschi
Mark Boyajian, Administrator



Town of Reading

Reading, Massachusetts 01867-2693

(617) 942-0500

HISTORICAL COMMISSION
TOWN HALL

REPORT OF THE HISTORICAL COMMISSION

The Reading Historical Commission in 1988 continued to advise town agencies, and to assist citizens and other local and statewide preservation organizations.

The commission was pleased to welcome the new Town Planner, and its good working relationship with the Town Manager and Community Planning and Development Commission quickly included Mr. Edwards. Advice was sought from the commission concerning renovations at Town Hall; grant programs; the naming of new streets; and the 1987 Town Report. The commission was very active in the site-plan review process for a National Register property, the Ace Art Building; it also participated in the work of the Master Plan Advisory Committee and the Municipal Space Building Committee. In addition, the commission worked with members of the Department of Public Works, the library staff, and the Town Clerk to improve environmental conditions in the Town Archives Room, located in the Reading Public Library.

The commission continued to monitor proposed alterations to the Common, also listed on the National Register of Historic Places, and it drafted a policy statement on the subject. Working through the CPDC, the commission was able to persuade the owner of a property having potential archeological significance to fund a study prior to the development of the property. Information also was provided to citizens concerning the town's Scenic Roads bylaw.

Adaptive reuse of historic structures in Reading continued to be a priority for the commission. Members worked with the developer of the Community Center to smooth the start of renovation work at that site, and reviewed changes at the Reading depot occasioned by the recent sale of that property. In addition, the commission supported in Fall Town Meeting the retention of the Zoning Board of Appeals' ability to grant "for-use" variances, which can be a valuable tool in adaptively preserving a historic building.

The commission continued to expand and update its architectural inventory of Reading properties, and to answer inquiries from the general public on issues such as appropriate paint colors and wall finishes for historic buildings. The commission's annual, free Preservation Week presentation in May showed townspeople how to research the age of their houses, and provided explanatory booklets. (These were so popular that a second printing will be required.) The commission joined with the

Reading Antiquarian Society to conduct a July 4 walking tour of part of Summer Avenue, which was attended by more than 70 persons. Finally, the commission devised a "Certificate of Commendation" program, designed to "recognize individuals or groups making significant contributions to historic preservation in Reading."

The commission was a leader in planning efforts for the town's 350th anniversary celebration in 1994. This was chiefly due to commission member Ed Palmer, who obtained ideas from other towns celebrating birthdays; sent out packets of Reading information to other towns named Reading; and devised and distributed a questionnaire seeking to determine citizen support for various celebratory activities.

Finally, Virginia M. Adams--chairman of the commission for the past five years--stepped down in 1988 and was replaced by former commission secretary Sharon Ofenstein. The commission greatly appreciates the invaluable contributions of Mrs. Adams. The commission also wishes to thank everyone in Reading who supported us in the past year, making our work possible.

Respectfully submitted,

Sharon Ofenstein, Chairman

John McCauley, Secretary
Edward Smethurst, Treasurer

Virginia Adams
Edward Palmer

Associate Members

Nancy Smethurst
Frank Orlando

Erline Trites
Jeanne Martin



Town of Reading

Reading, Massachusetts 01867-2693

(617) 942-0500

DEPARTMENT OF COMMUNITY DEVELOPMENT
16 LOWELL STREET

ANNUAL REPORT OF THE LAND BANK COMMITTEE

To the Honorable Board of Selectmen and the Citizens of Reading:

We hereby submit our annual report for the year 1988.

The Land Bank Committee in 1988 continued to render service to town agencies and citizens. We have continued to add pertinent information to the record files. This includes copies of maps, deeds and detailed items collected from many sources.

We have furnished information on request from to various town boards and committees, as well as Town Counsel. They have continued to find the Land Bank Committee a valuable resource.

Respectfully submitted,

LAND BANK COMMITTEE

Benjamin E. Nichols, Chairman

George B. Perry

Edward G. Smethurst



Metropolitan Area Planning Council

60 Temple Place, Boston, Massachusetts, 02111-617-451-2770

serving 101 cities and towns in Metropolitan Boston

December 22, 1988

The Metropolitan Area Planning Council would like to thank Reading for its support. During fiscal year 1988, which runs from July 1, 1987 through June 30, 1988, the community contributed .1854 per capita, or \$4,180 to MAPC for regional planning services.

With the support of Reading and 100 other communities in the metropolitan Boston area, MAPC provided planning services, information and advice for subregional and region-wide initiatives in the areas of land use, economic development, housing, transportation and environmental quality.

Projects completed during calendar year 1988 and of direct benefit to Reading include:

- o MAPC organized the North Suburban Planning Council to address local issues which cross town borders. Subregional communities include Bedford, Burlington, Lexington, Lincoln, Lynnfield, North Reading, Reading, Stoneham, Wakefield, Wilmington, Winchester and Woburn.
- o MAPC invited local officials to a Legislative Breakfast to hear state legislators discuss regional priorities.
- o MAPC staff began producing a MacConnell Map for this community. Funded by the state Department of Public Works, MAPC together with the state Hazardous Waste Facility Site Safety Council (HWFSSC) created land use maps from aerial photographs. Land use information was also translated into statistics. Both map and statistics will be delivered to the community in 1989.

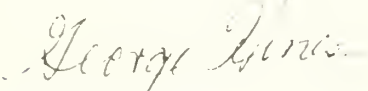
Regionally, MAPC continued to work on MetroPlan 2000, the agency's comprehensive regional plan, developing new population, employment and retail trade forecasts; an inventory of more than 600 vacant commercial and industrial sites; and several resource papers on affordable housing issues, regional transportation improvements and land use projects.

MAPC also worked for additional funds for local pavement management programs and coordinated the local TIP review, which provides federal funds for local highway projects.

Finally, MAPC completed prototype projects which are applicable to all communities. For example, in Cambridge the agency developed a transportation management zoning report which provides land use recommendations designed to reduce site-specific traffic.

MAPC appreciates the continued support of Reading, and looks forward to further service in the years ahead.

Sincerely,

A handwritten signature in cursive script, appearing to read "George Hines".

George Hines
MAPC Representative

Finance







TOWN OF READING, MASSACHUSETTS

Office of

BOARD OF ASSESSORS

Municipal Building

Tel. 942-0500

MICHAEL T. SULLIVAN
WILLIAM E. LOCKE
ROBERT I. NORDSTRAND

REPORT OF THE BOARD OF ASSESSORS

JANUARY 1, 1988

ASSESSED VALUATION

RESIDENTIAL	\$1,180,200,300
OPEN SPACE	961,800
COMMERCIAL	124,095,600
INDUSTRIAL	20,789,800
PERSONAL PROPERTY	9,523,500

TOTAL ASSESSMENTS	\$1,335,571,000
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AMOUNT TO BE RAISED

APPROPRIATED FOR TOWN PURPOSES	\$ 32,281,076
TO BE PAID FOR STATE & COUNTY TAX	594,572
OVERLAY	455,110

TOTAL EXPENDITURES	\$ 33,330,758
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INCOME

ESTIMATED RECEIPTS - CHERRY SHEET	\$ 7,089,286
ESTIMATED RECEIPTS - LOCAL	7,607,000
OVERESTIMATES - 1988 CHERRY SHEET	8,492
AVAILABLE FUNDS	809,463

TOTAL RECEIPTS	\$ 15,514,241
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NET AMOUNT TO BE RAISED BY TAXATION	\$17,816,517
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AMOUNT TO BE RAISED \$17,816,517

VALUATION	<hr/>	=	\$13.34
	\$1,335,571,000		per thousand valuation



TOWN OF READING, MASSACHUSETTS

Office of

BOARD OF ASSESSORS

Municipal Building

Tel. 942-0500

MICHAEL T. SULLIVAN
WILLIAM E. LOCKE
ROBERT I. NORDSTRAND

ACTUAL COMMITMENTS FOR 1988

FISCAL YEAR 1989 REAL ESTATE	\$17,689,473.92
FISCAL YEAR 1989 PERSONAL PROPERTY	127,043.49
1988 FARM ANIMAL	-0-
1988 MOTOR VEHICLE EXCISE	738,196.65
1987 MOTOR VEHICLE EXCISE	207,704.74
SEWER FRONTAGE	7,139.82
HOUSE CONNECTION	9,345.13
SIDEWALK & CURBING	344.25
STREET	5,521.60
WATER MAIN	637.83
WATER LIENS	111,312.27
SEWER LIENS	93,886.41
MUNICIPAL LIGHT LIENS	-0-
	<hr/>
	\$18,990,606.11

FOLLOWING IS A LIST OF REAL ESTATE TAX ABATEMENTS GRANTED BY THE BOARD OF ASSESSORS IN THE YEAR 1988 IN COMPLIANCE WITH ARTICLE XIII, SECTION 5 OF THE BY-LAWS OF THE TOWN OF READING.

FY 1989 ABATEMENTS

GAREY, DEMELLE C., 15 HOPKINS ST.	\$ 16.04	Billed in error
LODICO, RICHARD F., 20 TRACK RD.	\$ 259.75	Billed in error
STEIN, RUSSELL S., 211 SUMMER AVE	\$2,006.92	Ch.59 Sec.5 Cl.11

FY 1988 ABATEMENTS

AAPEM ASSOCIATES, 59 MIDDLESEX AVE.	\$ 1,572.72	Overvaluation
DOUGAS, ANTHONY X., 1 BRENTWOOD DR.	\$ 53.42	Billed in error
GELB, ARTHUR ETAL., JOHN ST.	\$21,341.84	Per Bd. of Assessors
GULLIFA, WILLIAM A., 11 VERDE CIR.	\$ 100.33	Overvaluation
HARTSHORN, BENJAMIN M., 250 HIGH ST.	\$ 278.84	Overvaluation
MASSE, VINCENT J., JR., 315 WEST ST.	\$ 252.78	2nd Abatement
PACY, JAMES JR. TR., COLBURN RD.	\$ 867.80	Overvaluation
RICHARDS, FRANCIS R., MAIN ST.	\$ 161.57	Per Bd. of Selectmen
SACCO, ARTHUR C., 27 FIELD POND DR.	\$ 89.00	Per DPW
SOUTHER, HERBERT A., 9 CENTER AVE.	\$ 742.71	Overvaluation



TOWN OF READING, MASSACHUSETTS

Office of

BOARD OF ASSESSORS

Municipal Building

Tel. 942-0500

MICHAEL T. SULLIVAN

WILLIAM E. LOCKE

ROBERT I. NORDSTRAND

FY 1987 ABATEMENTS

DEROSA, RUDOLPH S., CAUSEWAY RD.

\$100.17

Exempt

RICHARDS, FRANCIS R., MAIN ST.

\$157.23

Per Bd. of Selectmen

FY 1985 ABATEMENTS

MASSE, VINCENT J., OFF CROSS ST.

\$ 501.09

Per Bd. of Assessors

REPORT OF THE TOWN COLLECTOR

12 Months Ending June 30, 1988

1988 Real Estate

Committed October 1, 1987	\$17,270,044.86	
Refunds	19,521.67	
Interest & Costs Collected	28,253.53	
Abatements		\$ 226,431.89
Paid to Treasurer		16,702,161.73
Uncollected June 30, 1988		389,226.44
	<u>17,317,820.06</u>	<u>17,317,820.06</u>

1987 Real Estate

Balance June 30, 1987	367,618.67	
Refunds	44,235.38	
Interest & Costs	39,977.44	
Abatements		1,971.10
Subsequent Tax Title		45,525.15
Tax Title		37,655.89
Paid to Treasurer		348,026.05
Uncollected June 30, 1988		18,653.30
	<u>451,831.49</u>	<u>451,831.49</u>

1986 Real Estate

Balance June 30, 1987	231,570.47	
Refunds	34,744.91	
Interest & Costs Collected	15,393.67	
Abatements		21,235.89
Tax Title		31,154.78
Subsequent Tax Title		32,477.68
Paid to Treasurer		196,840.70
	<u>281,709.05</u>	<u>281,709.05</u>

1988 Personal Property

Committed October 1, 1987	\$125,289.97	
Refund	25.00	
Interest & Costs Collected	19.23	
Abatements		\$ 345.30
Paid to Treasurer		121,233.14
Uncollected June 30, 1988		3,755.76
	<u>125,334.20</u>	<u>125,334.20</u>

1987 Personal Property

Balance June 30, 1987	3,804.04	
Interest & Costs Collected	228.28	
Abatement		3.80
Paid to Treasurer		2,526.10
Uncollected June 30, 1988		1,502.42
	<u>4,032.32</u>	<u>4,032.32</u>

1986 Personal Property

Balance June 30, 1987	3,702.26	
Interest & Costs Collected	503.41	
Abatement		7.22
Paid to Treasurer		2,203.45
Uncollected June 30, 1988		1,995.00
	<u>4,205.67</u>	<u>4,205.67</u>

1988 Motor Vehicle Excise

Committed 1988	1,084,205.39	
Refunds	1,227.43	
Interest & Costs Collected	5,773.45	
Abatements		44,320.70
Paid to Treasurer		786,977.27
Uncollected June 30, 1988		259,908.30
	<u>1,091,206.27</u>	<u>1,091,206.27</u>

1987 Motor Vehicle Excise

Balance June 30, 1987	\$ 104,217.92	
Committed 1988	585,708.00	
Refunds	19,228.53	
Interest & Costs Collected	14,531.60	
Abatements		73,979.52
Paid to Treasurer		592,216.90
Uncollected June 30, 1988		57,489.63
	<u>723,686.05</u>	<u>723,686.05</u>

1986 Motor Vehicle Excise

Balance June 30, 1987	83,812.77	
Committed 1988	19,898.27	
Refunds	2,188.75	
Interest & Costs Collected	13,501.28	
Abatements		6,430.00
Paid to Treasurer		89,219.19
Uncollected June 30, 1988		23,751.88
	<u>119,401.07</u>	<u>119,401.17</u>

1985 Motor Vehicle Excise

Balance June 30, 1987	19,057.14	
Refunds	187.75	
Interest & Costs Collected	912.51	
Abatement		76.96
Paid to Treasurer		3,805.55
Uncollected June 30 1988		16,274.89
	<u>20,157.40</u>	<u>20,157.40</u>

Unapportioned Betterments

Committed 1988	2,506.36	
Refunds	138.90	
Abatement		130.90
Paid to Treasurer		2,234.36
Uncollected June 30, 1988		280.00
	<u>2,645.26</u>	<u>2,645.26</u>

Advance Payments - Betterments

Committed 1988	\$	5,165.19	
Interest & Costs Collected		130.22	
Paid to Treasurer			\$ 5,295.41
		<u>5,295.41</u>	<u>5,295.41</u>

Water Charges

Balance June 30, 1987	199,577.71	
Committed 1988	2,210,067.14	
Refunds	5,334.35	
Abatements		51,761.96
Paid to Treasurer		1,861,109.17
Discounts for Timely Payments		79,153.98
Added to 1988 Taxes		112,419.79
Uncollected June 30, 1988		310,534.30
	<u>2,414,979.20</u>	<u>2,414,979.20</u>

Sewer Charges

Balance June 30, 1987	153,861.35	
Committed 1988	1,726,563.80	
Refunds	3,987.83	
Abatements		39,467.06
Paid to Treasurer		1,438,602.48
Discounts for Timely Payments		61,651.39
Added to 1988 Taxes		82,911.77
Uncollected June 30, 1988		261,780.28
	<u>1,884,412.98</u>	<u>1,884,412.98</u>

Lien Certificates

Certificates & Releases	19,487.00	
Paid to Treasurer		19,487.00

Elizabeth W. Klepeis

READING CONTRIBUTORY RETIREMENT SYSTEM

BALANCE SHEET

DECEMBER 31, 1987

ASSETS

CASH	\$	820,238
INVESTMENTS:		
BONDS, AT AMORTIZED COST		6,207,716
STOCK, AT COST		4,597,840
(\$ 3,531,567 AT MARKET VALUE)		
ACCRUED INTEREST AND DIVIDENDS		147,738
ACCOUNTS RECEIVABLE		18,603

	\$	
TOTAL ASSETS		11,792,135
		=====

LIABILITIES AND FUND BALANCE

	\$	
LIABILITIES:		
ACCOUNTS PAYABLE		7,853
FUND BALANCE:		
RESERVED FOR EMPLOYEE CONTRIBUTIONS		5,001,894
RESERVED FOR MEMBERSHIP ANNUITIES		2,204,400
RESERVED FOR MILITARY SERVICE CREDIT		1,889
UNRESERVED		4,576,099

	\$	
TOTAL LIABILITIES AND FUND BALANCE		11,792,135
		=====

READING CONTRIBUTORY RETIREMENT SYSTEM
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND BALANCE
YEAR ENDING DECEMBER 31, 1987

OPERATING REVENUES:

CONTRIBUTIONS	\$	2,820,790
INVESTMENT INCOME		1,110,825

TOTAL OPERATING REVENUE		3,931,615

OPERATING EXPENSES:

PAYMENT TO RETIREES		2,318,592
REFUNDS TO TERMINATED EMPLOYEES		85,310
ADMINISTRATIVE EXPENSES		42,504

TOTAL OPERATING EXPENSES		2,446,406

NET OPERATING INCOME		1,485,209
FUND BALANCE JANUARY 1, 1987		10,299,073

	\$	11,784,282
FUND BALANCE DECEMBER 31, 1987		=====

TOWN OF READING, MASSACHUSETTS
TRUST FUND ACTIVITY
YEAR ENDED JUNE 30, 1968

	BALANCE	JULY 1, 1987	RECEIPTS			DISBURSEMENTS			BALANCE	JUNE 30, 1988
	NONEXPENDABLE	EXPENDABLE	REQUESTS	INVESTMENT INCOME	TRANSFERS IN	EXPENDITURES	TRANSFERS OUT	NONEXPENDABLE	EXPENDABLE	
	\$	\$	\$	\$	\$	\$	\$	\$	\$	
CEMETERY FUNDS:										
CHARLES LAWN	70,540	10,478	19,925	7,449				90,465	17,927	
FOREST GLEN	363,078	228,681	3,250	75,647	737		53,500	366,328	251,565	
LAUREL HILL	208,384	71,269	8,006	31,344				216,390	102,613	
TOTAL CEMETERY FUNDS	642,002	310,428	31,181	114,440	737		53,500	673,183	372,105	
HOSPITAL FUNDS:										
STEPHEN FOSTER	3,872	18,360		2,715				3,872	21,075	
ANNE S. GROUND	75,000	560,620		72,624		8,862		75,000	624,382	
GILMAN L. PARKER	35,000	1,272,280		153,368		19,389		35,000	1,406,259	
TOTAL HOSPITAL FUNDS	113,872	1,851,260		228,707		28,251		113,872	2,051,716	
LIBRARY FUNDS:										
APPLETON/MANSFIELD	11,000	13,878		1,433				11,000	15,311	
EDWARD APPLETON	5,000	3,203		1,324				5,000	4,527	
R/M BABCOCK	3,598	2,890		627				3,598	3,517	
STEPHEN FOSTER	12,000	6,094		1,449				12,000	7,543	
HELEN SYMONDS			1,000	69				1,000	1,069	
CHARLES TORREY	1,000	583		109				1,000	692	
DONALD TUTTLE	500	246		54				500	300	
SUNNER NOYES		23,416		1,821					25,237	
TOTAL LIBRARY FUNDS	33,098	50,310	1,000	6,886				33,098	58,196	
SCHOLARSHIP FUNDS:										
KENNETH BROWN	1,000	851		182		25		1,000	1,008	
NATHANIEL HILL	1,500	165		192		125		1,500	232	
NO. RESIDENTS ASSOCIATION	11,370	2,633		1,298		1,700		11,370	2,231	
GILMAN L. PARKER	5,000	2,578		840		1,500		5,000	1,918	
TORRE		5,863		735		1,300			5,298	
CARL SAWYER	5,000	2,113		643		1,200		5,000	1,556	
EXEMPLARY TEACHER AWARD:										
ARNOLD BERGER	6,856	980		658		1,000		6,856	638	
EDUCATION LOAN FUND:										
WINTHROP PARKER	7,285			436				7,721		
TOTAL EDUCATION FUNDS	38,011	15,183		4,984		6,850		38,447	12,881	

TOWN OF READING, MASSACHUSETTS
TRUST FUND ACTIVITY
YEAR ENDED JUNE 30, 1988

	BALANCE	JULY 1, 1987	RECEIPTS			DISBURSEMENTS		BALANCE	JUNE 30, 1988
	NONEXPENDABLE	EXPENDABLE	BEQUESTS	INVESTMENT INCOME	TRANSFERS IN	EXPENDITURES	TRANSFERS OUT	NONEXPENDABLE	EXPENDABLE
STABILIZATION FUND	\$	\$ 2,128	\$	\$ 150	\$	\$	\$	\$	\$ 2,278
CONSERVATION FUND		1,435		102					1,537
WORKER COMPENSATION FUND		324,916		31,781	156,227	243,169			269,755
TOWN PENSION FUND		47,551		2,502		50,053			
MUNICIPAL LIGHT PENSION FUND		6,029,568		520,208	310,909	370,132			6,490,553
TOTAL TRUST FUNDS	\$ 826,983	8,632,779	\$ 32,181	\$ 909,760	\$ 467,873	\$ 698,455	\$ 53,500	\$ 858,600	\$ 9,259,021

General Services





Town of Reading

Reading, Massachusetts 01867-2693

(617) 942-0500

Eugene R. Nigro, Chairman
Russell T. Graham, V. Chrm.
Mary S. Ziegler, Secretary
Paul E. Landers
John H. Russell

BOARD OF SELECTMEN
16 LOWELL STREET

1988 ANNUAL REPORT OF THE BOARD OF SELECTMEN

Following the Town election in March 1988, the Board of Selectmen reorganized and elected Eugene R. Nigro, Chairman; Russell T. Graham, Vice Chairman; and Mary S. Ziegler, Secretary.

The year was a very busy one as the Board addressed major issues concerning the quality and affordability of life in Reading. Many policies were implemented and long range plans were developed to achieve the goal of preserving the character of the Town of Reading, and yet, enabling the Town to move confidently and responsibly into the 1990's. Effective interfacing with all levels of municipal, county, and state government continued to be a priority, especially in the areas of traffic and housing concerns.

Serious and prudent financial planning is important to Reading's future. With the expertise of the Finance Committee and the Town's financial staff, long range plans are being developed to keep Reading an affordable place to live. Integral to these plans is the sale of Town-owned real estate. Receipts on the completed sale of the Community Center totaled \$1,382,590.76, and the closing date for Homart/Embassy Suites on the former landfill site is anticipated for the first quarter of 1989, with a sales price of \$8.25 million plus consumer price index adjustments since March, 1988. PRD (Planned Residential Development) specifications were developed for the Bear Hill Site and adopted by 1988 Subsequent Town Meeting. Rezoning of this Bear Hill property will be brought to Town Meeting in the spring of 1989, and the process of requesting proposals for this site is slated for early 1989.

Although the lingering problem of Municipal Space management was not completely resolved, significant progress was achieved in 1988.

- Town Meeting approved the construction of a new, three-bay fire station on Town-owned land on Main Street, and work on the \$2.5 million facility will soon begin.
- Following the dedication in April, the Department of Public Works occupied their new garage on Newcrossing Road.

1988 Annual Report - continued

- The Senior Center was relocated to the Pearl Street School on a short-term basis, until a future location, perhaps through reuse of the central fire station, can be evaluated.
- After a thorough evaluation of the potential use of Pearl Street School as a Town Hall, the Municipal Space Study Committee presented their findings to Town Meeting. Due to the projected financial outlook, this major project did not seem advisable, but minor repairs and cosmetic upgrades to the present Town Hall were voted by Town Meeting and were completed in 1988.

The hot, dry summer of 1988 and below normal precipitation at the end of the year, made water conservation issues a priority. With improved technologies and equipment the amount of water used in backwashing the filters at the water treatment plant can be drastically reduced. In 1988, Town Meeting voted \$1.2 million for improvements at the water treatment plant, which should ensure the continued viability of Reading's water delivery system.

Personnel policies continued to be evaluated and updated in 1988. The results of a Pay and Classification Study were fully implemented for the Town's clerical workforce, and a similar study of non-union positions is anticipated for 1989. Under the Employee Awards Program established by the Board of Selectmen, seven Town employees were honored in 1988. Those employees were Jane Fiore, Human Services; Nancy Smethurst, General Services; Corinne Fisher and Dorothy Alworth, Library; Philip Dole, Fire Department; James Collins, Police Department; and William Connors, Finance Department.

A number of quality of life issues in Reading were addressed in 1988. The Selectmen participated with staff in a unique day-long retreat to help establish long range goals and plans for the Town. Citizen input was invited and dialogue was encouraged on concerns for the present and the future, especially focusing on traffic and housing concerns, and municipal space issues, and decision-making.

To address the parking problems at the Reading train station, a Depot Task Force was appointed, and this committee presented a plan which was adopted by the Board of Selectmen and funded by Subsequent Town Meeting. The Depot Parking Plan, to be implemented in early 1989, will offer restricted parking for out-of-town commuters who must purchase a sticker, and free permit parking for Reading residents in and around the depot area.

Other traffic concerns were closely monitored by the Board of Selectmen such as the impact on Reading of the proposed Callan development (Inwood Office Park) in Woburn and the effect of the Homart Development on east side residents. Grant Funding for a study of central business district traffic and parking was not forthcoming in 1988. The continued improvement of Reading's traffic patterns is a goal for the future, and a Town-wide Traffic Study funded by Town funds and developer contributions will be undertaken in 1989.

1988 Annual Report - continued

Recycling of newspapers, scheduled to begin in early 1989, was enthusiastically approved by the Board of Selectmen, and is expected to save on escalating trash tonnage costs. This, and the new leaf composting program were recommended by the newly-established Solid Waste Policy Advisory Committee.

Bylaws governing hours of retail operation in Reading and zoning issues were approved by Town Meeting in 1988, and will clarify any ambiguity in wording in the goal of preserving the character of Reading. Additionally, long-range goals are being developed by the Master Plan Advisory Committee, a sub-committee of the Community Planning and Development Commission.

In addition, the Town has voted to join the Massachusetts Housing Partnership, and the Selectmen look forward to the benefits of utilizing State resources and technical assistance to address the need for affordable housing in Reading.

An exciting project endorsed by the Selectmen is the formation of a 350th Anniversary Steering Committee. The Town of Reading will be 350 years old in 1994 (settled 1639, incorporated 1644) and this Committee will have the responsibility for planning the celebration of that anniversary.

Looking back on 1988, significant improvements have been made in many areas, and the Board of Selectmen is looking ahead with anticipation towards future achievements for the Town of Reading.

Sincerely,

THE READING BOARD OF SELECTMEN

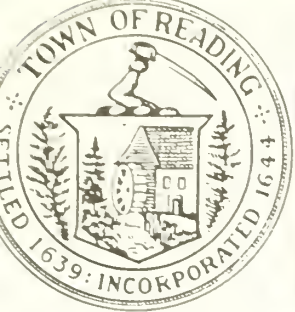
Eugene R. Nigro, Chairman

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Town of Reading

Reading, Massachusetts 01867-2693

(617) 942-0500

TOWN CLERK
16 LOWELL STREET

ANNUAL REPORT OF THE TOWN CLERK

STATISTICS:

During the calendar year of January 1, 1988 through December 31, 1988, the following Vital Statistics were recorded in this office:

Births	285
Deaths	145
Marriages	145

During the same calendar year, 1686 dog licenses were issued as follows:

Male dogs	495
Altered male dogs	267
Spayed Female dogs	694
Female dogs	230
Kennels	3

A total of 701 Fish and Wildlife licenses were issued during the year 1988.

A total of \$37,010.60 in receipts was deposited with the Town Treasurer during this past year.

ELECTIONS:

The Town Clerk's Office has had an extremely busy Election year.

Presidential Primary	March 8
Town Election	March 21
State Primary	September 18
Presidential/General Election	November 8

Voter participation oscillated from
40% at the Presidential Primary;
12% at the Town Election;
7% at the State Primary; to
91% at the Presidential/General Election

BOARD OF REGISTRARS:

Voter registration was at an all time high on the last day of registration for the Presidential Election. Our office registered 852 voters or one individual registered per minute during the hours the Clerk's Office was open, from 8:30 A.M. to 10:00 P.M..

Robert W. Foley of our Board of Registrars retired in December of 1988 after six years of service. We will miss Bob's humor, pleasant smile, and willingness to work.

C. Dewey Smith was appointed by the Board of Selectmen on December 27, 1988 to complete the makeup of the Board of Registrars. We welcome Dewey with his many years of service to the Town.

TOWN MEETING:

Annual Town Meeting in April and Subsequent Town Meeting in November, both with Special Town Meetings, met for seven sessions each or a total of fourteen evening sessions. Final adjournment on December 8th ended the marathon 1988 Town Meeting season.

PERSONNEL:

During this busy year, the Clerk's staff has provided ongoing friendly, resourceful customer service especially during extremely busy peak periods. Our new Administrative Assistant, Trudy Wells, comes to Town Hall with a strong background in Personnel from American Mutual. Principal Clerk, Aileen Shaw, has provided ongoing competency compiling the Town's Vital Statistics and has received commendation from the Bureau of Vital Statistics, Department of Public Health. Sandy Ferrera was hired as Principal Clerk but has since chosen Clerk/Receptionist within our Department of General Services. Norma MacBrien returned, as she had promised when she retired, to co-ordinate the Town's Census.

CENSUS:

Our Town has had several communities' representatives from Clerk's Offices and members of Board of Registrars visit our office to view our Census procedures. We have been complimented upon our Town Census form with perforated tear sheet, reminding our population of Community time frames for dog licensing, mosquito spraying exemptions and well water testing as part of our customer service program.

Our interaction this past year, with the numerous volunteers who so capably staff so many of our projects, is always positive. Our many thanks to all of you for your generous gift of time. We all sincerely appreciate you.

My staff deserves a tremendous amount of credit. As a young staff, without experience in Municipal Government, they were assigned many and varied tasks this past year. It is with sincere appreciation I thank them for many long hours, for their patience, and for their humor.

Sincerely,

Doris M. Fantasia

Doris M. Fantasia
Town Clerk

December 31, 1988

POPULATION TOTALS

Pct.	Under 17			17 and Over			Totals
	Male	Female	Total	Male	Female	Total	
1	346	332	678	1,080	1,171	2,251	2,929
2	271	257	528	876	981	1,857	2,385
3	221	228	449	1,001	1,064	2,065	2,514
4	369	343	712	1,067	1,104	2,171	2,883
5	280	271	551	918	1,014	1,932	2,483
6	307	273	580	1,009	1,165	2,174	2,754
7	355	332	687	1,006	1,150	2,156	2,843
8	309	315	624	1,126	1,206	2,332	2,956
	<u>2,458</u>	<u>2,351</u>	<u>4,809</u>	<u>8,083</u>	<u>8,855</u>	<u>16,938</u>	<u>21,747</u>

REGISTERED VOTERS

Pct.	Democrat	Republican	Independent	Total
1	678	403	830	1,911
2	601	264	729	1,594
3	616	373	690	1,679
4	680	474	794	1,948
5	572	345	711	1,628
6	759	388	751	1,898
7	623	406	846	1,875
8	649	417	916	1,982
	<u>5,178</u>	<u>3,070</u>	<u>6,267</u>	<u>14,515</u>

NOTICE TO PARENTS, HOUSEWIVES, PHYSICIANS AND MIDWIVES

Your attention is called to the sections below taken from the revised laws. Blank forms for return of birth may be obtained from the Town Clerk.

GENERAL LAWS, CHAP. 46, SEC. 3 (TERCENTENARY EDITION)

AS AMENDED BY CHAPTER 326, SECTION I, ACTS OF 1939

Every physician, or hospital medical officer registered under section nine of chapter one hundred and twelve, in this chapter called officer, shall keep a record of the birth of every child in cases which he was in charge showing date and place of birth, the name, if any, of the child, its sex and color, the name, age, birthplace, occupation and residence (including the street number, if any, and the ward number if in a city) of each parent, the maiden name of the mother and the name of the physician or officer if any, personally attending the birth. If the child is illegitimate, the name and the other facts relating to the father shall not be set forth except upon written request of both the father and mother, provided that if an illegitimate child shall have become legitimate by the intermarriage of his parents and the acknowledgment of his father, as provided in section seven of chapter one hundred and ninety, prior to the mailing or delivery of any report herein required such report shall read in all respects as if such child had been born to such parents in lawful wedlock. Said physician or officer shall, within fifteen days after such birth, mail or deliver to the clerk or registrar of the town where such birth occurred, a report stating the facts herein above required to be shown on said record and also the said written request, if any; provided that if said report is not so made within forty-eight hours after such birth, said physician, or officer shall within said forty-eight hours mail or deliver to said clerk or registrar a notice stating the date and place of the birth, the street number, if any, the ward number if in a city, and the family name. Upon presentation to him of a certificate of the town clerk stating that any such birth has been duly reported, the town treasurer shall pay to such physician or officer a fee of twenty-five cents for each birth so reported. Any physician or any such officer violating any provision of this section shall forfeit not more than twenty-five dollars. The said town clerk or registrar shall file daily with the local board of health, a list of all births reported to him, showing, as to each, the date of birth, sex, color, family name, residence, ward, and physician or officer in charge.

Within sixty days after the date of the birth of any child born in the commonwealth with visible congenital deformities, or any condition apparently acquired at birth, which may lead to crippling, the physician in attendance upon said births shall prepare upon a form provided by the state department of public health and file with the clerk of the town where such birth occurred, a report setting forth such visible congenital deformity,

or any condition apparently acquired at birth which may lead to crippling.

Said clerk shall transmit forthwith to said department such supplementary report of such births. The contents of such report shall be solely for the use of said department in connection with its functions relative to crippled children, and such report shall not be open to public inspection or constitute a public record.

GENERAL LAWS, CHAP. 46, SEC. 6

Parents within forty days after the birth of a child, and every householder, within forty days after a birth in his home, shall cause notice thereof to be given to the clerk of the town where such child is born.

GENERAL LAWS, CHAPTER III

Sections 110 and 111 require physicians, registered hospitals, medical officers, nurses or other attendants to report at once to the local board of health, every child one or both of whose eyes become inflamed, swollen and red and show an unnatural discharge within two weeks after birth.

TYLER & REYNOLDS

PROFESSIONAL CORPORATION
COUNSELLORS AT LAW
ONE BOSTON PLACE
BOSTON, MASSACHUSETTS 02108
TELEPHONE 617 523-6550

February 1, 1989

ANNUAL REPORT OF THE TOWN COUNSEL

During the year 1988, Tyler & Reynolds Professional Corporation served its 16th year as Town Counsel to the Town of Reading. During the year, while all attorneys in the law firm were available to provide legal services to the Town, the principal attorneys representing the Town were H Theodore Cohen, Ronald C. Kaczynski and Charles H. Clark.

Although this year was extremely busy for Town Counsel, there were few major new matters. Rather, it was a year when legal issues of long standing either came to fruition or required on-going monitoring as they proceeded toward an end result. In addition, court proceedings tended to be matters which had been pending for a number of years. Specifically, the Town's real estate transactions continued to concern the Town and this office, including: the sale of the Community Center, the proposed sale of the Town's former John Street landfill to Homart Development Co. and Embassy Suites, Inc. which is rapidly approaching culmination, the development of the Planned Residential Development zoning district and related access and ownership questions concerning the Bear Hill site, an appeal with regard to the subdivision approval granted by the City of Woburn Planning Board to the owner of the former Callan property off West Street as it relates to the proposed development of a multi-building commercial office park, the development of a sticker parking program in the vicinity of the Reading Depot, negotiations with the MBTA relating to improvements in the vicinity of the Depot and matters relating to the environmental cleanup of the Town's former Department of Public Works site.

Major matters of litigation included: appeals from the grant or denial of variances and/or special permits from the Board of Appeals, appeals from the grant or denial of site plan review from the Community Planning and Development Commission, zoning enforcement matters including resolution of the case relating to Eric's Greenhouses, Inc.'s use of its property on North Main Street, litigation relating to the Board of Selectmen's policy

concerning retail hours of operation and the adoption of the same as a By-Law of the Town, enforcement of the Town's restrictive covenants in past conveyances of Town property, and several cases involving the grant, denial or modification of benefits by the Town's Contributory Retirement Board. In addition, this office has represented the Town with regard to: claims arising under the Massachusetts and Federal Special Education laws, challenges to the award of Town public works projects and matters relating to real estate tax abatements.

General legal services also have been rendered on a regular basis to various Town offices, boards, committees and departments which subjects range from Bear Hill zoning to environmental and wetlands questions to alcoholic beverage laws to licensing of fortune tellers to Selectmen's decisions with regard to dogs. Finally, services were rendered in preparation for and the holding of the Annual, Subsequent and all Special Town meetings.

Respectfully submitted,
Town Counsel,



H Theodore Cohen
TYLER & REYNOLDS
Professional Corporation
One Boston Place
Boston, MA 02108



Town of Reading

Reading, Massachusetts 01867-2693

(617) 942-0500

TOWN MANAGER
16 LOWELL STREET

ANNUAL REPORT OF THE TOWN MANAGER FOR 1988

1988 was a very busy year for the Town, for the Department of General Services, and for the Town Manager's Office. The variety of issues that we were involved in, and the complexity of many of them, are reflective of our improved ability to respond to the needs of the community.

Financial Issues

Financial Issues continue to be a major concern for the Town of Reading, as well as all local governments in the Commonwealth. Coping with the impacts of Proposition 2-1/2, ongoing concerns during the last half of the year about the fiscal conditions of the State, and major local needs all have to be balanced. The Town continues its efforts to stabilize its financial position, largely through the continuing sale of real estate program.

By mid-1988, the Town had passed papers and received a check for almost \$1.4 million from Fafard Company for the sale of the Community center. Additionally, Homart and Embassy Suites continue to make progress on the purchase of the former landfill site. The development of this site is very complex, and requires a number of approvals from local and state agencies. By the end of 1988, all of the state clearances and most of the local clearances had been received. The closing on this project is anticipated by the end of the first quarter of 1989. Because of an escalator clause in the contract, the total purchase is increased somewhat from \$8.25 million to close to about \$8.75 million.

The Finance Committee, financial staff, and the Town Manager's Office continue to work together with the Board of Selectmen to develop a long-term financial plan for the community. Some of the considerations in developing this plan are the sale of real estate fund, continuing containment of costs, and further efficiencies in the local government.

Finally, the Town was fortunate in having Moody's and Standard & Poors visit the Town for their due diligence trip, preparatory to selling municipal bonds in November. Our visitors from New York were very impressed with the community, and especially the interest and dedication of the business community. Unfortunately, our bond ratings were not improved from previous levels. However, indications are that the beginning of development on the landfill site may yield some improvement in our bond rating.

Town Manager's Report for 1988 - continued

Personnel

The Town, in recognizing that personnel are the main resource of the local government, established the position of part-time personnel administrator for fiscal year 1989. On July 1, 1988, Doris Fantasia took on the role as personnel administrator half-time, sharing her time between this function and the Town Clerk's function. During 1988, the Town appointed Health Stop as the Town physician. Extensive negotiations took place with the five Town bargaining units, plus the Superior Police Officers. These negotiations resulted in approved contracts for Fire and Public Works by the end of the year, and tentative contracts for Clerical and Water Treatment Plant/Engineers. The Police contract was still pending at year end.

The Board of Selectmen established the Employee Awards Program, and seven employees of the Town were recipients of this award. The program is beginning to develop very well, in spite of a limitation by the State on how much funding this program can receive. The Town of Reading was a proponent in getting a bill introduced which would expand the amount of funds available for employee awards. Unfortunately this legislation died in the last session of the legislature, and will be re-introduced in 1989.

Worker's compensation continues to be an ongoing problem. The worker's compensation payroll has increased during 1988 up to \$5,000 per week. A change in worker's compensation administration on July 1, has resulted in some decreases and the institution of better controls for this program.

A new set of personnel policies was developed and presented to the Board of Selectmen for their review in late 1988. The Board of Selectmen deferred action on this program until a full review and evaluation by the employees affected can be completed. This should be done by the first quarter of 1989.

To deal with issues of escalating medical insurance costs, inequities in our current medical insurance program, and the crippling costs of medical insurance for retirees, the Town Manager established an advisory committee represented by all bargaining units of the Town including Light Department and School Department, plus one retiree, one non-union member, and Beth Klepeis as Department Head. This Committee is evaluating options with regard to medical insurance, in order to share the burdens as noted above. This Committee is expected to report during early 1989.

The State Pension Reform Bill is being evaluated by a committee consisting of the Town Accountant, the Director of Finance, Mollie Ziegler from the Board of Selectmen, Don Allen as Chairman of the Finance Committee, the Police and Fire Chiefs, and the Town Manager. The Town has until the end of 1990 to determine whether or not it will adopt the pension reform provisions.

Finally, 1988 was reflective of a number of changes in personnel, too numerous to mention here. Some of the highlights were the retirement of C. Dewey Smith as Collector, following a long and

Town Manager's Report for 1988 - continued

productive career with the Town. In addition, Mark Boyajian was appointed as Conservation Administrator, replacing Beth MacKillop after she resigned. Betty Pack was appointed as Outreach Worker, replacing Lois Bond, who was promoted to Director of the Council on Aging, following Rheta McKinley's retirement. Peter Gar-chinsky was appointed as Police Sergeant, and Bruce Donaghey retired on disability as a Police Lieutenant. Gordon Sargent was promoted to Fire Lieutenant.

Organizational Issues

There have been a number of issues that have improved the organizational operations of the Town. The Department of General Services has been created as an actual working department. It includes the Town Clerk's functions, Personnel, Town Manager's operation, and all of the various general service functions of the Town. Several changes have been instituted to improve productivity. These include the establishment of desktop publishing, which has resulted in improved quality of material for Town Meeting and the Annual Report.

During 1988, through an EOCD Grant, the firm of Peat Marwick Main was hired to review the Town's purchasing procedures. The consultant met with a committee consisting of representatives from several of the departments and the School Department, evaluated our purchasing procedures, and recommended an improved system of purchasing, including purchase orders, but the consultant did not recommend a centralized purchasing system at this time.

The Department of General Services offices were re-arranged during 1988. The reception area was created out of the space that was formerly the Town Manager's office. This is right at the head of the stairs as you enter the Town Hall building, and this re-arrangement has worked well.

Revised procedures for the use of service of Town Counsel have improved the service from Town Counsel. Written work orders are now required, and they are copied to the Town Manager's Office to ensure that follow-up is done.

Working with the Insurance Committee, the Town's casualty and liability insurances were bid during 1988. The renewal period starting July 1, 1988 resulted in greatly improved costs and coverage. Kevin Donoghue & Associates was hired as a consultant and worked with the Town Manager and the Insurance Committee on this project.

Facilities

Much of the time of the Town Manager and indeed the entire Town has been focused on Town facilities. The dedication in early 1988 of the Public Works Facilities, including the Opland Building (named after the Opland family who have worked within the Department of Public Works for over 100 cumulative years), was a great success.

Town Manager's Report for 1988 - continued

As part of the sale of the Community Center, the Council on Aging Drop-In Center was moved to the lower level of the Pearl Street School. This move has not been without some difficulties, but the Center is a nice, light, airy facility. Ruth Cogan, Director of Human Services, Lois Bond, Director of the Council on Aging, and all of the staff of the Department of Human Services worked extremely hard to make this move happen.

A new fire facility to be constructed as three-bay station was approved by Town Meeting in the fall of 1988. The total cost is \$2.5 million, and will result in much improved efficiencies for the Department, when they move out of the old Central Station on Pleasant Street.

A cooperative venture of the Reading Garden Club, the Town Department of Public Works, the Tree Lighting Fund, through Arnold Berger and Bruce Morang, the Reading Municipal Light Department, and other community groups, has resulted in significant improvements to the Town Common. This includes the installation of underground sprinklers for the garden areas, underground wiring of all the lights for the tree lighting on the Common, and new planting and shrubbery. Final dressing-up will take place during the spring of 1989.

Finally, the Municipal Space Building Committee, as directed by Town Meeting, has evaluated the Pearl Street School as a location for Town offices. Although there was significant enthusiasm on the part of the Committee to relocate all of the offices, including the School Department, to the site, the cost estimates of \$4.5 to \$5.5 million have effectively eliminated this option.

Transportation Issues

Transportation concerns continue to be a major issue in the Town of Reading. The West Side Task Force was established to deal with traffic issues on the west side of Town. It was specifically intended to deal with the proposed Inwood Office Park and the traffic impact from that. This citizen's group has been very positive in working with the Town on these issues.

The Town of Reading has taken a leadership role in the creation of the M.A.P.C. Northshore Regional Council, to work with our neighbors to deal with a number of issues, including traffic. In addition, Reading has begun to work individually with Woburn and Wilmington on traffic issues on the west side. Although there are no conclusions to report at this time, this process is going very well, and the cooperation among the communities is excellent.

The Town has worked with the MBTA on trying to get improvements made in the depot area of Reading. No decision has yet been made by the MBTA on this program. In addition, the Board of Selectmen adopted a parking plan and program for the depot area which gives preference to parking for Reading residents, provides for a number of paid commuter parking spaces, and eliminates much of the congestion in the residential and commercial areas around the depot through parking restrictions.

Town Manager's Report for 1988 - continued

The Town has worked with the East Side Neighborhood Association and Homart Development Corporation regarding traffic improvements related to the development of the former landfill site.

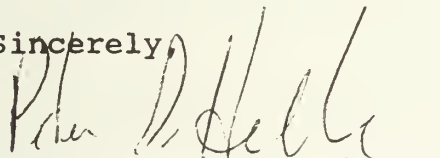
Special Events

1988 saw the celebration of Arnold Berger Day at the end of April. This day was organized by private parties led by Bruce Morang, to honor one of Reading's most noteworthy citizens. The events were well-planned and well-executed, and provided a great deal of fun for residents and Mr. Berger, as well as an opportunity to honor all of the good works that he has done.

Under the leadership of Ed Palmer from the Historical Commission, the Town has developed a 350th Birthday Celebration Committee, to plan and organize the 350th Birthday of the incorporation of Reading in 1644. As part of this program, the Town has sent letters and packets of material to all of the other Readings in the world. The responses from these Readings have been very positive, and we would hope that part of the 1994 celebration will include visits from and to the other Readings.

During the year, the valuable assistance of Doris Fantasia, Norma MacBrien, Trudy Wells, Sally Grunzweig, Nancy Smethurst, Aileen Shaw, Valerie Kelly, May DiPietro, Sandy Richard and Sandy Ferrera has made the Department of General Services operate in a professional and business-like manner, in spite of a tremendous workload.

Sincerely,

A handwritten signature in dark ink, appearing to read "Peter I. Hechenbleikner". The signature is fluid and cursive, with the first name "Peter" being more legible than the last name.

Peter I. Hechenbleikner
Town Manager

PIH/nls



PASQUALE M. IAPICCA

TOWN OF READING

942-0500

SEALER OF WEIGHTS AND MEASURES

MUNICIPAL BUILDING
READING, MASS. 01867

March 09, 1989

Mr. Peter Hechenbleikner, Town Manager
Reading Board of Selectmen
Municipal Building
Reading, Massachusetts 01867

RE: Annual report of activities in the Sealer of Weights and Measures
Department for the calendar year 1988.

This department tested 421 items during the past year. The breakdown was as follows: sealed, 410; not sealed, 9; condemned, 2; adjusted, 2. Total fees collected were as follows: items sealed, \$2,877.00; adjustments, \$36.00; special \$25.00, for a total of \$2,877.00. The new fee schedule was implemented to bring the cost of testing devices in line with surrounding communities.

Weights and Measures is one of the oldest and most important functions of government. The necessity for Weights and Measures standards and the need to apply those standards to commercial transactions were recognized by the earliest civilizations. This necessity has been followed through the centuries to modern times.

With a growing awareness of the greater need for consumer protection, the importance of uniform weights and measures has increased. Accurate and clear labeling of goods and products is a necessity for anyone trying to fill specific needs or compare quantity, capacity or price.

Scales and measuring devices can become obsolete or malfunction. However, they will continue to give information, even if it is incorrect, until it is tested and corrected or replaced.

All consumers in Reading are protected by the Weights and Measures official, regardless if the consumer is purchasing a gallon of milk, a pound of meat or a gallon of gasoline. My job is to see that consumers receive what they pay for . . . no more and no less.

Respectfully submitted,

Pasquale M. Iapicca

Pasquale M. Iapicca
Sealer of Weights and Measures



PASQUALE M. IAPICCA

TOWN OF READING

MUNICIPAL BUILDING
READING, MASS. 01867

SEALER OF WEIGHTS AND MEASURES

YEARLY REPORT

Date: Dec 31, 1988

	Adjusted	Sealed	Not Sealed	Con-demned
SCALES				
WEIGHTS				
VOLUMETRIC MEASURES				
AUTOMATIC LIQUID MEASURING DEVICES				
OTHER AUTO. MEAS. DEV.				
LINEAR MEAS.				
MISC.				
TOTALS	2	410	9	2

Money Collected for the Year \$ 2816.00Comments: Adjustments \$36.00, Special \$25.00. Total \$2877.00

Housing Authority



ANNUAL REPORT
OF THE
READING HOUSING AUTHORITY

The Reading Housing Authority is currently celebrating its Silver Jubilee. At the Subsequent Town Meeting in November 1988, the Town of Reading officially recognized and congratulated the Authority for its 25 years of dedicated service to the low-income: elderly/handicapped, people with special needs and families requiring housing assistance. The Authority is grateful to all of the dedicated public officials who have served on the Board, served as employees of the Authority and all that have contributed to the growth of the Authority. A May 1989 reception in celebration is currently in the planning stages.

Through grants provided by the State's Executive Office of Communities and Development, the 80 apartment units at Frank D. Tanner Drive are being refurbished. Completion of this project is expected by late April 1989. The tenants and family members have been most cooperative during this renovation period. The relocation process has gone fairly smoothly and the hard work, patience and understanding of Betty Pack from the Council on Aging, along with Sonja Griffith from the Board of Health, working in cooperation with the Authority's staff have been the key to the successful transition during this period. Our thanks to all who have helped in this endeavor.

The Authority has continued to provide space and services for classes sponsored by the Council on Aging; Blood Pressure and Flu Clinics by the Board of Health; the monthly book clubs by the Reading Public Library; as well as the much enjoyed bi-monthly Tea Dances. Presently the Authority is accepting donations to refurbish its community room and community kitchen at Frank D. Tanner Drive. Donations can be made payable to the "RHA Anniversary Fund" and mailed to the office at 22 Frank D. Tanner Drive.

The addition of ten family units associated with "Greenhouse Acres", developed by the Fafard Corporation, as well as four elderly units associated with the Community Center "Schoolhouse Properties" is expected to be acquired by the Authority in late Spring or early Summer 1989 through the inclusionary zoning provisions or "linkage" programs that have been established in the Town of Reading. The Authority is anticipating additional "linkage" units with the development of the Bear Hill site.

Currently the Authority administers over 100 rental assistance certificates: 85 Federal Section 8 and 19 State 707 certificates. The Authority owns 80 elderly/handicapped units, 6 family units and 8 units for people with special needs. The Authority encourages anyone needing housing assistance, especially Reading residents and minorities, to apply.

In February 1988 the Board of Selectmen voted to have the Town of Reading become a member of the Massachusetts Housing Partnership, which encourages developers to work with local officials in producing housing developments that contain affordable housing units. The Authority will work diligently with Town officials to encourage private/public partnerships that will increase the supply and diversity of affordable housing units in the community. Through these continued efforts with Town and State officials, the Authority is striving to produce a diversity of housing which will help to meet the needs of all citizens.

The Commonwealth of Massachusetts, Executive Office of Communities and Development awarded certificates of recognition to Richard S. Dempster, Chairman of the Reading Housing Authority, for his 17 years of dedicated service in developing affordable housing opportunities in the Town and to Margaret K. Plansky, Executive Director, for work above and beyond the call of duty and as a member of the LHA Advisory Committee.

Sadly, the Authority lost 2 members: Philip R. White, Jr. - a founding and continuing member of the Authority who died in November, - he will be sorely missed; and Lynn M. Carlson, who moved from Reading in November, - we wish her well with her new home and new baby. Two new members have been appointed, Jean H. Galvin and Reverend Robert K. Sweet, Jr. The Board looks forward to working with the new members. We will continue to work with dedication, professionalism and competence in our efforts of providing equal housing opportunity for all.

Respectfully submitted,
READING HOUSING AUTHORITY
Richard S. Dempster, Chairman
William E. McIsaac
Arthur J. Reynolds, Jr.
Jean H. Galvin
Robert K. Sweet, Jr.

Human Services





Town of Reading

Reading, Massachusetts 01867-2693

(617) 942-0500

HUMAN SERVICES
6 Lowell Street

HUMAN SERVICES

The newly created Department of Human Services includes the divisions of Health, Elder Services, Veterans Services, Recreation and Fuel Assistance. It is directed by Ruth Cogan whose responsibilities include the operation of the Health Division. The programs are quite varied and include a comprehensive inspections schedule (restaurants, markets, pools, housing, septic tanks, health clubs), a variety of clinics (blood pressure, hearing, rabies, flu), mosquito control, health education and substance abuse programs. A three member Board of Health promulgate regulations, provide policy and have final enforcement authority.

Lois Bond, Director of Elder Services, receives policy direction from the ten member Council on Aging. Full time and part time staff facilitate direct services, educational opportunities, recreational events and activities for citizens over age sixty. Direct services include crisis intervention, addressing critical need or concerns, Medicare health insurance information, coordination of volunteers, home delivery of food and medicines, van transportation for local shopping, appointments and to the meal-site. A contract with Mystic Valley Elder Services, Inc. provides approximately fifty daily meals at the Senior Center and approximately seventy-five daily meals delivered to homebound citizens.

Paul Farrell is the Veterans Agent and provides social services and financial assistance to veterans and their dependents. This program is conducted under the auspices of the State Veterans programs.

Chris Copeland, Recreation Supervisor, receives policy advice from the nine member Recreation Committee. A full range of year round programs are provided throughout the Town. Recreation also acts as liaison to the different community recreation organizations and leagues.

Lighted tennis courts, the Grant Municipal swimming pool, outdoor ice skating rinks, and the Town Forest, provide some of the settings for these recreational activities.

The Town provides the local intake service for fuel assistance. This program is for residents who require assistance in paying fuel and repair bills during the winter months.

Major issues facing the Human Services Department this year included the consolidation of all administrative offices in one location, the move of the Senior Center to the Pearl Street School, and the coordination of services among all divisions.



THE READING ARTS COUNCIL

Adrienne Caselle, Chairperson
Frances Brown, Vice-Chairperson
Beverly Cook, Secretary
Minetta Turner, Treasurer
Mary Atkinson
Mary Louise Garrard
Ann Hutchinson
Arthur Knapp
Mary Ellen LaCroix
Lorraine McCarthy
Sally McDonald
Diane Slezak

Annual Report for the Reading Arts Council 1988-1989

The Reading Arts Council is the local agent for the distribution, receipt, and evaluation of applications for funds from the Massachusetts Arts Lottery Council. The Council serves as a resource for the dissemination of information as well as to encourage activities relating to furthering and stimulating interest for the arts in our community.

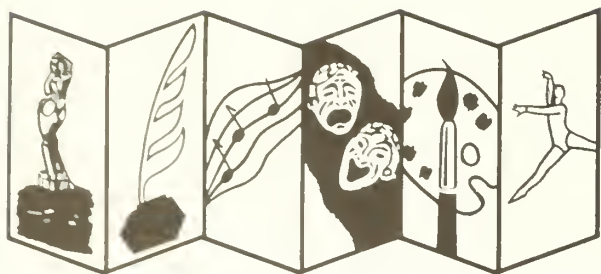
The Reading Arts Council has, during the past year, achieved several significant goals. The Council has produced a pamphlet entitled, "A Guide To The Arts In Reading" which contains a brief description of each organization along with meeting dates and times, location, contact person and criteria for membership. These pamphlets are available at the Reading Public Library, the Town Hall, the Newcombers Club, and various locations throughout the town. The Council, in cooperation with the Reading Recreation Department and the Boston Musicians' Association, funded the Summer Concert Series, "A Touch of Class", which was well received and enjoyed by Reading residents. In addition, the Council has conducted an open forum with Town art groups to establish an ongoing dialogue among all citizens interested in the arts on how we can, through a spirit of cooperation work on solving problems common to Reading art groups.

The Council has distributed funds to twenty-five local arts groups and/or individuals for the 1988-1989 year. The P.A.S.S. Program (Performing Arts Students Series) has funded 13 school age groups so that they may attend various theater productions and concerts. The P.A.S.S. Program is aimed at bringing school age children into theaters and concert halls.

Listed below are the grants awarded for the 1988-1989 year:

July 1988 funding cycle: \$6719.25

Joshua Eaton P.T.O: Crafts of Native Americans, Julie Collier
Creative Arts for Kids: Summer Arts Program
Treble Chorus of New England: Training Program
M. Gretchen McBride: Vocal program featuring works of American composers
Reading Public Schools: Semanya McCord's "Journey into Jazz"
Chinese Culture Program: Hand made lanterns by Chinese artisans
Birch Meadow Enrichment Committee: Soviet Cultural Experiences
Reading Antiquarian Society: Oil portraits to be professionally conserved
Barry Low: Concert of the Greater Boston Youth Symphony Orchestra



Annual Report for the Reading Arts
Council 1988-1989 continued

THE READING ARTS COUNCIL

The Colonial Chorus: Repairs to building and upgrade wiring for stage lighting
Friends of Reading Public Library: Series of concerts
Reading Recreation Department: Summer Concert Series

July 1988 P.A.S.S. funding: \$1420.

Barry Low/High School: "Forbidden Broadway"
Ronald Howland/High School: "The Taming of the Shrew"
Barrows School: "Dinosaur", puppet show
Barrows School: "Snow White"
Joshua Eaton: "The Nutcracker"

January 1989 funding cycle: \$5878.

Coolidge Middle School: "To Touch To See", play about Louis Braille
Birch Meadow School: Poobly Greegy Theater and Barbara Fay Wiese, puppeteer
Killam School: Chinese Cultural Program
Unitarian Universalist Church: "Journey Into a Dream" tribute to Dr. Martin
Luther King
Treble Chorus of New England: Training Program
Creative Arts for Kids: Faculty concerts
Colonial Chorus: Production Costs
Reading High School Band: Professional jazz improvisational techniques artist
Parker Middle School: Professional sculptor to work with 7th grade students
Barrows School: Professional writer/author to work with 4th grade students
Understanding Handicaps: Rosenshon concert to provide professional artist
with handicaps to speak with school students.

January 1989 P.A.S.S. funding: \$1987.50

Birch Meadow: "Amelia Bedelia"
Coolidge Middle School: "Mashine Music", University of Lowell
Killam School: "The Nutcracker Act II"
Barrows School: "The Secret Garden"
Barrows School: "Freedom Train"
Joshua Eaton: "The Nutcracker"
Joshua Eaton: "Velveteen Rabbit"
Creative Arts for Kids: "Greater Boston Youth Symphony Orchestra"



Town of Reading

Reading, Massachusetts 01867-2693

(617) 942-0500

ELDER SERVICES
6 LOWELL STREET

1988 ANNUAL REPORT DIVISION OF ELDER SERVICES

The Division of Elder Services provides services, activities, educational opportunities and recreational events for 3875 residents of Reading age 60 and over.

Mystic Valley Elder Services, Inc. (MVES) cooperates with the town through the provision of meals at the Senior Center and meals delivered to homebound persons. Information and referral services, homemakers, home health aides, case management, legal services, protective services, and respite care are also provided by MVES.

A Mealsite Manager and assistant oversee the weekday noontime nutrition program. The maximum number of meals served was 812 during the month of November. Socialization is an important component of the nutrition program. Educational forums are frequently presented after lunch is served.

The Meals on Wheels Coordinator is experiencing an increase in the number of clients who receive a hot meal delivered to their home. Five volunteer drivers deliver seventy to eighty complete meals each week day. Clients are referred through MVES by medical personnel, case managers, and/or concerned family members.

An expanded outreach program includes Medicare health insurance information, cooperation with area medical and social service agencies, and coordination with MVES caseworkers. Home visits deal with crisis situations, critical needs or concerns. The Outreach Worker has worked closely with residents of Tannerville during the renovation of their housing units.

The van transportation program continues to attract clients because of satisfaction with a service that fulfills a specific need. Transportation for a minimal fee is offered for local shopping and medical appointments, out-of-town trips to malls, and to some of the classes sponsored by Elder Services. No fee is charged for transportation to participants of the noontime meal program at the Senior Center.

The Coordinator of Volunteers is building on a successful pilot project with Barrows School fifth grade students. Leaf raking, a spelling bee, visits to the mealsite, sharing classroom-grown plants, and the "adoption" of grandparents have demonstrated the benefits of intergenerational activity. The expanded program will include Parker Middle School and the High School.

The Shopping Assistance Coordinator purchases groceries and medicines for homebound people without the ability to do their own shopping. Nineteen new people have been incorporated this year, bringing the program total to 104. Volunteers are being incorporated to deal with increased requests due to the shortage of homemakers who previously did clients' errands.

The Friendly Visitor Coordinator enlists the help of many scout and campfire troops who make "sunshine cards", baked goods and tray favors to be distributed to elder citizens. These students also did Fall yardwork and Christmas caroling. Telephone reassurance links a homebound person with a friend who calls each day at a mutually agreed upon time to assure the safety and well being of the homebound person. Volunteers also are matched with a friend whom they visit once a week bringing companionship and caring.

Educational classes are taught by contractual teachers at Tanner-ville and at the Senior Center. The schedule runs from September through May. Contract bridge, ceramics, oil painting, dancing, quilting, knitting and crocheting have been offered. The handiwork of the "students" is displayed in the public library during the Spring.

Volunteers are the mainstay of elder programs. Volunteers work with specific program Coordinators. Volunteers also assist citizens with income tax information, the distribution of government surplus food twice a year, daily assistance at the mealsite, bimonthly bingo games, monthly dances, summer evening outings including a picnic at Tannerville, a Cedar Glen outdoor concert, and an ice cream social at Peter Sanborn Place. Two new programs staffed by volunteers, Mend-It and Fix-It, repair clothing and household items the owners can no longer manage to do. A Volunteer Recognition Dinner in April celebrates approximately 250 Reading citizens who contribute 1-10 hours a week caring for our neighbors in need.

In addition to time, many individuals and organizations have made monetary contributions which directly benefit elder citizens. These contributions have helped pay for medicine, roof repair, medical transportation, emergency furnace repair, and similiar circumstances when the individual had no resources from which to draw. Contributions have helped fund the Shopping Assistance program. Service clubs and individuals have given stamps for the "sunshine card" program, flowers, plants, knitted items, books, clothing, food, dinners, sewing supplies, paintings, games, magazines, and gift certificates.

The Division of Elder Services has a commitment to provide information to the citizens to enable them to make decisions regarding their well being and quality of life. Seminars have been offered on the following subjects: interactions of medications; AARP 55 Alive driving course; Division of Elder Service/Health workshops on stress management; Silver Haired Legislature; Boston Guild for the Hard of Hearing clinic; Mass. Commission for the Blind clinic on low vision; dental health seminar; and separation and loss workshop.

"Reading Reading's rills" was a cooperative venture with the Conservation Department. A walk through Bear Meadow sparked enough interest to include further fieldtrips within our boundaries. This example of inter and intra-department coordination enriches the scope of elder citizen programming.

1988 was a year of transition for the Division of Elder Services. In the Spring the administrative office was moved to the Town Hall Annex and in the summer the mealsite/drop-in-site was moved to the lower level of the Pearl Street School. Sale of the Community Center precipitated this change.

Staff has also experienced significant changes. After many years of committed service, Rheta McKinley retired. Ms McKinley established many of the programs and services which enable elders to remain at home. Lois Bond became Director and Bette Pack was hired as our new Outreach Worker. Fran Longo, clerk, retired. Members of the Council on Aging who retired are Dick Felone, Rosemary Gibbons, Yano Tine, Woody Baldwin and Aloyse Jellison.

Shopping Assistance Revolving Fund: A total of \$6944.14 was donated from various sources which paid for the salary of the Shopping Assistance Coordinator and her mileage expenses.

Elder Services Revolving Fund: A total of \$4670 was donated from various individuals and organizations. Monies were spent on the following: medication, medical supplies, emergency food, dental repair, removal of asbestos, roof repair, emergency home repair, Lifeline medical alert system, home heating oil, housecleaning, emergency medical transportation, the Volunteer Recognition Dinner, the Annual Spring Picnic, holiday food.



Town of Reading

Reading, Massachusetts 01867-2693

(617) 942-0500

BOARD OF HEALTH
6 Lowell Street

1988 ANNUAL REPORT Board of Health

By all accounts, 1988 was a very successful year for the Board of Health. We have increased participation in events, initiated new programs and refined existing regulations

A very exciting new program is the monthly cable program produced in conjunction with our local cablevision station. This year there were programs concerning childhood safety in the home, immunizations, blood pressure, childhood lead poisoning, teen-age suicide, sexually transmitted diseases, dating issues, mosquito control, the Drug and Alcohol Awareness Task Force and the Peer Leader (substance abuse) Program. We plan to continue these program next year with such topics as Lyme Disease, Eastern Middlesex Human Services, and the RMHS Health Fair.

Another new effort has been in cooperation with the School Department to address the issue of AIDS. The Director was a member of the School Committee's Task Force which resulted in a number of educational programs for the community and teachers as well as direction for the initiation of a curriculum in the K-12 classrooms.

Our Public Health Nurse has continued to provide excellent service on a variety of public fronts. The blood pressure clinics have been expanded to include a monthly clinic for our Public Works personnel which has been well received. Another new employee health program has been the inoculation of 64 police and Firefighters for Hepatitis B, a series of three shots over six months. Mantoux (tuberculosis) testing continues, with emphasis on working with the local day-care centers. (total of 92) Communicable disease follow-up is an important part of the job as we have had 17 cases reported to the Board. A second annual lead screening clinic was held in May and the annual hearing clinic was completed in June. (16 and 36 participants respectively) Sonja has been working with the Division of Elder Services on projects such as stress management classes, consultation for individuals and workshops to deal with disrupting events such as remodeling of housing units. Finally, the annual flu/pneumonia clinics were very successful this year. 793 influenza shots were given, 39 of which were to homebound residents. 34 pneumonia shots were given, an immunization which is needed only once.

Our Environmental Health Program continues to carry out a comprehensive program of inspections carried out by inspectors two days a week. All restaurants and retail food stores are inspected a minimum of twice a year and usually four times a year. In addition to the food service establishment inspections, the inspectors check swimming pools, whirlpools, suntanning establishments, health clubs, housing, solid waste and all citizen complaints. In 1988 the office received 116 complaints.

The star in our division is the Prevention Education Coordinator whose successes this year have been numerous and extraordinary. We have received \$1700 in donations from various community groups, individuals and businesses to help offset the costs of various substance abuse programs such as speakers fees, mailing costs, printing, and video tapes. A grant was received from the Governor's Alliance Against Drugs for \$10,903, a joint Health and School Department program. Guest speakers came to large and enthusiastic audiences. In September, Keith Lee (Patriots) spoke to 400 athletes and parents and Derek Sanderson (Bruins) spoke to a Coolidge Middle School assembly.

The "Drugbusters" program in March was sponsored by WBZ-TV and had an audience of over 800 people! The Peer Leader Program in the High School has grown in size and enthusiasm in its second year. They have worked with the elementary and middle school students concerning issues relating to substance to substance abuse.

The Preadolescent Seminars continue in their fourth year. Workshops are offered for girls in the fourth through seventh grades and boys in the sixth grades. We are working to incorporate this information into the AIDS curriculum.

Finally, the Health Fair at the High School November 21 and 22 was a resounding success. Two years in the planning, it included the participation of almost 1100 students, over thirty exhibitors, and six Town Departments! Almost all of the \$2300 cost was donated by local service organizations and Winchester Hospital. We hope to repeat this every three years.

Our largest contractual service is mosquito control. The Town of Reading is part of the nineteen member East Middlesex Mosquito Control project which provides mosquito and wetland surveillance, larval and adult mosquito control and public education. Four traps are used to monitor adult mosquito populations which is used to determine the need for control measures. In 1988 adult mosquito control consisted of spraying 4,660 acres along residential streets at dusk using truck mounted aerosol sprayers. Project crews sprayed 105 acres using portable sprayers to establish barriers to adult mosquitoes around recreational and wetland areas. Larval control is accomplished with biological larvicides dispensed from a helicopter or by hand. 240 wetland acres located east of Haverhill Street and in Bear Meadow north of Batchelder Road were sprayed by the former method, 19 acres were done by hand. In addition, a public education program was produced and broadcast on the local cablevision channel.

Two other contractual services are Eastern Middlesex Human Services and East Middlesex Association for Retarded Citizens. Eastern Middlesex Human Services provided outpatient services for Reading residents totaling 1579 visits. The latter organization provided services for 30 Reading residents, fourteen of which are in residential settings, three in a day care program and thirteen in a job training program.

The Board of Health has drafted an employee policy concerning Town employees with AIDS. They have revised the massage regulations and promulgated new regulations concerning dog (bites) and wells.

Finally, Reading took the lead this year with an innovative approach to the public's concern about radon. The Town contracted with a testing laboratory to supply kits at a reduced cost. The kits were available at the health department and included a detailed questionnaire. 130 homes were tested the winter of 1988.

Prevention Education Revolving Fund: A total of \$1350 was donated to this fund from five community organizations/businesses and two private citizens. Monies were used to pay for the RMHS Health Fair as well as printing costs, a speaker, and materials for the Substance Abuse Program.

Human Services Revolving Fund: A total of \$750 was donated to this fund from two churches and one private citizen. Monies were used to pay for home heating oil.



Town of Reading

Reading, Massachusetts 01867-2693

(617) 942-0500

RECREATION
6 LOWELL STREET

1988 ANNUAL REPORT Recreation

Providing expanded programs for existing populations, and acting as a liaison to community recreation organizations were the focal points for Recreation during 1988.

William Hughes, Jr., and Catherine Rybicki, continued as Chair, and Vice Chair, respectively, of the Recreation Committee. Joseph Connelly, Jeremiah Donovan, John Fallon, Richard Fotino, Peter Hichborn, Larry Warnock, were committee members, with Catherine Kaminer as Associate Committee member. Richard Coco was liaison from the School Committee, and Charles Catalfamo was liaison from the Finance Committee. In July, the above mentioned members continued to serve with the following exceptions: Beth White O'Connor and Catherine Kaminer were appointed as new Committee members. Gilbert Congdon, Thomas McGrath, and John Pacino, were appointed as new Associate Committee members. Richard Coco continued to serve as liaison from the School Committee. Jeremiah Donovan's appointment expired and was thanked for his work and support on the Recreation Committee. Peter Hichborn resigned because he had moved to Andover, and was also commended for his hard work on the Recreation Committee.

The Supervisor's position increased to three-quarter time. The summer and winter staffs continued to exhibit dedication and enthusiasm needed to provide outstanding programs, emphasizing the needs of the participants.

Winter's Youth Basketball and Open Recreation programs were enjoyed by young and old alike. Youth Basketball Sunday League catered to approximately three hundred participants, and four teams from the Saturday Travel Team program included forty-eight players. Third (3rd) graders were invited to participate in the Youth Basketball Sunday League (girls and boys, grades three through nine) for the first time. Open Recreation averaged forty participants during this weeknight activity held Mondays, Wednesdays, and Thursdays. Open Recreation catered to the high school and older residents at the Reading Memorial High School Field House.

Reading's special needs programs continued year round with excellent attendance. Spinning Wheel, contracting services from The Alternative Leisure Company, held five activities each season during Winter, Spring, and Fall, averaging eight to ten residents in each activity. Camp Hope, contracting services from Eastern Middlesex Association for Retarded Citizens, offered their summer day camp program once again. Three residents attended Camp Hope.

New programs were implemented to complement the summer schedule: athletic sports conditioning and field hockey clinics. The Karate clinic returned to Reading and was very successful with thirty-five participants. The new style of summer brochure was met with applause. Summer registration was streamlined with the addition of a cashier station. Personnel at each activity table handled only master registration list information, expediting the process.

The new filtration system at the Grant Municipal Pool kept citizens cool during a very hot and humid summer.

"A Touch of Class" concert series, in its second year, expanded to six concerts, from last year's four concerts, with the sponsorship of the Reading Arts Council. The concerts were also funded in part by the Boston Musician's Association, and the Musician's Performance Trust Fund. Attendance included for the summer, over twenty-five hundred citizens. Memorial park was the new site for the Sunday evening concerts. The highlight of the summer was the Woburn City Band, entertaining over 700 residents.

A twenty station Exercise Trail was designed and installed at the Birch Meadow area complex. This project was a cooperative effort between the Department of Public Works and Recreation. Dedication is scheduled for Spring 1989.

Recreation information for services and programs offered by the Town and outside town organizations was gathered for a new brochure, to be published during the spring of 1989.

An increase in participation and revenue generated by the Division, again supports the theory that our townspeople seem satisfied with existing activities. With their recommendations, Recreation will continue to offer a quality program.



Town of Reading

Reading, Massachusetts 01867-2693

(617) 942-0500

VETERANS SERVICES
6 LOWELL STREET

1988 ANNUAL REPORT DIVISION OF VETERANS SERVICES

The Director and Agent for the Department of Veterans Services and Benefits respectfully submits his Annual Reports for the Year 1988.

Paul A. Farrell, Director and Agent and the limited part-time services of very capable Gayle Munro are the staff. Gayle has left for more gainful employment. Marion Gould has been filling in as Clerk since late October 1988 very capably.

Veterans Services is governed by Chapter 115 of the General Laws as amended with strict compliance to this Chapter, the rules and policies of which govern the disbursement of aid.

Benefits are for the needy veteran and his immediate family who have been subjected to unforeseen needs. Final approval of benefits comes from the Commissioner of Veterans Services at Boston, MA.

This year, 1988, the amount of V.A. expenditures in the Town of Reading to a veteran population of approximately 2679 was \$1,824,509 ending the fiscal year 1988, June 30th.

These benefits were paid directly to recipients and/or their dependents by the V. A. which represents the amount of tax dollars not required to be expended for support of those who because of circumstances, find it necessary to apply for aid.

Veterans Benefits

Aid Expenditures (Calendar Year)	\$19,212.53
Total Active Cases (Twelve Month Period)	361
Current Pending Cases (Services)	122

Amount received on duly executed Agreements to Reimburse as a result of retroactive awards was \$3,466. The Commissioner's Office was also notified so as adjustment of monies by the Audit Department could be properly adjusted and the money was turned over to the treasurer of the Town.

COMMENT

The District of Reading and Wilmington Veterans Services under Chapter 115 of the General Laws, as Amended since the forming of same, continues to run smoothly.

Case load changes and/or varies from time to time because of various circumstances such as shutdowns, strikes, accidents, illness, all of which have an impact on the Budget as appropriated.

Legislative Body





By-Law Committee

Municipal Building

617 - 942-0500

READING, MASSACHUSETTS 01867

Report of the Bylaw Committee

Nine General Bylaw amendments were passed by Town Meeting as follows:

A new Article XXXVII Retail Sales, was passed which regulates the operating hours of retail and commercial places of business with certain exceptions and with the possibility of further exception by the Board of Selectmen after a hearing.

A new Article XL Board of Cemetery Trustees, was passed to give the Board of Cemetery Trustees the power to enact rules and regulations without further approval by Town Meeting.

A new Article XXXIX Noncriminal Disposition of Certain Violations of Bylaws, was passed which gives the Board of Health the power to enforce its rules and regulations by issuing a ticket answerable before a district court clerk. The article includes provisions for fines and contesting at a hearing.

Section 2 of Article XVIII Laundromats, was amended to change the time of licensing from April 1st to January 1st of each year.

Article XVII Licenses, was amended by changing the fees of some of the licenses to conform to the recommended "Joint fee schedule of Massachusetts City and Town Clerk's Association."

Section 1 of Article XIX Disposal of Surplus Property, was amended to increase from \$500.00 to \$5000.00 the amount, which if exceeded must be approved by Town Meeting for disposal to take place.

Section 7 of Article 1 Town Meeting, was amended to change the day of the closing of the warrant from Monday to Tuesday to conform with the new meeting schedule of the Board of Selectmen.

A new Section 10 Removal of Town Meeting Members for Absence, of Article II Conduct of Town Meeting, was passed which provides procedures for implementing the cognizant Town Charter provision. The procedures include warnings by the Town Clerk and recommendations by the precinct caucuses.

A new Article XXXVIII Rules and Regulations, was passed which establishes procedures for town boards to follow when adopting rules and regulations, where no such procedures are provided by bylaws or general law. The procedures include advertising, hearings, compilation by the Town Clerk and citizen participation.

Ten Zoning Bylaw amendments were passed by Town Meeting as follows:

Section 7.2.2 was amended to increase maximum fines from \$100 to \$300.

Section 6.1.1.1 was amended by adding a sentence clarifying the definition of the distance between a public parking lot and a private building.

Definitional Sections 2.2.21.1, 2.2.23.1 and 2.2.32 were added to make unlawful the storage of unscreened, unregistered and uninsured motor vehicles.

Section 4.3.3 was amended to effect minor administrative reforms in site plan review, to simplify and clarify the language of that section and to coordinate site plan review procedures and requirements more closely with applicable state law.

The Table of Uses in Section 4.2.2 was amended to prohibit car washes in all districts.

Added a new Section 4.10 creating a Planned Residential Development (PRD) bylaw.

The Table of Districts in Section 3.1 was amended by adding a new overlay district: Planned Residential Development

The Table of Uses in Section 4.2.2 was amended by adding a Planned Residential Development use in underlying zoning districts S10 and A80.

The Table of Minimum Number of Off-Street Parking Spaces Required was amended by clarifying what type of building square-footage is to be used to compute the number of off-street parking spaces required for various types of developments.

Sections 2.2.12 and 2.2.12.1 were amended to redefine gross and net floor area.

Respectfully submitted,

Edward Murphy, Chairman
Philip Pacino, Clerk
George Theophanis
Nils Nordberg
Dolores Carroll

ANNUAL REPORT
MUNICIPAL SPACE BUILDING COMMITTEE

In accordance with a motion of instruction at the annual spring Town Meeting this committee broadened the scope of its mandate to include a review of the Pearl Street School as a potential site for housing administrative elements of town government.

Utilizing funds remaining in our budget and additional funds transferred by the Finance Committee for this purpose, our architect/designer was instructed to review the property and make initial recommendations as to the utility of the structure and one or more possible schemes for utilization of space.

The committee made an on-site inspection of the property and held several meetings with the architect/designer and the Town Manager.

A presentation of architectural sketches and color slides of the building, both external and internal, was made to subsequent Town Meeting this fall. Our report is included in the minutes of Town Meeting.

In the absence of substantial public support or any sense of urgency from those who occupy the current building, and considering the financial needs and priorities of the Town, no funds were voted for a construction project this year.

Respectfully submitted,

Nils L. Nordberg, Chairman
Gerald A. Fiore, Vice-Chairman
Henry A. Higgott, Designer Liaison
Lawrence Drew
Mary S. Ziegler
Eugene R. Nigro

TOWN WARRANT FOR PRESIDENTIAL PRIMARY
(Seal)
COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

To either of the constables of the Town of Reading,
Greetings:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Reading who are qualified to vote in Primaries to meet in the following places designated for the eight precincts in said town, namely:

Precinct 1. J. Warren Killam School
Precinct 2. J. Warren Killam School
Precinct 3. Joshua Eaton School
Precinct 4. Joshua Eaton School
Precinct 5. Alice M. Barrows School
Precinct 6. Alice M. Barrows School
Precinct 7. Birch Meadow School
Precinct 8. Birch Meadow School

TUESDAY, the EIGHTH DAY OF MARCH, 1988

from seven o'clock A.M. to eight o'clock P.M. for the following Purpose:

To cast their votes in the Presidential Primary for the candidates of political parties for the following offices:

PRESIDENTIAL PREFERENCE for this Commonwealth.

STATE COMMITTEE MAN for each Political Party for the First Essex and Middlesex District.

STATE COMMITTEE WOMAN for each Political Party for the First Essex and Middlesex District.

STATE COMMITTEE MAN for each Political Party for the Third Middlesex District.

STATE COMMITTEE WOMAN for each Political Party for the Third Middlesex District.

35 members of the Democratic Town Committee.

The polls will be open from 7:00 A.M. to 8:00 P.M.

And you are directed to serve this Warrant by posting an attested copy thereof in at least three public places in each of the eight precincts of the Town not less than seven days prior to March 8, 1988, the date set for the meeting in said Warrant and to cause this warrant to be published in the Reading Chronicle one day at least prior to said date.

Hereof fail not and make due return of this Warrant with your doings thereon, to the Town Clerk at or before the time appointed for said meeting.

Given under our hands this 23rd day of February, A.D., 1988.

John H. Russell
Russell T. Graham

Eugene R. Nigro
Paul E. Landers

Mary S. Ziegler

SELECTMEN OF READING

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss. Officer's Return, Reading:

By virtue of this Warrant, I, on February 29, 1988 notified and warned the inhabitants of the Town of Reading, qualified to vote in elections and town affairs, to meet at the place and at the time specified by posting attested copies of this Warrant in the following public places within the Town of Reading:

- Precinct 1. Convenient Food Mart, 1349 Main Street
Old Hose House, 1249 Main Street
St. Athanasius Church, 300 Haverhill Street
- Precinct 2. Reading Police Station, 67 Pleasant Street
Cumberland Farms, 305 Salem Street
Anton Cleaners, 47 Harnden Street
- Precinct 3. Friendly Variety Store, 245 Washington Street
Reading Liquors, 345 Main Street
Wayside Bazaar, 107 Main Street
- Precinct 4. Hanson's Service Station, 4 West Street
Dragon Corner Store, 206 West Street
Spence Farm Market Gardens, 40 West Street
- Precinct 5. Community Center, 52 Sanborn Street
B & M Railroad Station, High Street
Joshua Eaton School, 365 Summer Avenue
- Precinct 6. Fire Station, 267 Woburn Street
Housing for the Elderly, 1 Frank D. Tanner Drive
Alice M. Barrows School, 16 Edgemont Avenue
- Precinct 7. Austin Preparatory School, 101 Willow Street
P & S Convenient Store, 287 Lowell Street
Town Hall, 16 Lowell Street
- Precinct 8. Meadowbrook Golf Club, 292 Grove Street
Memorial High School, 62 Oakland Road
Arthur W. Coolidge Jr. High School, 89 Birch Meadow Drive

The date of posting being not less than fourteen days prior to March 8, 1988, the date set for the meeting in this Warrant.

I also caused an attested copy of this Warrant to be published in the Reading Chronicle in the issue of February 26, 1988.

William J. Hughes, Jr.
Constable of Reading

A true copy. Attest:

Doris M. Fantasia

Doris M. Fantasia
Town Clerk

PRESIDENTIAL PRIMARY ELECTION

March 8, 1988

Pursuant to the Warrant and the Constable's Return thereon, a Presidential Primary was held at the time and places specified in the Warrant, and was called to order by the Wardens in the precincts as follows:

Precinct 1.	J. Warren Killam School	Elizabeth C. Cronin
Precinct 2.	J. Warren Killam School	Eleanor M. Brown
Precinct 3.	Joshua Eaton School	Francis X. Day
Precinct 4.	Joshua Eaton School	John H. Crooker
Precinct 5.	Alice M. Barrows School	C. Dewey Smith
Precinct 6.	Alice M. Barrows School	Louis B. Gardner
Precinct 7.	Birch Meadow School	Henry A. Murphy, Jr.
Precinct 8.	Birch Meadow School	Kenneth C. Latham

who then partially read the Warrant, when on motion of Barbara Takach, Precinct 1; Dorothy I. Hoyt, Precinct 2; Robert W. Adams, Precinct 3; John F. Cronin, Precinct 4; Michael A. Baltier, Precinct 5; Edward C. Abeley, Precinct 6; Marjorie R. Hammond, Precinct 7; and Virginia M. Adams, Precinct 8, it was voted to dispense with the further reading of the Warrant, except the Constable's Return, which was then read by the respective Wardens.

The ballot boxes were examined by the Wardens and each found to be empty and all registered 000.

The polls were then declared open at 7:00 A.M. and were closed at 8:00 P.M. with the following results:

3,393 Democratic Votes
1,849 Republican Votes

for a total of 5,242 votes as follows:

BALLOT OF THE REPUBLICAN PARTY

	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	<u>Total</u>
PRESIDENTIAL PREFERENCE									
Pierre S Dupont IV	3	1	2	4	1	6	4	6	27
Pat Robertson	10	10	11	12	11	14	5	4	77
George Bush	144	91	83	187	114	143	138	164	1064
Alexander Haig, Jr	4	0	1	1	1	1	0	1	9
Jack Kemp	23	13	7	25	17	25	14	12	136
Bob Dole	57	45	46	96	49	61	72	63	489
No Preference	4	4	5	4	1	4	3	4	29
Blanks	2	0	3	6	0	2	1	4	18
TOTAL	247	164	158	335	194	256	237	258	1849

STATE COMMITTEE MAN - First Essex & Middlesex District, Vote for One

Bradlee S. Jones, Jr	164	151	180	495
Edgar L. Kelley	34	47	36	117
Peter J. Thomas	14	10	12	36
Blanks	35	29	30	94
TOTAL	247	237	258	742

STATE COMMITTEE WOMAN - First Essex & Middlesex District, Vote for One

Nancy J. Luther	191	178	201	570
Blanks	56	59	57	172
TOTAL	247	237	258	742

Presidential Primary

March 8, 1988

Pr 1 Pr 2 Pr 3 Pr 4 Pr 5 Pr 6 Pr 7 Pr 8 Total

STATE COMMITTEE MAN - Third Middlesex District, Vote for One

David M. Basile	115	113	256	131	207			822
Blanks	<u>49</u>	<u>45</u>	<u>79</u>	<u>63</u>	<u>49</u>			<u>285</u>
TOTAL	164	158	335	194	256			1107

STATE COMMITTEE WOMAN - Third Middlesex District, Vote for One

Cynthia A. Graf	123	118	271	144	211			867
Blanks	<u>41</u>	<u>45</u>	<u>64</u>	<u>50</u>	<u>45</u>			<u>240</u>
TOTAL	164	163	335	194	256			1107

READING TOWN COMMITTEE - Write-ins

Richard H. Coco	7	1	0	18	5	14	6	6	57
Matthew Cummings	7	1	0	18	5	14	6	6	57
Barbara F. Currie	7	1	0	18	5	14	6	6	57
Richard H. Curtis	7	1	0	18	5	14	6	6	57
Raymond R. Couture	7	1	0	18	5	14	6	6	57
Louis R. Gardner	7	1	0	18	5	14	6	6	57
Eleanor K. Higgott	7	1	0	18	5	14	6	6	57
Henry A. Higgott	7	1	0	18	5	14	6	6	57
Nancy C. Leavitt	7	1	0	18	5	14	6	6	57
Kenneth C. Little	7	1	0	18	5	14	6	6	57
Pearl E. Malphrus	7	1	0	18	5	14	6	6	57
Caroline McDonald	7	1	0	18	5	14	6	6	57
Curt E. Nitzsche	7	1	0	18	5	14	6	6	57
Sally C. Nitzsche	7	1	0	19	5	14	6	6	58
Nils L. Nordberg	7	1	0	18	5	14	6	6	57
Catherine C. Pratt	7	1	0	18	5	14	6	6	57
David C. Pratt	7	1	0	18	5	14	6	6	57
S. Lester Ralph	7	1	0	18	5	14	6	6	57
Barbara Stewart	7	1	0	18	5	14	6	6	57
Irene M. York	7	1	0	18	5	14	6	6	57
Leslie H. York	<u>7</u>	<u>1</u>	<u>0</u>	<u>18</u>	<u>5</u>	<u>14</u>	<u>6</u>	<u>6</u>	<u>57</u>
TOTALS	147	21	0	379	105	294	126	126	1198

BALLOT OF THE DEMOCRATIC PARTY

PRESIDENTIAL PREFERENCE

Michael S. Dukakis	259	220	181	294	158	281	230	270	1893
Albert Gore, Jr.	30	19	18	33	15	31	17	34	197
Florenzo DiDonato	2	1	0	3	1	2	0	0	9
Paul Simon	25	25	19	30	13	22	23	20	177
Bruce Babbitt	3	2	3	6	5	7	1	6	33
Richard E. Gephardt	52	38	34	54	43	41	41	41	344
Jesse L. Jackson	87	72	65	95	58	90	66	65	598
Gary Hart	5	1	4	6	2	6	6	6	36
Lyndon H. Larouche	0	0	1	1	0	1	0	0	3
No preference	11	6	7	12	0	4	9	8	57
Blanks	<u>6</u>	<u>3</u>	<u>6</u>	<u>6</u>	<u>7</u>	<u>7</u>	<u>4</u>	<u>7</u>	<u>46</u>
TOTALS	480	387	338	540	302	492	397	457	3393

STATE COMMITTEE MAN - First Essex & Middlesex District - Vote for One

Stephen J. O'Leary	365			309	343	1017
David H. Mitchell	49			31	54	134
Blanks	<u>66</u>			<u>57</u>	<u>60</u>	<u>183</u>
TOTAL	480			397	457	1334

Presidential Primary

March 8, 1988

Pr 1 Pr 2 Pr 3 Pr 4 Pr 5 Pr 6 Pr 7 Pr 8 Total

STATE COMMITTEE WOMAN - First Essex & Middlesex District - Vote for One

Shirley M. Raynard	343						288	338	969
Blanks	<u>137</u>						<u>109</u>	<u>119</u>	<u>365</u>
TOTAL	480						397	457	1334

STATE COMMITTEE MAN - Third Middlesex District - Vote for One

John A Brennan Jr	267	243	371	217	340				1438
Blanks	<u>120</u>	<u>95</u>	<u>169</u>	<u>85</u>	<u>152</u>				<u>621</u>
TOTAL	387	338	540	302	492				2059

STATE COMMITTEE WOMAN - Third Middlesex District - Vote for One

Margaret Boyle	275	250	376	208	342				1451
Blanks	<u>112</u>	<u>88</u>	<u>164</u>	<u>94</u>	<u>150</u>				<u>608</u>
TOTAL	387	338	540	302	492				2059

READING TOWN COMMITTEE - Vote for not more than thirty-five

Group 1	212	161	136	218	121	196	167	175	1386
Geoffrey Beckwith	333	264	225	370	210	352	292	313	2359
D Wood-Beckwith	273	209	185	286	166	279	229	255	1882
David A. Craven	245	189	163	243	135	221	188	203	1587
Roberta Botticelli	258	203	165	262	142	240	208	236	1714
Robert W. Foley	247	206	176	292	155	255	215	220	1766
Richard E. McDonald	248	193	169	284	147	231	190	210	1672
Carol S. Beckwith	267	209	180	285	163	276	228	238	1846
Edward C. Abely	264	191	156	246	143	225	195	207	1627
Gloria R. Hulse	258	195	164	269	143	237	199	219	1684
Stephen G. Viegas	267	225	185	292	164	263	216	229	1841
Bernard J. Carey Jr	240	191	165	278	150	235	191	208	1658
Wm E. McIsaac	235	182	159	255	138	222	185	217	1593
Marvin M. Rosenthal	268	207	168	286	159	253	218	225	1784
George S. Williams	235	180	163	247	131	221	191	194	1562
Richard L. Sullivan	241	195	169	263	168	247	199	209	1691
Edward D. Winkler	254	213	160	253	140	241	193	214	1668
Jean M. MacKilligan	266	204	165	258	143	237	199	242	1714
Patricia L. Keane	248	195	171	279	150	263	214	215	1735
Francis M. Keane	240	193	160	267	145	251	211	204	1671
Wm L. Hancock	232	187	163	263	142	228	185	200	1600
Agnes C. M. Thornton	245	193	161	265	152	239	199	202	1656
Steven R. Sullivan	240	193	165	248	157	230	191	196	1620
Eva C. Swift	246	191	153	248	141	228	191	199	1597
Jo-Anne Garlick	237	191	156	238	138	223	198	207	1588
Sandra J. Trainor	277	217	191	331	179	284	245	238	1962
Eunice F. Foley	254	196	175	287	162	259	214	215	1762
Robert H. Soli	245	184	155	258	144	225	185	204	1600
Charlotte Thompson	243	192	166	247	140	233	197	202	1620
Neil F. Cadigan	235	194	153	240	140	219	192	196	1569
Sandra L. Cadigan	244	197	160	240	140	226	189	201	1597
Harold V. Hulse	244	187	157	256	136	225	194	206	1605
Andrew Botticelli	248	200	161	255	141	236	198	219	1658
Charlene Arzgian	239	191	159	250	140	221	185	202	1587
Robert E. Johnson	233	194	155	239	138	220	186	196	1561
Russell S. Stein	<u>241</u>	<u>199</u>	<u>169</u>	<u>272</u>	<u>153</u>	<u>244</u>	<u>197</u>	<u>212</u>	<u>1687</u>
TOTAL	9002	7111	5983	9570	5356	8685	7274	7728	60709

The votes were publicly announced in open meeting, locked in ballot cases and placed by the Town Clerk in the vault for safe keeping.
Voted to adjourn 10:30 P.M., March 8, 1988.

A true copy. Attest:

Doris M. Fantasia, Town Clerk

TOWN WARRANT

(Seal)

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

To either of the constables of the Town of Reading,
Greetings:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Reading qualified to vote in elections and Town affairs to meet in the following places designated for the eight precincts in said Town, namely:

Precinct 1. J. Warren Killam School
Precinct 2. J. Warren Killam School
Precinct 3. Joshua Eaton School
Precinct 4. Joshua Eaton School
Precinct 5. Alice M. Barrows School
Precinct 6. Alice M. Barrows School
Precinct 7. Birch Meadow School
Precinct 8. Birch Meadow School
on

MONDAY, the TWENTY-FIRST DAY OF MARCH A.D., 1988

at seven o'clock in the forenoon to act on the following articles, viz;

ARTICLE 1. To elect by ballot the following Town Officers: a Moderator for one year; one member of the Board of Selectmen for three years; one member of the Board of Assessors for three years; two members of the Municipal Light Board for three years; one member of the Municipal Light Board for two years; two members of the Board of Library Trustees for three years; two members of the School Committee for three years; one member of the School Committee for two years;

Precinct 1. Eight members for three years.
Precinct 2. Eight members for three years; one member for two years to fill vacancy; one member for one year to fill vacancy.
Precinct 3. Eight members for three years.
Precinct 4. Eight members for three years.
Precinct 5. Eight members for three years; one member for one year to fill vacancy.
Precinct 6. Eight members for three years.
Precinct 7. Eight members for three years; one member for one year to fill vacancy.
Precinct 8. Eight members for three years; one member for two years to fill vacancy.

For these purposes the polls will be opened at each of the eight precincts at seven o'clock A.M. and will close at eight o'clock P.M.

and to meet at the Reading Memorial High School, 62 Oakland Road, in said Reading, on

MONDAY, the ELEVENTH DAY OF APRIL A.D., 1988,

at seven-thirty o'clock in the evening, at which time and place the following articles are to be acted upon and determined exclusively by Town Meeting Members in accordance with the provisions of Chapter 7 of the Acts of 1943, as amended by Chapter 317, Acts of 1975.

ARTICLE 2. To hear and act on the reports of the Board of Selectmen, Town Accountant, Treasurer-Collector, Board of Assessors, Director of Public Works, Town Clerk, Tree Warden, Board of Health, School Committee, Contributory Retirement Board, Library Trustees, Municipal Light Board, Finance Committee, Cemetery Trustees, Community Planning & Development Commission, Town Manager and any other Boards or Special Committees.

Board of Selectmen

ARTICLE 3. To choose all other necessary Town Officers and Special Committees and determine what instructions shall be given Town Officers and Special Committees.

Board of Selectmen

ARTICLE 4. To see if the Town will vote to authorize the Town Treasurer-Collector, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1988, in accordance with the provision of the General Laws, Chapter 44, Section 4 and to issue a note or notes therefor, payable within one year and to renew any note or notes as may be given for a period of less than one year, in accordance with the General Laws, Chapter 44, Section 17, or take any other action with respect thereto.

Town Treasurer-Collector

ARTICLE 5. To see if the Town will vote to authorize the payment during Fiscal Year 1989, of bills remaining unpaid for previous fiscal years for goods and services actually rendered to the Town, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 6. To see if the Town will vote to adopt the Capital Improvement Program as provided for in Section 7-7 of the Reading Home Rule Charter, or take any action with respect thereto.

Board of Selectmen

ARTICLE 7. To see if the Town will vote to amend the Capital Improvement Program as provided for in Section 7-7 of the Reading Home Rule Charter and as previously amended, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 8. To see if the Town will vote to approve or disapprove the amount of a \$5,976,000 debt authorized by vote of the Northeast Metropolitan Regional Vocational School District School Committee adopted on January 7, 1988, the effective date of which was deferred until the conclusion of the 1988 Annual Town Meetings in all of the member Towns by vote of the Northeast Metropolitan Regional Vocational School District School Committee adopted on January 14, 1988 for the purpose of reconstructing, remodeling and making extraordinary repairs to the District School, including costs incidental and related thereto, or take any other action with respect thereto.

Northeast Metropolitan
Regional Vocational School
District School Committee

ARTICLE 9. To determine how much money the Town will raise by borrowing, or from the tax levy, or transfer from available funds, or otherwise, and appropriate for the operation of the Town and its government, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 10. To see what sums the Town will raise by borrowing or from the tax levy, or transfer from available funds, or otherwise, and appropriate for the purpose of removing, disposing and replacement of certain transformers at Reading Memorial High School, 62 Oakland Road, Reading, Massachusetts; such appropriation to include all engineering fees and preparation costs and all costs for the legal disposal of the transformer units being replaced, to complete the purpose of this Article, all monies to be expended under the direction of the Reading School Committee, or take any other action with respect thereto.

School Committee

ARTICLE 11. To see what sums the Town will raise by borrowing or from the tax levy, or transfer from available funds, or otherwise, and appropriate for the purpose of inspection and preparing an Asbestos Management Plan in order to comply with the EPA Regulations for the Asbestos Hazard Emergency Response Act (AHERA). The appropriation is to include all engineering fees and costs required to complete the purpose of this Article, all monies to be expended under the direction of the Reading School Committee, or take any other action with respect thereto.

School Committee

ARTICLE 12. To see what sums the Town will raise by borrowing or from the tax levy, or transfer from available funds, or otherwise, and appropriate for the purpose of replacing the roof and the roof drainage system at the Reading Memorial High School Field House, 62 Oakland Road, Reading, Massachusetts; such appropriation to include all engineering fees and preparation costs required to complete the purpose of this Article, all monies to be expended under the direction of the Reading School Committee, or take any other action with respect thereto.

School Committee

ARTICLE 13. To see what action the Town will take regarding the installation of additional street lights on the public streets during the Fiscal Year 1988, or what it will do in relation thereto.

Municipal Light Board

ARTICLE 14. To see if the Town will vote to authorize the Board of Selectmen to sell, or exchange, or dispose of, upon such terms and conditions as they may determine, various items of Town tangible property, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 15. To see if the Town will vote to transfer the care, custody, management and control of the following described land, or portions thereof, which is commonly known as the Pearl Street School from the Reading School Department to the Board of Selectmen of the Town of Reading for any other municipal purpose including the possible sale or lease thereof or the possible renovation into municipal offices, or take any other action with respect thereto:

The land shown on Town of Reading Board of Assessors Revised January 1, 1987, Plat 105, as Lot 10 consisting of 4.8395 acres.

Board of Selectmen
as a courtesy to
William C. Brown, Precinct 8

ARTICLE 16. To see if the Town will vote to raise the sum of two million dollars (\$2,000,000) by borrowing or from the tax levy or transfer from available funds, or otherwise, and appropriate said sum to the Board of Selectmen of the Town of Reading, or to a committee appointed by the Board of Selectmen for the purpose of remodeling, reconstructing, or making extraordinary repairs to the property shown on Board of Assessors Revised January 1, 1987 Plat 105, Lot 10, and commonly known as the Pearl Street School for the purpose of housing Town government, including the School Committee and School Department administrative offices and Senior Citizens Drop-In Center, including the cost of site preparation, construction, originally equipping and furnishing said site and all other costs incidental thereto, including architectural, engineering, and construction fees and services, inspection fees, relocation costs, contingencies and costs of financing in connection therewith; and the Board of Selectmen or such other committee as may be appointed by them are authorized to enter into any and all contracts, agreements and grant applications necessary therefor and incidental thereto, including without limitation, contracts for architectural, engineering and construction services and applications for a grant or grants, and to do all other acts and things necessary and proper for carrying out the purposes of this vote.

Board of Selectmen
as a courtesy to
William C. Brown, Precinct 8

ARTICLE 17. To see if the Town will vote to authorize the Board of Selectmen of the Town of Reading to convey all or any part of the following described property, with the buildings thereon, commonly known as the Pearl Street School and to determine the minimum amount to be paid for such conveyance; to authorize the Board of Selectmen to convey all or any part of said property for such amount or a larger amount, and upon such other terms and conditions as the Board of Selectmen shall consider proper and to deliver a deed therefor to said purchaser; and to see what sum the Town will raise by borrowing, or from the tax levy, or transfer from available funds, or otherwise, and appropriate to the Board of Selectmen to carry out the purposes of this vote; or take any other action with respect thereto:

The land shown on Board of Assessors Revised January 1, 1987, Plat 105, as Lot 10 consisting of 4.8395 acres.

Board of Selectmen

ARTICLE 18. To see what sum the Town will raise by borrowing, or from the tax levy, or transfer from available funds, or otherwise, and appropriate for the purposes of remodeling, reconstructing, or making extraordinary repairs to the Town Hall and/or the Town Hall Annex (old Library Building), including the construction of any additions or connectors to such buildings and for the cost of originally equipping and furnishing said Town Hall, Town Hall Annex and additions or connectors thereto, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 19. To see what sums the Town will raise by borrowing or from the tax levy, or transfer from available funds, or otherwise, and appropriate for the purpose of relocating the general offices of the School Department including the Office of the Superintendent of Schools, Reading, Massachusetts; such appropriation to include all costs to complete the purposes of this Article including without limitation, costs of construction, reconstruction, remodeling, renovation, making extraordinary repairs, moving, originally equipping or furnishing, and all costs incidental thereto including architectural, engineering construction fees and services, inspection fees, contingencies, and costs of financing thereof; all monies to be expended under the direction of the Reading School Committee, or take any other action with respect thereto.

School Committee

ARTICLE 20. To see if the Town will vote to rescind the following vote taken on April 28, 1986 pursuant to Article 30 of the 1986 Annual Town Meeting Warrant which vote authorized the conveyance of the property commonly known as the Reading Bear Hill property, or take any other action with respect thereto.

ARTICLE 30. On motion of Paul E. Landers it was voted that the Town authorize the Board of Selectmen of the Town of Reading to convey all or any part of the following described property and the buildings thereon for the minimum amount of not less than the highest appraised value obtained by the Board of Selectmen, or for a larger amount and upon such other terms and conditions as the Board of Selectmen shall consider proper and to deliver a deed therefor to the purchaser thereof and to authorize the Board of Selectmen and such other boards or officers of the Town as may be appropriate, to take such other actions as may be necessary to clear any title problems to said property so that it may be so conveyed and to raise from the tax levy and appropriate to the Board of Selectmen the sum of \$7,500.00 to carry out the purposes of this vote.

Beginning at a point on the easterly sideline of Fourth Street;

Thence northerly a distance of 263.76 feet;
 Thence northwesterly a distance of 25.0 feet;
 Thence northerly a distance of 95.0 feet;
 Thence easterly a distance of 220.0 feet;
 Thence northerly a distance of 120.0 feet;
 Thence westerly a distance of 220.0 feet;
 Thence northerly a distance of 330.0 feet;
 Thence easterly a distance of 20.0 feet;
 Thence northerly a distance of 125.0 feet;
 Thence easterly a distance of 200.0 feet;
 Thence southerly a distance of 40.0 feet;
 Thence easterly a distance of 20.0 feet;
 Thence southerly a distance of 210.0 feet;
 Thence easterly a distance of 120.0 feet;
 Thence northerly a distance of 250.0 feet;
 Thence easterly a distance of 100.0 feet;
 Thence southerly a distance of 60.0 feet;
 Thence easterly a distance of 20.0 feet;
 Thence southerly a distance of 190.0 feet;
 Thence southerly a distance of 45.0 feet;
 Thence easterly a distance of 177.58 feet;
 Thence southerly a distance of 160.0 feet;
 Thence westerly a distance of 115.0 feet;
 Thence southerly a distance of 487.57 feet;
 Thence westerly a distance of 51.0 feet;
 Thence southerly a distance of 4.0 feet;
 Thence westerly a distance of 242.0 feet;

Thence westerly a distance of 220.15 feet;
to said point of beginning of this description.

Intending to describe all of Lot 49, all of Lot 39, a 2.45 acre portion of Lot 40, all of Lot 46, all of Lot 48, a 5.02 acre portion of Lot 47 all as shown on Reading Board of Assessors Plat 13 of 1986; and all of Lot 3a as shown on Reading Board of Assessors Plat 14 of 1985.

Said parcel containing 10.21 acres more or less and which constitutes a portion of what is commonly known as the Reading Bear Hill property.

By Petition

ARTICLE 21. To see if the Town will vote to amend Paragraph 4 in General By-Law Article XXXII, Wetlands Protection, by deleting in its entirety the last sentence in the last subparagraph which reads:

"Definitions, time frames, and procedures, insofar as applicable, set forth in said Chapter and section and in the Regulations promulgated by the Department of Environmental Quality Engineering on July 28, 1978 are hereby made a part of this By-Law."

And to substitute for the above-quoted sentence, which is deleted, the following sentence: "Definitions, standards, time frames, and procedures, insofar as applicable, set forth in said Chapter and section and in the Regulations promulgated by the Department of Environmental Quality Engineering on October 2, 1987 are hereby made a part of this By-Law."; or to see what it will do with reference thereto.

By Petition

ARTICLE 22. To see if the Town will vote to accept the report of the Board of Selectmen upon the laying out as a public way of the following way known as Newcrossing Road, under the provision of law authorizing the assessment of betterments, such highways being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise and to assess betterments therefor and to see if the Town will vote to accept the public way laid out by the Board of Selectmen as Newcrossing Road, and to see what sum the Town will raise by borrowing, or from the tax levy, or transfer from available funds, or otherwise, and appropriate for acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of said way, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 23. To see if the Town will vote to accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as Dean Road, under the provision of law authorizing the assessment of betterments, such highways being laid out in accordance with plans duly approved by the Board of Survey and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or

rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise and to assess betterments therefor and to see if the Town will vote to accept the public way laid out by the Board of Selectmen as Dean Road, and to see what sum the Town will raise by borrowing, or from the tax levy, or transfer from available funds, or otherwise, and appropriate for acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of said way, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 24. To see if the Town will vote to accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as Buckingham Drive, under the provision of law authorizing the assessment of betterments, such highways being laid out in accordance with plans duly approved by the Board of Survey and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easements therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise and to assess betterments therefor and to see if the Town will vote to accept the public way laid out by the Board of Selectmen as Buckingham Drive, and to see what sum the Town will raise by borrowing, or from the tax levy, or transfer from available funds, or otherwise, and appropriate for acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of said way, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 25. To see if the Town will vote to accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as Sunnyside Avenue Extension, under the provision of law authorizing the assessment of betterments, such highways being laid out in accordance with plans duly approved by the Board of Survey and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise and to assess betterments therefor and to see if the Town will vote to accept the public way laid out by the Board of Selectmen as Sunnyside Avenue Extension, and to see what sum the Town will raise by borrowing, or from the tax levy, or transfer from available funds, or otherwise, and appropriate for acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of said way, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 26. To see if the Town will vote to accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as a portion of Sanborn Lane, under the provision of law authorizing the assessment of betterments, such highways being laid out in accordance with plans duly approved by the Board of Survey and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as

amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise and to assess betterments therefor and to see if the Town will vote to accept the public way laid out by the Board of Selectmen as a portion of Sanborn Lane, and to see what sum the Town will raise by borrowing, or from the tax levy, or transfer from available funds, or otherwise, and appropriate for acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of said way, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 27. To see if the Town will vote to amend Article XV of the By-Laws of the Town entitled "Anti-Litter" by deleting in Section 21 thereof the heading "Separate Offenses." and substituting therefor the heading "Enforcement." and by adding a new first sentence thereto, so that Section 21 would read as follows, or take any other action with respect thereto:

"Section 21. ENFORCEMENT. This By-Law shall be enforced by the Board of Health or any police officer. Whoever violates any of the provisions of Sections 2 through 20 shall be punished by a fine of thirty-five dollars per offense. Each day any violation of the provisions of this By-Law is committed or permitted to continue shall constitute a separate offense and shall be punishable as such hereunder."

Board of Health

ARTICLE 28. To see if the Town will vote to accept and adopt the provisions of Clause Fifth B of Section 5, Chapter 59 of the General Laws, as recently amended by Chapter 499 of the Acts of 1987.

Board of Assessors

ARTICLE 29. To see if the Town will vote to authorize the Board of Selectmen to convey and/or abandon certain rights of easements in Reading, Middlesex County, Massachusetts, situated on Lot 3 as shown on a Plan entitled "Plan of Land, Reading, Mass." dated June 24, 1986 that were conveyed to the Town in an "Order of Taking" document dated October 14, 1957 and recorded in the Middlesex South District Registry of Deeds in Book 9051 Page 179; to determine the minimum amount to be paid for such conveyance and/or abandonment, and to authorize the Board of Selectmen to convey or abandon all or any part of said right of easements for such amount or larger amount and such other terms and conditions as the Selectmen shall consider proper; and to deliver a deed therefor if necessary; or take any other action with respect thereto.

Board of Selectmen

ARTICLE 30. To see if the Town will vote to authorize the Board of Selectmen to convey and/or abandon certain rights of easements in Reading, Middlesex County, Massachusetts, situated on Lots 8A, 8B, A, B, 12A, and 12B as shown on a Plan entitled "Definitive Plan Avalon Estates, Reading, Mass." dated June 25, 1987 that were conveyed to the Town in a "conveyance of easements and utilities - Hopkins Farm" document dated November 29, 1984 and recorded in the Middlesex South District Registry of Deeds; to determine the minimum amount to be paid for such conveyance and/or abandonment, and to authorize the Board of Selectmen to convey or abandon all or any part of said right of easements for such amount or larger amount and such other terms and conditions

as the Selectmen shall consider proper; and to deliver a deed therefor if necessary; or take any other action with respect thereto.

Board of Selectmen

ARTICLE 31. To see if the Town will vote to authorize the Board of Selectmen to convey and/or abandon a portion of certain rights of easements in Reading, Middlesex County, Massachusetts, being a part of the "Quannapowitt Drainage System" and shown on the Reading Assessors' Plat 57 as Lots 20, 22, 23, 24, and 26 dated January 1, 1985 and Plat 68 Lot 7 dated January 1, 1978; to determine the minimum amount to be paid for such conveyance and/or abandonment; and to convey or abandon all or any part of said rights of easements for such amount or larger amount and upon such other terms and conditions as the Selectmen shall consider proper; and to deliver a deed therefor if necessary; and to authorize the Board of Selectmen to petition the Commonwealth of Massachusetts Legislature, or other appropriate State agency, if necessary, to abandon or approve the abandonment of any such easement rights taken or held by the Commonwealth; or take any other action with respect thereto.

Board of Selectmen

ARTICLE 32. To see if the Town will vote to change the existing law which allows each Reading property owner to keep up to two (2) unregistered vehicles on his or her property for an indefinite period of time. The new law to read each Reading property owner is allowed to keep one (1) unregistered vehicle on his or her property for a period of time up to six months, after six months the vehicle is to be removed or garaged in a permanent structure.

This is in order to keep neighboring properties from being devalued due to the eyesore and health hazard these vehicles become, or take any other action with respect thereto.

By Petition

ARTICLE 33. To see if the Town will vote pursuant to Section 2-6 of the Reading Home Rule Charter to declare the seats of any or all of the following Town Meeting Members to be vacant and to remove any or all of the following described persons from their position as Town Meeting Member for failure to take the oath of office within thirty days following the notice of election or for failure to attend one-half or more of Town Meeting sessions, during the previous year or take any other action with respect thereto.

Leonard S. Pienta, III	Precinct 1
Victor H. Cail	Precinct 2
Nel H. Dolan	Precinct 3
Michael A. Pacillo	Precinct 3
Richard C. Rudolph	Precinct 3
Jesse L. Yoder	Precinct 3
Edward J. Taylor, Jr.	Precinct 4
Ronald A. Winslow	Precinct 4
Nancy S. MacLeod	Precinct 5
Wayne A. MacLeod	Precinct 5
Domenic A. Patalano	Precinct 5
Barbara B. Philbrick	Precinct 5
Roberta M. Sullivan	Precinct 5
Francis J. Coleman	Precinct 6
Irving L. Stackpole	Precinct 6
James R. Valentine	Precinct 6

Philip R. White, Jr.	Precinct 6
Glen P. Olszewski	Precinct 7
Sumner H. Weston	Precinct 7
Ronald V. O'Connell	Precinct 8

Board of Selectmen

And you are directed to serve this Warrant by posting an attested copy thereof in at least three (3) public places in each precinct of the Town not less than fourteen (14) days prior to April 11, 1988, the date set for the meeting in said Warrant, and to publish this Warrant in a newspaper published in the Town, or by mailing an attested copy of said Warrant to each Town Meeting Member at least fourteen (14) days prior to the time of holding said meeting.

Hereof fail not and make due return of this Warrant with your doings thereon to the Town Clerk at or before the time appointed for said meeting.

Given under our hands this 16th day of February, 1988.

John H. Russell, Chairman

Eugene R. Nigro, Vice Chairman

Russell T. Graham, Secretary

Paul E. Landers

Mary S. Ziegler
SELECTMEN OF READING

A true copy. Attest:

Doris M. Fantasia
Doris M. Fantasia
Town Clerk

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss. Officer's Return, Reading:

By virtue of this Warrant, I, on 3 March, 1988 notified and warned the inhabitants of the Town of Reading, qualified to vote in elections and town affairs, to meet at the place and at the time specified by posting attested copies of this Warrant in the following public places within the Town of Reading: "

- Precinct 1. Convenient Food Mart, 1349 Main Street
Old Hose House, 1249 Main Street
St. Athanasius Church, 300 Haverhill Street
- Precinct 2. Reading Police Station, 67 Pleasant Street
Cumberland Farms, 305 Salem Street
Anton Cleaners, 47 Harnden Street
- Precinct 3. Friendly Variety Store, 245 Washington Street
Reading Liquors, 345 Main Street
Wayside Bazaar, 107 Main Street
- Precinct 4. Hanson's Service Station, 4 West Street
Dragon Corner Store, 206 West Street
Spence Farm Market Gardens, 40 West Street
- Precinct 5. Community Center, 52 Sanborn Street
B & M Railroad Station, High Street
Joshua Eaton School, 365 Summer Avenue
- Precinct 6. Fire Station, 267 Woburn Street
Housing for the Elderly, 1 Frank D. Tanner Drive
Alice M. Barrows School, 16 Edgemont Avenue
- Precinct 7. Austin Preparatory School, 101 Willow Street
P & S Convenient Store, 287 Lowell Street
Town Hall, 16 Lowell Street
- Precinct 8. Meadowbrook Golf Club, 292 Grove Street
Memorial High School, 62 Oakland Road
Arthur W. Coolidge Jr. High School, 89 Birch Meadow Drive

The date of posting being not less than fourteen days prior to March 21, 1988, the date set for the meeting in this Warrant.

I also caused an attested copy of this Warrant to be published in the Reading Chronicle in the issue of March 3, 1988.

William J. Hughes, Jr.
Constable of Reading

A true copy. Attest:

Doris M. Fantasia
Doris M. Fantasia
Town Clerk

ANNUAL TOWN ELECTION

March 21, 1988

Pursuant to the Warrant and the Constable's Return thereon, a Town Election was held at the time and places specified in the Warrant and was called to order by the Wardens in the precincts as follows: /

Precinct 1.	J. Warren Killam School	Stephen G. Viegas
Precinct 2.	J. Warren Killam School	Eleanor M. Brown
Precinct 3.	Joshua Eaton School	Francis X. Day
Precinct 4.	Joshua Eaton School	Maria E. Silvaggi
Precinct 5.	Alice M. Barrows School	C. Dewey Smith
Precinct 6.	Alice M. Barrows School	Louis B. Gardner
Precinct 7.	Birch Meadow School	Henry A. Murphy, Jr
Precinct 8.	Birch Meadow School	Kenneth C. Latham

who then partially read the Warrant, when on motion of Barbara Takach, John W. Batley, George Samuel Williams, George M. Richards, Carolyn L. Lindstrom, Jane A. Ames, Remo G. Vinci, and Anthony Catanzano in precincts 1, 2, 3, 4, 5, 6, 7 and 8 respectively it was voted to dispense with the further reading of the Warrant, except the Officer's Return which was then read by the respective Wardens.

The ballot boxes were examined by the Wardens in charge and each found to be empty and all registered 000.

The polls were then declared open at 7:00 A.M. and were closed at 8:00 P.M. with the following results:

	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	<u>Total</u>	:
MODERATOR for One Year - Vote for One										
Paul C. Dustin	212	129	110	258	134	208	185	214	1450*	
Blanks	<u>39</u>	<u>33</u>	<u>39</u>	<u>46</u>	<u>31</u>	<u>45</u>	<u>34</u>	<u>47</u>	<u>314</u>	
Total	251	162	149	304	165	253	219	261	1764	
BOARD OF SELECTMEN for Three Years - Vote for One										
Eugene R. Nigro	217	128	125	263	141	222	191	225	1512*	
Blanks	<u>34</u>	<u>34</u>	<u>25</u>	<u>41</u>	<u>24</u>	<u>31</u>	<u>28</u>	<u>36</u>	<u>253</u>	
Total	251	162	150	304	165	253	219	261	1765	
BOARD OF ASSESSORS for Three Years - Vote for One										
William E. Locke	194	120	103	237	126	191	170	193	1334*	
Blanks	<u>57</u>	<u>42</u>	<u>46</u>	<u>67</u>	<u>39</u>	<u>62</u>	<u>49</u>	<u>68</u>	<u>430</u>	
Total	251	162	149	304	165	253	219	261	1764	
MUNICIPAL LIGHT BOARD for Three Years - Vote for Two										
Allan E. Ames	199	113	107	224	120	193	173	186	1315*	
Barry E. Hampson	202	119	110	232	122	182	176	203	1346*	
Blanks	<u>101</u>	<u>92</u>	<u>81</u>	<u>152</u>	<u>88</u>	<u>131</u>	<u>89</u>	<u>133</u>	<u>867</u>	
Total	502	324	298	608	330	506	438	522	3528	
MUNICIPAL LIGHT BOARD for Two Years - Vote for One										
Robert Gracilieri	50	33	38	58	44	52	39	68	382	
James L. OLeary	152	94	75	190	96	155	151	157	1070*	
Blanks	<u>49</u>	<u>35</u>	<u>36</u>	<u>56</u>	<u>25</u>	<u>46</u>	<u>29</u>	<u>36</u>	<u>312</u>	
Total	251	162	149	304	165	253	219	261	1764	

* Elected

Town Election

March 21, 1988

BOARD OF LIBRARY TRUSTEES for Three Years - Vote for Two

Carol S. Beckwith	197	121	115	244	134	207	176	206	1400*
Cherrie M. Dubois	203	123	109	234	131	202	180	204	1386*
Blanks	<u>102</u>	<u>80</u>	<u>78</u>	<u>130</u>	<u>65</u>	<u>97</u>	<u>82</u>	<u>112</u>	<u>746</u>
Total	502	324	302	608	330	506	438	522	3532

SCHOOL COMMITTEE for Three Years - Vote for Two

Carol S. Lyons	166	89	95	201	114	166	135	190	1156*
George J. Shannon	138	92	78	168	103	145	136	162	1022*
Steven D. Cogger	114	76	59	111	58	108	104	88	718
Blanks	<u>84</u>	<u>67</u>	<u>70</u>	<u>128</u>	<u>55</u>	<u>87</u>	<u>63</u>	<u>82</u>	<u>636</u>
Total	502	324	302	608	330	506	438	522	3532

SCHOOL COMMITTEE for Two Years - Vote for One

James N. Boyd III	45	33	27	44	35	64	43	32	323
Kendra J. G. Cooper	57	49	33	71	30	41	56	129	466
Margaret D. Cowell	116	49	60	153	81	110	93	78	740*
A. Kendall Holbrook	17	14	16	22	7	12	11	11	110
Blanks	<u>16</u>	<u>17</u>	<u>15</u>	<u>14</u>	<u>12</u>	<u>26</u>	<u>16</u>	<u>11</u>	<u>127</u>
Total	251	162	151	304	165	253	219	261	1766

PRECINCT 1

TOWN MEETING MEMBERS for Three Years - Vote for Not More Than Eight

Linda L. Goodemote	148*
John A. Jarema	123*
Raymond A. Konisky	131*
W. Thomas Ofenstein	129*
Alonso E. Rhenals	101
John P. Sullivan, Jr.	127*
Stephen C. Chuha, Jr.	79
Richard Fotino, Sr.	143*
Ronald P. Fotino	120*
Thomas Macari	106
Catherine A. Quimby	161*
Matthew Cummings	2
Barbara Doucette	2
Edward Marchant	1
Blanks	<u>640</u>
Total	2013

PRECINCT 2

TOWN MEETING MEMBERS for Three Years - Vote for Not More Than Eight

Francis P. Burke	112*
Wayne S. Davis	100*
Gail A. Faller	108*
Maureen Rich	115*
Raymond Tahmosh	100*
Leonard J. Ebert	116*
Frank R. Leverone	109*
Donna Cabral	3
Barbara Cade	2
Gary D. Nixon	2
Larry B. Watson	8*
Blanks	<u>536</u>
Total	1311

* Elected

Town Election

March 21, 1988

TOWN MEETING MEMBERS for Two Years - Vote for One

No candidates	
Blanks	<u>536</u>
Total	536

TOWN MEETING MEMBER for One Year - Vote for One

No candidates	
Blanks	<u>536</u>
Total	536

PRECINCT 3

TOWN MEETING MEMBERS for Three Years -Vote for Not More Than Eight

Kenneth C. Beech	98*
Stephen M. DiPietro	98*
Courtney A. Evans	99*
John L. Milano	111*
David Boghosian	27*
Hope Boghosian	30*
David A. Craven	2
Thomas W.OHearn	30*
Steven G. Oston	2
Marie T. Rudolph	1
Lance Watson	29*
Linda Watson	3
Robert L. Watson	1
Blanks	<u>786</u>
Total	1317

PRECINCT 4

TOWN MEETING MEMBERS for Three Years - Vote for Not More Than Eight

Willard J. Burditt	217*
Randolph R. Harrison, Jr.	218*
Glen M. Hartzler	199*
Edward F. Murphy, Jr.	216*
Edward G. Smethurst	204*
Irene M. York	211*
Leslie H. York	211*
Julie A. Cosentino	232*
Blanks	<u>724</u>
Total	2432

PRECINCT 5

TOWN MEETING MEMBERS for Three Years - Vote for Not More Than Eight

Paul F. Cleary	121*
Lawrence E. Mabus	130*
Rheta C.McKinley	123*
Robert J. Ferrari	8*
Janice Fischer	2*
Kenneth Fischer	2*
Daniel Jones	1
Wayne MacLeod	3*
George M. McWilliams	2*
M. Jane Tucker	1
Blanks	<u>946</u>
Total	1339
* Elected	

Town Election

March 21, 1988

TOWN MEETING MEMBER for One Year - Vote for One

No candidates

Blanks

946

Total

946

PRECINCT 6

TOWN MEETING MEMBERS for Three Years - Vote for Not More Than Eight

Ralph W. Barcroft

193*

Cyril F. Bordeau

179*

Robert R. Lynch

178*

Beatrice H. Rose

180*

Patricia A. Andrews

188*

Richard G. Areglado

178*

Mark J. Favalaro

179*

Kevin M. Fulgoni

186*

Blanks

563

Total

2024

PRECINCT 7

TOWN MEETING MEMBERS for Three Years - Vote for Not More Than Eight

Carol A. ODonoghue

177*

Thomas Tamburrino

176*

James K. Taylor

177*

James J. Dumas, Jr.

2*

Joanne E. Manville

2*

Joseph W. Nolan

2*

Michael F. Slezak

5*

Thomas C. Stakem, Jr.

2*

Blanks

1214

Total

1757

TOWN MEETING MEMBER for One Year - Vote for One

Brent A. Wilkes

184*

Blanks

35

Total

219

PRECINCT 8

Robert A. Brown

178*

Gregory C. Galvin

175*

Deane B. Haskell

168*

Gloria R. Hulse

175*

John R. Rivers

159*

F. VanMagness

175*

Dennis P. Cronin

176*

Sara C. Sabo

174*

Blanks

708

Total

2088

TOWN MEETING MEMBER for Two Years - Vote for One

No candidates

Blanks

708

Total

708

* Elected

Town Election

March 21, 1988

The polls were closed at 8:00 P.M. with the following result:

Whole number of votes cast 1766.

The votes were declared in open Town Meeting by the Town Clerk, the ballots were locked in ballot cases by the Town Clerk and secured in the vault.

On motion of the Town Clerk, it was voted that this meeting stand adjourned until 7:30P.M. on April 11, 1988, to meet at the Reading Memorial High School.

Meeting adjourned at 10:45 P.M.

A true copy. Attest:

Doris M. Fantasia

Doris M. Fantasia
Town Clerk

SPECIAL TOWN MEETING

(Seal)

COMMONWEALTH OF MASSACHUSETTS

April 14, 1988

Middlesex, ss.

To either of the constables of the Town of Reading,
Greetings:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Reading, qualified to vote in elections and Town affairs, to meet at the Reading Memorial High School Auditorium, 62 Oakland Road in said Reading, on Thursday, April 14, 1988, at eight o'clock in the evening, at which time and place the following articles are to be acted upon and determined exclusively by Town Meeting Members in accordance with the provisions of the Reading Home Rule Charter.

ARTICLE 1

To hear and act on the reports of the Board of Selectmen, Town Accountant, Treasurer-Collector, Board of Assessors, Director of Public Works, Town Clerk, Tree Warden, Board of Health, School Committee, Contributory Retirement Board, Library Trustees, Municipal Light Board, Finance Committee, Cemetery Trustees, Community Planning & Development Commission, Town Manager and any other Boards or Special Committees.

Board of Selectmen

ARTICLE 2

To choose all other necessary Town Officers and Special Committees and determine what instructions shall be given Town Officers and Special Committees.

Board of Selectmen

ARTICLE 3

To see if the Town will vote to amend the Capital Improvement Program as provided for in Section 7-7 of the Reading Home Rule Charter and as previously amended, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 4

To see if the Town will vote to amend the By-Laws of the Town by adding the following as Article XXXVII or take any other action with respect thereto:

"ARTICLE XXXVIIRetail Sales

Section 1. No retail, commercial operation or place of business shall be open for the transaction of retail business between the hours of 12:01 a.m. and 6:00 a.m., unless after an application and hearing before the Board

of Selectmen, the Board of Selectmen determine that it is in the interest of the public health, safety and welfare to allow such retail, commercial operation or place of business to operate during such hours or during a portion of such hours.

Section 2. This By-Law shall not apply to the retail, commercial operation of facilities operated by innholders and/or common victuallers and/or taverns where a license has been duly issued for the operation of the same which otherwise restricts or describes the hours of operation of such facilities.

Section 3. For the purposes of this By-Law facilities operated by innholders shall include, but not be limited to: an inn, hotel, motel, lodging house, and public lodging house or any other similar establishment for which a license is required under General Laws Chapter 140; the term facilities operated by a common victualler shall include a restaurant and any other similar establishment which provides food at retail for strangers and travelers for which a common victualler's license is required under General Laws Chapter 140; and the term "tavern" shall include an establishment where alcoholic beverages may be sold with or without food in accordance with the provisions of General Laws Chapter 138.

Section 3. The Board of Selectmen shall give public notice of any request whereby a retail, commercial operation or place of business seeks to be open for the transaction of retail business between the hours of 12:01 a.m. and 6:00 a.m. or any portion thereof, shall hold a public hearing within 30 days of receipt of any such request and may grant the request for operation during all or any part of such hours with or without any conditions as may be imposed by the Board of Selectmen to insure the public health, safety and welfare.

Section 4. Any person violating any of the provisions of this By-Law shall be punished by a fine of not more than \$300 for each offense, and in the case of continuing violation, every calendar day upon which such retail, commercial operation or place of business shall remain open for retail business in violation of this By-Law shall be considered a separate offense.

Section 5. In the event any sections, subsections or provisions of this Article XXXVII shall be held to be unconstitutional or invalid, such invalidity shall not affect the validity or constitutionality of any other section, subsection or provision hereof."

Board of Selectmen

ARTICLE 5

To see what sum the Town will vote to transfer from available funds, or otherwise, and appropriate to Group Health and Life Insurance in order to fund the March 1st health insurance increases, or take any other action with respect thereto.

Town Treasurer-Collector

ARTICLE 6

To see what sum the Town will vote to transfer from available funds, or otherwise, and appropriate to Debt Service for interest on temporary loans, or take any other action with respect thereto.

Town Treasurer-Collector

ARTICLE 7

To see what sum the Town will vote to transfer from available funds, or otherwise, and appropriate to Medicare in order to fund the Town's share for an increased number of new employees, or take any other action with respect thereto.

Town Treasurer-Collector

ARTICLE 8

To see what sum the Town will vote to transfer from available funds, or otherwise, and appropriate to the various budgets in order to fund the 53rd payroll of FY 1988, or take any other action with respect thereto.

Town Treasurer-Collector

ARTICLE 9

To see if the Town will vote to transfer the care, custody, management and control of the following described land from the Board of Selectmen and their Department of Public Works and such other boards and departments as may have jurisdiction thereover, presently used for park purposes to the Board of Selectmen, for use for any non-park and non-conservation municipal purposes, including the use as the site, with or without additional land, for a fire station and access and uses incidental and accessory thereto, or take any other action with respect thereto.

That land on the easterly side of Main Street in Reading conveyed to the Town by deed of Mahlon E. Brande and Clara G. Brande dated May 22, 1920 and recorded in the Middlesex County South Registry of Deeds on June 29, 1920 in Book 4366, Page 253 bounded and described as follows:

Beginning at an iron pipe on the easterly side of said Main Street at land now or formerly of J.E. Daley, thence the boundary line runs northerly by said Main Street, One Hundred Forty-Eight (148) feet to land now or formerly of Bent; thence easterly by land of said Bent, One Hundred Sixty (160) feet, more or less, to a passageway shown on the plan hereinafter referred to; then southerly, southwesterly and southerly on said passageway to land now or formerly of J.S. Temple; thence southwesterly by land of said Temple, Seventy and Nine One Hundreths (70.09) feet to land now or formerly of said Daley; thence westerly by land of said Daley, One Hundred Nineteen and Sixty-Eight Hundredths (119.68) feet to said Main Street and the point of beginning. Together with the right-of-way over said passageway to and from Salem Street, in common with others entitled thereto. Said premises are shown on a Plan of Lots in Reading, Massachusetts belonging to Galen A. Parker, dated May 1913 by Clarence E. Carter, C.E. recorded at said deeds.

Board of Selectmen

ARTICLE 10

To see if the Town will vote to transfer the care, custody, management and control of the land shown on the Town of Reading Board of Assessors' Plat 87 (dated Rev. Jan 1, 1972) Lot 21 from the Board of Selectmen and such other boards and departments as may have jurisdiction thereover, to the Board of Selectmen for any municipal purpose including the use as the site, with or without additional land, for a fire station and access and uses incidental and accessory thereto, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 11

To see if the Town will vote to authorize the Board of Selectmen to acquire all or any part of the following described lands with the buildings thereon in fee or rights of easement therein by eminent domain under the provisions of Chapter 79 of the General Laws of the Commonwealth of Massachusetts and any other enabling authority, or to acquire said lands or any parts thereof in fee or rights of easement therein by gift, purchase, or otherwise for the site of a new fire station and/or for access to and uses incidental and accessory to a new fire station, and to see what sum the Town will raise by borrowing, or from the tax levy, or transfer from available funds, or otherwise, and appropriate to the Board of Selectmen to pay for appraisals of said properties and to pay for the acquisition of said lands or rights of easement therein, or to be used for payment of land damages or other costs and expenses of such acquisitions and to authorize the Board of Selectmen to enter into agreements with private parties, or state and federal agencies, for financial and other assistance in connection with such acquisitions and to do all other acts and things necessary and proper for carrying out the provisions of this vote, or take any other action with respect thereto.

The following lots of land shown on the Town of Reading Board of Assessors' Plat 87 (dated Rev. Jan. 1, 1972): Lot 20, believed owned by Barbara E. Cade and known as 42 Salem Street; Lot 22, believed owned by Ellsworth M. Towse, Trustee of Towse Trust and known as 38 Salem Street; Lot 23, believed owned by Concord Oil Company, Inc. and known as 753 Main Street; and Lot 26, believed owned by Gary D. Nixon and Ingrid M. Krohn and known as 767 Main Street.

The Land shown on Board of Assessors' Plat 76, (dated Rev. Jan. 1, 1983) as Lot 46, believed owned by Concord Oil Company, Inc. and being a part of what is known as 753 Main Street.

Board of Selectmen

ARTICLE 12

To see what sum the Town will vote to transfer from available funds, or otherwise, and appropriate to the Board of Selectmen to fund the placement of School Zone signs, signals, striping of pavement, and any other appurtenances related to the implementation of school zones at the Barrows, Birch Meadow, Eaton and Killam Schools, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 13

To see what sum the Town will vote to transfer from available funds, or otherwise, and appropriate to the Board of Selectmen for the initial feasibility study and design of traffic signals in the Reading Square area of Reading, including but not limited to the area on Main Street (Route 28) from Washington Street through Charles Street, or take any other action with respect thereto.

Board of Selectmen

And you are directed to serve this Warrant by posting an attested copy thereof in at least three (3) public places in each precinct of the Town not less than fourteen (14) days prior to April 14, 1988, the date set for the meeting in said Warrant, and to publish this Warrant in a newspaper published in the Town, or

by mailing an attested copy of said Warrant to each Town Meeting Member at least fourteen (14) days prior to the time of holding said meeting.

Hereof fail not and make due return of this Warrant with your doings thereon to the Town Clerk at or before the time appointed for said meeting.

Given under our hands this 22nd day of March, 1988.

Eugene R. Nigro, Chairman

Russell T. Graham, Vice Chairman

Mary S. Ziegler, Secretary

Paul E. Landers

John H. Russell
SELECTMEN OF READING

A true copy. Attest:

Doris M. Fantasia

Doris M. Fantasia
Town Clerk

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss. Officer's Return, Reading:

By virtue of this Warrant, I, on March 31, 1988 notified and warned the inhabitants of the Town of Reading, qualified to vote in elections and town affairs, to meet at the place and at the time specified by posting attested copies of this Warrant in the following public places within the Town of Reading:

- Precinct 1. Convenient Food Mart, 1349 Main Street
Old Hose House, 1249 Main Street
St. Athanasius Church, 300 Haverhill Street
- Precinct 2. Reading Police Station, 67 Pleasant Street
Cumberland Farms, 305 Salem Street
Anton Cleaners, 47 Harnden Street
- Precinct 3. Friendly Variety Store, 245 Washington Street
Reading Liquors, 345 Main Street
Wayside Bazaar, 107 Main Street
- Precinct 4. Hanson's Service Station, 4 West Street
Dragon Corner Store, 206 West Street
Spence Farm Market Gardens, 40 West Street
- Precinct 5. Community Center, 52 Sanborn Street
B & M Railroad Station, High Street
Joshua Eaton School, 365 Summer Avenue
- Precinct 6. Fire Station, 267 Woburn Street
Housing for the Elderly, 1 Frank D. Tanner Drive
Alice M. Barrows School, 16 Edgemont Avenue
- Precinct 7. Austin Preparatory School, 101 Willow Street
P & S Convenient Store, 287 Lowell Street
Town Hall, 16 Lowell Street
- Precinct 8. Meadowbrook Golf Club, 292 Grove Street
Memorial High School, 62 Oakland Road
Arthur W. Coolidge Jr. High School, 89 Birch Meadow Drive

The date of posting being not less than fourteen days prior to April 14, 1988, the date set for the meeting in this Warrant.

I also caused an attested copy of this Warrant to be published in the Reading Chronicle in the issue of March 31, 1988.

William J. Hughes, Jr.
Constable of Reading

A true copy. Attest:

Doris M. Fantasia

Doris M. Fantasia
Town Clerk

ADJOURNED ANNUAL TOWN MEETING

FIRST BUSINESS SESSION

Reading Memorial High School

April 11, 1988

The meeting was called to order by the Moderator, Paul C. Dustin, at 7:45 P.M., there being a quorum present.

The Invocation was given by the Rev. E. Lewis MacLean of the Church of the Nazarene, followed by the Pledge of Allegiance to the Flag and the Town Meeting Members Pledge.

The warrant was partially read by the Town Clerk, Doris M. Fantasia, when on motion of Eugene R. Nigro, it was voted to dispense with further reading of the warrant, except for the officer's return, which was then read by the Town Clerk.

Moderator, Paul C. Dustin, asked Town Meeting members to join him in the singing of Happy Birthday to our distinguished octogenarian, Benjamin E. Nichols.

STATE OF THE TOWN

ARTICLE 2. The following "State of the Town" report by Eugene R. Nigro was accepted as a report of progress.

As we embark on our 244th Town Meeting, it is fitting that I review with you, in behalf of the Board of Selectmen, the highlights of the past year and our vision of what challenges we face in the months ahead.

March 1988 marked the second anniversary of Reading voters' approval of the Home Rule Charter. This Charter laid the foundation for restructuring town government and provided for the delivery of the majority of municipal services under the stewardship of a Town Manager. Since the Selectmen's appointment of Peter Hechenbleikner one and one half years ago, we are seeing tangible evidence that the multi-headed "hydra" so often complained about in the past is giving way to a more unified, efficient and coordinated system of planning, budgeting and delivering services. A study provided by state funds should further assist us in doing more centralized purchasing and enhance interdepartmental cooperation. Much good work has been done by the By-Law Committee to have the by-laws conform to the Charter and that work is continuing.

We owe a tribute to those employees who gave their cooperation and helped make the transition a success without missing a step in providing services to the public.

In other personnel matters, a needed change in the Charter was approved by the voters in 1987 that eliminated the long delay in hiring new employees to fill vacated positions in day time government. This year, negotiations with five of the collective bargaining groups are either under way or will commence shortly. The Selectmen approved a personnel policy that marks the beginning of a good uniform personnel system. Approved by Town Meeting in November 1987, it has been incorporated into Article XXIV of the By-Laws. A policy recognizing outstanding employees has been approved and an Awards Selection Committee appointed. A salary and reclassification study of the clerical level has been fully implemented. All of these changes and initiatives are only part of an overall effort of the Town Manager to strengthen interdepartmental cooperation and coordination with the goal of improved customer services to residents that includes support to the various volunteer boards, committees, commissions as well as preparing information for Town Meeting.

In the Human Services Department, we have seen some good examples of inter and intradepartment cooperation and coordination. For example the Council on Aging members and elementary school children are engaging in intergenerational activities, adopting a grandparent and helping them with chores. The Health Department and School Department are coordinating preadolescent workshops, sponsored an outstanding Drugbuster program including the use of high school peer leaders to work with the younger children; the Health Department is working with the Police and has provided Hepatitis B immunizations; it has established a relationship with Reading Clergy in order to reach residents who are unknown to Human Services, but who may need help. Other examples of coordination is seen with the Recreation Department, the Conservation Commission, and Department of Public Works working together in programming activities such as cross-country skiing in the Town Forest.

The relocation of the Department of Public Works garage has been completed and an open house will be held later this month. This major accomplishment took the persevering efforts of individuals at all levels of government and should be applauded for closing another chapter to our space needs problems. Jack Russell of our Board is to be singled out for his leadership in this project.

The Department of Community Development directed by our new Planner, Jonathan Edwards, is providing valuable assistance to CPDC, The Conservation Commission and DPW. Through their efforts, CPDC is developing a better capacity to be more proactive in responding to developers' requests and site plan reviews. A good example is the Planned Unit Development concept approved by the 1987 Special Town Meeting. This approach to development ensures greater protection to the Town by facilitating high quality developments constructed and sited in harmony with neighborhood surroundings. In addition, an agreement to have Reading become a Mass Housing Partnership Community has been recommended by the Reading Housing Authority and CPDC. The hope here is to provide more affordable housing to individuals with low income and special needs.

In public safety, we received delivery of a new fire truck and were able to avoid the pitfall other communities faced in dealing with a company going into bankruptcy by careful scrutiny and monitoring by our Town Counsel and Fire Chief to ensure we had a valid performance bond. With the recommendation of the Police Chief and approved by Town Meeting, the Police Department is undergoing a nationally sanctioned accreditation process. This year we saw a doubling of traffic tickets in a never ending effort to keep our roads safe and unclogged. A new animal control vehicle has recently been delivered.

Plans for a new Fire Station are underway and a progress report on this project will be provided to you at this Special Town Meeting.

Progress on the sale of town-owned real estate continues. The Community Center was rebid after a lower price was offered than that originally bid. Papers are in the process of being signed for its transfer to the Fafard Co. for a higher price than that originally offered. A purchase and sales agreement has been signed with Homart and Embassy Suites and the closing is scheduled for this October. Reaffirmation of Town Meeting's earlier vote to sell Bear Hill land will come before Town Meeting after a group of residents asked Town Meeting to reconsider its earlier vote.

Adjourned Annual Town Meeting

April 11, 1988

A solution to the municipal space problem continues to be elusive. A progress report will be provided by the Municipal Space Committee. As the options narrow, we are hopeful that a solution will be closer at hand. A permanent home for the Council on Aging must be found.

The year has been a good one and the Board of Selectmen is cautiously optimistic about the future. There are challenges facing us. We have to protect our open space and protect our water supply. We are overwhelmed with commuters from out of town increasing our traffic headaches and endangering our school children's safety as well as for other pedestrians. We have a parking problem throughout the business districts but especially at the Depot by those, many of whom are out-of-towners, using the trains. We need to protect the quality of life in Reading. We shall fiercely protect what we have known to be a good place to live and raise our children. The Board pledges to work at all levels of state, county and other local governments to do it. We shall work closely with interested citizen groups such as The West Side Task Force. We shall reach out to those other communities similarly affected and engage in regional planning and in finding solutions.

All of these efforts require our partnership here in Town. The strength of our success will depend on all of us doing our jobs. As Town Meeting members, you have a responsibility to keep in touch with your constituents, to attend Town Meeting faithfully, and to be well prepared. You are the legislative body that provides overall direction and makes decisions on appropriating funds. You set the direction for the Board of Selectmen in our developing policies and making decisions that guide the Town Manager. In turn, he uses this information to establish goals for each department under his control. He holds each employee accountable as we hold him accountable. We all have our job. Let's approach it by being well informed and participating in the process with gusto and enthusiasm. As partners in this great adventure, may all of us come away from this Town Meeting and be able to say "Job well done. I've contributed to the benefit of my community." Thank you.

ARTICLE 2. The following report was presented by Donald C. Allen for the Finance Committee and accepted as a report of progress:

FINANCE COMMITTEE REPORT TO TOWN MEETING

MONDAY, APRIL 11, 1988

The Finance Committee assumes that all Town Meeting members have read the Finance Committee Budget message. This is the first yellow page in the "Report on the Warrant".

That being the case, rather than reread that report, I am going to expand on several subjects within that message.

The Finance Committee, working with the Town Manager, has changed, somewhat, the format of this year's "Report on the Warrant". The Budget Format Committee, established by Town Meeting last year, provided the guidelines for this report. We hope that this report meets the requirements of that Committee and of Town Meeting. If it does not, I am sure that your disapproval will be communicated to Fincom.

The Town Manager and his staff, particularly Sally, Nancy and Sandy, deserve a great deal of credit for their efforts. They had to take the various components of this report in raw

form and put them together in a coherent form. No small task when working against a printer's deadline and with illness within their ranks. The Finance Committee wishes to publicly thank them for their assistance.

Having stated that, please note that Fincom included a copy of one of our five year forecasts, which I am sorry to say, was placed in error, after the School Committee Budget. This is 11 pages from the Fincom Budget message. Several things should be noted with regard to that attached five year forecast worksheet. First and most important, the deficits indicated will not occur, since we must, by law, submit a balanced budget. The deficits would be addressed in three major ways.

1. Increasing income;
2. Reducing expenditures;
3. Using the Town's reserve funds (free cash, real estate funds.)

The Finance Committee does not advocate the third option. The effect of that option would be to use up all of our reserves containing expenditures which had never been controlled and a probable deficit of over 5 million dollars. This would require draconian cuts, with absolutely no reserves. There will be many difficult decisions in the next few years.

The revenue side of the forecasts include interest earned on sale of real estate funds. This assumes that the Community Center, landfill, Bear Hill, and Nike Site are sold as planned. We have also included the real estate tax revenue from development of those parcels.

The impact of not selling surplus property can be understood by the example of not selling the Community Center. The Town would annually lose \$124,000 in interest revenue and \$25,000 in tax revenue. The net increase in the deficit would be at least \$150,000 which would have to be made up by budget cuts.

It becomes obvious, when looking at these figures, why Finance Committee advocates selling surplus property and protecting the funds from sale of real estate whenever possible.

Large multi-million dollar projects such as a Town Hall connector would also add to the deficits in our forecast model. They would either increase our debt service costs or decrease interest earnings, depending on how the project is financed. This forecast includes only a new fire station and no other major project.

Since the School Committee is not yet in a position to make a decision on releasing the Pearl Street School, the Fincom feels we should follow the following course relative to Articles 15 through 19:

1. Make a motion to increase the School Committee budget by \$15,000 to enable the Superintendent's Office to stay in its present quarters for one more year.

2. Table or postpone Article 19, provided for move of School Department offices to the high school. Originally approved by Fincom for \$125,000 which the School Committee wants to amend to \$200,000.

3. Table or indefinitely postpone Articles 15, 16, and 17. (Transfer Pearl Street to Selectmen and convert it to Town Hall or sell it.)

FIVE YEAR FORECAST

	FY 1989	FY 1990	FY 1991	FY 1992	FY 1993
TOTAL TAX LEVY	17,826,234	18,436,890	19,259,312	20,040,795	20,891,811
STATE AID	6,680,426	7,047,849	7,435,481	7,844,433	8,275,871
LOCAL RECEIPTS	4,334,415	4,264,986	4,409,666	4,561,510	4,820,871
FED. REV. SHARE.	12,000	0	0	0	0
HOTEL ROOM TAX	0	0	140,000	280,000	294,000
BORROWING	2,484,000	2,500,000	0	0	0
FREE CASH	764,783	500,000	500,000	500,000	500,000
TOTAL REVENUE	32,101,858	32,809,725	31,744,460	33,226,738	34,782,561
EXPENDITURES					
WAGES	17,776,543	18,914,242	20,124,753	21,412,737	22,783,151
CONT. RETIRE	1,664,510	1,743,000	1,761,000	1,780,000	1,800,000
W/COMP, GEN INS,					
GROUP INS, ETC.	2,088,234	2,228,971	2,383,686	2,540,118	2,699,171
OTHER EXPENSES	5,511,524	5,621,754	5,734,190	5,848,873	5,965,851
STATE & COUNTY	589,067	615,575	643,276	672,223	702,471
VOKE, TRASH, ABATE	1,251,645	1,314,227	1,484,625	1,558,856	1,636,799
SPEC. ARTS.	2,484,000	2,700,000	200,000	200,000	200,000
EXIST L/T DEBT	969,920	1,451,692	1,240,585	975,567	823,479
SHORT TERM DEBT	215,000	90,000	25,000	25,000	25,000
TOTAL EXPENDITURES	32,550,443	34,679,461	33,597,114	35,013,375	36,635,925
SURPLUS-(DEFECIT)	-448,585	-1,869,736	-1,852,654	-1,786,637	-1,853,364
R/E Int. @ 7%	448,585	716,000	716,000	790,000	790,000
SURPLUS (DEFECIT)	0	-1,153,736	-1,136,654	-996,637	-1,063,364
NEW DEBT .5m "89	0	155,000	475,500	450,000	432,000
2.5m "90					
DEFECIT	0	-1,308,736	-1,612,154	-1,446,637	-1,495,364

Notes to Five Year Forecast

1. Tax levy includes Real Estate Taxes on Community Center and Landfill site and Bear Hill.
2. Real Estate Interest computed on 1.3 Million from Community Center in 1988, 8.25 Million from Landfill in Nov. 1989 and 1.0 Million from Bear Hill 1992 at 7.5%.
3. New Debt is 1/2 Million for Schools in 1989 and 2.5 Million for Fire Station in 1990. at 6%.

TAX RATE CALCULATION

	As Fixed FY87	As Fixed FY88	Est. FY89
Appropriated Annual T.M. & Special T.M.	32,550,440	30,069,264	33,779,166
Offsets	550,532	462,895	410,705
County Charges	258,825	252,627	17,495
State Charges	502,828	592,641	571,572
Overlay Reserve	731,943	671,597	390,000
GROSS AMT. TO BE RAISED	34,603,434	32,049,024	35,168,938
LESS RECEIPTS & REVENUES FROM OTHER SOURCE			
Borrowing	5,102,000	160,000	2,484,000
Free Cash	0	545,837	
Available Funds	326,336	439,826	458,000
Revenue Sharing	220,000	148,936	12,000
Sale of Real Estate	115,000	0	0
Local Receipts	5,900,000	6,662,500	7,347,790
State Receipts	6,449,775	6,928,065	7,091,131
TOTAL RECEIPTS & REVENUES	18,123,111	14,885,164	17,392,921
Net Amount To Be Raised by Taxation	16,480,353	17,163,860	17,776,017
Valuation	1,299,721,400	1,317,257,100	1,324,000,000
 Tax Rate	 12.68	 13.03	 13.43
Maximum Levy Limit			
Prior Year Tax Levy	15,694,378	17,171,936	17,171,936
Plus 2.5%	392,338	429,298	429,298
New Construction	400,000	131,000	174,783
 Levy Limit	 16,468,716	 17,732,234	 17,776,017

Adjourned Annual Town Meeting

April 11, 1988

4. Approve Article 18 in the amount of \$50,000 (minimum repairs to Town Hall).

The effect of the above is to keep the School Department at Gould Street for a year; to make minimum repairs to Town Hall, without tripping the Architectural Barriers Law; to postpone the decision on a Town Hall connector/Pearl Street until Fall when the School Committee will have reached a decision on Pearl Street.

Another item which has a large effect on the Town's Finances is the retirement system costs. This year we have funded the first year in a forty (40) year program to eliminate the Town's estimated 16 million dollar unfunded liability. This will also help improve the Town's Bond rating. As most of you are probably aware, the State recently passed a Pension Reform Act which among other things would assist Towns in reducing their unfunded liability with funding grants. If Reading were to adopt an approved funding schedule, the grant to Reading in 1990 is estimated at \$91,000. However, as with most State grants, there are requirements which may be very costly and outweigh the advantages of joining the program. The Retirement Board, Town Accountant, Fincom and Treasurer are reviewing this and will report to Town Meeting when the numbers are firmed up.

The Finance Committee has also started to investigate the advantages of a real estate tax classification system. This could be a possible way to increase income to the Town and slightly reduce the tax burden on the average homeowner. The impetus to address this soon is self-evident. New construction falls outside the 2 1/2% provision in the law in its first year on the tax rolls. If commercial property were taxed at a higher rate this could yield considerable additional income. All one has to do is note the new commercial projects scheduled for Reading to understand that this could be a considerable advantage to the Community. Finance Committee hopes to meet later on this with the Assessors and other interested parties in order to gather more information.

Finance Committee is an advisory committee to Town Meeting and attempts to give Town Meeting sound financial information.

We attempt to view issues from a financial aspect and not in an emotional or political manner. I would once again like to extend an invitation to all citizens to attend our meetings or contact any member with questions or requests.

We hope that this statement has indicated some of the Finance Committee's concerns and possible actions. Thank you for your attention.

ARTICLE 2. The following Final Report of the Task Force on Relocation of the Board of Public Works, presented by John H. Russell, was accepted as a job well done and voted to discharge the Task Force:

REPORT UNDER ARTICLE 2

1988 ANNUAL TOWN MEETING

FINAL REPORT - DPW RELOCATION

The DPW has been relocated!!!! The facility is fully functional and there are only a few corrective items remaining for the general contractor to do.

Our DPW personnel are completing those items which are not the responsibility of the general contractor, such as paving of the personnel parking lot, and loaming, seeding and landscaping both on site and along Newcrossing Road. Final grading and planting of the retention area will be done as soon as the area is dry enough to work.

The emergency generator is the last major piece of equipment to be installed, and it will be delivered by the end of April and will be installed during May.

Formal dedication of the facility will be held on Saturday, April 23, from 9 to 12 a.m. and all of you are invited to attend. Do come and see what we agonized over for so long.

From a financial standpoint, the facility, crossing and access Road have been completed about \$164,000 under budget. But unfortunately, we cannot give this back yet.

When we began removing the eleven fuel oil tanks from the old facility, contamination was found surrounding ten of the eleven tanks. These tanks, some of which date back to the original street railway operation, contained heating oil, diesel oil, gasoline and waste oil. The waste oil tank did not cause any contamination, but contamination has been found around all the other tanks, most severely around the heating oil tanks at the front of the building.

We are working with both a consulting engineering firm and the State Department of Environmental Quality Engineering to define the best approach to clean up this contamination. The full scope of the clean-up effort will not be defined for several weeks so we don't know at this time just how much of the surplus money will be needed. My best guess at this time would be that we will still have a \$50,000 to \$75,000 surplus when all is said and done.

See you all at the dedication on April 23rd.

J. H. Russell

ARTICLE 2. The following report, presented by John H. Russell, on the Sale of the Landfill, was accepted as a Report of Progress:

REPORT UNDER ARTICLE 2

1988 ANNUAL TOWN MEETING

SALE OF THE LANDFILL

This is a Report of Progress on the sale of the landfill to Homart and Embassy Suites.

The conceptual design for both the Homart and Embassy Suites development has been completed and formal planned unit development application to the Community Planning and Development Commission is expected by the end of this month.

The application to the Massachusetts Environmental Protection Agency will be completed in May and this will include a draft environmental impact statement. After state evaluation of the draft, a final environmental impact statement will be submitted for approval. It is anticipated that the whole environmental process will be completed by the end of September with final PUD approval within 30 days.

Adjourned Annual Town Meeting

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We have made application for a Public Works Economic Development Grant to cover signalization and widening of Walkers Brook Drive and some minor improvements, such as repaving and curbing, of portions of John Street, Village Street and Washington Street. The amount of the Grant is \$572,000 with the local share of \$173,000 coming from betterments assessed to the local commercial abutters. We have met with Commissioner Garvey of the State DPW and feel we have a good chance in the next round but it will be two to three months before we know for sure.

In summary, our goal is to close with both Homart and Embassy Suites in late October or very early November so that we may come to the Fall Town Meeting with some recommendations as to how to best utilize it.

J. H. Russell

ARTICLE 2. The following report, presented by George V. Hines for the Community Planning and Development Commission, was accepted as a Report of Progress:

1987

ANNUAL REPORTCOMMUNITY PLANNING AND DEVELOPMENT COMMISSION

To the Citizens of Reading:

The second year of the Community Planning and Development Commission was one of both substantial change and challenge. In last year's report, the Commission concluded that the effort required to both deal with responsibilities assigned us by the Charter and maintain a proactive agenda to deal with Reading's many growth and development issues would require dedicated professional planning staff. That situation was affected when after an extensive recruiting effort, the Town Manager with input from CPDC members hired Jonathan Edwards as the Town's first Director of Community Development. In his brief tenure, Mr. Edwards has been a positive force in the effort to provide professional management and planning for the community.

The Commission itself changed composition during 1987, with George Hines being appointed to the remainder of the term of David Goodemote, who resigned, and the notice that CPDC members William Griset and Molly Jenks would not seek re-appointment at the conclusion of their terms. The Commission is thankful for the substantial contributions made by Mr. Goodemote, Mr. Griset, and Ms. Jenks. In July, the Selectmen appointed Thomas Stohlman and Mark Favaloro to three year terms on the Commission. Mr. Stohlman, an architect, and Mr. Favaloro, a lawyer, and Mr. Hines, a former Planning Board member and a former Charter Commission member, have provided the Commission with valuable skills in the dispatch of our responsibilities.

The challenge facing the CPDC in 1987 consisted not only of the numerous site-plan review hearings, subdivision-control hearings, and zoning by-law hearings, but also the Commission's proactive agenda of beginning the important Master Plan development process, revision of site-plan and subdivision-control regulations and the development of a major new zoning regulation - Planned Unit Development. After an open competition the Commission chose the firm of Rizzo Associates and their sub-consultant, Wallace Floyd Associates, to conduct a study of the

Adjourned Annual Town Meeting

April 11, 1988

applicability of the Planned Unit Development concept to our Industrial Zone. Utilizing an extensive community involvement program, the Commission, working with Wallace Floyd Associates, determined that the P.U.D. concept was the best means for Reading to control the development of our Industrial Zone. Wallace Floyd Associates assembled a draft by-law which was modified by community input and Commission review and ultimately adopted by Town Meeting in the November session. The P.U.D. zoning by-law provisions will apply to an overlay district in the Industrial Zone, and will provide the Town with an excellent tool to control the development of our former landfill and bordering industrial land.

The Master Plan process was begun with the formation of the Master Plan Advisory Committee and the appointment to this committee of eighteen citizens who were interviewed by the Commission and appointed by the Selectmen. The MPAC under chairmanship of Commissioner Favaloro has begun the important process of helping the Commission assemble the document which will chart the future course of development and change in our community. This important work will progress using a process of extensive community involvement to which the Commission is firmly committed.

During the past two years, CPDC has made a valiant beginning in the proactive challenge to balance preservation of the character of Reading that we enjoy, with reasonable growth and development. However, we recognize that it is only a beginning, and the completion of our Master Plan is an important foundation for us to build on the additional structural elements of modernized zoning by-laws, improved site-plan review, fine-tuned subdivision-control regulations, and prudent management of developable and re-developable land. All this must be done with a firm grasp and both eyes trained on the continuing development around us and within our borders. The Commission is committed to these tasks and with community involvement, we are certain Reading will successfully meet this challenge.

Respectfully submitted,

Community Planning & Development Commission
George V. Hines, Chairman
Daniel A. Ensminger, Secretary
Richard D. Howard
Thomas J. Stohlman
Mark Favaloro

ARTICLE 2. The following report of the Town Manager, Peter I. Hechenbleikner, was accepted as a Report of Progress:

At the suggestion of several people who thought it would be helpful to Town Meeting, I would like to report on the status of Instructional Motions that Town Meeting has passed. I hope to do this on a regular basis so these things don't get lost in the shuffle. With some help from our favorite researcher, Ben Nichols, and others, we have identified some of the past Motions and also some of the more recent ones.

A couple of years ago, Town Meeting established a Traffic Advisory Committee as an Instructional Motion. The Committee was advertised broadly over at least a year, and frankly, we had very few applicants for the position. It is hard to believe due to the interest in traffic nowadays. However, the Master Plan Advisory Commission that George Hines mentioned as part of the planning process, has really assumed much of that traffic advisory function. We would hope they would be considered substituted by Town Meeting for a formal Traffic Advisory Committee as a separate entity.

Adjourned Annual Town Meeting

April 11, 1988

There is an Instructional Motion, from some years ago, for By-Law Committee to review the issue of reconsideration and votes needed for reconsideration. That has been passed along to the By-Law Committee for consideration and comment this Fall.

There was a Motion last Fall that Town Meeting members receive material at least three meetings ahead of time. Hopefully we have met most of that. Although I know we are still giving you handouts, we are trying to get the material to you as much ahead of time as possible.

There is also an Instructional Motion to have further Town Meetings held in the High School. I am assured by the Superintendent of Schools that we will block out our best estimate of sessions needed for the High School on an annual basis.

The next item was that there be no public hearings, which I extended to mean public meetings, on Mondays and Thursdays during Town Meeting. A memo to that effect has gone to all Boards, Committees, and Commissions of the Town so we shouldn't have that kind of conflict. However, Tuesdays, Wednesdays, and Fridays are going to be very busy during the next month or so.

There is an Instructional Motion on Article 8 from Subsequent Town Meeting last Fall, instructing Town Counsel to review the issue of whether or not changes were made to the organizational chart in a legal manner. Town Counsel has reviewed that. A copy of his letter has gone to the maker of that motion and the organizational chart, as developed, was appropriately done. In fact, it is to be found on page 278 of your Annual Report.

Under the heading of miscellaneous, there are a number of issues, some of which have been mentioned briefly. The State Pension Reform Bill, adopted by the State Legislature this year, is a local option. The financial people within the Town including the Finance Committee will be reviewing that Pension Reform Bill, especially as the details become better known. They will have recommendation to Town Meeting in the Fall as to whether or not that Bill has been accepted for the Town. There are some positives and there are also some negatives.

Several years ago, Town Meeting instructed Town Counsel to review the Trust Funds the Town holds and to try to modify those Trusts so that the interest earned on the principal could be used for other purposes. These are the Hospital Trust Funds specifically. I am happy to report the legal work has been completed, the appeal period has expired, and in fact, the Town's petition on the Trust Funds has been approved. That Trust Fund modification will allow the interest on the investment of the Trust Funds to be used for transportation purposes to get people to and from medical care and also to be used for home health care.

During the past year, Town Meeting should be aware that the Town has been able to develop a temporary disability insurance program for Town employees, available at employee's expense. Prior to this there was no short term or temporary disability program available to the employees of the Town unless they purchased it at their own cost and on their own. There is no Town involvement in this, other than a payroll deduction program and it is a service we have been able to offer to our employees.

Adjourned Annual Town Meeting

April 11, 1988

Next, Gene Nigro indicated the Town has developed an Employee Award Program. This program has been put into effect by the Board of Selectmen through the adoption of a policy and a committee has been formed. The committee is functioning and, in fact, we have just received our first application under the program. We feel that this will be a positive program for rewarding good performance on the part of deserving employees.

Finally, I have been asked to report to Town Meeting that the Retirement Board voted today to participate in the PRIT Pension Investment Trust program. This is a Pension Reserve Investment Trust operated by the State and available to any community who wants to sign up for it. Their record of investment, and this is an investment tool for the pension system, has somewhat exceeded the Town's own investment program over the last several years. It is a simpler program to administer for the Town and there is no sacrifice in terms of rate of return on investment.

Finally, one of the attempts that has been made by my office and I think by all of the employees and Department Heads of the Town this past year, has been to improve the quality of material presented to various Boards, Committees, Commissions, and especially to Town Meeting. We put a great deal of effort into the warrant report this year. I am sure there are some comments. I have some changes myself but hopefully, it is a more usable document for Town Meeting to refer to as they go through Town Meeting. The same kind of effort has gone into the Town Report which you received tonight. We actually found it was more cost effective to print it in the larger format and also found it to be more readable.

Finally, I would like to introduce Department Heads who are here tonight and thank them for their support this past year.

ARTICLE 2. On motion of Eugene R. Nigro, it was voted to lay Article 2 on the table.

ARTICLE 3. On motion of John W. Price, it was voted that this meeting instruct the Board of Selectmen, that before they present any of the articles regarding the Fire Station to Town Meeting, that they contact ISO - Commercial Risk Service and have a written report completed on what effect the moving of the Central Station, and the closing of the West Side Fire Station, with an increase of the exposed area of the Town, will have on the insurance rates for the Town.

72 voted in the affirmative
62 voted in the negative

ARTICLE 3. On motion of Eugene R. Nigro, it was voted to lay Article 3 on the table.

ARTICLE 4. On motion of Elizabeth W. Klepeis, it was voted that the Town authorize the Town Treasurer-Collector, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1988, in accordance with the provision of the General Laws, Chapter 44, Section 4 and to issue a note or notes therefor, payable within one year and to renew any note or notes as may be given for a period of less than one year, in accordance with the General Laws, Chapter 44, Section 17.

ARTICLE 5. On motion of Mary S. Zeigler, it was voted that the Town indefinitely postpone the subject matter of Article 5.

TOWN OF READING MASSACHUSETTS
SIX YEAR CAPITAL IMPROVEMENT PROGRAM
Fiscal Years 1989 through 1991

(cost in 000's)

Cost by year and source of funding

Project #	Project Description	FY89	FY90	FY91	FY92	FY93	FY94
PW-P-1	Renovation of Pool	--	120A	--	--	--	--
PW-P-2	Park Development	--	--	50A	50A	--	--
PW-R-1	Street Overlay	74.812A	75A	75A	75A	75A	75A
PW-R-2	St.Reconstruction	320A	100A	300A	100A	300A	100A
PW-R-3	Drainage Improvements	-0-	200A	-	200A	-	200A
PW-R-4	St. Acceptances	12B	15B	15B	15B	15B	15B
PW-R-5	Walkers Brook Drive Improvements	398.066G 161.934B	- -	- -	- -	- -	- -
PW-R-6	Chapt. 90 Imprvmts.	60G	60G	60G	60G	60G	60G
PW-S-1	Inflow/Infiltration	40.831(G)	--	--	--	--	--
PW-S-2	Main Reconstruction		--	450G 50E	--	--	--
PW-W-1	Water Meters	306.E	--	--	--	--	--
PW-W-2	Water Storage	204.EG	--	1,500(ED)	--	--	--
SD-1	Computer/Wd Proc Equip	35A	35A	20A	--	--	--
SD-2	Roof Replacement	242D	230D	160A	--	--	--
SD-3	Space Remodelling-Elem	--	--	21A	21A	--	--
SD-4	Chp 504-Lifts-Toilet Rem	--	28A	--	15A	--	--
SD-5	Central Office Rel	125D	--	--	--	--	--
SD-6	Energy Related Proj	15G	15A	15A	15A	15A	--
SD-7	Vehicle Replacement	14A	12A	10A	12A	15A	
SD-8	Floor Tile Replacement	15A	15A	15A	10A	10A	
SD-9	Install Suspndd Ceiling	--	--	--	--	25A	
SD-10	Window Replacement	--	--	175D	--	30A	
SD-11	Refurbish Kitchen	--	--	--	--	50A	
SD-12	Rplce Clsrm/Cafe Furn.	15A	15A	15A	15A	15A	
SD-13	Gate/Zone Vlve Replcmt	10A	15A	--	--	--	
SD-14	Clock Replacement	3A	--	--	--	--	
SD-15	Repointing Brick Work	8A	8A	--	--	--	
SD-16	Painting Program	50A	25A	25A	25A	25A	
SD-17	Oil Tank Replacement	--	--	10A	10A	10A	
SD-18	Asbestos Abatement	25A	15A	15A	15A	15A	
SD-19	Transformer Replacement	242D	0	--	--	--	

TOWN OF READING MASSACHUSETTS
SIX YEAR CAPITAL IMPROVEMENT PROGRAM
Fiscal Years 1989 through 1991

(cost in 000's)

Project #	Project Description	<u>Cost by year and source of funding</u>					
		FY89	FY90	FY91	FY92	FY93	FY94
FIN-1	Data Proc Equip Enhance	20.3A	17.45A	8.45A	1.5A	--	--
FIN-2	Data Proc Equip Replace	30A	18A	15A	15A	20A	20A
PS-F-1	New Fire Station	1,250D 1,250G	--	--	--	--	--
PS-F-2	Radio Equipment	10A	--	--	--	--	--
PS-F-3	Replace Car	15.5A	--	--	--	--	--
PS-F-4	Quint Truck	--	300D	--	--	--	--
PS-F-5	Bucket Truck	--	30A	--	--	--	--
PS-F-6	Pickup Truck	--	--	16A	--	--	--
PS-F-7	Replace Pumper	--	--	--	160A	--	--
PS-F-8	Replace Ambulance	--	--	--	--	75A	--
PS-P-1	Mobile D.P. Term.	13A	--	--	--	--	--
PS-P-2	Addition/Remodel Station	--	--	--	--	--	150G/A
PS-P-3	School Zone Markings	(35)*	--	--	--	--	--
PS-P-4	Signals - Square	(40)*	150G	150G	--	--	--
PW-B-1	Asbestos Removal	50A	--	--	--	--	--
PW-B-2	Library Parking Lot	42.4A	--	--	--	--	--
PW-B-3	Renovation - T. Hall	430D	--	--	--	--	--
PW-B-4	Expansion - T. Hall	--	2,000D	--	--	--	--
PW-B-5	Turrets - Library	37G	--	--	--	--	--
PW-B-6	Elder Serv.-Center	--	--	110G 285D	--	--	--
PW-C-1	Laurel Hill Wall	12A	--	--	--	--	--
PW-C-2	Forest Glen Devl.	25A	10S	--	--	--	--
PW-C-3	Charles Lawn Devl.	5A	25C	25C	25C	25C	--
PW-C-4	Forest Glen Wall	--	--	--	8A	--	--
PW-C-5	Acquiring Land	--	--	--	--	--	1000D
PW-C-6	Replace Backhoe	--	--	--	--	20C	--
PW-C-7	Replace Mower	--	--	--	6C	--	--
PW-E-1	Replace Backhoe/loader	120A	--	90A	--	--	--
PW-E-2	Replace Roller	12A	--	--	--	--	--
PW-E-3	Replace Dump Truck	45A	--	--	--	--	--
PW-E-4	Replace Dump Truck	--	90A	90A	--	--	--
PW-E-5	Replace Pickup Truck	--	10A	--	--	--	--
PW-E-6	Replace Eng. Van	--	11A	--	--	--	--
PW-E-7	Other Equip. Replcmt.	--	140A	100A	300A	300A	300A

*Recommended for funding at 1988 A.T.M. through use of surplus distribution of lottery receipts.

Adjourned Annual Town Meeting

April 11, 1988

ARTICLE 6. On motion of Mary S. Zeigler, it was voted that the Town adopt the Capital Improvement Program as presented, as provided for in Section 7-7 of the Reading Home Rule Charter.

ARTICLE 7. On motion of Mary S. Zeigler, it was voted that the Town table the subject matter of Article 7.

ARTICLE 8. On motion of Eugene R. Nigro, it was voted to lay Article 8 on the table.

ARTICLE 10. On motion of John L. Fallon, Jr., it was voted to lay Article 10 on the table.

ARTICLE 11. On motion of Carol S. Lyons, it was voted to indefinitely postpone Article 11.

ARTICLE 12. On motion of George J. Shannon, it was unanimously voted that the Town raise by borrowing, as provided under Chapter 44, Sections 7 & 8 of the General Laws, the sum of \$227,000, (Two Hundred Twenty-seven Thousand Dollars) and appropriate said sum for the purpose of replacing the roof and the roof drainage system at the Reading Memorial High School Field House, 62 Oakland Road, Reading, Massachusetts; such appropriation to include all engineering fees and preparation costs required to complete the purpose of this Article, all monies to be expended under the direction of the Reading School Committee.

2/3 vote required

ARTICLE 13. On motion of Allan E. Ames, it was voted that the subject matter of Article 13 be referred to the Municipal Light Board, and the said Board be, and hereby is authorized to install such additional street lights as in its judgment are required, and to make such changes in the size, type and location of existing street lights as it may deem advisable, the expense of the same to be paid from the income of the plant.

ARTICLE 14. On motion of John H. Russell, it was voted that the Board of Selectmen be authorized to sell, or exchange, or dispose of, upon such terms and conditions as they may determine, the following items of Town tangible property:

1. a 1950 12-ton Roadway Roller
2. a Xerox 860 Word Processor
3. a 1975 Ford LTD

ARTICLE 27. On motion of Russell T. Graham, it was voted to indefinitely postpone Article 27.

ARTICLE 28. On motion of Russell T. Graham, it was voted that the Town accept and adopt the provisions of Clause Fifth B of Section 5, Chapter 59 of the General Laws, as recently amended by Chapter 499 of the Acts of 1987.

ARTICLE 29. On motion of John H. Russell, it was unanimously voted that the Town authorize the Board of Selectmen to convey and/or abandon certain rights of easements in Reading, Middlesex County, Massachusetts, situated on Lot 3 as shown on a Plan entitled "Plan of Land, Reading, Mass." dated June 24, 1986 that were conveyed to the Town in an "Order of Taking" document dated October 14, 1957 and recorded in the Middlesex South District Registry of Deeds in Book 9051 Page 179; to establish the

Adjourned Annual Town Meeting

April 11, 1988

minimum amount to be paid for such conveyance and/or abandonment, at \$1 (One Dollar); and that the Board of Selectmen be authorized to convey or abandon all or any part of said right of easements for such amount or larger amount and under such other terms and conditions as the Selectmen shall consider proper; and to deliver a deed therefor if necessary.

2/3 vote required

ARTICLE 30. On Motion of John H. Russell, it was voted that the Town authorize the Board of Selectmen to convey and/or abandon certain rights of easements in Reading, Middlesex County, Massachusetts, situated on Lots 8A, 8B, A, B, 12A, and 12B as shown on a Plan entitled "Definitive Plan Avalon Estates, Reading, Mass." dated June 25, 1987 that were conveyed to the Town in a "conveyance of easements and utilities - Hopkins Farm" document dated November 29, 1984 and recorded in the Middlesex South District Registry of Deeds; to set the minimum amount to be paid for such conveyance and/or abandonment at \$1 (One Dollar) and that the Board of Selectmen is hereby authorized to convey or abandon all or any part of said right of easements for such stated amount or larger amounts and under such other terms and conditions as the Selectmen shall consider proper; and that the Board be authorized to deliver a deed therefor if necessary.

110 voted in the affirmative
2 voted in the negative

2/3 vote required

ARTICLE 31. On motion of John H. Russell, it was unanimously voted that the Town authorize the Board of Selectmen to convey and/or abandon a portion of certain rights of easements in Reading, Middlesex County, Massachusetts, being a part of the "Quannapowitt Drainage System" and shown on the Reading Assessors' Plat 57 as Lots 20, 22, 23, 24, and 26 dated January 1, 1985 and Plat 68 Lot 7 dated January 1, 1978; to establish a minimum amount of \$1 (One Dollar) to be paid for such conveyance and/or abandonment; and to authorize the Board to convey or abandon all or any part of said rights of easements for such amount or larger amount and upon such other terms and conditions as the Selectmen shall consider proper; and to authorize the Selectmen to deliver a deed therefor if necessary; and to authorize the Board of Selectmen to petition the Commonwealth of Massachusetts Legislature, or other appropriate State agency, if necessary, to abandon or approve the abandonment of any such easement rights taken or held by the Commonwealth.

2/3 vote required

On motion of Gerald A. Fiore, it was voted that this meeting stand adjourned to meet at 7:30 P.M. on Thursday, April 14, 1988, at Reading Memorial High School.

Meeting adjourned at 9:42 P.M.

134 Town Meeting Members were present.

A true copy. Attest:

Doris M. Fantasia
Doris M. Fantasia
Town Clerk

Adjourned Annual Town Meeting
Special Town Meeting

April 14, 1988

ADJOURNED ANNUAL TOWN MEETING

SPECIAL TOWN MEETING

Reading Memorial High School

April 14, 1988

The meeting was called to order by the Moderator, Paul C. Dustin, at 7:50 P.M., there being a quorum present.

The Invocation was given by Lester H. York, followed by the Pledge of Allegiance to the Flag.

ARTICLE 22. On motion of John H. Russell, it was unanimously voted that the Town accept the report of the Board of Selectmen upon the laying out as a public way of the following way known as Newcrossing Road, under the provision of law authorizing the assessment of betterments, such highways being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise and to assess betterments therefor and that the Town vote to accept the public way laid out by the Board of Selectmen as Newcrossing Road, and that the sum of \$500 (Five Hundred Dollars) be raised from the tax levy, and appropriated for the acquisition of said land or easement therein and for the construction of said way, such sum is to be spent by and under the direction of the Board of Selectmen.

2/3 vote required

ARTICLE 23. On motion of John H. Russell, it was unanimously voted that the Town accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as Dean Road, under the provision of law authorizing the assessment of betterments, such highways being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise and to assess betterments therefor and that the Town vote to accept the public way laid out by the Board of Selectmen as Dean Road, and that the sum of \$9,000 (Nine Thousand Dollars) be raised from the tax levy, and appropriated for the acquisition of said land or easement therein and for the construction of said way, such sum to be spent by and under the direction of the Board of Selectmen.

2/3 vote required

On motion of Eugene R. Nigro, it was voted that this meeting stand adjourned until after Special Town Meeting.

Meeting adjourned at 7:58 P.M.

111 Town Meeting Members were present.

A true copy. Attest:

Doris M. Fantasia
Doris M. Fantasia
Town Clerk

Special Town Meeting

April 14, 1988

SPECIAL TOWN MEETING

Reading Memorial High School

April 14, 1988

The meeting was called to order by the Moderator, Paul C. Dustin, at 8:00 P.M.

The warrant was partially read by the Town Clerk, Doris M. Fantasia, when on motion of Eugene R. Nigro, it was voted to dispense with further reading of the warrant, except for the officer's return, which was then read by the Town Clerk.

ARTICLE 1. The following report of Town Manager, Peter I. Hechenbleikner, was accepted as a Report of Progress:

REPORT ON ISO COMMERCIAL RISK INC.

Mr. Moderator, Town Meeting members:

This is a Report on the Instructional Motion made at the Town Meeting on Monday, regarding the ISO Commercial Risk Inc. and the rating of the Town of Reading vis-a-vis the Fire Station issues.

This is not as readable as we like (see attached). The Town of Reading was ISO rated in 1984. The Insurance Service Organization rates communities in order to establish the rate for fire insurance within that community. They stress, and it is noted on the bottom of this, that ... "The above classification has been developed for fire insurance rating purposes only." However, we did have this done as all communities do, usually once every ten years.

The Town of Reading is in Class 4 and the features that are rated and the relative weights are the following: receiving and handling fire alarms, basically the dispatch operation, is 10% of the rating; and Reading garnered a 6.8% on that. The Fire Department is responsible for 50% of the rating, and the Town of Reading had a 28.93 rating on that. The water supply has a 40 rating and Reading's rating was 34.17. The total of that was 100% and the Town of Reading's rating was 64.46.

If you look on the chart on the lower part of the graph that is highlighted, that places us in a Class 4. (Just to show you a little bit better the issues included in the rating, in terms of the Fire Department rating.) Again this is responsible for 50% of the rating by ISO.

The issues that are rated are Engine Companies, Ladder Service Companies, Distribution of Companies, Pumper Capacity, Department Manning, and Training. You will note that the issue of Distribution of Companies is responsible for only 4% of the total rating. We do not have the breakdowns from ISO on these issues, but you see we have a 28.93% rating, or 57.9% of the possible rating for the fire company. That does not mean we have a bad fire company. It may mean that there are different issues that they are rating that we didn't do as well as we could have. Receipt of Fire Alarms is rated at 2%, Operators at 3%, and Alarm Dispatch Circuit Facility at 5%, for a total of 10%. The Town of Reading was rated at 6.88%. I don't think they really looked at our dispatch center.

Water supply is responsible for 40% of the rating. The Town of Reading water supply rated very well. The water supply rating includes the Distribution of the Hydrants and the quantity and pressure of Supply, Hydrant Size/Type/Installation, Hydrant Inspection/Condition, Total Water Supply is 40% of the total rating. We got 34.17% or 85%. We also do want to point out that

ISO COMMERCIAL RISK SERVICES, INC.

100 NEWPORT AVE C 5 1700 QUINCY MA 02269 (617) 770 3550

Grading Sheet for Reading, MA

Public Protection Class: 4

Surveyed: May 1984

<u>Feature</u>	<u>Credit Assigned</u>	<u>Maximum Credit</u>
Receiving and Handling Fire Alarms.....	6.88%	10.00%
Fire Department.....	28.93	50.00
Water Supply.....	34.17	40.00
*Divergence.....	<u>-5.52</u>	
Total Credit	64.46%	100.00%

The Public Protection Class is based on the total percentage credit as follows:

<u>Class</u>	<u>1</u>
1	90.00 or more
2	80.00 to 89.99
<u>3</u>	<u>70.00 to 79.99</u>
<u>4</u>	<u>60.00 to 69.99</u>
5	50.00 to 59.99
6	40.00 to 49.99
7	30.00 to 39.99
8	20.00 to 29.99
9	10.00 to 19.99
10	0 to 9.99

*Divergence is a reduction in credit to reflect a difference in the relative credits for Fire Department and Water Supply.

The above classification has been developed for fire insurance rating purposes only.

1980 Fire Suppression Rating Schedule

<u>Factor</u>	<u>Relative Weight (%)</u>	<u>Reading Rating</u>
Engine Companies	11%	
Ladder Service Companies	6%	
Distribution of Companies	4%	
Pumper Capacity	5%	
Department Manning	15%	
Training	<u>9%</u>	
Total - Fire Department	50%	28.93% (57.9% of possible)
Receipt of Fire Alarms	2%	
Operators	3%	
Alarm Disp. Circuit Fac.	<u>5%</u>	
Total Rec./Handling Alarms	10%	6.88% (68.8% of possible)

Distribution of Hydrant/Supply	35%	
Hydrant Size/Type/Installation	2%	
Hydrant Inspection/Condition	<u>3%</u>	
Total Water Supply	40%	34.17% (85% of possible)

OTHER FIRE PROTECTION FACTORS NOT RATED BY ISO

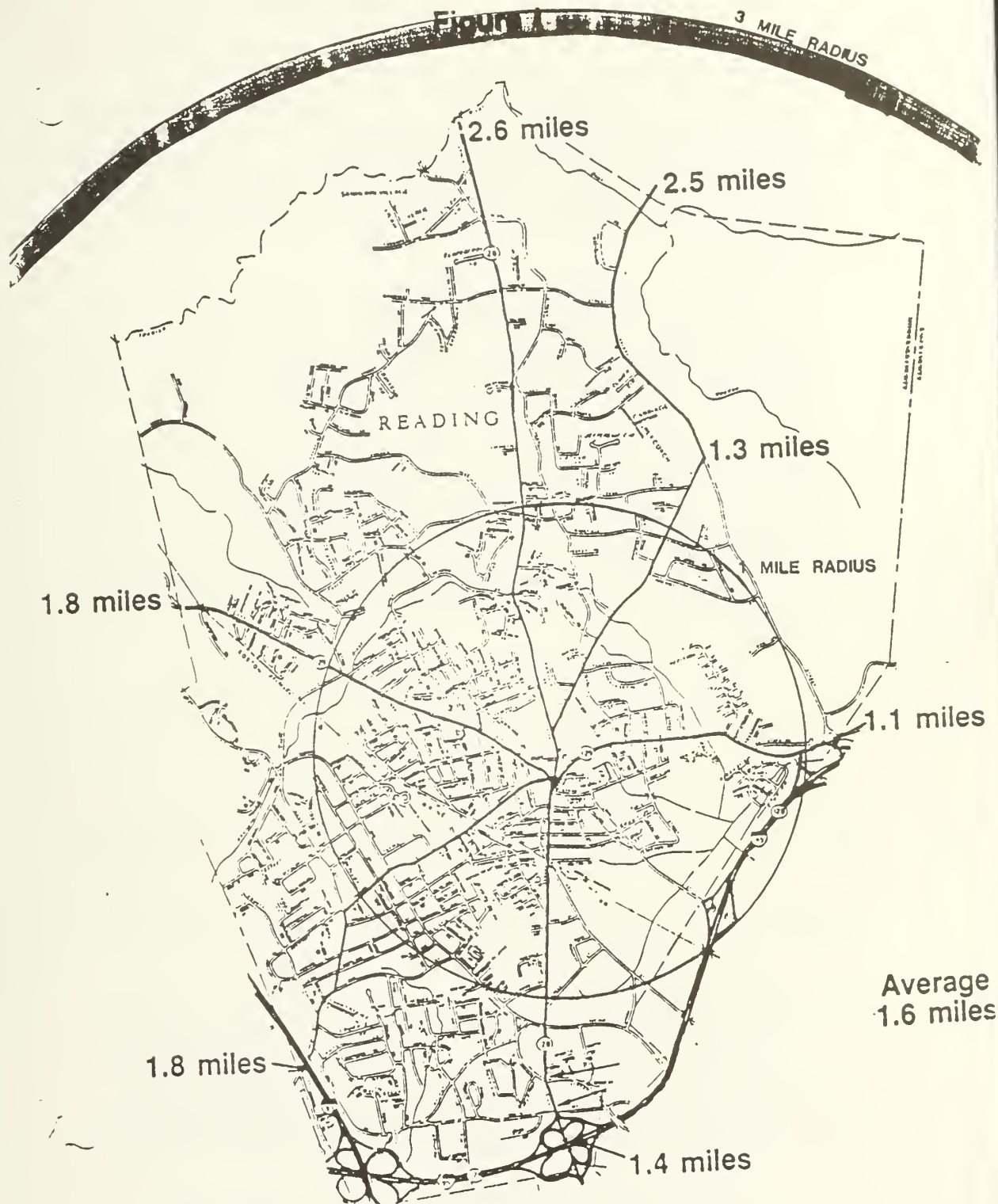
- Building Codes, sprinklers in commercial areas
- In-home smoke alarm systems
- Fire Prevention/Public Education

1980 Fire Suppression Rating Schedule

<u>Factor</u>	<u>Relative Weight (%)</u>	<u>Reading Rating</u>
Engine Companies	11%	
Ladder Service Companies	6%	
Distribution of Companies	4%	
Pumper Capacity	5%	
Department Manning	15%	
Training	9%	
Total - Fire Department	50%	28.93% (57.9% of possible)
Receipt of Fire Alarms	2%	
Operators	3%	
Alarm Disp. Circuit Fac.	5%	
Total Rec./Handling Alarms	10%	6.88% (68.8% of possible)
Distribution of Hydrant/Supply	35%	
Hydrant Size/Type/Installation	2%	
Hydrant Inspection/Condition	3%	
Total Water Supply	40%	34.17% (85% of possible)

OTHER FIRE PROTECTION FACTORS NOT RATED BY ISO

- Building Codes, sprinklers in commercial areas
- In-home smoke alarm systems
- Fire Prevention/Public Education



Special Town Meeting

April 14, 1988

there are other fire protection factors, which are not rated by ISO which Fire Departments nation wide feel relate very well to the fire company to do its job. These include Building Codes and specifically in the Town of Reading we have a requirement that commercial buildings be sprinklered, in-house smoke alarm systems, which have been very effective in cutting losses and specifically loss of life in fires, and the fire prevention and public education efforts , which the Town of Reading takes great pride in.

Finally, the question of location of station and whether that is going to effect the fire insurance rates. ISO indicates that high-hazard areas need to be within one (1) mile of a fire station. Residential properties need to be within three (3) miles of a station, unless the homes are typically one hundred (100) feet of more apart, in which case they may be four (4) miles of a station.

What we did on this map of the Town is show the proposed location for the Fire Station. We showed a one-mile radius for the high-hazard areas, high-hazard being high density of development, basically down-town commercial areas. You can see the down-town area is, in fact, covered within that one-mile radius. The three-mile radius, obviously includes the entirety of the Town of Reading. So that based on locational concerns, the ISO rating should not be effected and therefore, fire insurance rates should not be effected based on a change of location and going to a single fire station.

Peter I. Hechenbleikner
Town Manager

ARTICLE 1. On motion of Eugene R. Nigro, it was voted to indefinitely postpone Article 1.

ARTICLE 2. On motion of John H. Russell, it was voted to indefinitely postpone Article 2.

ARTICLE 3. On motion of Russell T. Graham, it was voted to table Article 3.

ARTICLE 4. On motion of Eugene R. Nigro, it was voted that the Town amend the By-Laws of the Town by adding the following as Article XXXVII:

"ARTICLE XXXVII

Retail Sales

Section 1. No retail, commercial operation or place of business shall be open for the transaction of retail business between the hours of 12:01 a.m. and 6:00 a.m., unless after an application and hearing before the Board of Selectmen, the Board of Selectmen determine that it is in the interest of the public health, safety and welfare to allow such retail, commercial operation or place of business to operate during such hours or during a portion of such hours.

Section 2. This By-Law shall not apply to the retail, commercial operation of facilities operated by innholders and/or common victuallers and/or taverns where a license has been duly issued for the operation of the same which otherwise restricts or describes the hours of operation of such facilities.

Section 3. For the purposes of this By-Law facilities operated by innholders shall include, but not be limited to: an inn, hotel, motel, lodging house, and public lodging house or any other similar establishment for

which a license is required under General Laws Chapter 140; the term facilities operated by a common victualler shall include a restaurant and any other similar establishment which provides food at retail for strangers and travelers for which a common victualler's license is required under General Laws Chapter 140; and the term "tavern" shall include an establishment where alcoholic beverages may be sold with or without food in accordance with the provisions of General Laws Chapter 138.

Section 4. The Board of Selectmen shall give public notice of any request whereby a retail, commercial operation or place of business seeks to be open for the transaction of retail business between the hours of 12:01 a.m. and 6:00 a.m. or any portion thereof, shall hold a public hearing within 30 days of receipt of any such request and may grant the request for operation during all or any part of such hours with or without any conditions as may be imposed by the Board of Selectmen to ensure the public health, safety and welfare.

Section 5. Any person violating any of the provisions of this By-Law shall be punished by a fine of not more than \$300 for each offense, and in the case of continuing violation, every calendar day upon which such retail, commercial operation or place of business shall remain open for retail business in violation of this By-Law shall be considered a separate offense.

Section 6. In the event any sections, subsections or provisions of this Article XXXVII shall be held to be unconstitutional or invalid, such invalidity shall not affect the validity or constitutionality of any other section, subsection or provision hereof."

95 voted in the affirmative
40 voted in the negative

ARTICLE 5. On motion of Elizabeth W. Klepeis, it was voted that the Town appropriate from certified free cash to Group Health and Life Insurance the sum of \$80,000 (Eighty Thousand Dollars) in order to fund the March 1st health insurance increases.

ARTICLE 6. On motion of Elizabeth W. Klepeis, it was voted to indefinitely postpone Article 6.

ARTICLE 7. On motion of Elizabeth W. Klepeis, it was voted that the Town appropriate from certified free cash to Medicare the sum of \$12,000 (Twelve Thousand Dollars) to fund the Town's share of Medicare for an increased number of new employees.

ARTICLE 8. On motion of Elizabeth W. Klepeis, it was voted that the Town appropriate from certified free cash to the following salary accounts the sum of \$58,500 (Fifty-eight Thousand Five Hundred Dollars) in order to fund the 53rd payroll for FY 1988 as follows:

Town Accountant	\$ 600
Town Treasurer	1,200
Police Department	27,500
Fire Department	26,300
Building Department	600
Animal Control	300
Library	<u>2,000</u>
	\$ 58,500

Special Town Meeting

April 14, 1988

ARTICLE 9. On motion of Paul E. Landers, it was voted that the Town transfer the care, custody, management and control of the following described land from the Board of Selectmen and the Department of Public Works and such other boards and departments as may have jurisdiction thereover, presently used for park purposes to the Board of Selectmen, for use for any non-park and non-conservation municipal purposes, including the use as the site, with or without additional land, for a fire station and access and uses incidental and accessory thereto:

That land on the easterly side of Main Street in Reading conveyed to the Town by deed of Mahlon E. Brande and Clara G. Brande dated May 22, 1920 and recorded in the Middlesex County South Registry of Deeds on June 29, 1920 in Book 4366, Page 253 bounded and described as follows:

Beginning at an iron pipe on the easterly side of said Main Street at land now or formerly of J.E. Daley, thence the boundary line runs northerly by said Main Street, One Hundred Forty-Eight (148) feet to land now or formerly of Bent; thence easterly by land of said Bent, One Hundred Sixty (160) feet, more or less, to a passageway shown on the plan hereinafter referred to; then southerly, southwesterly and southerly on said passageway to land now or formerly of J.S. Temple; thence southwesterly by land of said Temple, Seventy and Nine One Hundreths (70.09) feet to land now or formerly of said Daley; thence westerly by land of said Daley, One Hundred Nineteen and Sixty-Eight Hundredths (119.68) feet to said Main Street and the point of beginning. Together with the right-of-way over said passageway to and from Salem Street, in common with others entitled thereto. Said premises are shown on a Plan of Lots in Reading, Massachusetts belonging to Galen A. Parker, dated May 1913 by Clarence E. Carter, C.E. recorded at said deeds.

118 voted in the affirmative
14 voted in the negative

2/3 vote required

ARTICLE 10. On Motion of Paul E. Landers, it was voted that the Town transfer the care, custody, management and control of the land shown on the Town of Reading Board of Assessors' Plat 87 (dated Rev. Jan 1, 1972) Lot 21 from the Board of Selectmen and such other boards and departments as may have jurisdiction thereover, to the Board of Selectmen for any municipal purpose including the use as the site, with or without additional land, for a fire station and access and uses incidental and accessory thereto.

120 voted in the affirmative
11 voted in the negative

2/3 vote required

ARTICLE 11. Paul E. Landers moved, as amended by John R. Rivers, that the Town vote to authorize the Board of Selectmen to acquire all or any part of the following described lands with the buildings thereon in fee or rights of easement therein to acquire said lands or any parts thereof in fee or rights of easement therein by gift, purchase, for the site of a new fire station and/or for access to and uses incidental and accessory to a new fire station, and to appropriate from the Sale of Real Estate Fund to the Board of Selectmen the sum of \$250,000 (Two Hundred Fifty Thousand Dollars) to pay for appraisals of said properties and to pay for the acquisition of said lands or rights of easement therein, or to be used for payment of other costs and ex-

Special Town Meeting

April 14, 1988

penses of such acquisitions and to authorize the Board of Selectmen to enter into agreements with private parties, or state and federal agencies, for financial and other assistance in connection with such acquisitions and to do all other acts and things necessary and proper for carrying out the provisions of this vote:

The lot of land shown on the Town of Reading Board of Assessors' Plat 87 (dated Rev. Jan. 1, 1972): Lot 26, believed owned by Gary D. Nixon and Ingrid M. Krohn and known as 767 Main Street, said property described as follows:

The land shown as Lot #3 and the Northerly portion of Lot #4 on plan entitled "Plan of Land in Reading, surveyed for Galen A. Parker, Reading, Mass, 1899, recorded at the Middlesex South District Registry of Deeds in Plan Book 119, Plan 47, bounded as follows:

Beginning at the Northwesterly corner thereof on the Easterly side of Main Street and the Southwesterly corner of Lot #2 on plan hereinbefore mentioned; thence

SOUTHERLY by Main Street one hundred sixteen and 69/100 (116.69) feet to land formerly of Edna S. Parker; thence turning and running in a general

EASTERLY direction by the remaining portion of Lot #4 on a plan hereinbefore mentioned, one hundred seventy-six and 71/100 (176.71) feet to land formerly of Milton D. Parker; thence turning and running

NORTHERLY by said land formerly of Milton D. Parker, one hundred sixteen and 78/100 (116.78) feet to Lot #2 on said plan; and thence turning and running in a general

WESTERLY direction by said Lot #2 one hundred seventy and 25/100 (170.15) feet to Main Street and the point of beginning.

Said parcel is estimated to contain 20,228 square feet of land.

4 voted in the affirmative
108 voted in the negative

2/3 vote required

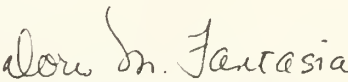
This motion was voted in the negative.

On motion of John W. Price, it was voted that this meeting stand adjourned to meet at 7:30 P.M. on Thursday, April 21, 1988 in the Reading Memorial High School.

Meeting adjourned at 11:37 P.M.

111 Town Meeting members were present.

A true copy. Attest:


Doris M. Fantasia
Town Clerk

Adjourned Special Town Meeting

April 21, 1988

ADJOURNED SPECIAL TOWN MEETING

Reading Memorial High School

April 21, 1988

The meeting was called to order by the Moderator, Paul C. Dustin, at 7:45 P.M., there being a quorum present.

The Invocation was given by Reverend Arthur Flynn of St. Agnes Church, followed by the Pledge of Allegiance to the Flag.

ARTICLE 11. Paul E. Landers moved that the Town vote to authorize the Board of Selectmen to acquire all of the following described lands with the buildings thereon in fee or rights of easement therein by eminent domain under the provisions of Chapter 79 of the General Laws of the Commonwealth of Massachusetts and any other enabling authority, or to acquire said lands or any parts thereof in fee or rights of easement therein by gift, purchase, or otherwise for the site of a new fire station and/or for access to and uses incidental and accessory to a new fire station, and to appropriate from the sale of Real Estate Fund to the Board of Selectmen the sum of \$250,000 (Two Hundred Fifty Thousand Dollars) to pay for appraisals of said properties and to pay for the acquisition of said lands or rights of easement therein, or to be used for payment of land damages or other costs and expenses of such acquisitions, and the Town further authorizes the Board of Selectmen to enter into agreements with private parties, or state and federal agencies, for financial and other assistance in connection with the acquisition, and to do all other acts and things necessary and proper for carrying out the provisions of this vote:

The lot of land shown on the Town of Reading Board of Assessors' Plat 87 (dated Rev Jan 1, 1972: Lot 22 believed owned by Ellsworth M. Towse, Trustee of Towse Trust and known as 38 Salem Street, said property described as follows:

Beginning at a point on the northerly sideline of Salem Street; thence

NORTHERLY a distance of 211.99 feet more or less to a point; thence

EASTERLY a distance of 54.09 feet more or less to a point; thence

SOUTHERLY a distance of 209.25 feet more or less to a point on the Northerly sideline of Salem Street; thence

WESTERLY along the Northerly sideline of Salem Street, a distance of 71.28 feet more or less to a point, said point being the point of beginning of this description.

Intending to describe a parcel of land shown on the Reading Assessor's Plat 87, Lot 22 dated January 1, 1972.

79 voted in the affirmative

62 voted in the negative

2/3 vote required

This motion was voted in the negative.

Town Meeting member, John W. Price, Precinct #4, presented Petitions requesting that Town Meeting ... "vote against the closing of the Woburn Street Fire Station and/or removal from active service fire apparatus from said Station.", and requested that the Petitions be included as permanent record of the Town Meeting minutes.

Adjourned Special Town Meeting
Adjourned Annual Town Meeting

April 21, 1988

ARTICLE 12. On motion of Paul E. Landers, it was unanimously voted that the Town appropriate from certified free cash to the Board of Selectmen the sum of \$35,000 (Thirty-five Thousand Dollars) to fund the placement of School Zone signs, signals, striping of pavement, and any other appurtenances related to the implementation of school zones at the Barrows, Birch Meadow, Eaton and Killam Schools.

ARTICLE 13. On motion of Paul E. Landers, it was voted that the Town appropriate from certified free cash to the Board of Selectmen the sum of \$40,000 (Forty Thousand Dollars) for the initial feasibility study and design of traffic signals in the Reading Square area of Reading, including but not limited to the area on Main Street (Route 28) from Washington Street through Charles Street, and the intersection of Lowell Street and Woburn Street.

ARTICLE 3. On motion of Eugene R. Nigro, it was voted to indefinitely postpone Article 3.

On motion of Eugene R. Nigro, it was voted this meeting stand adjourned sine die.

Meeting adjourned 9:30 P.M.

123 Town Meeting members were present.

A true copy. Attest:

Doris M. Fantasia

Doris M. Fantasia
Town Clerk

ADJOURNED ANNUAL TOWN MEETING

Reading Memorial High School

April 21, 1988

The meeting was called to order by the Moderator, Paul C. Dustin, at 9:40 P.M., there being a quorum present.

ARTICLE 10. On motion of George J. Shannon, it was voted that the Town raise by borrowing as provided under Chapter 44, Sections 7 & 8 of the General Laws, and appropriate the sum of \$242,000 (Two Hundred Forty-two Thousand Dollars) for the purpose of removing, disposing and replacement of certain transformers at Reading Memorial High School, 62 Oakland Road, Reading, Massachusetts; such appropriation to include all engineering fees and preparation costs and all costs for the legal disposal of the transformer units being replaced, to complete the purpose of this Article, all monies to be expended under the direction of the Reading School Committee.

110 voted in the affirmative
0 voted in the negative

2/3 vote required

ARTICLE 24. On motion of John H. Russell, it was unanimously voted that the Town accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as Buckingham Drive, under the provision of law authorizing the assessment of betterments, such highway being laid out in accordance with plans duly approved by the Board of Selectmen and

Adjourned Annual Town Meeting

April 21, 1988

statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easements therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise and to assess betterments therefor and that the Town vote to accept the public way laid out by the Board of Selectmen as Buckingham Drive, and that the sum of \$1,000 (One Thousand Dollars) be raised from the tax levy, and appropriated for the acquisition of said land or easement therein and for the construction of said way, such sum to be spent by and under the direction of the Board of Selectmen.

2/3 vote required

ARTICLE 25. On motion of Mary S. Zeigler, it was unanimously voted that the Town accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as Sunnyside Avenue Extension, under the provision of law authorizing the assessment of betterments, such highways being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise and to assess betterments therefor and that the Town vote to accept the public way laid out by the Board of Public Works as Sunnyside Avenue Extension, and that the sum of \$1,000 (One Thousand Dollars) be raised from the tax levy, and appropriated for acquisition of said land or easement therein and for the construction of said way, such sum to be spent under the direction of the Board of Selectmen.

2/3 vote required

ARTICLE 26. On motion of Gail F. Wood, it was voted to table Article 26.

80 voted in affirmative
30 voted in negative

On motion of Eugene R. Nigro, it was voted this meeting stand adjourned to meet at 7:30 P.M. on Monday, April 25, 1988, at Reading Memorial High School.

Meeting adjourned 10:05 P.M.

123 Town Meeting members were present.

A true copy. Attest:

Doris M. Fantasia

Doris M. Fantasia
Town Clerk

Adjourned Annual Town Meeting

April 25, 1988

ADJOURNED ANNUAL TOWN MEETING

Reading Memorial High School

April 25, 1988

The meeting was called to order by the Moderator, Paul C. Dustin, at 7:40 P.M., there being a quorum present.

The Invocation was given by Reverend Alan Bond of the First Congregational Church, followed by the Pledge of Allegiance to the Flag.

ARTICLE 2. On motion of Russell T. Graham, it was voted to take Article 2 from the table.

ARTICLE 2. The following report by Leonard J. Redfern, Jr., Chief of the Town of Reading Fire Department, was accepted as a Report of Progress:

Mr. Moderator and Town Meeting members:

REPORT OF PROGRESS
FIRE STATION BUILDING COMMITTEE

We have reported to you at the last Fall Town Meeting on our progress to date and we have come to you with several proposals at this Spring Special Town Meeting. We heard your concerns. We think we know what your instructions are.

Speaking as the Fire Chief and as a member of the Fire Station Study Committee, my concerns are not political. My concerns are not geographical. My concerns are not necessarily financial. I am deeply concerned for the public safety of this community, for the safety of our firefighters, and for the well being of all of our citizens, residents and visitors.

The fact of the matter is that the Central Station we now live in is unsafe. It is unsafe for the people who work there and it is unsafe to depend on that for the primary emergency dispatch center for this community. The emergency generator, for all intents and purposes, is non-existent. The fire alarm system breaks down on the fire alarm console on a weekly basis. The telephones are unreliable. The recording system is so obsolete as to be totally unreliable. There is a safety exposure as well as a liability exposure.

We made what we thought were sincere and sound recommendations. We must keep on with our work. There is much too much at stake.

What the Committee proposes to do is continue to work during the summer to develop a program that will serve the public safety needs of the community. It will certainly serve the needs of the Department and it will hopefully follow the instructions and wishes of you, the Town Meeting members, who are ultimately the judge.

In that regard, we are proposing this -

Not to purchase nor to take any additional land;

Maintain the West Side Fire Station;

Try to build a Fire Station on the site, with parking included for the people who come there and the employees who work there that will serve the needs of this Town. A Fire Station built in such a way that if further expansion is needed, it can be done.

Adjourned Annual Town Meeting

April 25, 1988

I have seen myself in the situation, and too many other boards, committees and departments, of paying for the mistakes of past generations for never doing anything big enough or right enough. We should be able to build a station that we could expand in the future as the Town grows and the needs of the Department grows.

One of the problems we have had all along with this as a Committee. is that all of the architects we interviewed for this job, and the one we ultimately hired, expressed serious concerns and serious doubts whether any kind of a Fire Station can be built on that site.

I urge all of you Town Meeting members, before you come here next Fall to make your decision, go up and view the site, know what we are talking about, and know what the problems are. I would urge all of you to come into the Central Fire Station, look at the emergency generator, look at the dispatch communication center, and see what we are talking about. I would also welcome opponents of our proposal the other night, to volunteer to expand the Committee, to work on the Committee toward the public safety needs of this community.

We will be back in the Fall with another program and another Report. Thank you.

Leonard J. Redfern
Fire Chief

ARTICLE 2. The following report of Margaret W. Russell, Chairman of the Budget Format Review Committee, was accepted as the Final Report of the Committee:

The Budget Format Review Committee was appointed as a result of a motion passed at the Spring, 1987 Annual Town Meeting which instructed the Selectmen "to appoint a committee whose purpose shall be to advise the Finance Committee on the presentation of the Annual Budget to the next Annual Town Meeting...". Appointed to the committee were Town Meeting members John Silvaggi, Lawrence Mabijs, Raymond Betts, Frank Gorgone, and Margaret Russell. Representing the School Committee, Brian McMenimen, from the By-Law Committee, Philip Pacino, and from the Selectmen, Mollie Ziegler, Town Accountant, Richard Foley, served ex-officio as a liason with Town Hall.

The Committee held nine meetings, including one joint meeting with the Finance Committee. Town Manager, Peter Hechenbleikner, and Finance Committee, Chairman Donald Allen, attended two of these meetings.

After reviewing the Town Charter, By-Laws, a previous study committee's report, and other towns' Warrants and Town Meeting budget materials, the Committee transmitted its recommendations, most of which are reflected in the Report on the Warrant for this current Annual Town Meeting, to the Finance Committee.

The Committee's recommendations are as follows:

1. That the Warrant Report contain a brief explanation of each Article's purpose and the FinCom rationale for recommending or not recommending.
2. That the FinCom be encouraged to make minority reports, and that a written report of the minority opinion on close votes, particularly on significant issues, be included in the Warrant Report under the FinCom rationale for recommending or not recommending.

Adjourned Annual Town Meeting

April 25, 1988

3. The the Town Manager's message to Town Meeting members include discussion on program implications, such as programs to be curtailed and new programs to be instituted, and starring changes, including classification and pay changes.

4. That the School Committee reinstate its budget summary presentation given to Town Meeting members in previous years, including narrative and explanations on significant increases and decreases in the school budget.

5. That the following column headings be used in the budget presentation:

Appropriated last full fiscal year
 Expended last full fiscal year
 Appropriated current year
 Town Manager's recommendation
 FinCom recommendation
 FinCom vote
 Blank column for notes

6. That each line item as presented in the Warrant Report to Town Meeting members continue to be considered a separate appropriation. However, to allow flexibility, we endorse the consolidation of certain staff support positions and some expenses into single line items by major department.

7. That for the Capital Improvement Program, we return to the two-page spreadsheet format used in Warrant Reports prior to 1987 Annual Town Meeting with the following changes: that each item in the plan include a footnote to indicate the funding source (as was done in Spring, 1987 report); that a grand total be shown for each year of the plan; and that the total for each method of funding be shown.

The Committee would like to express special thanks to Town Accountant Richard Foley for his help in obtaining background materials and for his regular participation in our meetings. Our thanks, too, to Town Manager Peter Hechenbleikner and to the Finance Committee for their cooperation in considering our recommendations.

Respectfully submitted,

BUDGET FORMAT REVIEW COMMITTEE
 Raymond Betts
 Frank Gorgone
 Carol Lyons
 Lawrence Mabius
 Brian McMenimen
 Philip Pacino
 John Silvaggi
 Mollie Ziegler
 Margaret Russell, Chairman

ARTICLE 9. On motion of Donald C. Allen, it was voted that the Town approve and appropriate the attached Proposed FY 1989 Budget as presented for line items 1-26; with Out-of-State Travel and elected officials salaries as stated. Funds are to be provided as follows:

Line 18 - Article 31, 1985 A.T.M., \$25,000 for Elected Officials Salary - Revaluation.

Lines 1-17, and 19-26, Property Taxes, State Aid, and non-property tax local receipts.

No.	APPROPRIATED FY1987	EXPENDED FY1987	APPROPRIATED FY1988	TOWN MGR FY89 Recomm	FINANCE COM FY89 Recomm	FINANCE COM VOTE	REMARKS
ACCOUNTING DEPT.							
1 Personal Serv.	64,844.00	63,615.00	67,068.00	74,815.00	72,185.00	5-0-0	Note 1
2 Non-Personal Exp.	1,365.00	1,316.00	1,400.00	1,450.00	1,450.00	7-0-0	
	-----	-----	-----	-----	-----		
TOTAL	66,209.00	64,931.00	68,468.00	76,265.00	73,635.00		
COMMUNITY DEVL. DEPT.							
CONSERVATION DIV							
3 Personal Serv.	31,818.00	31,327.00	36,195.00	28,467.00	28,467.00	6-0-0	
4 Non-Personal Exp.	6,942.00	6,586.00	7,335.00	4,730.00	4,730.00	6-0-0	
PLANNING DIV							
5 Personal Serv.	8,231.00	2,400.00	31,132.00	2,650.00	2,650.00	6-0-0	Note 2
6 Non-Personal Exp.	26,528.00	26,528.00	5,041.00	23,250.00	13,250.00	6-0-0	
ZONING BOARD							
7 Personal Serv.	5,840.00	5,686.00	2,100.00	2,100.00	2,100.00	6-0-0	
8 Non-Personal Exp.	included in above		2,210.00	200.00	200.00	6-0-0	
HIST COMM							
9 Non-Personal Exp.	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	6-0-0	
INSP DIV							
10 Personal Serv.	48,307.00	48,307.00	50,670.00	43,962.00	47,442.00	6-0-0	Note 3
11 Non-Personal Exp.	3,490.00	3,381.00	4,255.00	4,520.00	3,520.00	6-0-0	Note 4
GENERAL DEPT							
12 Personal Serv.	--	--	--	49,792.00	49,792.00	6-0-0	Note 4
13 Non-Personal Exp inc				10,050.00	11,050.00	6-0-0	
OST not to exceed*	--	--	--	*1000	*1000		
	-----	-----	-----	-----	-----		
TOTAL							
Personal Serv.	94,196.00	87,720.00	120,097.00	126,971.00	130,451.00		
Non-Personal Exp.	37,960.00	37,495.00	19,841.00	43,750.00	33,750.00		
	-----	-----	-----	-----	-----		
Total	132,156.00	125,215.00	139,938.00	170,721.00	164,201.00		
FINANCE DEPT.							
FIN COM							
14 Personal Serv.	2,250.00	1,268.00	2,250.00	2,000.00	2,000.00	7-0-0	
15 Non-Personal Exp.	35,350.00	34,427.00	35,350.00	38,350.00	38,350.00	7-0-0	
16 Reserve Fund	200,000.00	199,002.00	330,000.00	150,000.00	150,000.00	7-0-0	

*Out of State Travel in the amount indicated is included in the non-personal expense category

No.	APPROPRIATED FY1987	EXPENDED FY1987	APPROPRIATED FY1988	TOWN MGR FY89 Recomm	FINANCE COM FY89 Recomm	FINANCE COM VOTE	REMARKS
FINANCE CONTINUED							
ASSESSMENT DIV							
Personal Serv.							
17 Elect. Off.	10,027.00	10,027.00	10,530.00	10,530.00	10,530.00	5-0-0	
18 Elec. Off. Reval					(25,000)	From Art. 31, ATM 1985	
19 Other	80,090.00	74,086.00	78,469.00	81,061.00	82,061.00	5-0-0	Note 5
20 Non-Personal Exp.	5,791.00	5,702.00	6,000.00	5,800.00	5,800.00	6-1-0	
21 Capital	--	--	0.00	12,800.00	12,800.00	4-2-1	
22 Interest-Tax Appeal	--	--	8,393.93	0.00	--	--	
TREAS./COLLECT. DIV							
23 Personal Serv.	177,913.00	177,024.00	191,071.00	195,561.00	195,561.00	5-0-0	
24 Non-Personal Exp.	83,004.00	82,960.00	61,570.00	87,650.00	87,650.00	7-0-0	
DATA PROCESSING							
25 Non-Personal Exp inc	116,840.00	115,469.00	66,840.00	64,540.00	64,540.00	7-0-0	
OST not to exceed*				*700	*700		
26 Capital	--	--	50,000.00	37,500.00	37,500.00	7-0-0	
Total							
Personal Serv.	270,280.00	262,405.00	282,320.00	289,152.00	290,152.00		
Non-Personal Exp.	440,985.00	437,560.00	508,153.93	346,340.00	346,340.00		
Capital	0.00	0.00	50,000.00	50,300.00	50,300.00		
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TOTAL	711,265.00	699,965.00	840,473.93	685,792.00	686,792.00		

No.	APPROPRIATED FY1987	EXPENDED FY1987	APPROPRIATED FY1988	TOWN MGR FY89 Recomm	FINANCE COM FY89 Recomm	FINANCE COM VOTE	REMARKS
GENERAL SERVICES DEPT.							
SELECTMEN							
27 Non-Personal Exp.	216,388.00	201,626.00	9,630.00	9,900.00	9,900.00	6-0-0	
TOWN MANAGER							
28 Personal Serv.	--	--	108,255.00	100,066.00	100,066.00	6-0-0	
29 Non-Personal Exp inc OST not to exceed*	--	--	67,130.00	77,800.00 *1200	77,800.00 *1200	6-0-0	
LAW DIV.							
Non-Personal Exp.							
30 Town Counsel	78,000.00	78,000.00	85,000.00	90,100.00	90,000.00	5-3-0	Note 6
31 Labor Counsel	21,800.00	15,000.00	35,000.00	24,000.00	24,000.00	5-1-0	
32 Other	5,000.00	9,138.00	5,000.00	6,000.00	5,220.00	4-2-0	Note 7
PERSONNEL DIV.							
33 Personal Serv.	21,263.00	4,314.00	12,480.00	29,470.00	29,470.00	5-1-0	
34 Non-Personal Exp.	700.00	699.00	6,500.00	45,550.00	42,550.00	6-0-0	Note 8
TOWN CLERK DIV							
35 Personal Serv.	65,075.00	64,685.00	61,390.00	55,320.00	55,320.00	5-1-0	
36 Non-Personal Exp.	9,180.00	9,059.00	8,130.00	26,255.00	6,255.00	6-0-0	Note 9
ELECTIONS/REG							
37 Personal Serv.	1,150.00	1,135.00	1,150.00	1,150.00	1,150.00	6-0-0	
38 Non-Personal Exp.	47,300.00	40,748.00	40,100.00	52,400.00	52,400.00	6-0-0	
WEIGHTS & MEASURES							
39 Personal Serv.	3,113.00	3,113.00	3,270.00	5,000.00	5,000.00	6-0-0	
40 Non-Personal Exp.	950.00	785.00	900.00	600.00	600.00	6-0-0	
41 CASUALTY INS	296,051.00	256,258.00	301,373.00	331,510.00	316,500.00	6-0-0	Note 10
42 INDEMN POL/FIRE	20,000.00	20,000.00	30,000.00	30,000.00	30,000.00	6-0-0	
TOTAL DEPARTMENT							
Personal Serv	90,601.00	73,247.00	186,545.00	191,006.00	191,006.00		
Non-Personal Exp	695,369.00	631,313.00	588,763.00	694,115.00	655,225.00		
TOTAL	785,970.00	704,560.00	775,308.00	885,121.00	846,231.00		

*Out of State Travel in the amount indicated is included in the non-personal expense category

No.	APPROPRIATED FY1987	EXPENDED FY1987	APPROPRIATED FY1988	TOWN MGR FY89 Recomm	FINANCE COM FY89 Recomm	FINANCE COM VOTE	REMARKS
HUMAN SERVICES DEPT.							
HEALTH DIVISION							
43 Personal Serv.	71,285.00	68,260.00	81,795.00	32,886.00	32,886.00	8-0-0	
44 Non-Personal Exp inc OST not to exceed*	37,906.00	34,040.00	49,085.00 *1200	43,868.00 *1200	42,668.00	7-1-0	Note 11
45 Hazardous Waste	0.00	0.00	12,000.00	12,000.00	12,000.00	8-0-0	
ELDER SERVICES DIV							
46 Personal Serv.	60,941.00	55,645.00	59,745.00	58,779.00	61,029.00	8-0-0	Note 12
47 Non Personal Exp.	9,521.00	8,740.00	13,475.00	18,064.00	18,064.00	8-0-0	
VETERANS SERV DIV							
48 Personal Serv.	17,036.00	16,629.00	17,890.00	11,560.00	11,560.00	8-0-0	
Non-Personal Exp.							
49 Aid	40,000.00	11,809.00	20,000.00	20,000.00	20,000.00	8-0-0	
50 Other	1,431.00	1,380.00	1,450.00	1,330.00	1,330.00	8-0-0	
RECREATION							
51 Personal Serv.	48,952.00	47,851.00	52,883.00	57,081.00	57,081.00	8-0-0	
52 Non-Personal Exp.	23,352.00	23,186.00	22,020.00	30,350.00	27,350.00	8-0-0	Note 13
GENERAL DEPT							
53 Personal Serv.				70,940.00	70,940.00	8-0-0	
54 Non-Personal Exp inc OST not to exceed*				0.00	1,200.00 *1200	7-1-0	Note 11
TOTAL							
Personal Serv.	198,214.00	188,385.00	212,313.00	231,246.00	233,496.00		
Non-Personal Exp.	112,210.00	79,155.00	118,030.00	125,612.00	122,612.00		
TOTAL	310,424.00	267,540.00	330,343.00	356,858.00	356,108.00		
LIBRARY DEPT.							
55 Personal Serv.	321,725.00	309,900.00	325,034.00	332,456.00	333,278.00	5-0-1	
56 Non-Personal Exp inc OST not to exceed*	140,366.00	136,579.00	95,427.00	107,986.00 *1500	107,986.00 *1500	6-0-0	
TOTAL	462,091.00	446,479.00	420,461.00	440,442.00	441,264.00		

*Out of State Travel in the amount indicated is included in the non-personal expense category

No.	APPROPRIATED FY1987	EXPENDED FY1987	APPROPRIATED FY1988	TOWN MGR FY89 Recomm	FINANCE COM FY89 Recomm	FINANCE COM VOTE	REMARKS
PUBLIC SAFETY DEPT.							
POLICE							
57 Personal Serv.	1,508,414.00	1,499,580.00	1,610,243.00	1,617,683.00	1,617,000.00	5-0-0	Note 14
58 Non-Personal Exp inc	167,870.00	166,958.00	179,647.00	184,718.00	184,218.00	5-0-0	
OST not to exceed*				*3000	*3000		
59 Capital (computer)	included in above		18,000.00	13,000.00	13,000.00	4-1-0	
ANIMAL CONTROL							
60 Personal Serv.	14,906.00	14,906.00	15,590.00	16,192.00	16,192.00	4-1-0	
61 Non-Personal Exp.	4,844.00	3,252.00	5,850.00	6,250.00	6,250.00	4-1-0	
Capital			11,000.00	0.00			
FIRE							
62 Personal Serv.	1,523,181.00	1,502,076.00	1,608,445.00	1,627,145.00	1,629,009.00	5-0-0	Note 15
63 Non-Personal Exp inc	140,444.00	140,433.00	74,995.00	76,705.00	76,705.00	5-0-0	
OST not to exceed*				*1200	*1200		
64 Capital (radio/car)	included in above		10,000.00	10,000.00	25,500.00	5-2-0	
EMERGENCY MGMT							
65 Personal Serv.	1,000.00	1,000.00	1,050.00	2,100.00	2,100.00	5-0-0	
66 Non-Personal Exp.	1,140.00	894.00	1,150.00	1,050.00	1,050.00	5-0-0	
TOTAL							
Personal Serv.	3,047,501.00	3,017,562.00	3,235,328.00	3,263,120.00	3,264,301.00		
Non-Personal Exp.	314,298.00	311,537.00	261,642.00	268,723.00	268,223.00		
Capital	0.00	0.00	39,000.00	23,000.00	38,500.00		
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TOTAL	3,361,799.00	3,329,099.00	3,535,970.00	3,554,843.00	3,571,024.00		

*Out of State Travel in the amount indicated is included in the non-personal expense category

No.	APPROPRIATED FY1987	EXPENDED FY1987	APPROPRIATED FY1988	TOWN MGR FY89 Recomm	FINANCE COM FY89 Recomm	FINANCE COM VOTE	REMARKS
PUBLIC WORKS DEPT.							
BLDG MAINT							
67 Personal Serv.	87,259.00	81,814.00	119,033.00	122,976.00	122,976.00		
68 Non-Personal Exp.	102,441.00	101,818.00	160,900.00	183,832.00	164,232.00		Note 16
69 Capital (Asb. Rem)	--	--	35,000.00	50,000.00	10,000.00		Note 17
ENGINEERING							
70 Personal Serv.	187,256.00	179,897.00	196,619.00	196,619.00	196,619.00		
71 Non-Personal Exp.	5,065.00	5,065.00	5,065.00	5,270.00	5,270.00		
ADMINISTRATION							
72 Personal Serv.	67,522.00	71,994.00	115,340.00	116,588.00	116,588.00		
73 Non-Personal Exp.	9,608.00	5,208.00	11,000.00	10,680.00	10,680.00		
HIGHWAY MAINT							
74 Personal Serv.	417,806.00	413,711.00	458,911.00	456,711.00	456,711.00		
75 Non-Personal Exp inc OST not to exceed*	305,593.00	343,878.00	298,471.00	310,410.00 *1400	300,410.00 *1400		Note 16
Capital	292,708.00	277,705.00	310,000.00				
76 Library Pkg Lot				42,400.00	42,400.00		
77 Franklin St Recon				320,000.00	320,000.00		
78 Street Accept.				12,000.00	0.00		Note 17
79 STREET LIGHT	116,020.00	116,020.00	108,596.00	119,456.00	119,456.00		
80 RUBBISH COLL/DISP	637,000.00	608,919.00	625,000.00	652,600.00	661,100.00		
PARKS & PROP MAINT							
81 Personal Serv.	121,138.00	102,827.00	127,623.00	135,939.00	135,939.00		
82 Non-Personal Exp.	26,546.00	17,830.00	30,046.00	31,250.00	31,250.00		
83 Capital	11,500.00	11,500.00	17,000.00	0.00	0.00		
FORESTRY							
84 Personal Serv.	108,267.00	97,313.00	113,680.00	113,805.00	113,805.00		
85 Non-Personal Exp.	18,879.00	19,243.00	18,879.00	19,119.00	19,119.00		
EQUIP MAINT							
86 Personal Serv.	80,362.00	85,233.00	96,379.00	97,129.00	97,129.00		
87 Non-Personal Exp.	107,781.00	116,580.00	107,781.00	113,196.00	113,196.00		
88 Capital	108,000.00	104,334.00	109,400.00	177,000.00	177,000.00		

No.	APPROPRIATED FY1987	EXPENDED FY1987	APPROPRIATED FY1988	TOWN MGR FY89 Recomm	FINANCE COM FY89 Recomm	FINANCE COM VOTE	REMARKS
PUBLIC WORKS CONTINUED							
TOTAL							
89 Personal Serv.	1,069,610.00	1,032,789.00	1,227,585.00	1,239,767.00	1,239,767.00	8-0-0	
90 Non-Personal Exp inc	1,328,933.00	1,334,561.00	1,365,738.00	1,445,813.00	1,424,713.00	7-1-0	Note 16
OST not to exceed*				*1400	*1400		
91 Capital	included in above		471,400.00	601,400.00	549,400.00	8-0-0	Note 17
92 SNOW & ICE CONTROL	262,206.00	261,966.00	148,100.00	153,005.00	153,005.00	7-1-0	Note 18
CEMETERY DEPT.							
93 Personal Serv.	136,800.00	136,800.00	147,950.00	151,230.00	151,230.00	8-0-0	
94 Non-Personal Exp.	40,910.00	39,575.00	30,185.00	28,087.00	28,087.00	8-0-0	
95 Capital Developmnt	34,401.00	34,401.00	27,640.00	57,000.00	57,000.00	8-0-0	
TOTAL							
Personal Serv.	1,206,410.00	1,169,589.00	1,375,535.00	1,390,997.00	1,390,997.00		
Non-Personal Exp.	1,632,049.00	1,636,102.00	1,544,023.00	1,626,905.00	1,605,805.00		
Capital	34,401.00	34,401.00	499,040.00	658,400.00	606,400.00		
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TOTAL	2,872,860.00	2,840,092.00	3,418,598.00	3,676,302.00	3,603,202.00		

*Out of State Travel in the amount indicated is included in the non-personal expense category

No.	APPROPRIATED FY1987	EXPENDED FY1987	APPROPRIATED FY1988	TOWN MGR FY89 Recomm	FINANCE COM FY89 Recomm	FINANCE COM VOTE	REMARKS
SCHOOL DEPT.							
96 Personal Serv.			10,750,803.00	11,077,689.00	11,062,689.00		
Non-Personal Exp.							
97 Athletics			82,921.00	101,165.00	80,865.00		
98 Special Education			471,175.00	663,087.00	663,087.00		
99 Other			1,719,330.00	1,830,901.00	1,826,901.00		
	-----	-----	-----	-----	-----		
100 TOTAL	12,080,109.00	12,057,945.00	13,024,229.00	13,672,842.00	13,633,542.00	4-2-1	Note 19
See Motion Article 9, line item #100, May 5, 1988					18,000.00		

Amended Total					13,651,542.00		
NORTHEAST REGIONAL							
Vocational School Dist							
101 Assessment	249,540.00	249,540.00	239,668.00	213,556.00	209,643.00	Pending	
	-----	-----	-----	-----	-----		
TOTAL	12,329,649.00	12,307,485.00	13,263,897.00	13,886,398.00	13,861,185.00		

No.		APPROPRIATED FY1987	EXPENDED FY1987	APPROPRIATED FY1988	TOWN MGR FY89 Recomm	FINANCE COM FY89 Recomm	FINANCE COM VOTE	REMARKS
DEBT SERVICE								
102	Retirement of Debt	604,500.00	604,500.00	860,000.00	810,000.00	810,000.00	7-0-0	
103	Int.-Long Term Debt	152,680.00	152,680.00	227,963.00	159,920.00	159,920.00	7-0-0	
104	Short Term Int. Exp	58,800.00	58,701.00	83,325.00	215,000.00	215,000.00	7-0-0	
		-----	-----	-----	-----	-----		
	TOTAL	815,980.00	815,881.00	1,171,288.00	1,184,920.00	1,184,920.00		

No.	APPROPRIATED FY1987	EXPENDED FY1987	APPROPRIATED FY1988	TOWN MGR FY89 Recomm	FINANCE COM FY89 Recomm	FINANCE COM VOTE	REMARKS
EMPLOYEE BENEFITS							
CONTRIB. RET							
105 Non-Personal Exp.	1,431,691.00	1,431,691.00	1,646,838.00	1,664,510.00	1,664,510.00	7-0-0	
106 Non Contrib Ret.	82,950.00	80,933.00	85,140.00	83,100.00	83,100.00	7-0-0	
107 Unemplymnt Benefits	20,000.00	15,052.00	20,000.00	20,000.00	20,000.00	8-0-0	
108 Group Health/Life	1,135,056.00	1,134,574.00	1,210,000.00	1,486,000.00	1,436,000.00	7-1-0	
109 Medicare	0.00	0.00	25,000.00	50,000.00	50,000.00	8-0-0	
110 Workers Comp	102,718.00	102,718.00	101,420.00	102,634.00	102,634.00	8-0-0	
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TOTAL	2,772,415.00	2,764,968.00	3,088,398.00	3,406,244.00	3,356,244.00		

No.	APPROPRIATED FY1987	EXPENDED FY1987	APPROPRIATED FY1988	TOWN MGR FY89 Recomm	FINANCE COM FY89 Recomm	FINANCE COM VOTE	REMARKS
WATER							
111 Personal Serv	433,261.00	380,485.00	437,401.00	437,801.00	437,801.00	8-0-0	
Non-Personal Exp.							
Personnel Benefits			--	92,009.00	92,009.00		
Other inc OST			588,366.00	648,251.00	648,251.00		
not to exceed*				*900	*900		
				-----	-----		
112 Total Non-Pers Exp.	594,288.00	505,468.00	588,366.00	740,260.00	740,260.00	8-0-0	
113 Debt Service	263,200.00	263,200.00	246,000.00	228,800.00	228,800.00	8-0-0	
114 Capital	100,000.00	100,000.00	134,000.00	306,000.00	306,000.00	8-0-0	
	-----	-----	-----	-----	-----		
TOTAL	1,390,749.00	1,249,153.00	1,405,767.00	1,712,861.00	1,712,861.00		

*Out of State Travel in the amount indicated is included in the non-personal expense category

No.	APPROPRIATED FY1987	EXPENDED FY1987	APPROPRIATED FY1988	TOWN MGR FY89 Recomm	FINANCE COM FY89 Recomm	FINANCE COM VOTE	REMARKS
SEWER							
115 Personal Serv.	131,723.00	101,180.00	138,323.00	138,423.00	138,423.00	8-0-0	
Non-Personal Expense							
Personnel Benefits				43,969.00	43,969.00		
Other inc OST			148,058.00	167,375.00	167,375.00		
not to exceed*				*1120	*1120		
				-----	-----		
116 Total Non-Pers Exp.	145,387.00	145,387.00	148,058.00	211,344.00	211,344.00	8-0-0	
117 MWRA	567,147.00	567,147.00	653,920.00	1,000,977.00	1,000,977.00	8-0-0	
118 Debt Service	290,715.00	290,715.00	277,950.00	265,185.00	265,185.00	8-0-0	
	-----	-----	-----	-----	-----		
TOTAL	1,134,972.00	1,104,429.00	1,218,251.00	1,615,929.00	1,615,929.00		
RECAP TOTALS	27,146,539.00	26,719,797.00	29,677,160.93	31,652,696.00	31,473,596.00		

*Out of State Travel in the amount indicated is included in the non-personal expense category

Adjourned Annual Town Meeting

April 25, 1988

On motion of Donald C. Allen, it was voted that the Town approve and appropriate the Proposed FY 1989 Budget as presented for line items 27-42; with Out-of-State Travel as stated. Funds are to be provided as follows:

Lines 27-42, Property Taxes, State Aid, and non-property tax local receipts.

On motion of Donald C. Allen, it was voted that the Town approve and appropriate the Proposed FY 1989 Budget as presented for line items 43-56; with Out-of-State Travel as stated. Funds are to be provided as follows:

Lines 43-56, Property Taxes, State Aid, and non-property tax local receipts.

On motion of Donald C. Allen, it was voted that the Town approve and appropriate the Proposed FY 1989 Budget as presented for line items 57-66; with Out-of-State Travel as stated. Funds are to be provided as follows:

Line 57 - all remaining funds with interest, estimated to be \$12,000, from General Revenue Sharing, Property Taxes, State Aid and non-property tax revenue to fund the remainder of Line 57.

Lines 58-66, Property Taxes, State Aid, and non-property tax local receipts.

On motion of Donald C. Allen, it was voted that the Town approve and appropriate the Proposed FY 1989 Budget as presented for line items 89-95; with Out-of-State Travel as stated. Funds are to be provided as follows:

Line 89 - Overlay reserve in the amount of \$350,000, with the remainder from Property Taxes, State Aid, and non-property tax local receipts.

Lines 90 & 91, Property Taxes, State Aid, and non-property tax local receipts.

Line 93 - Bequest Income in the amount of \$60,300, with the remainder from Property Taxes, State Aid, and non-property tax local receipts.

Line 94 - Bequest Income in the amount of \$700, with the remainder from Property Taxes, State Aid, and non-property tax local receipts.

Line 95 - Sale of Lots Fund in the amount of \$20,000, with the remainder from Property Taxes, State Aid, and non-property tax local receipts.

Donald C. Allen moved that the Town approve and appropriate the Proposed FY 1989 Budget as presented for line items 96, 97, 98, 99 and 101 as stated. Funds are to be provided as follows:

Line 96 - From Property Taxes, State Aid, and non-property tax local receipts - \$11,062,689; and \$100,000 received from Chapter 506 METCO Fund.

Line 97 - From Property Taxes, State Aid, and non-property tax local receipts - \$80,865; and \$20,300 received from anticipated receipts.

Adjourned Annual Town Meeting

April 25, 1988

April 28, 1988

Line 98 - From Property Taxes, State Aid, and non-property tax local receipts - \$663,087 with Out-of-State Travel not to exceed \$800.

Line 99 - From Property Taxes, State Aid, and non-property tax local receipts \$1,826,901 with Out-of-State Travel not to exceed \$8,400; and \$4,000 received from PL 81-874.

ARTICLE 9. On motion of Barry J. Mitchel, it was voted to lay Article 9, Line Item #99 on the table.

67 voted in the affirmative

61 voted in the negative

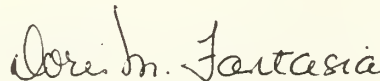
On question of Margaret W. Russell, as to Commonwealth of Massachusetts General Laws, Chapter 71, Section 34, Town Counsel, Ted Cohen, reported that "... a Town shall vote on the total amount of the appropriation requested and not allocate appropriations among accounts, nor place any restrictions on such appropriations. The Town Meeting may make non-binding monetary recommendations to increase or decrease certain items allocating such appropriations..." It is correct that we would either have to table the entire School Committee Budget because basically we need to take a vote under line item #100.

On motion of John W. Price, it was voted this meeting stand adjourned to meet at 7:30 P.M. on Thursday, April 28, 1988, at the Reading Memorial High School.

Meeting adjourned at 11:20 P.M.

108 Town Meeting members were present.

A true copy. Attest:



Doris M. Fantasia
Town Clerk

ADJOURNED ANNUAL TOWN MEETING

Reading Memorial High School

April 28, 1988

The meeting was called to order by the Moderator, Paul C. Dustin, at 7:50 P.M., there being a quorum present.

The Invocation was given by Reverend Francis O'Hare of St. Athanasius Church, followed by the Pledge of Allegiance to the Flag.

Town Meeting member, Maria E. Silvaggi, Precinct #8, was recognized on a point of personal privilege.

Mr. Moderator:

Move that all Town Meeting Members and Town Office holders here assembled be directed to attend the tree planting ceremony and colation to be held on Arnold Berger Day in honor of Arnold Berger on Friday, April 29, 1988, at 6:45 P.M., at the Reading Memorial High School, 62 Oakland Road, Reading, Massachusetts.

Mr. Moderator, Town Meeting Members

What follows is a report on the state of the Reading Municipal Light Department or more loosely termed "The World According to Your Local Utility".

This report must start with a compliment for the outstanding work being done by the RMLD management and staff in servicing its customers. This work can be best exemplified by the recent connecting to the system of the Martins' Pond area in North Reading, an area previously without electric power.

The RMLD is operating with some of the lowest rate in the entire state of Massachusetts.

A major financial development in the last year was DPU ruling 85-121. The ruling in summary approved the rate structure and various operating policies of the RMLD. However, the DPU did in the ruling change the policy with respect to how Reading is to calculate their allowed earnings.

The DPU stated that the calculation must be based on the net plant and not the gross plant. The allowed earnings is used for two purposes. One is to provide capital funds for maintaining and improving the system and two to provide the Town of Reading with a return on its investment in the RMLD. The ruling means that the allowed earnings will be less in the future than in prior years.

The Commission of the RMLD has looked at this ruling and its effect carefully and has come to the conclusion that for the short term the present operating revenue and costs of the department plus the judicial use of certain reserve funds will allow the department to operate properly, to adequately fund needed maintenance and improvements to the system and to maintain the present return on investment to the Town of Reading.

Town Meeting should be aware that at a future time that in order to maintain and improve the system and to maintain the present return to the Town on its investment that the Town of Reading may need to bond the system's maintenance and improvement costs. Barring bonding the return to the Town may have to be reduced.

The separation from the system of the Town of Wilmington has taken up an inordinate amount of the Commission's and Department's time and energy in the past year.

The RMLD and the Town of Wilmington are maintaining ongoing negotiations to try to resolve their differences on the numerous matters involved in the situation.

The RMLD has presented three proposed policy changes to the Town of Wilmington.

ONE is that all streetlighting rates for each of the 4 Towns in the System will be equal. The RMLD, as was seen under the Town's budget appropriation, has already implemented this change to be effective July 1, 1988.

TWO is the establishing of a citizen advisory committee. This will ensure that there will be greater public input into major commission decisions effecting all RMLD ratepayers.

THIRD will be the establishing of in lieu of tax payments to all 4 towns in the system. The payments as proposed will be 2-1/2% of the net book value of the electric plant located in each town.

Even though negotiations are ongoing both sides have filed petitions for the determination of value of the Electric Plant plus damages that the Town of Wilmington must pay to the RMLD in order to separate.

As has been reported the RMLD's valuation of the plant and damages to be received vary greatly from those of the Town of Wilmington's. It is the RMLD intent, should the present negotiations break down, to pursue the full recovery of the plant value and all damages before the DPU in order to minimize any potential excess cost that the remaining system ratepayers would bear after the separation.

Last Monday night the Town Meeting of Wilmington voted to appropriate an additional \$150,000 to facilitate the separation of the Town of Wilmington from the RMLD. The RMLD will continue to try to negotiate a amicable solution on all matters mentioned previously. However, this Town Meeting action will hinder those negotiations. The RMLD will be reviewing this development and will be deciding on its next steps of action taken at its next meeting.

In conclusion the Commission of the RMLD in the past year has tried to be accessible to all town officials, ratepayers and citizens of the 4 towns. Additionally the commission and the department have made many efforts to communicate its services and policies to the public. It is the RMLD intent to maintain this openness and to represent the entire 4 town areas as best it can in the future.

Thank you, Mr. Moderator.

Adjourned Annual Town Meeting

April 28, 1988

We all are beneficiaries of his continuing and meaningful contributions to Reading's quality of life.

Attendance, participation and contributions to the Scholarship Fund in Arnold Berger's name is a most appropriate thank you.

ARTICLE 2. On motion of Eugene R. Nigro, it was voted to take Article 2 from the table.

ARTICLE 2. The attached report of Philip B. Pacino of the Municipal Light Board, was accepted as a report of progress.

ARTICLE 2. On motion of Eugene R. Nigro, it was voted to lay Article 2 on the table.

ARTICLE 9. On motion of Donald C. Allen, it was voted that the Town approve and appropriate the Proposed FY 1989 Budget as presented for line item 101; as stated. Funds to be provided as follows:

Line 101 - From Property Taxes, State Aid, and non-property tax local receipts, \$209,643.

On motion of Donald C. Allen, it was voted that the Town approve and appropriate the Proposed FY 1989 Budget as presented for line items 102-104; as stated. Funds are to be provided as follows:

Lines 102-104, Property Taxes, State Aid, and non-property tax local receipts.

On motion of Donald C. Allen, it was voted that the Town approve and appropriate the Proposed FY1989 Budget as presented for line items 105-110; as stated. Funds are to be provided as follows:

Lines 105-110, Property Taxes, State Aid, and non-property tax local receipts.

On motion of Donald C. Allen, it was voted that the Town approve and appropriate the Proposed FY 1989 Budget as presented for line items 111-114; with Out-of-State Travel as stated. Funds are to be provided as follows:

Lines 111-114, Property Taxes, State Aid, and non-property tax and local receipts.

On motion of Donald C. Allen, it was voted that the Town approve and appropriate the Proposed FY 1989 Budget as presented for line items 115-118; with Out-of-State Travel as stated. Funds are to be provided as follows:

Lines 115-118, Property Taxes, State Aid, and non-property tax local receipts.

ARTICLE 8. On motion of Elizabeth M. T. Greene, it was voted that the Town disapprove both the amount of a \$5,976,000 debt authorized by vote of the Northeast Metropolitan Regional Vocational School District School Committee adopted on January 7, 1988, and the amount of the \$4,680,000 debt authorized by vote of said Regional Vocational School District School Committee adopted on March 22, 1988, both votes having been adopted for the purpose of reconstructing, remodeling and making extraordinary repairs to the District School, including costs incidental and related thereto.

Adjourned Annual Town Meeting

April 28, 1988

ARTICLE 15. On motion of William C. Brown, Precinct #8, it was voted to lay Article 15 on the table.

ARTICLE 16. William C. Brown moved that the sum of Two Million Dollars (\$2,000,000) be raised, by borrowing or from the tax levy or transfer from available funds, or otherwise, and appropriate said sum to the Board of Selectmen of the Town of Reading, or to a committee appointed by the Board of Selectmen for the purpose of remodeling, reconstructing, or making extraordinary repairs to the property shown on Board of Assessors Revised January 1, 1987 Plat 105, Lot 10, and commonly known as the Pearl Street School for the purpose of housing Town government, including the School Committee and School Department administrative offices and Senior Citizens Drop-In Center, including the cost of site preparation, construction, originally equipping and furnishing said site and all other costs incidental thereto, including architectural, engineering, and construction fees and services, inspection fees, relocation costs, contingencies and costs of financing in connection therewith; and the Board of Selectmen or such other committee as may be appointed by them are authorized to enter into any and all contracts, agreements and grant applications necessary therefor and incidental thereto, including without limitation, contracts for architectural, engineering and construction services and applications for a grant or grants, and to do all other acts and things necessary and proper for carrying out the purposes of this vote.

56 voted in the affirmative
78 voted in the negative

2/3 vote required

This motion was voted in the negative.

ARTICLE 16. Douglass L. Barker, Town Meeting Member Precinct #8, moved reconsideration of Article 16.

71 voted in the affirmative
52 voted in the negative

2/3 vote required

This motion was voted in the negative.

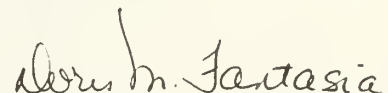
ARTICLE 17. On motion of Eugene R. Nigro, it was voted to lay Article 17 on the table.

On motion of Russell H. Graham, it was voted this meeting stand adjourned to meet at 7:30 P.M. on Monday, May 2, 1988 at the Reading Memorial High School.

Meeting adjourned at 10:40 P.M.

117 Town Meeting members were present.

A true copy. Attest:


Doris M. Fantasia
Town Clerk

Adjourned Annual Town Meeting

May 2, 1988

ADJOURNED ANNUAL TOWN MEETING

Reading Memorial High School

May 2, 1988

The meeting was called to order by the Moderator, Paul C. Dustin, at 7:45 P.M., there being a quorum present.

The Invocation was given by Leslie H. York, followed by the Pledge of Allegiance to the Flag.

Paul C. Dustin read the following Proclamation:

PROCLAMATION

WHEREAS the Reading Memorial High School Boys Track Team has participated in, and has won 16 years of dual track meets in a row; and

WHEREAS Head Track Coach Hal Croft and Assistant Track Coach Everett Blodgett have been Coach and Assistant Coach during that entire time, and are currently assisted by Assistant Track Coaches Peter Hichborn and Russ Bossbach; and

WHEREAS May 3, 1988 will be the 150th dual track meet within that 17-year period; and

WHEREAS the Reading Memorial High School Boys Track Team has, through its successful program during that time, generated participation by fully one-sixth of the High School boys at Reading Memorial High School, and in addition to creating an enviable winning record, has served to create a spirit of teamwork, excellence, and self-reliance among the participants;

NOW THEREFORE BE IT PROCLAIMED by the Town Meeting of the Town of Reading this 2nd day of May 1988, that:

1. The Reading Track Team be congratulated on its 149 consecutive dual track meet wins to date;

2. That the Team be given every good wish of the Town on its 150th dual meet on May 3, 1988;

3. That the Track Coaches: Head Coach Hal Croft, Asst. Coach Everett Blodgett, Asst. Coach Peter Hichborn, Asst. Coach Russ Bosbach and 1988 Captains: Joseph Connelly, Robert Hart, Michael Vedder, John Irwin, Jeff Croft be congratulated on their success to date and the hopes of the Town to make it "150" tomorrow; and

4. That the Town Meeting of the Town of Reading declares and proclaims that Tuesday, May 24, 1988 be declared Reading Track Day in Reading, on the event of the last Middlesex League Meet in Reading this year, and in honor of the Coaches and Track Teams who have over the last 16 years, compiled the unprecedented record of 149 consecutive wins (hopefully 150 wins tomorrow), and who carry with them the respect and pride of the entire Town.

Attested by the Moderator,
Paul C. Dustin

ARTICLE 18: On motion of Eugene R. Nigro, as amended by Timothy B. Pressey, it was voted that the Town appropriate from certified free cash the sum of \$50,000 (Fifty Thousand Dollars)

Adjourned Annual Town Meeting

May 2, 1988

for the purposes of remodeling, reconstructing, or making extraordinary repairs to the Town Hall and/or the Town Hall Annex (old Library Building), excluding the construction of any additions or connectors to such buildings and for the cost of originally equipping and furnishing said Town Hall, Town Hall Annex and additions or connectors thereto.

ARTICLE 19. On motion of Carl H. Amon, Jr., it was voted to table Article 19.

70 voted in the affirmative
61 voted in the negative

ARTICLE 20. Hope A. Boghosian moved that the Town vote to rescind the following vote taken on April 28, 1986 pursuant to Article 30 of the 1986 Annual Town Meeting Warrant which vote authorized the conveyance of the property commonly known as the Reading Bear Hill property:

ARTICLE 30. On motion of Paul E. Landers it was voted that the Town authorize the Board of Selectmen of the Town of Reading to convey all or any part of the following described property and the buildings thereon for the minimum amount of not less than the highest appraised value obtained by the Board of Selectmen, or for a larger amount and upon such other terms and conditions as the Board of Selectmen shall consider proper and to deliver a deed therefor to the purchaser thereof and to authorize the Board of Selectmen and such other boards or officers of the Town as may be appropriate, to take such other actions as may be necessary to clear any title problems to said property so that it may be so conveyed and to raise from the tax levy and appropriate to the Board of Selectmen the sum of \$7,500.00 to carry out the purposes of this vote.

Beginning at a point on the easterly sideline of Fourth Street;

Thence northerly a distance of 263.76 feet;
Thence northwesterly a distance of 25.0 feet;
Thence northerly a distance of 95.0 feet;
Thence easterly a distance of 220.0 feet;
Thence northerly a distance of 120.0 feet;
Thence westerly a distance of 220.0 feet;
Thence northerly a distance of 330.0 feet;
Thence easterly a distance of 20.0 feet;
Thence northerly a distance of 125.0 feet;
Thence easterly a distance of 200.0 feet;
Thence southerly a distance of 40.0 feet;
Thence easterly a distance of 20.0 feet;
Thence southerly a distance of 210.0 feet;
Thence easterly a distance of 120.0 feet;
Thence northerly a distance of 250.0 feet;
Thence easterly a distance of 100.0 feet;
Thence southerly a distance of 60.0 feet;
Thence easterly a distance of 20.0 feet;
Thence southerly a distance of 190.0 feet;
Thence southerly a distance of 45.0 feet;
Thence easterly a distance of 177.58 feet;
Thence southerly a distance of 160.0 feet;
Thence westerly a distance of 115.0 feet;
Thence southerly a distance of 487.57 feet;
Thence westerly a distance of 51.0 feet;
Thence southerly a distance of 4.0 feet;
Thence westerly a distance of 242.0 feet;
Thence westerly a distance of 220.15 feet;
to said point of beginning of this description.

Adjourned Annual Town Meeting

May 2, 1988

May 5, 1988

Intending to describe all of Lot 49, all of Lot 39, a 2.45 acre portion of Lot 40, all of Lot 46, all of Lot 48, a 5.02 acre portion of Lot 47 all as shown on Reading Board of Assessors Plat 13 of 1986; and all of Lot 3a as shown on Reading Board of Assessors Plat 14 of 1985.

Said parcel containing 10.21 acres more or less and which constitutes a portion of what is commonly known as the Reading Bear Hill property.

57 voted in the affirmative
79 voted in the negative

2/3 vote required

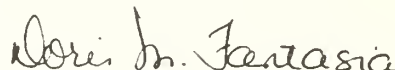
This motion was voted in the negative.

On motion of Gail F. Wood, it was voted that this meeting stand adjourned to meet at 7:30 P.M. on Thursday, May 5, 1988 at Reading Memorial High School.

Meeting adjourned at 10:45 P.M.

100 Town Meeting members were present.

A true copy. Attest:



Doris M. Fantasia
Town Clerk

ADJOURNED ANNUAL TOWN MEETING

Reading Memorial High School

May 5, 1988

The meeting was called to order by Moderator, Paul C. Dustin, at 7:50 p.m., there being a quorum present.

The Invocation was given by Leslie H. York, followed by the Pledge of Allegiance to the Flag.

On a point of personal privilege, Leslie H. York presented the following Resolution:

RESOLUTION

BE IT RESOLVED, that this Town Meeting show its appreciation to the men and women of Reading serving in the Armed Services, to preserve peace through strength.

MAY THIS RESOLUTION be printed in our local papers to verify our appreciation and assure them of our respect.

We sincerely hope this will set a precedent in our great Nation.

Leslie H. York, Precinct #4
Annual Town Meeting
May 5, 1988

ARTICLE 3. On motion of Curt E. Nitzsche, it was voted to take Article 3 from the table.

ARTICLE 3. On motion of Curt E. Nitzsche, Town Meeting member, Precinct #1, it was voted to instruct the Department of Public Works to plan for scheduled maintenance of the Town's drainage ditch systems with a line item expense in their budget, and to present a report of progress at each subsequent Town Meeting.

ARTICLE 3. On motion of Curt E. Nitzsche, Town Meeting member Precinct #1, it was voted to instruct the Board of Selectmen to inform abutters prior to Town Meeting of any road improvements which could involve private land taking. This will afford abutters the opportunity to be represented at Town Meeting.

ARTICLE 3. Frederick VanMagness, Town Meeting member Precinct #8, moved that the Board of Selectmen are requested to review Section 2-6 of the Reading Charter for the purposes of preparing an amendment whereby it will be the responsibility of precinct caucuses to determine whether Town Meeting members who have attended less than 50% of annual meetings shall be allowed to continue to serve. The motion does not carry.

ARTICLE 3. On motion of Eugene R. Nigro, it was voted to place Article 3 on the table.

ARTICLE 9. On motion of Donald C. Allen, as amended by Willard J. Burditt, to add \$18,000 to line item 100, it was voted that the Town approve and appropriate the Proposed FY 1989 Budget as amended for line items 100. Funds are to be provided as follows:

Line 100 - From Property Taxes, State Aid, and non-property tax local receipts - \$13,651,542.

ARTICLE 19. On motion of Stephen M. DiPietro, it was voted to indefinitely postpone Article 19.

70 voted in the affirmative
54 voted in the negative

ARTICLE 21. Willard Z. Margossian moved that the Town amend Paragraph 4 in General By-Law Article XXXII, Wetlands Protection, by deleting in its entirety the last sentence in the last subparagraph which reads:

"Definitions, time frames, and procedures, insofar as applicable, set forth in said Chapter and section and in the Regulations promulgated by the Department of Environmental Quality Engineering on July 28, 1978 are hereby made a part of this By-Law."

By substituting for the above-quoted sentence, which is deleted, the following sentence:

"Definitions, standards, time frames, and procedures, insofar as applicable, set forth in said Chapter and section and in the Regulations promulgated by the Department of Environmental Quality Engineering on November 1, 1987, are hereby made a part of this By-Law."

This motion was voted in the negative.

ARTICLE 32. On motion of John W. Price, it was voted to table Article 32.

Adjourned Annual Town Meeting

May 5, 1988

ARTICLE 33. On motion of John W. Faria, it was voted to table Article 33.

ARTICLE 3. On motion of Deane B. Haskell, it was voted that Article 3 be taken from the table.

ARTICLE 3. On motion of Deane B. Haskell, it was voted that the Municipal Space Committee, in conjunction and cooperation with the Town Manager and Superintendent of Schools, be directed to conduct a feasibility and cost study relative to relocating Town offices from the Town Hall, the Town Hall Annex, the Community Center, Gould Street, and any other municipal function at any other location which may be adequately housed in a renovated Pearl Street School building, and that a report of the findings of the study be presented to the Fall 1988 Town Meeting. Funding for this study should come from any municipal funds available to the Committee for such purposes.

ARTICLE 3. On motion of Stephen M. Dipietro, it was voted that the School Committee be instructed to present, no later than the Subsequent Town Meeting of 1988, an interim report on long-term school space needs including:

1. a recommendation on whether to transfer the care, custody, and control of the Pearl Street School to the Board of Selectmen for use as a Town Hall or other purposes; or,

2. if such a recommendation cannot be made at that time, a detailed set of conditions necessary for said transfer of the Pearl Street School to the Board of Selectmen.

ARTICLE 3. Ralph Barcroft, Town Meeting member Precinct #6, moved that the Town Clerk be instructed to investigate the feasibility and perform a cost analysis of combining the Town Election with the State or Federal Election wherever possible. This study should examine the approaches considering both the primary and general elections. Recommendations shall be presented to the Fall Town Meeting. The motion does not carry.

ARTICLE 3. On motion of Eugene R. Nigro, it was voted to table Article 3.

ARTICLE 26. On motion of Daniel A. Ensminger, Article 26 was taken from the table.

ARTICLE 26. On motion of Daniel A. Ensminger, it was unanimously voted that the Town accept the report of the Board of Selectmen upon the laying out as a public way of the following private way know as Sanborn Lane, under the provision of law authorizing the assessment of betterments, such highways being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise and to assess betterments therefor and that the Town vote to accept the public way laid out by the Board of Selectmen as Sanborn Lane, and that the sum of \$500 (Five Hundred Dollars) be raised from the tax levy, and appropriated for the acquisition of said land or easement therein and for the construction of said way, such sums to be spent by and under the direction of the Board of Selectmen.

2/3 vote required

ARTICLE 2. On motion of Eugene R. Nigro, it was voted to take Article 2 from the table.

Adjourned Annual Town Meeting

May 5, 1988

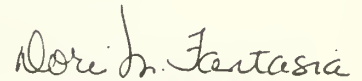
ARTICLE 2. On motion of Eugene R. Nigro, it was voted to lay Article 2 on the table.

On motion of Eugene R. Nigro, it was voted that this meeting stand adjourned sine die.

Meeting adjourned at 11:30 P.M.

98 Town Meeting members were present.

A true copy. Attest:



Doris M. Fantasia
Town Clerk

TOWN WARRANT FOR STATE PRIMARY
(Seal)
COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

To either of the constables of the Town of Reading, Greetings:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Reading who are qualified to vote in Primaries to meet in the following places designated for the eight precincts in said town, namely:

Precinct 1. J. Warren Killam School
Precinct 2. J. Warren Killam School
Precinct 3. Joshua Eaton School
Precinct 4. Joshua Eaton School
Precinct 5. Alice M. Barrows School
Precinct 6. Alice M. Barrows School
Precinct 7. Birch Meadow School
Precinct 8. Birch Meadow School

THURSDAY, the FIFTEENTH DAY OF SEPTEMBER, 1988

from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Primary for the candidates of political parties for the following offices:

U.S. SENATOR for the Commonwealth

REPRESENTATIVE IN CONGRESS for the Seventh Congressional District

COUNCILLOR for Fifth Councillor District - Precincts 1, 7 & 8
for Sixth Councillor District - Precincts 2, 3, 4, 5 & 6

SENATOR IN GENERAL COURT
for First Essex and Middlesex Senatorial District
Precincts - 1, 7 & 8
for Third Middlesex Senatorial District - Precincts 2,
3, 4, 5 & 6

REPRESENTATIVE IN GENERAL COURT for Twenty-First Middlesex District

CLERK OF COURTS for Middlesex County

REGISTER OF DEEDS for Middlesex County, Southern District

COUNTY COMMISSIONERS (2) for Middlesex County

COUNTY TREASURER for Middlesex County

And you are directed to serve this Warrant by posting an attested copy thereof in at least three public places in each of the eight precincts of the Town not less than seven days prior to September 15, 1988, the date set for the meeting in said Warrant and to cause this warrant to be published in the Reading Chronicle one day at least prior to said date.

Hereof fail not and make due return of this Warrant with your doings thereon, to the Town Clerk at or before the time appointed for said meeting.

Given under our hands this 1st day of September, A.D., 1988.

Eugene R. Nigro

Mary S. Ziegler

Russell T. Graham

Paul E. Landers

John H. Russell

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss. Officer's Return, Reading:

By virtue of this Warrant, I, on September 2, 1988 notified and warned the inhabitants of the Town of Reading, qualified to vote in elections and town affairs, to meet at the place and at the time specified by posting attested copies of this Warrant in the following public places within the Town of Reading:

- Precinct 1. Convenient Food Mart, 1349 Main Street
Old Hose House, 1249 Main Street
St. Athanasius Church, 300 Haverhill Street
- Precinct 2. Reading Police Station, 67 Pleasant Street
Cumberland Farms, 305 Salem Street
Anton Cleaners, 47 Harnden Street
- Precinct 3. Friendly Variety Store, 245 Washington Street
Reading Liquors, 345 Main Street
Wayside Bazaar, 107 Main Street
- Precinct 4. Hanson's Service Station, 4 West Street
Dragon Corner Store, 206 West Street
Spence Farm Market Gardens, 40 West Street
- Precinct 5. Reading Library, 64 Middlesex Avenue
B & M Railroad Station, High Street
Joshua Eaton School, 365 Summer Avenue
- Precinct 6. Fire Station, 267 Woburn Street
Housing for the Elderly, 1 Frank D. Tanner Drive
Alice M. Barrows School, 16 Edgemont Avenue
- Precinct 7. Austin Preparatory School, 101 Willow Street
P & S Convenient Store, 287 Lowell Street
Town Hall, 16 Lowell Street
- Precinct 8. Meadowbrook Golf Club, 292 Grove Street
Memorial High School, 62 Oakland Road
Arthur W. Coolidge Jr. High School, 89 Birch Meadow Drive

The date of posting being not less than seven days prior to September 15, 1988, the date set for the meeting in this Warrant.

I also caused an attested copy of this Warrant to be published in the Reading Chronicle in the issue of September 7, 1988.

Sally M. Hoyt
Constable of Reading

A true copy. Attest:

Doris M. Fantasia
Doris M. Fantasia
Town Clerk

STATE PRIMARY

September 15, 1988

Pursuant to the Warrant and the Constable's Return thereon, a State Primary was held at the time and places specified in the Warrant, and was called to order by the Wardens in the precincts as follows:

Precinct 1.	J. Warren Killam School	Elizabeth C. Cronin
Precinct 2.	J. Warren Killam School	Eleanor M. Brown
Precinct 3.	Joshua Eaton School	Francis X. Day
Precinct 4.	Joshua Eaton School	Maria E. Silvaggi
Precinct 5.	Alice M. Barrows School	C. Dewey Smith
Precinct 6.	Alice M. Barrows School	Louis R. Gardner
Precinct 7.	Birch Meadow School	Henry A. Murphy, Jr.
Precinct 8.	Birch Meadow School	Kenneth C. Latham

who then partially read the Warrant, when on motion of John F. Cronin, Precinct 1; Joseph E. Callahan, Precinct 2; George S. Williams, Precinct 3; George M. Richards, Precinct 4; Olive L. Thompson, Precinct 5; Jane A. Ames, Precinct 6; Remo G. Vinci, Precinct 7; and Anthony Catanzano, Precinct 8, it was voted to dispense with the further reading of the Warrant, except the Constable's Return, which was then read by the respective Wardens.

The ballot boxes were examined by the Wardens and each found to be empty and all registered 000.

The polls were then declared open at 7:00 A.M. and were closed at 8:00 P.M. with the following results:

642 Democratic Votes
300 Republican Votes

for a total of 942 votes as follows:

BALLOT OF THE REPUBLICAN PARTY

	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	<u>Total</u>
SENATOR IN CONGRESS - Vote for One									
Joseph D. Malone	46	21	18	54	16	62	26	32	275
Blanks	<u>2</u>	<u>2</u>	<u>2</u>	<u>3</u>	<u>3</u>	<u>8</u>	<u>4</u>	<u>1</u>	<u>25</u>
TOTAL	48	23	20	57	19	70	30	33	300

REPRESENTATIVE IN CONGRESS - 7TH DISTRICT Vote for One

No Candidate

COUNCILLOR - 6th District - Vote for One

Vincent J. Manganello	20	15	49	12	53	149
Blanks	<u>3</u>	<u>5</u>	<u>8</u>	<u>7</u>	<u>17</u>	<u>40</u>
Total	23	20	57	19	70	189

COUNCILLOR - 5th District Vote for One

No Candidate

SENATOR IN GENERAL COURT - Third Middlesex District - Vote for One

No Candidate

State Primary

September 15, 1988

BALLOT OF THE REPUBLICAN PARTY

	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	<u>Total</u>
SENATOR IN GENERAL COURT - FIRST ESSEX & MIDDLESEX DISTRICT - Vote for One									
Robert C. Buell	43						26	31	100
Blanks	<u>5</u>						<u>4</u>	<u>2</u>	<u>11</u>
TOTAL	48						30	33	111
REPRESENTATIVE IN GENERAL COURT - 21st MIDDLESEX DISTRICT - Vote for One									
Roy M. Williamson	42	21	20	52	15	65	27	31	273
Blanks	<u>6</u>	<u>2</u>	<u>0</u>	<u>5</u>	<u>4</u>	<u>5</u>	<u>3</u>	<u>2</u>	<u>27</u>
TOTAL	48	23	20	57	19	70	30	33	300
CLERK OF COURTS - MIDDLESEX COUNTY - Vote for One									
No Candidate									
REGISTER OF DEEDS - MIDDLESEX SOUTHERN DISTRICT - Vote for One									
No Candidate									
COUNTY COMMISSIONER - MIDDLESEX DISTRICT - Vote for not more than Two									
No Candidate									
No Candidate									
TREASURER - MIDDLESEX COUNTY - Vote for One									
No Candidate									

BALLOT OF THE DEMOCRATIC PARTY

	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	<u>Total</u>
SENATOR IN CONGRESS - Vote for One									
Edward M. Kennedy	68	53	52	70	41	71	54	69	478
Blanks	<u>36</u>	<u>18</u>	<u>14</u>	<u>22</u>	<u>12</u>	<u>25</u>	<u>19</u>	<u>17</u>	<u>163</u>
Frederick A. Fallon						<u>1</u>			<u>1</u>
TOTAL	104	71	66	92	53	97	73	86	642
REPRESENTATIVE IN CONGRESS - 7th District - Vote for One									
Edward J. Markey	70	53	53	70	43	73	53	70	485
Blanks	<u>34</u>	<u>18</u>	<u>13</u>	<u>22</u>	<u>10</u>	<u>24</u>	<u>20</u>	<u>16</u>	<u>157</u>
TOTAL	104	71	66	92	53	97	73	86	642
COUNCILLOR - 5th District - Vote for One									
John F. Markey	68						48	60	176
Blanks	<u>36</u>						<u>25</u>	<u>26</u>	<u>87</u>
TOTAL	104						73	86	263
COUNCILLOR - 6th District - Vote for One									
Joseph A. Langone, III	20	24	32	16	35				127
Robert W. Collins	39	34	41	33	45				192
Blanks	11	8	18	4	17				58
Overvote	<u>1</u>								<u>1</u>
TOTAL	71	66	91	53	97				378

State Primary

September 15, 1988

BALLOT OF THE DEMOCRATIC PARTY

Pr 1 Pr 2 Pr 3 Pr 4 Pr 5 Pr 6 Pr 7 Pr 8 Total

SENATOR IN GENERAL COURT - 1st Essex & Middlesex District - Vote for One

No Candidate

SENATOR IN GENERAL COURT - 3rd Middlesex District - Vote for One

John A Brennan		52	51	61	38	71			273
Blanks		<u>19</u>	<u>15</u>	<u>29</u>	<u>15</u>	26			104
Raymond Maillet						<u>1</u>			<u>1</u>
TOTAL		71	66	90	53	98			378

REPRESENTATIVE IN GENERAL COURT - 21st Middlesex District - Vote for One

Geoffrey C. Beckwith	75	60	57	77	44	84	54	69	520
Blanks	<u>29</u>	<u>11</u>	9	<u>15</u>	9	12	<u>19</u>	<u>17</u>	121
Richard Avery						<u>1</u>			<u>1</u>
TOTAL	104	71	66	92	53	97	73	86	642

CLERK OF COURTS - Middlesex County - Vote for One

Edward J. Sullivan	76	54	53	61	38	71	44	57	454
Blanks	<u>28</u>	<u>17</u>	<u>13</u>	<u>31</u>	<u>15</u>	<u>26</u>	<u>29</u>	<u>29</u>	<u>188</u>
TOTAL	104	71	66	92	53	97	73	86	642

REGISTER OF DEEDS - Middlesex Southern District - Vote for One

Joseph L. Bradley	12	6	11	6	5	11	8	9	68
Eugene C. Brune	17	12	8	8	5	12	10	15	87
Janet T. Dever	57	29	28	46	30	55	40	42	327
Thomas H. Fallon	10	13	14	16	7	10	10	12	92
Blanks	6	<u>11</u>	4	<u>16</u>	5	<u>9</u>	<u>5</u>	7	63
Overvote	<u>2</u>		<u>1</u>		<u>1</u>			<u>1</u>	<u>5</u>
TOTAL	104	71	66	92	53	97	73	86	642

COUNTY COMMISSIONER - Middlesex County - Vote for not more than Two

Thomas J. Larkin	49	35	38	43	31	52	34	42	324
Matthew Donahue	53	26	26	28	22	34	34	29	252
Edward J. Kennedy Jr	29	25	26	22	18	31	20	25	198
Joseph R. Macaluso	23	17	10	16	7	16	16	30	135
Blanks	<u>54</u>	<u>39</u>	<u>30</u>	<u>75</u>	<u>28</u>	<u>61</u>	<u>42</u>	<u>46</u>	<u>375</u>
TOTAL	208	142	132	184	106	194	146	172	1284

TREASURER - Middlesex County (to fill vacancy) - Vote for One

James E. Fahey, Jr.	60	49	50	55	38	64	44	56	416
Blanks	<u>44</u>	<u>22</u>	<u>16</u>	<u>37</u>	<u>15</u>	<u>33</u>	<u>29</u>	<u>30</u>	<u>226</u>
TOTAL	104	71	66	92	53	97	73	86	642

The votes were publicly announced in open meeting, locked in ballot cases and placed by the Town Clerk in the vault for safe keeping. Voted to adjourn 10:30 P.M., September 15, 1988.

TOWN WARRANT FOR STATE ELECTION
(Seal)
COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

To either of the constables of the Town of Reading, Greetings:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Reading who are qualified to vote in Elections to meet in the following places designated for the eight precincts in said town, namely:

Precinct 1. J. Warren Killam School
Precinct 2. J. Warren Killam School
Precinct 3. Joshua Eaton School
Precinct 4. Joshua Eaton School
Precinct 5. Alice M. Barrows School
Precinct 6. Alice M. Barrows School
Precinct 7. Birch Meadow School
Precinct 8. Birch Meadow School

TUESDAY, the EIGHTH DAY OF NOVEMBER, 1988

from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Election for the candidates of political parties for the following offices:

ELECTORS OF PRESIDENT AND VICE PRESIDENT, Commonwealth of Massachusetts

U.S. SENATOR IN CONGRESS, Commonwealth of Massachusetts

REPRESENTATIVE IN CONGRESS, Seventh Congressional District

COUNCILLOR, Fifth Councillor District, Precincts 1, 7 and 8

COUNCILLOR, Sixth Councillor District, Precincts 2, 3, 4, 5 and 6

SENATOR IN GENERAL COURT, First Essex and Middlesex
Senatorial District
Precincts 1, 7 and 8

SENATOR IN GENERAL COURT, Third Middlesex Senatorial District
Precincts 2, 3, 4, 5 & 6

REPRESENTATIVE IN GENERAL COURT, Twenty-first Middlesex District

CLERK OF COURTS, Middlesex County

REGISTER OF DEEDS, Middlesex County

COUNTY COMMISSIONERS (2) for Middlesex County

COUNTY TREASURER for Middlesex County (to fill vacancy)

Also to vote YES or NO to the following questions:

QUESTION 1**REFERENDUM PETITION ON AN EXISTING LAW**

Do you approve of a law summarized below, which was approved by the House of Representatives on May 20, 1987, by a vote of 93 - 58, and approved by the Senate on May 20, 1987, by a vote of 31 - 8?

YES 65 ➤**NO 66** ➤**SUMMARY**

The law provides a salary increase, effective January 7, 1987, for the members of the legislature and certain constitutional officers of the Commonwealth.

Beginning at a base salary of \$30,000, each member of the legislature will receive a salary increase under the law equal to the compounded percentage increase in the salaries of full time state employees who are subject to collective bargaining agreements between the Commonwealth and the ALLIANCE, AFSCME - SEIU, AFL - CIO in effect between January 5, 1983 and January 7, 1987. Thereafter the salaries of each member of the legislature will be increased by the same percentages as the salaries of full time state employees subject to the collective bargaining agreements.

The law further provides that members of the legislature holding leadership positions and committee chairmanships will receive an annual sum in addition to their salary. This additional amount will vary from \$7,500 to \$35,000 depending upon the particular position the member holds.

The law also increases the salaries of certain constitutional officers. Under the law the salary of the governor is set at \$85,000, the salaries of the lieutenant governor, state secretary, state treasurer and the state auditor are set at \$70,000, and the salary of the attorney general is set at \$75,000.

Any individual may waive his or her salary increase under this law. Any amount so waived shall not be deemed regular compensation for the purposes of computing any such person's benefits and shall be exempt from state taxation.

QUESTION 2**LAW PROPOSED BY INITIATIVE PETITION**

Do you approve of a law summarized below, which was disapproved by the House of Representatives on May 3, 1988, by a vote of 24 - 123, and on which no vote was taken by the Senate before May 4, 1988?

YES 78 ➤**NO 79** ➤**SUMMARY**

The proposed law would repeal state law requiring that the wages, including payments to health and welfare plans, paid to persons employed in the construction of public works be no less than the wages paid locally under existing collective bargaining agreements and understandings, or by the municipality, for the same kind of work. Under the proposed law, the Commissioner of Labor and Industries would no longer set wage rates for such work or classify jobs.

The proposed law would also remove the Commissioner of Labor and Industries' authority to set the wage rates of employees of contractors who move office furniture and fixtures for the state or a county, city, town or district, and remove the Commissioner's authority to set the wage rates of operators of vehicles and other equipment engaged in public works.

The proposed law would not change the way wages are set for laborers employed by the state Department of Public Works and the Metropolitan District Commission.

QUESTION 3

LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, which was disapproved by the House of Representatives on May 2, 1988, by a vote of 2 - 150, and disapproved by the Senate on May 3, 1988, by a vote of 0 - 34?

YES 98

NO 99

SUMMARY

The proposed law would require the Commissioner of the Department of Food and Agriculture to issue regulations to ensure that farm animals are maintained in good health and that cruel or inhumane practices are not used in the raising, handling or transportation of farm animals.

The Commissioner would issue regulations, effective within four years after passage of the proposed law, about the surgical procedures used on farm animals, the transportation and slaughter of farm animals, and the diet and housing of those animals. The Director of the Division of Animal Health could issue exemption permits for a period of time up to one year and one half to any farmer.

Under the proposed measure, an unpaid Scientific Advisory Board on Farm Animal Welfare comprised of veterinarians and animal scientists would also be established within the Department of Food and Agriculture. The Board would examine animal agricultural practices, issue for publication certain reports on farm practices, and make non-binding recommendations to the Commissioner about specific regulations. If appropriated by the legislature, the Board may allocate an annual sum of not more than ten cents per Massachusetts citizen to assist farmers in adopting methods which are consistent with the purposes of this law.

The Director of the Division of Animal Health would be responsible for enforcing regulations issued as a result of this proposed law. Persons who violate the new law would be punished by a fine of up to \$1,000.

QUESTION 4

LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, upon which no vote was taken by the House of Representatives or the Senate before May 4, 1988?

SUMMARY

The proposed law would provide that, after July 4, 1989, there shall be no further generation of electric power by commercial nuclear power plants in the Commonwealth by means which result in the production of nuclear waste.

YES 113

NO 114

The polls will be open from 7:00 A.M. to 8:00 P.M.

And you are directed to serve this Warrant by posting an attested copy thereof in at least three public places in each of the eight precincts of the Town not less than seven days prior to November 8, 1988, the date set for the meeting in said Warrant and to cause this warrant to be published in the Reading Chronicle one day at least prior to said date.

Hereof fail not and make due return of this Warrant with your doings thereon, to the Town Clerk at or before the time appointed for said meeting.

Given under our hands this 27th day of October, A.D., 1988.

Eugene R. Nigro

Mary S. Ziegler

Russell T. Graham

Paul E. Landers

John H. Russell

SELECTMEN OF READING

A true copy. Attest:

Doris M. Fantasia
Doris M. Fantasia
Town Clerk

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss. Officer's Return, Reading:

By virtue of this Warrant, I, on October 29, 1988 notified and warned the inhabitants of the Town of Reading, qualified to vote in elections and town affairs, to meet at the place and at the time specified by posting attested copies of this Warrant in the following public places within the Town of Reading:

- Precinct 1. Convenient Food Mart, 1349 Main Street
Old Hose House, 1249 Main Street
St. Athanasius Church, 300 Haverhill Street
- Precinct 2. Reading Police Station, 67 Pleasant Street
Cumberland Farms, 305 Salem Street
Anton Cleaners, 47 Harnden Street
- Precinct 3. Friendly Variety Store, 245 Washington Street
Reading Liquors, 345 Main Street
Wayside Bazaar, 107 Main Street
- Precinct 4. Hanson's Service Station, 4 West Street
Dragon Corner Store, 206 West Street
Spence Farm Market Gardens, 40 West Street
- Precinct 5. Reading Library, 64 Middlesex Avenue
B & M Railroad Station, High Street
Joshua Eaton School, 365 Summer Avenue
- Precinct 6. Fire Station, 267 Woburn Street
Housing for the Elderly, 1 Frank D. Tanner Drive
Alice M. Barrows School, 16 Edgemont Avenue
- Precinct 7. Austin Preparatory School, 101 Willow Street
P & S Convenient Store, 287 Lowell Street
Town Hall, 16 Lowell Street
- Precinct 8. Meadowbrook Golf Club, 292 Grove Street
Memorial High School, 62 Oakland Road
Arthur W. Coolidge Jr. High School, 89 Birch Meadow Drive

The date of posting being not less than fourteen days prior to November 8, 1988, the date set for the meeting in this Warrant.

I also caused an attested copy of this Warrant to be published in the Reading Chronicle in the issue of October 31, 1988.

William J. Hughes, Jr.
Constable of Reading

A true copy. Attest:

Doris M. Fantasia
Doris M. Fantasia
Town Clerk

STATE ELECTION

November 8, 1988

Pursuant to the Warrant and the Constable's Return thereon, a General Election was held at the time and places specified in the Warrant, and was called to order by the Wardens in the precincts as follows:

Precinct 1.	J. Warren Killam School	Elizabeth C. Cronin
Precinct 2.	J. Warren Killam School	Eleanor M. Brown
Precinct 3.	Joshua Eaton School	Francis X. Day
Precinct 4.	Joshua Eaton School	Maria E. Silvaggi
Precinct 5.	Alice M. Barrows School	C. Dewey Smith
Precinct 6.	Alice M. Barrows School	Louis R. Gardner
Precinct 7.	Birch Meadow School	Joseph E. Callahan
Precinct 8.	Birch Meadow School	Kenneth C. Latham

who then partially read the Warrant, when on motion of John F. Cronin, Precinct 1; John W. Batley, Precinct 2; Jeffrey A. Shaw, Precinct 3; George M. Richards, Precinct 4; Olive L. Thompson, Precinct 5; Jane A. Ames, Precinct 6; Nathan C. White, Precinct 7; and Anthony Catanzano, Precinct 8, it was voted to dispense with the further reading of the Warrant, except the Constable's Return, which was then read by the respective Wardens.

The ballot boxes were examined by the Wardens and each found to be empty and all registered 000.

The polls were then declared open at 7:00 A.M. and were closed at 8:00 P.M. with the following results:

Whole number of votes cast

	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	<u>Total</u>
ELECTORS OF PRESIDENT & VICE PRESIDENT - Vote for One									
Bush & Quayle	956	683	732	968	670	744	809	916	6478
Dukakis & Bentsen	723	689	701	740	708	880	812	774	6027
Fulani & Dattner	4	7	7	10	8	11	4	5	56
Paul & Marrou	19	18	18	20	18	41	25	21	180
Eugene McCarthy	1	1			1				3
Peter DuPont			1						1
Mario Cuomo & Al Gore			1						1
Jesse Jackson			2	3					5
Al Gore				1					1
Robert Dole				1	1				2
Alexander Haig				1					1
Jerry Falwell							1		1
Harry S. Truman							1		1
Stanley Quinlan							1		1
Susan Saunders							1		1
Paul Simon & Donald Trump				2					2
Blanks	<u>27</u>	<u>30</u>	<u>29</u>	<u>23</u>	<u>32</u>	<u>40</u>	<u>25</u>	<u>42</u>	<u>248</u>
TOTAL	1730	1428	1491	1769	1438	1716	1679	1758	13009

SENATOR IN CONGRESS - Vote for One

Edward M. Kennedy	953	849	839	970	868	1020	980	964	7443
Joseph D. Malone	736	531	596	762	527	628	659	737	5176
Mary Fridley	3	8	13	5	4	15	8	8	64
Freda Lee Nason	8	7	5	6	6	7	6	5	50
Blanks	28	31	34	24	31	35	23	40	246
Overvotes	<u>2</u>	<u>2</u>	<u>4</u>	<u>2</u>	<u>2</u>	<u>11</u>	<u>3</u>	<u>4</u>	<u>30</u>
TOTAL	1730	1428	1491	1769	1438	1716	1679	1758	13009

State Election

November 8, 1988

	Pr 1	Pr 2	Pr 3	Pr 4	Pr 5	Pr 6	Pr 7	Pr 8	Total
REPRESENTATIVE IN CONGRESS - Vote for One									
Edward J. Markey	1307	1117	1121	1260	1106	1300	1275	1321	9807
Dennis Sullivan				2					2
T.H. Newton, Jr.					1				1
David F. McDonough							2	1	3
Blanks	<u>423</u>	<u>311</u>	<u>370</u>	<u>507</u>	<u>331</u>	<u>416</u>	<u>402</u>	<u>436</u>	<u>3169</u>
TOTAL	1730	1428	1491	1769	1438	1716	1679	1758	13009
COUNCILLOR - Vote for One									
John F. Markey	1200						1152	1219	3571
Blanks	<u>530</u>						<u>527</u>	<u>539</u>	<u>1596</u>
TOTAL	1730						1679	1758	5167
COUNCILLOR - Vote for One									
Joseph A. Langone III		719	741	803	755	872			3890
Vincent J. Manganello		471	493	664	454	563			2645
David F. McDonough		1	2	1	2	2			8
Blanks		<u>237</u>	<u>255</u>	<u>301</u>	<u>227</u>	<u>278</u>			<u>1298</u>
TOTAL		1428	1491	1769	1438	1716			7842
SENATOR IN GENERAL COURT - Vote for One									
Robert C. Buell	1237						1181	1210	3628
Blanks	<u>493</u>						<u>498</u>	<u>548</u>	<u>1539</u>
TOTAL	1730						1679	1758	5167
SENATOR IN GENERAL COURT - Vote for One									
John A. Brennan		990	985	1149	1004	1155			5283
Blanks		<u>438</u>	<u>506</u>	<u>620</u>	<u>434</u>	<u>561</u>			<u>2559</u>
TOTAL		1428	1491	1769	1438	1716			7842
REPRESENTATIVE IN GENERAL COURT - Vote for One									
Geoffrey C. Beckwith	1019	908	848	994	894	1092	1043	1035	7833
Roy M. Williamson	648	462	548	717	490	564	577	638	4644
Blanks	59	57	92	55	52	59	57	81	512
Overvotes	<u>4</u>	<u>1</u>	<u>3</u>	<u>3</u>	<u>2</u>	<u>1</u>	<u>2</u>	<u>4</u>	<u>20</u>
TOTAL	1730	1428	1491	1769	1438	1716	1679	1758	13009
COUNTY COMMISSIONER - Vote for Two									
Thomas J. Larkin	853	692	699	902	694	855	838	858	6391
Edward J. Kennedy, Jr.	822	733	737	753	696	843	798	833	6215
David F. McDonough							1		1
Blanks	<u>1785</u>	<u>1431</u>	<u>1546</u>	<u>1883</u>	<u>1486</u>	<u>1734</u>	<u>1721</u>	<u>1825</u>	<u>13411</u>
TOTAL	3460	2856	2982	3538	2876	3432	3358	3516	26018
CLERK OF COURTS - Vote for One									
Edward J. Sullivan	1190	1012	1018	1133	1008	1176	1135	1189	8861
David F. McDonough							1		1
Blanks	<u>540</u>	<u>416</u>	<u>473</u>	<u>636</u>	<u>430</u>	<u>540</u>	<u>543</u>	<u>569</u>	<u>4147</u>
TOTAL	1730	1428	1491	1769	1438	1716	1679	1758	13009
REGISTER OF DEEDS - Vote for One									
Eugene C. Brune	1172	1003	1009	1130	1000	1170	1120	1161	8765
David F. McDonough							1		1
Roger M. Hickey, Jr.					1				1
Blanks	<u>558</u>	<u>425</u>	<u>482</u>	<u>639</u>	<u>437</u>	<u>546</u>	<u>558</u>	<u>597</u>	<u>4242</u>
TOTAL	1730	1428	1491	1769	1438	1716	1679	1758	13009

State Election

November 8, 1988

	Pr 1	Pr 2	Pr 3	Pr 4	Pr 5	Pr 6	Pr 7	Pr 8	Total
TREASURER - Vote for One									
James E. Fahey Jr.	1151	970	988	1102	983	1134	1114	1160	8602
David F. McDonough							1		1
Blanks	<u>579</u>	<u>458</u>	<u>503</u>	<u>667</u>	<u>455</u>	<u>582</u>	<u>564</u>	<u>598</u>	<u>4406</u>
TOTAL	1730	1428	1491	1769	1438	1716	1679	1758	13009

QUESTION 1

Yes	240	174	203	304	210	276	289	238	1934
No	1440	1204	1230	1420	1185	1386	1337	1440	10642
Blanks	<u>50</u>	<u>50</u>	<u>58</u>	<u>45</u>	<u>43</u>	<u>54</u>	<u>53</u>	<u>80</u>	<u>433</u>
Total	1730	1428	1491	1769	1438	1716	1679	1758	13009

QUESTION 2

Yes	873	677	741	995	630	875	812	885	6488
No	818	720	705	742	774	787	825	809	6180
Blanks	<u>39</u>	<u>31</u>	<u>45</u>	<u>32</u>	<u>34</u>	<u>54</u>	<u>42</u>	<u>64</u>	<u>341</u>
TOTAL	1730	1428	1491	1769	1438	1716	1679	1758	13009

QUESTION 3

Yes	463	371	403	385	378	413	413	431	3257
No	1226	1006	1041	1333	1015	1260	1222	1254	9357
Blanks	<u>41</u>	<u>51</u>	<u>47</u>	<u>51</u>	<u>45</u>	<u>43</u>	<u>44</u>	<u>73</u>	<u>395</u>
TOTAL	1730	1428	1491	1769	1438	1716	1679	1758	13009

QUESTION 4

Yes	440	352	404	386	383	439	447	429	3280
No	1103	929	908	1194	893	1079	1104	1117	8327
Blanks	<u>187</u>	<u>147</u>	<u>179</u>	<u>189</u>	<u>162</u>	<u>198</u>	<u>128</u>	<u>212</u>	<u>1402</u>
TOTAL	1730	1428	1491	1769	1438	1716	1679	1758	13009

The votes were publicly announced in open meeting, locked in ballot cases and placed by Town Clerk in the vault for safe keeping.

Voted to adjourn 11:45 P.M. November 8, 1988.

A true copy. Attest:

Doris M. Fantasia

Doris M. Fantasia.
Town Clerk

SUBSEQUENT TOWN MEETING
(Seal)
COMMONWEALTH OF MASSACHUSETTS
November 14, 1988

Middlesex, ss.

To either of the constables of the Town of Reading,
Greetings:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Reading, qualified to vote in elections and Town affairs, to meet at the Reading Memorial High School Auditorium, 62 Oakland Road in said Reading, on Monday, November 14, 1988, at seven-thirty o'clock in the evening, at which time and place the following articles are to be acted upon and determined exclusively by Town Meeting Members in accordance with the provisions of the Reading Home Rule Charter.

ARTICLE 1 To hear and act on the reports of the Board of Selectmen, Town Accountant, Treasurer-Collector, Board of Assessors, Director of Public Works, Town Clerk, Tree Warden, Board of Health, School Committee, Contributory Retirement Board, Library Trustees, Municipal Light Board, Finance Committee, Cemetery Trustees, Community Planning & Development Commission, Town Manager and any other Boards or Special Committees.

Board of Selectmen

ARTICLE 2 To choose all other necessary Town Officers and Special Committees and determine what instructions shall be given Town Officers and Special Committees.

Board of Selectmen

ARTICLE 3 To see if the Town will vote to amend the Capital Improvement Program as provided for in Section 7-7 of the Reading Home Rule Charter and as previously amended, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 4 To see what sum the Town will raise by borrowing or transfer from available funds, or otherwise, and appropriate for the purpose of constructing a new fire station and access thereto on land currently owned by the Town located primarily on the easterly side of Main Street and known as Parcels 21, 24 and 25 on Board of Assessors' Plat 87, including the cost of original furnishings and equipment, engineering and architectural fees, inspection fees, relocation costs, contingencies and related facilities incidental thereto and necessary in connection therewith, said sum to be spent by and under the direction of the Board of Selectmen, and to see if the the Town will vote to authorize the Board of Selectmen to file applications for a grant or grants to be used to defray all or any part of the cost of said fire station and related matters, and to see if the Town will vote to authorize the Board of Selectmen to enter into all contracts and agreements as may be necessary to carry out the purposes of this vote under this article, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 5 To see what sum the Town will raise by borrowing or transfer from available funds, or otherwise, and appropriate for the purpose of making improvements to the Town's water system, including remodeling, reconstructing or making extraordinary repairs to the Water Treatment Plant and pumping station, the construction of a new water storage facility and the original equipping of the same, the installation of pipes, fittings, other equipment and related facilities and including the costs of all engineering and architectural fees, inspection fees and contin-

Subsequent Town Meeting

November 14, 1988

gencies, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 6 To see what sum the Town will raise by borrowing, or from the tax levy, or transfer from available funds, or otherwise, and appropriate for the purposes of remodeling, reconstructing, or making extraordinary repairs to the Pearl Street School, the Town Hall and/or the Town Hall Annex (old Library Building), including the construction of any additions or connectors to such buildings and for the cost of originally equipping and furnishing said Pearl Street School, Town Hall, Town Hall Annex and additions or connectors thereto, or take any other action with respect thereto.

Municipal Space Building Committee

ARTICLE 7 To see if the Town will vote to transfer the care, custody, management and control of the following described land, or portions thereof, which is commonly known as the Pearl Street School from the Reading School Department to the Board of Selectmen of the Town of Reading for any other municipal purpose including the possible sale or lease thereof or the possible renovation into municipal offices, or take any other action with respect thereto:

The land shown on Town of Reading Board of Assessors Revised January 1, 1987, Plat 105, as Lot 10 consisting of 4.8395 acres.

Municipal Space Building Committee

ARTICLE 8 To see what sum the Town will vote to transfer from available funds or otherwise and appropriate to the Fire Department Non Personal Expenses related to equipment and materials for teaching C.P.R. courses to Police and Fire Department Personnel, and to various other residents and employees of the community, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 9 To see what sum the Town will raise by borrowing, or transfer from available funds, or otherwise, and appropriate to fund the issuing costs of general obligation bonds, or take any other action with respect thereto.

Treasurer-Collector

ARTICLE 10 To see what sum the Town will vote to transfer from available funds or otherwise, and appropriate to the various budgets in order to fund the additional and other non-personal expenses related to FY89 salary adjustments and contract negotiations, or take any other actions with respect thereto.

Board of Selectmen

ARTICLE 11 To see what sum the Town will raise by borrowing, or transfer from available funds, or otherwise, and appropriate to fund debt service for sewer work, or take any other action with respect thereto.

Treasurer-Collector

ARTICLE 12 To see what sum the Town will raise by borrowing or transfer from available funds, or otherwise, and appropriate for the purpose of complying with the provisions of G.L.c. 21E and other applicable laws relating to the removal of subsurface contamination located at the former D.P.W. Garage; such appropriation to include all Engineering fees, testing, and all other related costs required to complete the purpose of this article, all monies to be expended under the direction of the Board of Selectmen, or take any other action with respect thereto.

Board of Selectmen

Subsequent Town Meeting

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ARTICLE 13 To see what sum the Town will raise from the tax levy or transfer from available funds, or otherwise, and appropriate for the purpose of purchasing unwanted grave spaces, or take any other action with respect thereto.

Board of Cemetery Trustees

ARTICLE 14 To see what sum the Town will raise by borrowing, or transfer from available funds, or otherwise, and appropriate for Non-Personal expenses for the Planning Division of the Community Development Department, such appropriation to be added to the sum previously appropriated by Town Meeting under Line Item 6 of Article 9 at the Adjourned Annual Town Meeting of April 25, 1988, or take any other action with respect thereto.

Community Planning and Development Commission

ARTICLE 15 To see what sum the Town will raise by borrowing or transfer from available funds, or otherwise, and appropriate for the purpose of remodeling, reconstructing or making extraordinary repairs to the Library roof, flashing, gutters and wood related repairs, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 16 To see what sum the Town will raise by borrowing, or transfer from available funds, or otherwise, and appropriate for the purpose of funding repairs and/or replacements to the system disk and data storage disk for the Town's computer; and to see if the Town will vote pursuant to Article XIX of the Bylaws of the Town to authorize the Town Treasurer-Collector to dispose of the existing system disk and/or data storage disk of the Town's computer by sale, trade, or otherwise, upon such terms and conditions as she may determine, or take any other action with respect thereto.

Treasurer-Collector

ARTICLE 17 To see if the Town will vote to accept the provisions of General Laws Chapter 59, Section 21A1/2 which requires that an assessor or assistant assessor who has completed certain courses of study and training and has been awarded certain certifications shall receive in addition to his or her regular compensation an amount equal to ten percent of such regular compensation, or take any other action with respect thereto.

Board of Assessors

ARTICLE 18 To see if the Town will vote to amend the Bylaws of the Town by adding the following Section 9 to Article XIV thereof, or take any other action with respect thereto:

"Section 9. Notwithstanding the provisions of General Laws Chapter 114, Section 23 to the contrary, the Board of Cemetery Trustees shall have the power to make and amend such rules and regulations, consistent with law, as it deems expedient to the operation of the cemeteries under its jurisdiction without the requirement that such rules, regulations or amendments be subject to the approval of Town Meeting."

Board of Cemetery Trustees

ARTICLE 19 To see if the Town will vote to approve the following Rules and Regulations pertaining to the use and operation of the various cemeteries under the jurisdiction of its Board of Cemetery Trustees, which Rules and Regulations shall supersede the previous Rules and Regulations adopted by the Town dated September 22, 1969, or take any other action with respect thereto.

"FOREWORD

The Charter for the Town of Reading that was adopted on March 24, 1986 provides that:

"The Board of Cemetery Trustees shall be responsible for the preservation, care, improvement and embellishment of the Town's cemeteries and burial lots therein and such other powers and duties given to the Board of Cemetery Trustees by the charter, by bylaw or by town meeting vote."

Working under the provisions of Reading's Charter and the laws enacted by the Commonwealth of Massachusetts, the Board of Cemetery Trustees strives not only to fulfill its legal responsibilities regarding the Town's cemeteries, but also to preserve the aesthetic quality of our heritage. Keeping these greenspaces neat and attractive as well as appropriate memorials is a major effort of the Trustees, the Director and the staff.

This booklet is designed to inform the public as directly as possible of the rules and regulations that the Trustees have developed over the years. The Trustees encourage the public to comment on its needs and suggestions for improvement. Regular public meetings are held to conduct business and the public is always welcome.

**TOWN OF READING
CEMETERY RULES AND REGULATIONS**

The Board of Cemetery Trustees has set forth the following rules and regulations for the ownership, use and care of burial sites in the Town's cemeteries. The authority to do this is found in Chapter 114 of the General Laws.

OWNERSHIP OF LOTS

1. The owner of a lot or grave is limited to burying human dead in that site. The owner also has a limited right to build a tomb or monument. These limitations are outlined in other sections of these regulations.
2. When a lot is purchased, the owner will be given a deed. The deed will give the owner the rights to the use of that lot as set forth by the Trustees. The deed may contain certain specific terms and conditions for the use of this lot. Copies of lost deeds may be obtained by paying an established fee.
3. The Trustees set the price of lots. Single lots must be paid for in full at the time of the sale. Lots which contain four graves or more may be paid for in full at the time of sale or in four equal quarterly installments. One of this group of lots must be paid for in full at the time of sale. The buyer will not be issued a deed or certificate to the plot until full payment has been made. The Trustees may not permit burials or improvements on the lot until the deed or certificate has been issued. In any case burials will only be allowed in the portion of the lot that has been fully paid. No memorial nor any improvements to the lot may be made until full payment is made.
4. The owner of a lot or lots may transfer ownership of that property by deed if such transfer is approved by the Trustees. The owner does not have a right to lease any

property. If a burial has been made in any one of the lots in the plot no transfer of deed may be made without the specific approval of the Trustees. No transfer of deed will be permitted which would involve the removal of a body. Before any burial has been made in the plot, transfers may be permitted if within six months after notice to the Trustees of the intended transfer, the Trustees shall not have disposed of the lot or grave in such a way as to cause the repayment to the owner of the amount originally paid. A fee will be charged for the recording of deed transfer.

5. In the event of the death of the owner of the lot or grave, title shall pass or descend as provided by the Statutes of Massachusetts in force at that time. The Trustees will require proof of the rights of ownership to such lot or grave.

CARE OF LOTS

6. One of the conditions of sale that the Trustees shall make is the "perpetual care" of said lot. The Trustees shall require certain deposits to be made at the time of sale for the care of the lot or grave without expense to the Town. "Perpetual care" means the cutting of grass of the grave or lot at reasonable intervals, raking and cleaning, reseeding and other work as may be necessary to keep the lot or lots in good condition. This "care" shall not mean the repairing or replacing of gravestones or other markers.

MONUMENTS AND OTHER STRUCTURES

7. A tomb may be constructed on a lot. The Trustees must approve the design, construction and plans for care of that structure. Plans for any tomb or structure must also conform to all specifications.
8. Only one monument may be placed on a lot. The foundation for the monument will be done by the Cemetery Department and a fee will be charged. In Laurel Hill Cemetery a memorial may not be erected unless the lot is endowed with an adequate perpetual care fund. Only one marker may be set on a particular grave. Markers may not be set to embrace two or more graves. All markers shall be set flush with the ground. However, on old lots matching markers may be used if existing markers exceed regulation size. If vertical headstones become broken or excessively tipped, the right is reserved to insert these into the sod as flush markers. No wooden crosses shall be allowed.
9. Neither the Trustees nor the Town shall be liable for damage to monuments or markers. Markers may be of granite or bronze, but the use of limestone, soapstone, marble, sandstone, cast or cement stone and metals for monuments shall not be allowed.
10. A stone cutter or other person who is to do work on a structure erected on a lot or grave must obtain a written permit from the Director or Trustees before beginning work. Work must be performed under the supervision of the Director. The work area must be cleaned up and no tools may be left at the gravesite over night.
11. The Trustees are responsible for corner posts set at each lot. These posts will clearly define the number of the lot.
12. An owner of a lot or lots does not have the right to plant trees, shrubs nor plants on the lot(s). Nor does the owner have the right to erect a fence, curbing, hedge or any

other landmark without the approval of the Trustees. The Trustees have the right to remove any shrub, hedge, root or branch that they may deem detrimental to other cemetery lots. The Trustees also have the right to remove unsightly flowers, old vases and other containers that may be detrimental to the looks of the lot or the cemetery in general.

MEMORIAL REGULATIONS

A special Town Meeting has approved the following regulations concerning memorials. These limitations must be followed or the memorial may not be erected.

On a two grave lot, maximum size 3'0"x1'0" base, 3' high.
 On a three grave lot, maximum size 4'0"x1'3" base, 3' high.
 On a four grave lot, maximum size 4'6"x1'6" base, 4' high.
 On a five grave lot, maximum size 4'6"x1'6" base, 4' high.
 On a six grave lot, maximum size 5'0"x2'0" base, 4' high.
 On a seven grave lot, maximum size 5'6"x2'0" base, 4' high.
 On an eight grave lot, maximum size 6'0"x2'0" base, 4' high.

Markers 1'8"x0'10" on lots, flush only.

Single graves, 1'6"x0'10" flush only.

Baby graves, 1'3"x0'8" flush only.

SPECIAL REGULATIONS FOR CHARLES LAWN CEMETERY

13. No upright memorials will be allowed on lots within this cemetery.
14. Markers must be of granite or of bronze.
15. A central flush memorial will be allowed on lots that contain two or more burial spaces. It cannot be larger than 3'0"x1'0". If a marker is granite it shall not be less than 4" nor greater than 5" thick. The bottom of this marker must be flat.
16. On lots of less than two burial spaces, markers will be restricted to the individual grave spaces. The measurements on these shall be exactly 2'0"x1'0". Markers must be of granite or bronze only. The bottom of this marker must be flat.
17. On single grave spaces where two burials are permitted, a 2'x1' marker with two inscriptions will be allowed.
18. On veteran's graves, markers must be of bronze and measure 2'x1'. (Eligibility of Burial - as passed by Town Meeting, 11/17/81)

URN GARDENS AT FOREST GLEN AND CHARLES LAWN

19. Two cremation urns may be interred in each grave.
20. Memorialization will be limited to 1- 2'x1" bronze flush marker. Each marker may contain two dated inscriptions.

INTERMENTS AND REMOVALS

21. No interment may be made before: a) a permit is issued by the Board of Health to the Director b) the owner of the lot gives an order to use the lot and c) all fees have been

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paid.

22. The Director must be given reasonable advance notice of an interment or removal. This notice must give the lot number, the grave number, name and age of deceased for a burial, size of box and name of the undertaker in charge. Neither the Director nor the trustees will be held responsible for any error in the given notice (including any order given by phone).
- Fees for opening graves, making and recording interments, reinterments, funerals after working hours or Saturday afternoons or holidays as well as other services will be established by the Trustees and shall be paid in advance.
23. Funerals will not be allowed on Sundays, New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, nor Christmas Day.
24. All burial cases must be sectional concrete or monolithic containers.
25. In each regular grave space, one regular interment plus one cremation urn or two cremation urns will be allowed, except some lots in Charles Lawn where provisions have been made for two burials in one grave space.
26. No vigil lights will be allowed on any lot or grave.

GENERAL REGULATIONS

27. All funeral processions in the cemetery are under the direction and control of the Director.
28. No firearms are allowed in any cemetery except for military and memorial exercises.
29. Vehicles, except for those in a funeral procession, may be excluded from any cemetery. Vehicles may not be turned around in any driveway, but must make the circuit of the section. Any vehicle meeting a funeral procession must come to a stop until the procession has passed. Maximum speed limit in any cemetery is fifteen miles per hour.
30. All persons walking through a cemetery must keep to the pathways and not trespass on lots except for gaining access to their own lots. Parents must take full responsibility for their children and not permit them to climb on headstones. Loitering, playing and exercising of dogs is not allowed.
31. Cemeteries are open from sunrise to one half hour after sunset.
32. The soliciting of business by anyone within the cemetery is prohibited.
33. No employee shall receive any fee or gratuity from any person except the standard fees prescribed by the Trustees and to be paid to the Town. Any employee violating this rule will be subject to disciplinary action."

Board of Cemetery Trustees

ARTICLE 20 To see if the Town will vote to establish a Steering Committee to make plans for Reading's 350th Anniversary to be celebrated in 1994, such Committee to consist of nine (9) members, of which three (3) are to be appointed by the Board of

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Selectmen, three (3) by the Moderator, one (1) each by the Historical Commission, the Antiquarian Society and the School Committee, said Steering Committee to have authority to establish such other sub-committees and non-profit corporate organizations as such Steering Committee shall consider necessary, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 21 To see if the Town will vote to amend the Bylaws of the Town by adding the following as Article XXXIX, or take any other action with respect thereto:

"Article XXXIX. Noncriminal Disposition of Certain Violations of Bylaws and Rules and Regulations.

Section 1.

Pursuant to the authority of General Laws Chapter 40, Section 21D to which reference is made for any procedural matters not specified herein, any Enforcing Person as defined herein taking cognizance of a violation of a specific Town Bylaw or rule or regulation of the Board of Health which he or she is empowered to enforce may as an alternative to initiating criminal proceedings give the offender a written notice to appear before the clerk of the district court having jurisdiction thereof at any time during office hours, not later than twenty-one (21) days after the date of such notice. Such notice shall be in triplicate and shall contain the name and address, if known, of the offender, the specific offense charged, and the time and place for his required appearance. Such notice shall be signed by the Enforcing Person, and shall be signed by the offender whenever practicable in acknowledgment that such notice has been received.

Section 2.

The Enforcing Person shall, if possible, deliver to the offender a copy of said notice at the time and place of the violation. If it is not possible to so deliver a copy of said notice, said copy shall be mailed or delivered by the Enforcing Person, or by his or her commanding officer or the head of his or her department or by any person authorized by such commanding officer, department or head to the offender's last known address, within fifteen (15) days after said violation. A certificate shall be made by the person so mailing such notice that it has been mailed in accordance with this Bylaw and General Laws Chapter 40, Section 21D.

Section 3.

Any person notified to appear before the clerk of a district court as hereinbefore provided may so appear and confess the offense charged, either personally or through a duly authorized agent or by mailing to such clerk with the notice such specific sum of money not exceeding three hundred (\$300.00) dollars as the Town shall fix as penalty for violation of the Bylaw, rule or regulation. Such payment shall, if mailed, be made only by postal note, money order or check. The payment to the clerk of such sum shall operate as a final disposition of the case.

Section 4.

If any person so notified to appear desires to contest the violation alleged in the notice to appear and also to avail himself of the procedure established pursuant to this section or General Laws Chapter 40, Section 21D, he may, within twenty-one (21) days after the date of the notice, request a hearing in writing. Such hearing shall be held before a

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district court judge, clerk, or assistant clerk, as the court shall direct, and if the judge, clerk, or assistant clerk shall, after hearing, find that the violation occurred and that it was committed by the person so notified to appear, the person so notified shall be permitted to dispose of the case by paying the specific sum of money fixed as a penalty as aforesaid or such lesser amount as the judge, clerk, or assistant clerk shall order, which payment shall operate as a final disposition of the case. If the judge, clerk, or assistant clerk shall, after hearing, find that the violation alleged did not occur or was not committed by the person notified to appear, that finding shall be entered in the docket, which shall operate as a final disposition of the case.

Section 5.

For purposes of this Bylaw, "Enforcing Person" shall mean any member of the Board Selectmen, any police officer of the Town, the Health Director or his or her designee."

Board of Selectmen

ARTICLE 22 To see if the Town will vote to amend the Bylaws of the Town by deleting in Article XVIII, Section 2 relating to the licensing of laundromats the phrases: "April 1st" and "March 31st" and substituting therefor the phrases: "January 1st" and "December 31st", respectively, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 23 To see if the Town will vote to amend Article XVII of the Bylaws of the Town by deleting the schedule of fees set forth in Section 7 thereof in its entirety and substituting therefor the following schedule of fees, all as authorized by G.L.c. 262, Section 34, or take any other action with respect thereto:

Description	EXISTING	PROPOSED
For filing and indexing assignment for the benefit of creditors.	10.00	10.00
For entering amendment of a record of the birth of a child born out of wedlock subsequently legitimized.	5.00	10.00
For correcting errors in a record of birth	5.00	10.00
For furnishing certificate of a birth.	3.00	5.00
For furnishing an abstract copy of a record of birth.	2.00	4.00
For entering delayed record of birth.	5.00	10.00
For filing certificate of a person conducting business under any title other than his real name.	10.00	20.00
For filing by a person conducting business under any title other than his real name of a statement of change of his residence, or of his discontinuance, retirement or withdrawal from, or change of location of, such business.	5.00	10.00
For furnishing certified copy of certificate of person conducting business under any title other than his real name or a statement by such person of his discontinuance, retirement or withdrawal from such business.	3.00	5.00
For recording the name and address, the date and number of the certificate issued to a person registered for the practice of podiatry in the Commonwealth.	10.00	20.00
For correcting errors in a record of death.	5.00	10.00

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For furnishing a certificate of death.	3.00	5.00
For furnishing an abstract copy of a record of death.	2.00	4.00
For entering notice of intention of marriage and issuing certificates thereof.	10.00	15.00
For entering certificate of marriage filed by persons married out of the Commonwealth.	3.00	5.00
For issuing certificate of marriage.	3.00	5.00
For furnishing an abstract copy of a record of marriage.	2.00	4.00
For correcting errors in a record of marriage.	5.00	10.00
For recording power of attorney.		10.00
For recording certificate of registration granted to a person engaged in the practice of optometry, or issuing a certified copy thereof.	10.00	20.00
For recording the name of the owner of a certificate of registration as a physician or an osteopath in the Commonwealth.	10.00	20.00
For recording order granting locations of poles, piers, abutments or conduits, alterations or transfers thereof, and increase in number of wires and cable or attachments under the provisions of Sec. 22 of Chapter 166.	25.00	40.00
	5.00	10.00
		add'l streets
For examining records or papers relating to birth, marriage or deaths upon the application of any person, the actual expense thereof, but not less than	5.00	5.00
For copying any manuscript or record pertaining to a birth, marriage or death.	3.00	5.00
		per page
For receiving and filing a complete inventory of all items to be included in a "closing out sale", etc.,	2.00	10.00
		per page
		1st page
		2.00
		add'l page
For filing a copy of written instrument or declaration of trust by trustees of an association or trust, or any amendment thereof as provided by Sec. 2, Chapter 182.	10.00	20.00
For recording deed of lot or plot in a public place or cemetery.	5.00	10.00
Recording any other documents.	5.00	10.00
		1st page
		2.00
		add'l pages
		add'l pages
Voter's certificate.	2.00	5.00

Board of Selectmen

ARTICLE 24 To see if the Town will vote to file a petition and/or approve the filing of a petition to the General Court for a special act providing that notwithstanding any provision of Chapter 32B of the General Laws or any other general or special law to the contrary, with regard to health benefits for retirees and dependents the Town of Reading may do any of the following:

(a) pay a subsidiary or additional rate which, when added to fifty percent (50%) of the total monthly cost produces a premium percentage for retired employees and dependents which may be higher than the premium percentage paid by the Town for active employees and dependents. Such subsidiary or additional rate for retirees and dependents may be adjusted annually, up or down, and may be paid by the Town without adoption of Section 9E of Chapter 32B;

(b) include retirees and dependents in the same health

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 benefit plan provided by the Town for active employees and dependents or maintain a separate health benefit plan for retirees and dependents, with a schedule of benefits provided for active employees and dependents under sections three and five of Chapter 32B;

(c) maintain the claims experience for retirees and dependents as a part of the claims experience applicable to the schedule of benefits provided under sections three and five of Chapter 32B or maintain separate claims experience for retirees and dependents;

or take any other action with respect thereto.

Board of Selectmen

ARTICLE 25 To see if the Town will vote to amend the Bylaws of the Town by deleting in Article XIX, Section 1 relating to the disposal of surplus property the phrase: "Five Hundred Dollars (\$500.00)" and substituting therefor the phrase: "Five Thousand Dollars (\$5,000.00)", or take any other action with respect thereto.

Board of Selectmen

ARTICLE 26 To see if the Town will vote to Amend Article I Section 7 of the Bylaws of the Town of Reading by substituting "Tuesday" for "Monday" twice within said section, or to take any other action with respect thereto.

Board of Selectmen

ARTICLE 27 To see if the Town will vote to transfer the care, custody, management and control of the following described parcel of land which comprises a portion of the Charles Lawn Cemetery from the Board of Cemetery Trustees to the Board of Selectmen of the Town of Reading for any other municipal purpose, including the possible sale or lease thereof, or take any other action with respect thereto:

The land shown on Board of Assessors' Plat 131, dated Jan. 1, 1967, Rev. Jan. 1, 1972 as a portion of Lot 8 consisting of approximately 7,712 square feet and being bounded and described as follows:

Beginning on the easterly sideline of Pearl Street, at a stone bound on the division property line between Lot 7 and Lot 8;

Thence by a curved line to the left along the easterly sideline of Pearl Street, to a stone bound on the division property line between Lot 9 and Lot 8 a distance of 60.39 ± feet, more or less;

Thence easterly along the division property line between Lot 9 and Lot 8 a distance of 175± feet, more or less to a point;

Thence southeasterly a distance of 25± feet, more or less to a point;

Thence southwesterly a distance of 90± feet, more or less to a stone bound on the division property line between Lot 7 and Lot 8;

Thence southwesterly along the division property line between Lot 7 and Lot 8 a distance of 82.26± feet, more or less to the point of beginning of this description;

Said parcel containing 7200± square feet, more or less.

Intending to describe a 0.16 acre portion of Lot 8 located on the easterly side of Pearl Street and being between Lot 7 and Lot 9. Said Lots being shown on the Reading Assessor's Plat 131 dated

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January 1, 1972. (see Map 1 - "Charles Lawn Cemetery")

Board of Cemetery Trustees

ARTICLE 28 To see if the Town will vote to authorize the Board of Selectmen of the Town of Reading to convey all of any part of the following described property formerly under the control of the Board of Cemetery Trustees as a part of Charles Lawn Cemetery to Richard B. and Joan A. Hoyt and to determine the minimum amount to be paid for such conveyance; to authorize the Board of Selectmen to convey all or any part of such property for such amount or larger amount, and upon such other terms and conditions as the Board of Selectmen shall consider proper, and to deliver a deed therefor to said purchaser; and to see what sum the Town will raise by borrowing or transfer from available funds, or otherwise, and appropriate to the Board of Selectmen to carry out the purposes of this article, or take any other action with respect thereto:

The land shown on Board of Assessors' Plat 131, dated Jan. 1, 1967, Rev. Jan. 1, 1972 as a portion of Lot 8 consisting of approximately 7,712 square feet and being bounded and described as follows:

Beginning on the easterly sideline of Pearl Street, at a stone bound on the division property line between Lot 7 and Lot 8;
Thence by a curved line to the left along the easterly sideline of Pearl Street, to a stone bound on the division property line between Lot 9 and Lot 8 a distance of 60.39 ± feet, more or less;
Thence easterly along the division property line between Lot 9 and Lot 8 a distance of 175± feet, more or less to a point;
Thence southeasterly a distance of 25± feet, more or less to a point;
Thence southwesterly a distance of 90± feet, more or less to a stone bound on the division property line between Lot 7 and Lot 8;
Thence southwesterly along the division property line between Lot 7 and Lot 8 a distance of 82.26± feet, more or less to the point of beginning of this description;
Said parcel containing 7200± square feet, more or less.
Intending to describe a 0.16 acre portion of Lot 8 located on the easterly side of Pearl Street and being between Lot 7 and Lot 9. Said Lots being shown on the Reading Assessor's Plat 131 dated January 1, 1972. (see Map 1 - "Charles Lawn Cemetery")

Board of Cemetery Trustees

ARTICLE 29 To see if the Town will vote to amend Article II of the Bylaws of the Town by inserting at the end thereof a new Section 10 as follows:

"Section 10 Removal of Town Meeting Members for Absence

"The Town Clerk shall mail, within thirty days after the adjournment ~~sine die~~ of a Town Meeting, to every Town Meeting Member who has attended less than one half of the Town Meeting sessions since the most recent annual town election, a record of his attendance and a copy of Section 2-6 of the Reading Home Rule Charter.

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"Town Meeting Members of each precinct shall consider at a Precinct Meeting to be conducted in accordance with Article II of these By Laws and Section 2-6 of the Charter, preceding the consideration of the article placed upon the annual Town Meeting Warrant in accordance with Section 2-6 of the Charter, the names of Town Meeting Members in that precinct appearing on said Warrant article and adopt recommendations to Town Meeting as to what action should be taken regarding each such Member. The chairman of each precinct or his designee shall make such recommendations along with supporting evidence and rationale to Town Meeting.

"The names of the Members subject to removal in accordance with Section 2-6 of the Charter shall be grouped by precinct in the Warrant article required by said Section," or take any other action with respect thereto.

Bylaw Committee

ARTICLE 30 To see if the Town will vote to amend the Bylaws of the Town by adding the following as Article XXXVIII or take any other action with respect thereto:

"Article XXXVIII. Rules and Regulations.

Section 1. Any Town Agency or Town Officer as defined in Section 8-7 of the Reading Home Rule Charter shall comply with the following procedures in the adoption or amendment of such rules or regulations which they are empowered to adopt or amend pursuant to these Bylaws, the Reading Home Rule Charter, the General Laws of the Commonwealth or any other enabling act which relate to matters concerning the official interaction or jurisdiction of such Town Agency or Town Officer with or over the residents of the Town. The provisions of this Bylaw shall be in addition to the filing requirements of Section 8-8 of the Reading Home Rule Charter.

Section 2. No Town Agency or Town Officer shall adopt or amend any such rule or regulation until after a public hearing, notice of the time and place of which, and of the subject matter, sufficient for identification, shall be published in a newspaper of general circulation in the Town, not less than seven (7) days before the day of the hearing, or if at any time there is no such newspaper in the Town, then by posting such notice in a conspicuous place in the Town Hall for a period of not less than seven (7) days before the date of such hearing. If the entire text of the proposed rule or regulation has not been included in the public hearing notice, then copies of the entire text shall be available to the public at said hearing and supplied to the Board of Selectmen, the Finance Committee, the Bylaw Committee and the Town Counsel, not less than seven (7) days prior to said hearing. Notice of the adoption or amendment of any such rule or regulation shall be published once in a newspaper of general circulation in the Town or, if no such newspaper exists, by posting in a conspicuous place in the Town Hall, and a copy of all such rules or regulations so adopted or amended shall be filed in the office of the Town Clerk; and, as provided in the Reading Home Rule Charter, shall not become effective until ten (10) days following the date they are so filed.

Section 3. In the event any resident of the Town wishes to propose such a rule or regulation or amendment to the same, he or she may do so by notifying the appropriate Town Officer or Town Agency in writing with a copy of the proposed rule or regulation or amendment, and within ninety (90) days

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of the receipt thereof the Town Officer or Town Agency shall afford the resident the opportunity of appearing before said Town Officer or Town Agency to present the rationale for the proposed rule or regulation or amendment. If the Town Officer or Town Agency determines to promulgate such rule, regulation or amendment it shall thereafter follow the provisions of this Bylaw. If the Town Officer or Town Agency determines not to promulgate such rule, regulation or amendment, it shall give written notification of the same to the proposing resident within thirty (30) days of the meeting on the proposal.

Section 4. The provisions of this Bylaw shall not apply to the adoption, modification or amendment of any rules or regulations for which a procedure is otherwise provided by general or special law, or to rules and regulations which relate primarily to the internal operations or procedures of a Town Agency or Town Officer."

Bylaw Committee

ARTICLE 31 To see if the Town will vote to amend the Reading zoning Bylaws by amending the Reading zoning map dated November 1, 1986, as amended, by rezoning the following described parcel of land as shown on the index map and sheet 13 of the Reading zoning map from a business B district (Bus B), to a Residence Apartment 40 district (A-40), or take any other action with respect thereto:

That parcel of land known as and numbered 14 Chapin Avenue, consisting of 6,000 square feet of land, more or less, with 60 feet of frontage on Chapin Avenue and shown as lot 90 on Board of Assessors Plat 65 dated Jan. 1, 1967.

By Petition

ARTICLE 32 To see if the Town will vote to amend the Reading Zoning Bylaws by deleting Section 7.2.1. thereof in its entirety, and substitution therefor the following:

"7.2.1. The Town Manager shall appoint a Zoning Enforcement Officer, who shall be charged, designated, and authorized with the enforcement of these Bylaws."

and by substituting the words "Zoning Enforcement Officer" for the words "Building Inspector" in Sections 3.2, 4.6.3., and 7.2.3. of the of the Zoning Bylaws; by substituting the words "Zoning Enforcement Officer's" for the words "Building Inspector's" in Sections 4.4A.3 and 4.9.3.18, of the Zoning Bylaws; by deleting the words "Massachusetts State Building Code" from Section 4.9.3.18. thereof; and by adding the words "or Zoning Enforcement Officer as appropriate" immediately after the words "Buildings" in Sections 7.1.1., 7.1.1.1., and 7.1.2. of the Zoning Bylaws.,

or take any other action with respect thereto.

Board of Selectmen

ARTICLE 33 To see if the Town will vote to amend the Reading Zoning Bylaws by adding the following section thereto:

"4.2.3. Limitation of Use: Except as specified in Section 4.9., no more than one principal use shall be allowed on any lot."

or take any other action with respect thereto.

Community Planning and Development Commission

ARTICLE 34 To see if the Town will vote to amend the Reading Zoning Bylaws so as to substitute for the words "one

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hundred (\$100.00) dollars" the words "three hundred (\$300.00) dollars" in Section 7.2.2. of said Zoning Bylaws, or take any other action with respect thereto.

Community Planning and Development Commission

ARTICLE 35 To see if the Town will vote to amend the Reading Zoning Bylaws by adding the following sentences to the end of Section 6.1.1.1. thereof:

"Said public off-street parking facility shall be considered, for the purposes of these Bylaws, to consist of a parking lot, exclusive of access ways posted to prohibit parking thereon, constructed, owned, operated, and maintained by the Town of Reading for the specific and exclusive provision of parking for patrons and employees of retail stores, offices, and consumer service establishments in the vicinity. Said three hundred (300) feet shall be construed as the straight-line distance between the nearest parking space included within said facility and the farthest side of the building or portion of said building entirely containing such use."

or take any other action with respect thereto.

Community Planning and Development Commission

ARTICLE 36 To see if the Town will vote to amend Section 7.4.2.2. of the Reading Zoning Bylaws by deleting the phrase "including for use," so that said Section will read:

"To hear and decide petitions for variances in accordance with Section 10 of Chapter 40A.",

or take any other action with respect thereto.

Community Planning and Development Commission

ARTICLE 37 To see if the Town will vote to add the following section to the Reading Zoning Bylaws relating to the size of parking spaces:

"6.1.2.2.1. Notwithstanding the foregoing, in a Business C or Industrial District, with a Special Permit granted by the Community Planning and Development Commission, each off-street parking space required to be provided in connection with a research and development facility shall not be less than eight and one-half (8-1/2) feet in width and eighteen (18) feet in length, exclusive of drives and maneuvering space. Said Commission may require parking spaces which are to be used for visitors or which otherwise may be subject to frequent turn-over of use to conform with the requirements of Section 6.1.2.2 above; in addition, said Commission may require that any parking lot developed under the provisions of this Section to contain within the parking lot landscaped areas of minimum dimensions of five (5) feet in any direction and that the aggregate surface area of such landscaped areas shall equal not less than five (5) percent of the gross surface area of the parking lot."

or take any other action with respect thereto.

Community Planning and Development Commission

ARTICLE 38 To see if the Town will vote to amend the table following Section 6.1.1.3 of the Reading Zoning Bylaws by inserting at the end thereof the following under the columns respectively headed:

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Principal Use	Minimum Number of Off-Street Parking Spaces Required	Minimum Number of Off-Street Loading and Unloading Spaces Required
"Research and Development Facility	Three spaces for each one-thousand (1000) square feet of gross floor area or fraction thereof	One space for each one-hundred-thousand (100,000) square feet of gross floor area or fraction thereof"

or take any other action with respect thereto.

Community Planning and Development Commission

ARTICLE 39 To see if the Town will vote to amend the Reading Zoning Bylaws by adding the following definitional sections:

"2.2.21.1 MOTOR VEHICLE: any vehicle constructed and designed for propulsion by other than muscular power, exclusive of motorized bicycles or vehicles designed or exclusively used for off-road purposes."

"2.2.23.1. OPEN STORAGE: the storage of industrial equipment or equipment parts, chemicals or chemical products, unregistered and uninsured motor vehicles (exclusive of vehicles stored in connection with automobile showrooms), debris, construction materials, rubbish, or other similar types of materials, so as to be visible in whole or in part from any public way, private way, or abutting property."

and to see if the Town will vote to amend section 2.2.32. of the Reading Zoning Bylaws which currently reads "2.2.32. USE: Reserved" so that said section will read as follows:

"2.2.32. USE: an activity or purpose to which a lot or structure is, or is proposed to be, devoted; for purposes of these Bylaws, each use listed on any line in Section 4.2.2., Table of Uses, is to be considered different from any other use listed on any other line in said Section."

or take any other action with respect thereto.

Community Planning and Development Commission

ARTICLE 40 To see if the Town will vote to add the following section to the Reading Zoning Bylaws:

"4.3.4. Special Permits Granted by the Community Planning and Development Commission ("CPDC").

4.3.4.1. In addition to the explicit authority contained in Section 4.9. or elsewhere in these Bylaws, the Community Planning and Development Commission shall be the Special Permit Granting Authority for all matters denoted by "SPP" in Section 4.2.2. Table of Uses.

4.3.4.2. CPDC shall not approve any application for a Special Permit unless it finds that, in its judgment, all aspects of the proposed use and development of a site are in harmony with the general purposes (Section 1.1.) and intent of this Bylaw and are subject to and consistent with safeguards and limitations designed or imposed to further said purposes and intent, and are subject to the following general conditions:

- (a) The specific site is an appropriate location and is of appropriate characteristics for the proposed use, structure, or development,
- (b) The use as developed and operated will not ad-

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versely affect the natural or man-made environment of
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the neighborhood or the Town in general, and that the benefits to the Town to be derived from the proposed development are clearly and satisfactorily provided,
(c) There will be no nuisance or serious hazard to vehicles or pedestrians,
(d) Adequate and appropriate facilities will be provided for the proper operation and maintenance of the proposed development,
(e) Access to the site over streets is appropriate for the type and number of vehicles involved,
(f) The appearance and functioning of the proposed development will be in keeping with and will enhance the character of the neighborhood and generally of the Town in every respect.

4.3.4.3. In approving any Special Permit, CPDC may attach such conditions, limitations, and safeguards as it may deem necessary or advisable to protect the neighborhood and the Town. Such conditions, limitations, and safeguards may include, but are not limited to, the following:

- (a) Screening of parking areas or other parts of the premises from abutting properties and public or private ways,
- (b) Modification of the size, location, exterior features, or appearance of any proposed structure,
- (c) Limitation of the size, number of occupants, method or time of operation, or extent of facilities,
- (d) Regulation of the number, design, and location of access drives or other traffic features,
- (e) On-site or off-site mitigation measures, provided by the applicant at no net cost to the Town, so as to prevent degradation to natural or man-made systems or characteristics within the vicinity or the Town in general, and as deemed appropriate by CPDC to enhance such systems or characteristics."

or take any other action with respect thereto.

Community Planning and Development Commission

ARTICLE 41 To see if the Town will vote to amend Section 4.3.3. of the Reading Zoning Bylaws as follows:

To divide the first paragraph thereof and to combine all of its text after the words "Site Plan Review" with the current Section 4.3.3.1., to replace the words "valued at \$30,000 or more" with the words "with a cumulative value of thirty thousand (\$30,000) dollars or more over any continuous twelve-month period of time," and in the last sentence of said section 4.3.3.1. to replace the word "hold" with the words "begin and close", to replace the word "thirty" with the word "sixty-five", to replace the word "twenty" with the word "thirty", and to replace the word "date" with the word "close", so that the amended sections would read as follows:

"4.3.3. Site Plan Review.

4.3.3.1. No building permit or other permit, license, or approval shall be issued for the construction, expansion, or alteration, with a cumulative value of thirty thousand (\$30,000) dollars or more over any continuous twelve-month period of time, of the following uses, or relocation of the following buildings or structures, or for the change in use of land or buildings to the following; until a site plan for the lot or lots upon which such use or building is, or is

proposed to be, located, has been submitted and approved as provided herein:

- (a) Any public or quasi-public, business and service, industrial, or recreational use, or
- (b) Any apartment, boarding house, roadside stand, or other permitted use substantially similar to the uses specified in subparagraphs (a) and (b) above.

For buildings and uses specified above and otherwise requiring no special permit, the site plan shall be submitted to the Community Planning and Development Commission, who shall hold a public hearing thereon, advertised in the same manner as public hearings for special permits, and may approve the site plan with or without modifications or, if the site plan is inconsistent with the Zoning Bylaws and duly adopted regulations of the Town of Reading, may disapprove the site plan. The Community Planning and Development Commission must begin and close a public hearing within sixty-five days of the filing of a site plan and act within thirty days following the close of the public hearing.

"To amend Section 4.3.3.2. by adding the words "granted by a Special Permit Granting Authority other than the Community Planning and Development Commission" after the words "requiring a special permit", by replacing the words "and the Community Planning and Development Commission" with the word "which", by replacing the word "thirty-five" with the word "sixty-five", and by adding the word "other" in two instances before the words "Special Permit Granting Authority" in the first and second sentences thereof, so that said section would read as follows:

"4.3.3.2. For buildings and uses requiring a special permit granted by a Special Permit Granting Authority other than the Community Planning and Development Commission, the site plan shall be submitted to the Community Planning and Development Commission, which shall, within sixty-five days of filing, submit its recommendations to the other Special Permit Granting Authority. If the other Special Permit Granting Authority does not follow said recommendations relative to the site plan, it shall, in its decision, state in writing the reasons therefor."

To amend the first paragraph of Section 4.3.3.5. by deleting from subsection (f) the words "attractiveness and", and by adding a new subsection (g), so that said section would now read as follows:

"4.3.3.5. The site plan shall display or be accompanied by information relative to the location, size, and materials of all buildings and structures on the lot, including underground utilities, parking, lighting, signs, fences, drainage, and landscaping, and the topography, soils, and vegetative cover, including large trees, reasonably necessary to review the effectiveness of site design and its consistency with Town Bylaws, regulations, and standards in the following areas:

- (a) Convenience, freedom from congestion and safety of vehicular and pedestrian traffic, including parking, access, egress, and circulation, both on the lot and on adjacent ways,
- (b) Environmental impacts, including the disposal or discharge of solid or liquid waste and contaminants, and the risk or inundation, unsanitary conditions, and of water pollution,
- (c) Increased adverse impact on adjacent properties and the measures to mitigate such impact, including

Subsequent Town Meeting

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buffer strips, physical or visual barriers, drainage installation, and control of glare, noise, vibration, fumes, smoke, flashing lights, electromagnetic radiation, or the danger of explosion or fire,
 (d) Adequacy of access by emergency and service or supply vehicles,
 (e) Provision for light and air, including non-obstruction of solar energy receptors where appropriate,
 (f) Efficiency of layout for the provision of public services,
 (g) Attractiveness, in the context of the maintenance and enhancement of the visual and environmental character of the Town, of proposed building, site, and landscape design and functioning."

To add the following as Section 4.3.3.7.:

"4.3.3.7. For buildings and uses requiring a Special Permit granted by the Community Planning and Development Commission, site plan review is not required for the matters encompassed by such special permit."

or take any other action with respect thereto.

Community Planning and Development Commission

ARTICLE 42 To see if the Town will vote to amend Section 4.2.2. of the Reading Zoning Bylaw, Table of Uses, so as to replace the denotation "yes" with the denotation "SPP" or "no" under the following headings and columns (for purposes of clarifying this Article, denotations proposed herein to be amended are indicated below in quotation marks ("), which are not proposed to be included in any amended text):

PRINCIPAL USES	RES S-10 S-20 S-40	RES A-40	RES A-80	BUS A	BUS B	BUS C	IND
<u>Business and Service Uses</u>							
Retail Sales	no	no	no	yes	yes	no	"SPP"
<u>Automotive Uses</u>							
Sale of New or Used	no	no	no	"SPP"	"SPP"	no	"SPP"
Service Station	no	no	no	"no"	"no"	no	"SPP"
Repair Garage	no	no	no	"SPP"	"SPP"	no	"SPP"
Car Wash	no	no	no	"no"	"no"	no	"no"
Commercial Parking Lot	no	no	no	"SPP"	"SPP"	no	"SPP"
Auto Grave Yard	no	no	no	no	no	no	no

or take any other action with respect thereto.

Community Planning and Development Commission

And you are directed to serve this Warrant by posting an attested copy thereof in at least three (3) public places in each precinct of the Town not less than fourteen (14) days prior to November 14, 1988, the date set for the meeting in said Warrant, and to publish this Warrant in a newspaper published in the Town, or by mailing an attested copy of said Warrant to each Town Meeting Member at least fourteen (14) days prior to the time of holding said meeting.

Hereof fail not and make due return of this Warrant with your doings thereon to the Town Clerk at or before the time appointed for such meeting.

Subsequent Town Meeting

November 14, 1988

Given under our hands this 4th day of October, 1988.

Eugene R. Nigro, Chairman

Russell T. Graham, Vice Chairman

Mary S. Ziegler, Secretary

Paul E. Landers

John H. Russell

SELECTMEN OF READING

A true copy. Attest:

Doris M. Fantasia
Doris M. Fantasia
Town Clerk

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss. Officer's Return, Reading:

By virtue of this Warrant, I, on October 29, 1988, notified and warned the inhabitants of the Town of Reading, qualified to vote in elections and town affairs, to meet at the place and at the time specified by posting attested copies of this Warrant in the following public places within the Town of Reading: "

- Precinct 1. Convenient Food Mart, 1349 Main Street
Old Hose House, 1249 Main Street
St. Athanasius Church, 300 Haverhill Street
- Precinct 2. Reading Police Station, 67 Pleasant Street
Cumberland Farms, 305 Salem Street
Anton Cleaners, 47 Harnden Street
- Precinct 3. Friendly Variety Store, 245 Washington Street
Reading Liquors, 345 Main Street
Wayside Bazaar, 107 Main Street
- Precinct 4. Hanson's Service Station, 4 West Street
Dragon Corner Store, 206 West Street
Spence Farm Market Gardens, 40 West Street
- Precinct 5. Community Center, 52 Sanborn Street
B & M Railroad Station, High Street
Joshua Eaton School, 365 Summer Avenue
- Precinct 6. Fire Station, 267 Woburn Street
Housing for the Elderly, 1 Frank D. Tanner Drive
Alice M. Barrows School, 16 Edgemont Avenue
- Precinct 7. Austin Preparatory School, 101 Willow Street
P & S Convenient Store, 287 Lowell Street
Town Hall, 16 Lowell Street
- Precinct 8. Meadowbrook Golf Club, 292 Grove Street
Memorial High School, 62 Oakland Road
Arthur W. Coolidge Jr. High School, 89 Birch Meadow Drive

The date of posting being not less than fourteen days prior to November 14, 1988, the date set for the meeting in this Warrant.

I also caused an attested copy of this Warrant to be published in the Reading Chronicle in the issue of October 28, 1988.

William J. Hughes, Jr.
Constable of Reading

A true copy. Attest:

Doris M. Fantasia
Doris M. Fantasia
Town Clerk

SUBSEQUENT TOWN MEETING

Reading Memorial High School

November 14, 1988

The meeting was called to order by the Moderator, Paul C. Dustin, at 7:45 P.M., there being a quorum present.

The Invocation was given by Reverend E. Lewis MacLean of the Church of the Nazarene, followed by the Pledge of Allegiance to the Flag.

Paul C. Dustin said, "As Moderator it is my sad duty to announce that two Town Meeting members have passed away. The first was Cynthia Foulds in June of 1988. She resided at 9 Ide Street.

"Yesterday Philip White, Jr. also passed away. He served for many years on various Boards in Town. I'd like to read a few of them:

Board of Appeals 1956-1962
Board Secretary 1957, 1959-1962

Reading Housing Authority 1963-present
Treasurer 1963
Member and Chairman 1971-1979
Member 1980-present

Town Meeting Member 1959-present

"Please observe a moment of silence for these two previous Town Meeting members. (pause) Amen."

The warrant was partially read by the Town Clerk, when on motion of Eugene R. Nigro, it was voted to dispense with further reading of the warrant, except the Officer's Return which was then read by the Town Clerk.

ARTICLE 1. On motion of Eugene R. Nigro, it was voted to take Article 1 from the table.

ARTICLE 1. The 1988 Dorothy and Arnold Berger Award to Reading's Exemplary Teachers was presented by Richard H. Coco of the Reading School Committee, as follows:

Report to the Fall 1988 Town Meeting
by the
Reading School Committee

Town Meeting members and Citizens of Reading:

The Reading School Committee and the Townspeople of Reading are proud of the many fine teachers who worked to the educational welfare of the young people of Reading. All of us are proud of the accomplishments of our youth. The success of the young people is directly linked to the contribution of the professionals in our classrooms from Kindergarten through Grade 12.

The Reading School Committee calls attention to this contribution of the teachers and administrators in our system through its annual Exemplary Teacher Award Program. By singling out two teachers we call attention to the professional service and dedication to the youth of Reading which so many teachers demonstrate.

This year, the Selection Committee solicited nominations and considered the contributions of 30 outstanding teachers. All the nominees shared the key qualities which are the criteria for the

CRITERIA FOR SELECTION AS AN EXEMPLARY TEACHER

Individuals selected for the Exemplary Teachers Recognition Award represent the highest ideals of professional service and dedication to the youth of Reading. In particular, the recipients of the award share the qualities of:

*Excellence in Teaching;
Commitment to students,
both within and beyond the classroom; and
Specific accomplishments and leadership activities which
have
contributed to the improvement of classroom instruction.*

SELECTION COMMITTEE FOR 1987 - 1988

Louis Adreani
Lynn Bak
Emery DeBeck
Claire Flynn
Paul Guerrette
Barbara Kelley

Leo Kenney
Barbara Leslie
John McHugh
Ruth Stanieich
Carol Wertheim

*The Reading Exemplary Teacher Award
is made each year through the generosity of
Dorothy and Arnold Berger*

READING

EXEMPLARY TEACHERS AWARDS

*"Honoring the Teaching Profession through recognition of the
contribution of individual teachers"*



**1987 - 1988
Recipients**

*of the
Dorothy and Arnold Berger Award*

BRUCE APPEBY
Social Studies Teacher,
Reading Memorial High School

GAYNELL KNOWLTON
4th Grade Teacher,
Birch Meadow School

READING SCHOOL COMMITTEE

George Shannon, Chairman
Richard Coco
Margaret Cowell
Carol Lyons
Stanley Nissen
Barbara Philbrick
Nancy Drane
Student Representative
Robert J. Munnally,
Superintendent of Schools



Bruce Appleby is a master teacher concerned with the education of all students - from the brightest to the most neglected. He is able to instruct the neediest 9th grader and the most gifted Senior because he is dedicated to students as much as he is to a subject matter. His concern for and ability to teach unmotivated adolescents is exemplary. He helps them to become academically successful in a discipline which had previously meant failure to them.

At the same time, he challenges our brightest students to think critically about philosophical, historical and social issues; and he engages them in multi-disciplinary learning. Through his National History Day affiliation, he helps these students produce projects which are outstanding in their complexity, quality, and artistic presentations.

Each year, Bruce spends an incredible amount of time outside the classroom helping students prepare their presentations. Approximately 200,000 students nationwide participate each year. Of these, approximately 1200 qualify to compete at the national level of the contest. Bruce has had national winners in 1986 and 1987, including the grand prize winner.

His concern for growth and development in students is carried over into his work with his peers. He has been the driving force behind the establishment of the Common Planning Teams' (CPT's) at the high school. In these teams, teachers from diverse departments meet weekly to swap ideas, support each other, and agree on common strategies for the education of students they share. The two CPT's have been a powerful force for staff development at the school. The teachers involved praise the team as the most energizing and thought provoking affiliations they have had in their teaching careers.

A veteran of 25 years teaching at RMHS, Bruce earned his Bachelor's degree at Bowdoin College and his Master's degree at Boston University.



Gaynell Knowlton is an outstanding and dedicated individual who lives and experiences life to the fullest.

Gaynell's vibrancy and animation brings smiles and laughter to the children in her classroom everyday. She makes the children feel good about themselves and good about being in school. "Where else can you be a ham and perform to bring home a point?" asked Gaynell, in a recent interview.

"There are so many aspects of teaching that I truly love - but perhaps the greatest is that of watching my students blossom and flourish. It is so rewarding to me, to see the skills you've been working so hard on all year, gradually come together for the children. Suddenly you see a real sense of accomplishment emerge from within."

"I love teaching because you can have such an impact on someone's life without even knowing it."

And have impact, she does! Many children still return to see Gaynell year after year, long after they have left Birch Meadow School, and sometimes even after they have left Reading.

"I tried a lot of different things before I entered the teaching profession, but I never felt fulfilled - something was always missing. As soon as I started to teach - I knew I need not, look further. For the first time in my life, I was experiencing peace within myself. And here I am - loving what I'm doing everyday."

Gaynell graduated from West Virginia Wesleyan University with a degree in Education and Psychology. She received her Master's Degree, in Education from Boston State College. Her teaching career began in Nottingham, New Hampshire and she came to Reading in 1972, where she taught Grade 2 at the Prospect Street School until it closed in 1977. Since that time, Gaynell has been teaching grade 4 at the Birch Meadow School.

TOWN OF READING MASSACHUSETTS
SIX YEAR CAPITAL IMPROVEMENT PROGRAM
Fiscal Years 1989 through 1991

(cost in 000's)

Project #	Project Description	Cost by year and source of funding					
		FY89	FY90	FY91	FY92	FY93	FY94
FIN-1	Data Proc Equip Enhance	20.3A	17.45A	8.45A	1.5A	--	--
FIN-2	Data Proc Equip Replace	30A	18A	15A	15A	20A	20A
PS-F-1	New Fire Station	3,250D	--	--	--	--	--
PS-F-2	Radio Equipment	10A	--	--	--	--	--
PS-F-3	Replace Car	15.5A	--	--	--	--	--
PS-F-4	Quint Truck	--	300D	--	--	--	--
PS-F-5	Bucket Truck	--	30A	--	--	--	--
PS-F-6	Pickup Truck	--	--	16A	--	--	--
PS-F-7	Replace Pumper	--	--	--	160A	--	--
PS-F-8	Replace Ambulance	--	--	--	--	75A	--
PS-P-1	Mobile D.P. Term.	13A	--	--	--	--	--
PS-P-2	Addition/Remodel Station	--	--	--	--	--	150G/A
PS-P-3	School Zone Markings	35A	--	--	--	--	--
PS-P-4	Signals - Square	40A	150G	150G	--	--	--
PW-B-1	Asbestos Removal	10A	--	--	--	--	--
PW-B-2	Library Parking Lot	--	42.4A	--	--	--	--
PW-B-3	Renovation - T. Hall	1,000D	--	--	--	--	--
PW-B-5	Roof - Library	42.4A	37G	--	--	--	--
PW-B-6	Elder Serv.-Center	--	--	110G 285D	--	--	--
PW-C-1	Laurel Hill Wall	12A	--	--	--	--	--
PW-C-2	Forest Glen Devl.	25A	10S	--	--	--	--
PW-C-3	Charles Lawn Devl.	5A	25C	25C	25C	25C	--
PW-C-4	Forest Glen Wall	--	--	--	8A	--	--
PW-C-5	Acquiring Land	--	--	--	--	--	1000D
PW-C-6	Replace Backhoe	--	--	--	--	20C	--
PW-C-7	Replace Mower	--	--	--	6C	--	--
PW-E-1	Replace Backhoe/loader	120A	--	90A	--	--	--
PW-E-2	Replace Roller	12A	--	--	--	--	--
PW-E-3	Replace Dump Truck	45A	--	--	--	--	--
PW-E-4	Replace Dump Truck	--	90A	90A	--	--	--
PW-E-5	Replace Pickup Truck	--	10A	--	--	--	--
PW-E-6	Replace Eng. Van	--	11A	--	--	--	--
PW-E-7	Other Equip. Replcmt.	--	140A	100A	300A	300A	300A

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TOWN OF READING MASSACHUSETTS
SIX YEAR CAPITAL IMPROVEMENT PROGRAM
Fiscal Years 1989 through 1991

(cost in 000's)

		<u>Cost by year and source of funding</u>					
Project #	Project Description	FY89	FY90	FY91	FY92	FY93	FY94
PW-P-1	Renovation of Pool	--	120A	--	--	--	--
PW-P-2	Park Development	--	--	50A	50A	--	--
PW-R-1	Street Overlay	74.812A	75A	75A	75A	75A	75A
PW-R-2	St.Reconstruction	320A	100A	300A	100A	300A	100A
PW-R-3	Drainage Improvements	-0-	200A	-	200A	-	200A
PW-R-4	St. Acceptances	12B	15B	15B	15B	15B	15B
PW-R-5	Walkers Brook Drive Improvements	398.066G	-	-	-	-	-
		161.934B	-	-	-	-	-
PW-R-6	Chapt. 90 Imprvmts.	60G	60G	60G	60G	60G	60G
PW-S-1	Inflow/Infiltration	40.831(G)	--	--	--	--	--
PW-S-2	Main Reconstruction	--	--	450G 50E	--	--	--
PW-W-1	Water Meters	306.E 204.G	100E 100G	--	--	--	--
PW-W-2	Water Storage	1200E	--	--	1000D	--	--
SD-1	Computer/Wd Proc Equip	35A	35A	20A	--	--	--
SD-2	Roof Replacement	227D	230D	160A	--	--	--
SD-3	Space Remodelling-Elem	--	--	21A	21A	--	--
SD-4	Chp 504-Lifts-Toilet Rem	--	28A	--	15A	--	--
SD-5	Central Office Rel	--	--	175D	--	--	--
SD-6	Energy Related Proj	15G	15A	15A	15A	15A	--
SD-7	Vehicle Replacement	14A	12A	10A	12A	15A	--
SD-8	Floor Tile Replacement	15A	15A	15A	10A	10A	--
SD-9	Install Suspnded Ceiling	--	--	--	--	25A	--
SD-10	Window Replacement	--	--	175D	--	30A	--
SD-11	Refurbish Kitchen	--	--	--	--	50A	--
SD-12	Rplce Clsrn/Cafe Furn.	15A	15A	15A	15A	15A	--
SD-13	Gate/Zone Vlve Replcmt	10A	15A	--	--	--	--
SD-14	Clock Replacement	3A	--	--	--	--	--
SD-15	Repainting Brick Work	8A	8A	--	--	--	--
SD-16	Painting Program	50A	25A	25A	25A	25A	--
SD-17	Oil Tank Replacement	--	--	10A	10A	10A	--
SD-18	Asbestos Abatement	25A	15A	15A	15A	15A	--
SD-19	Transformer Replacement	242D	--	--	--	--	--

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SUMMARY OF CAPITAL IMPROVEMENT PROGRAM BY YEAR BY SOURCE OF FUNDS

(Cost in 000's)

	<u>FY89</u>	<u>FY90</u>	<u>FY91</u>	<u>FY92</u>	<u>FY93</u>	<u>FY94</u>
A	1005.012	1036.85	1050.45	1047.5	980	770
B	173.934	15	15	15	15	15
C	--	25	25	31	45	--
D	4719	530	635	1000	--	1000
E	1506	100	50	--	--	--
G	717.897	347	770	60	60	135
S	--	10	--	--	--	--
	<u>8121.843</u>	<u>2063.85</u>	<u>2545.45</u>	<u>2153.50</u>	<u>1100</u>	<u>1920</u>

SOURCE OF FUNDING - A Annual Appropriation
 B Betterment
 C Sale of Cemetery Lots
 D Debt to be authorized
 E Enterprise Appropriation
 G Grant or outside funding
 S Sale of Real Estate

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Subsequent Town Meeting

November 14, 1988

time from the closing date and the adoption of the PUD, Homart and Embassy Suites have been preparing the environmental impact reports that are required, the various development submissions and so forth.

The PUD was approved by the Community Planning and Development Commission on October 31, 1988. The MEPA comments which are the Environmental comments are due back no later than mid-November 1988. Late 1988 will be the submission of the design phase I for the project. Site preparation should begin very soon under license granted by the Board of Selectmen allowing stock piling of fill, at no risk to the Town. Subdivision recording and the Appeal period ending takes place in early December. We are anticipating a closing date of mid-January 1989 and that does appear to be on target.

The other thing some of you may have in mind are the recent newspaper articles about Sears and their divestiture of some real estate. We have talked to Sears and Homart about that and found that they are planning to divest the Sears Tower in Chicago which is their large office building in Chicago. Not as a financial move, but the time appears to be ripe to sell that particular piece of real estate. They are also planning on selling off the Coldwell Banker Group of which Homart is a part. However before selling the Coldwell Banker Group, Homart will be spun out of that and put back in Sears where it originally started and will stay with Sears & Roebuck. Any concerns that Homart is being sold as part of the package Sears is working on is not factual and is not an item of concern.

Thank you, Mr. Moderator.

ARTICLE 1. On motion of Eugene R. Nigro, it was voted to lay Article 1 on the table.

ARTICLE 2. On motion of Eugene R. Nigro, it was voted to lay Article 2 on the table.

ARTICLE 3. On motion of Eugene R. Nigro, it was voted to table ARTICLE 3 until the end of Town Meeting.

ARTICLE 4. On motion of Paul E. Landers, it was voted that the Town raise by borrowing as provided under Chapter 44 of the General Laws and any other enabling authority, and appropriate the sum of \$2,500,000 (Two Million Five Hundred Thousand Dollars) for the purpose of constructing a new fire station and access thereto on land currently owned by the Town located primarily on the easterly side of Main Street and known as Parcels 21, 24 and 25 on Board of Assessors' Plat 87, including the cost of original furnishings and equipment, engineering and architectural fees, inspection fees, relocation costs, contingencies and related facilities incidental thereto and necessary in connection therewith, said sum to be spent by and under the direction of the Board of Selectmen; and that the Town authorizes the Board of Selectmen to file applications for a grant or grants to be used to defray all or any part of the cost of said fire station and related matters; and that the Town authorizes the Board of Selectmen to enter into all contracts and agreements as may be necessary to carry out the purposes of this vote under this article.

130 voted in the affirmative

3 voted in the negative

2/3 vote required

Subsequent Town Meeting

November 14, 1988

See Reports attached.

Town Meeting member, John W. Price, Precinct 4, presented petitions requesting that Town Meeting... "vote once and for all against the closing of the Woburn Street Fire Station and/or removal from active service fire apparatus from said station," and requested that the petitions be included as permanent record of the Town Meeting minutes.

ARTICLE 4. Thomas J. Ryan, moved to reconsider the motion of Paul E. Landers under Article 4 made at the Subsequent Town Meeting November 14, 1988 in accordance with Article 11 Section 4 of the By-Laws of the Town of Reading. This motion was voted in the negative.

0 voted in the affirmative
133 voted in the negative
2/3 vote required

ARTICLE 3. On motion of Eugene R. Nigro, Article 3 was taken from the table.

ARTICLE 3. On motion of Eugene R. Nigro, it was voted that PW-W-2 in the Capital Outlay Plan be amended to read:

"PW-W-2 Water System Improvements - \$1,200E" in the column FY89.

ARTICLE 3. On motion of Eugene R. Nigro, it was voted to lay Article 3 on the table.

ARTICLE 5. On motion of John H. Russell, it was voted that the Town appropriate from Water Surplus the amount of \$650,000 (Six Hundred Fifty Thousand Dollars), and raise by borrowing as provided under Chapter 44 of the General Laws or any other enabling authority, the amount of \$550,000 (Five Hundred Fifty Thousand Dollars), and appropriate a total of \$1,200,000 (One Million Two Hundred Thousand Dollars) for the purpose of making improvements to the Town's water system, including remodeling, reconstructing and making extraordinary repairs to the Water Treatment Plant and pumping station, the originally-equipping of same, the installation of pipes, fittings, other equipment and related facilities, and including the costs of all engineering and architectural fees and inspection fees and contingencies therefor.

132 voted in the affirmative
3 voted in the negative
2/3 vote required

ARTICLE 1. On motion of Nils L. Nordberg, Article 1 was taken from the table.

ARTICLE 1. The attached report of the Municipal Space Building Committee by Gerald A. Fiore was accepted as a Report of Progress.

ARTICLE 1. On motion of Nils L. Nordberg, it was voted to lay Article 1 on the table.

ARTICLE 6. On motion of Nils L. Nordberg, it was voted that the subject matter of Article 6 be indefinitely postponed.

ARTICLE 7. On motion of George J. Shannon, it was voted that the subject matter of Article 7 be indefinitely postponed.

INTRODUCTION-PAUL LANDERS-FOLLOWING MOTION

The Town has recognized for at least ten years the need to replace the Central Fire Station at Central and Parker Streets. In the early 1980's, a committee made a recommendation to Town Meeting to fund the replacement of this facility.

In the Spring of 1987, the sum of \$15,000 was appropriated by Town Meeting for the study of the Fire Department. The focus of this study was on the following:

- (a) Operational deficiencies if any in the Department
- (b) Equipment needs if any
- (c) Staffing needs if any
- (d) Need for two stations or one station
- (e) Location for a new station.

A seven member Fire Facility Study Committee was appointed in the Spring of 1987 by the Board of Selectmen. The members include Paul Landers, Selectmen as Chair; Fire Chief Leonard Redfern; Firefighter Lieutenant William Campbell; Town Meeting Member Bill Brown; Community Planning and Development Commission Member Tom Stohlman; Finance Committee Member Liz Greene; and Town Manager Peter Hechenbleikner.

The Fire Facility Study Committee has met frequently over the last year and a half in public sessions, with a significant effort to solicit and encourage public involvement and comment.

Following the creation of the study committee, George Paul Incorporated was hired as the consultant, and the consultant's report was unanimously accepted by the committee in the Fall of 1987. The report recommended the following:

- (a) Minor operational improvements
- (b) Replacement of the foam truck and ladder truck with one new "quint" truck which is a combination pumper and ladder truck
- (c) Some additional administrative and firefighting staff
- (d) Consolidation of the existing two stations into a single central station
- (e) Location of the new Fire Station near the intersection of Main Streets and Route 129. The study committee evaluated three publicly owned sites within the area identified by the consultant. These included the site of the existing Central Station, the Union Street parking lot, and the half acre lot on North Main Street North of the Gulf Station. Based on issues of location, site size, neighborhood impact, and presence of historical buildings, the committee unanimously endorsed the site on North Main Street.

At the Fall 1987 Town Meeting, the findings of the George Paul Study were presented and Town Meeting voted the sum of \$50,000 to prepare plans for the new station.

During the Winter of 1987-1988, the firm of Hughes & McCarthy was selected to be the designers of the facility, and they began work immediately. They met with the Fire Facility Study Committee in a number of public sessions. It became immediately evident that the best design for the facility would include the acquisition of additional land. Therefore, at the Spring 1988 Town Meeting, the Fire Facility Study Committee presented two options for land acquisition, both of which were rejected. At the same time, concerns were raised about closing of the Woburn Street Station.

After the Spring 1988 Town Meeting, we went back to the drawing board and the architect was challenged to design a facility that would accomplish the following:

- (1) Would fit on the existing site, with no land acquisition.
- (2) Would minimize impact on the residential neighbors both those on Salem Street and those on North Main Street
- (3) Would address the safety issues relative to fire equipment backing into the site from Main Street
- (4) Could be built as a five bay station, or as a three bay station expandable to five bays in the future.

The architect was able to accomplish these goals, and this is the design that is included in the report to Town Meeting. The Fire

Facility Study Committee feels that the design presented is not necessarily the very best design available, but is the best design for the site without land acquisition, and certainly is an acceptable design.

The designs and cost estimates were presented to the Board of Selectmen, and in September 1988 voted to support the committee's recommended five bay design.

The plans and cost estimates were presented to the Finance Committee, in the Fall of 1988 and additional information was requested. The information requested included the possible paring down of the size of the building, the cost analysis of the three bay and five bay options, and an analysis of where fire equipment would be located. This information will be presented later this evening. The Finance Committee voted to recommend the three bay expandable station to the Town Meeting.

The Fire Facility Study Committee embarked on a public information program which included:

- (a) A ten page handout which was included in the Town Meeting packet and additional copies of which are available
- (b) A forty-five minute Cable TV program which was broadcast four times in the past couple of weeks
- (c) Two public forums, one at the Killam School and one at the Barrows School. These were attended by a total of approximately twenty town meeting members.

Based on all of the input, the Fire Facility Study committee met at the end of the forum at the Barrows School on November 10th, and voted to recommend to Town Meeting a three bay expandable station in the amount of \$2.5 million dollars for the following reasons:

- (1) Financial concerns are obviously very real. The Finance Committee had expressed concern about funding a 3.25 million dollar project, when the analysis showed that the break even point for this project would be in excess of fifteen years.
- (2) The Fire Facility Study Committee has always felt, that the Central Station replacement is absolutely critical and is of the highest priority. This was supported by comments from the public forums and in general discussion. The study committee was concerned that to continue to support only the five bay station in the face of a recommendation to the contrary by the Finance Committee, and concern by some west side residents, might lead to no action and that would be the worst possible scenario.
- (3) The design of the three bay station allows for future expansion in the event that future Town Meetings determine that there is a need to expand it.

Peter Hechenbleikner, Town Manager will present background and financial data. John Hughes from the firm of Hughes & McCarthy

will review the design with you tonight. Captain Donald Wood from the Firefighters Association will also make a presentation to the Town Meeting.

COST ANALYSIS - CENTRAL STATION VS. TWO STATIONS

	Central Plan 5 5 Bay Central Sta.	Plan 3 3 Bay Central & West Side
I. Capital Costs (10 Years)		
- Principal	3,250,000	2,500,000
- Interest (6.75%)	1,206,562	928,125
- Capital Expenses		100,000(2)
- Sale of Central	-100,000(3)	-100,000(3)
- Sale of West Side	<u>-160,000(4) to -250,000(5)</u>	
Subtotal	4,106,562 to 4,196,562	3,428,125
II. Operating Costs/Savings- 10 years		
- General	307,150 (1)	356,660 (1)
- Operational		
Efficiencies	- <u>50,000</u> (6)	-0-
- Subtotal	257,150	356,660
III. Offsetting Revenue (10 years)		
- Tax revenue	-122,000	-47,000
Subtotal	122,000	47,000
IV. Capital Costs - /year \$410,652 to \$419,652/year		
V. Operating Costs/less offsetting Revenue/year		342,813/year
\$13,515/year		\$30,966/year

Notes

- (1) See attached operating cost est. from Hughes & McCarthy October 27, 1988. Plan 5 operating expenses noted as "D"; Plan 3 operating expenses noted as "B" plus "E"
- (2) This building is 30 years old and sometime before it is 40 years old, will need the following work:

roof replacement	20,000
window replacement	30,000
improved mechanic bay	25,000
HVAC improvement	25,000
	100,000
- (3) Based on 4416 useable square feet of floor area (not basement) reused for 5 housing units at a sales price of \$20,000 each.
- (4) Based on 7400 square feet of building reused for 8 housing units at a sales price of \$20,000 each.
- (5) Alternatively, based on use of 3705 square feet for senior center x \$6.75/s.f./years which is the rent per square foot currently being paid at the Pearl Street School (3705 s.f. x \$6.75/s.f. x 10 years = 250,087) assumes no use of 2nd floor because of parking restrictions.
- (6) This is estimated as the minimum level of productivity improvement, but is not a dollar figure that can be reduced from budgets.

EQUIPMENT/STAFF ASSIGNMENT

	Equipment	Personnel/Shift
<u>CURRENT</u>		
<u>Central</u>	Ambulance	2 FF
	Engine + spare	3-4 FF
	Pick-up Truck	1 Dispatch
	Car	0
<u>West Side</u>	Engine + Spare	2-3 FF
	Ladder	2 FF
	Spare Ambulance	0
	Car	1 Mechanic 2 Administrators
<u>Nike Base</u>	Alarm Truck	0
<u>CENTRAL PLAN 5</u>		
<u>New Central</u>	Ambulance + spare	2 FF
	Engine + spare	3-4 FF
	Engine + spare	2-3 FF
	Ladder	2 FF
		1 Dispatch
		1 Mechanic
	2 cars	2 Administrators
	Alarm Truck	0
	Pick-up Truck	0
<u>PLAN 3</u>		
<u>New Central</u>	Ambulance + spare	2 FF
	Engine + spare	3-4 FF
	Ladder	2 FF
		1 Dispatch
	2 cars	2 Administrators
	Pick-up truck	0
<u>West Side</u>	Engine + spare	2-3 FF
	Alarm Truck	1 Mechanic 0
<u>SUMMARY</u>	11 pieces of equipment 13-15 personnel	



READING FIRE FIGHTERS ASSOCIATION

LOCAL 1640

Post Office Box 426, Reading, Massachusetts 01867

Affiliated with
International Association of Fire Fighters
Associated Fire Fighters of Massachusetts

The Reading Firefighters Association is in full agreement that the time has come to replace the central fire station. The concern that we have is for the safety and protection of all the citizens of the town. We feel the consolidation of the fire department under one roof could place the residents and businesses on the south and west sides of the railroad crossings in eminent danger. After careful and extensive studies regarding rail service to Reading, we feel the present service and planned future expansion could pose serious problems as an obstruction to the response of fire apparatus.

We believe that the distribution of fire companies should be based on the ability to provide quick response of apparatus in an emergency to attack the seat of the fire quickly, to prevent its spread, perform rescue and search operations, to ensure the safety of the public, and to deliver emergency medical services swiftly, because time is our biggest enemy.

The Woburn Street fire station is in sound structural condition and is well maintained. We believe that it is in the best interest of the town that this station remain open for the operation of at least one active engine company and any other departmental functions that the chief sees fit. In conclusion, the Firefighters Association endorses the Fire Facilities Study Committee and the Finance Committee's recommendation to build a three bay station with expansion capabilities on the Main Street site.

For the members of the Reading Firefighters Association,

Donald Wood

Philip Boisvert

James Stevenson

FIRE PREVENTION PAYS



REPORT OF THE FIRE FACILITY STUDY COMMITTEE

Paul Landers, Selectman - Chairman
Fire Chief Leonard Redfern
Fire Lieutenant William Campbell
William Brown, Town Meeting Member
Elizabeth Greene, Finance Committee
Thomas Stohlman, Community Planning & Development Commission
Peter I. Hechenbleikner, Town Manager

Summary

This report, and the attached plans and elevations, constitute the report of the Fire Facility Study Committee. In addition to the summary, this report includes the history of the Fire Facility Study, the statement of the problems with the current fire facilities, a general description of the proposed project, and a minority report.

History

To respond to the need for a new fire facility in the Town of Reading to replace the current 1880 central fire station, Town Meeting funded \$15,000 in the spring of 1987 to conduct a study of the fire department. The issues to be reviewed were:

- 1. Operational deficiencies, if any;
- 2. Equipment needs, if any;
- 3. Staffing needs, if any;
- 4. Location of the replacement for the central station;
- 5. An evaluation of the need for two stations or one fire station within the Town of Reading.

Following the Spring Town Meeting, the Board of Selectmen established a seven-member Fire Facility Study Committee. This committee met frequently with George Paul, Inc., the consultant selected to do this review. A number of meetings were held, and were attended by study committee members, firefighters, neighbors, selectmen, and other interested parties. These were all open meetings, advertised and posted in accordance with the open public meetings law. The Fire Facility Study Committee unan-

imously accepted George Paul's report, and presented their findings to the Fall 1987 Town Meeting. The report recommended the following:

- 1. Minor operational improvements to the department;
- 2. Some additional and administrative and firefighting staff;
- 3. Trading two pieces of equipment -- the ladder truck and the foam truck -- for one new Quint truck, which is a combined ladder and pumper truck.
- 4. Consolidation of the fire service into a single, central station located as near as possible to the intersection of Main Street (Route 28) and Route 129.

The Fire Facility Study Committee evaluated three Town-owned sites and recommended the one-half acre site on Main Street approximately 300 feet north of Route 129 (Salem and Lowell Streets). Other sites considered were the site of the current station, and the Union Street parking lot. These were rejected because of size, neighborhood impact, location, and presence of historical buildings.

At the Fall 1987 Town Meeting, \$50,000 was appropriated for architectural design of the facility. The firm of Hughes & MacCarthy from Framingham, MA was selected, and that firm met with the Fire Facility Study Committee during the winter and spring of 1988. As a result of those discussion, the architect felt that the best design of a fire facility would require acquisition of additional adjacent land.

At the Annual Town Meeting in the Spring of 1988, a presentation was made for the acquisition of one of two pieces of land, one to the north of the site, and one to the south. Town Meeting declined to acquire any additional land, and the study committee went back to evaluate its options.

Following Spring 1988 Town Meeting, the staff met extensively with the architect, and were able to develop a design which would permit a five bay station to be built within the confines of the existing site. Understanding that the debate in the Spring 1988 Town Meeting raised a concern about keeping the West Side Fire Station open, the architect was also directed to design a facility which could be phased with a new three-bay first phase, and later expansion to a five-bay station if needed. The Fire Facility Study Committee met during the Summer and Fall of 1988, and recommended the five-bay station to be built initially. There was a minority on the committee who disagreed with this recommendation, and the attached minority report details his concerns. The Fire Facility Study Committee made a presentation and recommendation to the Board of Selectmen, and the Board of Selectmen voted four in favor and none opposed to recommend to Town Meeting the construction of the five-bay station on the site in question. The Finance Committee, has, at the time of printing of this report, not made a recommendation. They did, however, request that the size of the building be pared down as much as possible, and the material presented here reflects a down-sizing of the communications area, the administrative area, and miscellaneous area. In the view of the commit-

tee and the architect, these reductions are the maximum that can be made while still creating a functional building.

Problems

As part of the process over the past two years, the Fire Facility Study Committee has identified five problem areas that can be addressed through the construction of a new facility. These include:

1. The Central Fire Station is in deplorable condition. This facility was built in about 1880 as a combined Town Hall, Fire Station, and Police Station. It is inadequate, both structurally and functionally for modern fire equipment. The building has been temporarily "shored up" to handle the load of modern fire equipment. The building is too small to house the ladder truck, and even the smaller equipment located here is too crowded. Dispatch conditions are deplorable. The alarm systems are covered with plastic sheeting to prevent water damage.

2. The Town has a divided firefighting force. The Central Station and West Side Station equally share the forty-five active firefighters, which means that of the maximum of eleven persons on duty at any time, a maximum of six are in each location. Minor calls, training, or other routine events may leave one or the other stations with as few as two firefighters. The Central Station currently houses the dispatch operation, the first line ambulance, one engine company with a spare engine, and approximately one-half of the firefighting force, or a maximum of six at any one time. Two of these firefighters are assigned to the ambulance, and on ambulance calls, another two must also respond to assist.

The West Side Station was completed in 1957. It is located on Woburn Street between Prospect and Berkeley. This facility houses the administrative offices, training facility, one engine company with a spare engine, the ladder truck, the spare ambulance, and the mechanic's bay. In addition, the Town houses the fire alarm bucket truck and alarm equipment at a spare building at the Haverhill Street Nike Base, and this site is also used for training.

3. The wrong functions and the wrong equipment are in the wrong places. The administrative offices are in the West Side; the dispatchers are in the central station; the ladder truck is in the west side.

4. Two stations result in duplication of equipment, and a waste of staff time in traveling between the two stations with some frequency.

5. Both existing sites are overcrowded without adequate staff and public parking, and without any outdoor training facilities.

Description

The proposed fire headquarters will advance the functions and efficiency of the department. The increased centralization will permit greater emphasis on training, building inspection, fire prevention, and a concentrated first response. The Main Street apron will provide for a turn around location for returning apparatus so that there will be minimum interruption of traffic on Main Street. It also accommodates on-site training programs. The facility has been designed to be sensitive to adjacent residential properties, and the site access from Salem Street has been limited to employee parking with shift changes taking place twice daily. In addition, the plan has attempted to preserve trees on site to buffer the neighbor's properties.

The headquarters building will define the northern edge of the Town Center. Its brick exterior mirrors Reading's other civic buildings. Similarly, architectural details including arched apparatus openings reflect the current Central Station, former Library, and Town Hall building. The circular windows echo the clock tower of the Old South Church.

The brick exterior, and proposed interior finishes reflect the committee's concern about future maintenance cost.

The following diagrams outlined as floor plans 5a and elevations 5b show the committee's recommended course of action which is the construction of a single, five-bay central fire station for the Town. Floor plans and elevations 3a and 3b reflect an alternative which is the construction of a three-bay station replacing the current central station, and capable of future expansion to a five-bay station. This alternative would assume the continued use of the West Side Station in a somewhat different manner from its current use. If the three-bay station is built, all of the central administrative functions would be housed in the new station, and the West Side Station would be used for maintenance, a single engine company, and fire alarm purposes.

Minority Report

As a member of the Fire Facility Study Committee and a professional firefighter, I want it understood that I am not opposed to the building of a new central fire station, but rather, that I am opposed to the closing of the Woburn Street Station in conjunction with any new construction. My qualifications for serving on this Study Committee are 18 years experience as a professional firefighter (more than four years as an officer), and an Associate's Degree in Fire Protection Technology.

The Town of Reading first and foremost needs a new fire station to replace the Pleasant Street Station, but after evaluating all the studies and reports, I feel that it is equally important to maintain the Woburn Street Station. The station is only 31 years old and continues to be very cost effective in terms of maintenance. Firefighters on duty handle routine painting, cleaning, etc., with the roof replacement in 1979 and the emergency generator in 1986 being the only major repairs required.

With the ever-changing traffic situation on the south and west sides of Town, (think of West Street during commuting hours) it is essential that the emergency services for the Town not be cutoff by the railroad crossings. The Woburn Street Station was constructed for just that reason: Reading is bisected by a railroad track. In the 1950's, freight traffic on the railroad was a major problem, but in the 1980's, commuter trains have replaced freight trains, and the MBTA is currently investigating plans to increase commuter rail service through Reading to the northern suburbs. By maintaining the Woburn Street Station, we would assure the fastest response time possible, regardless of the train schedule and the resulting traffic bottleneck at the Woburn Street crossing.

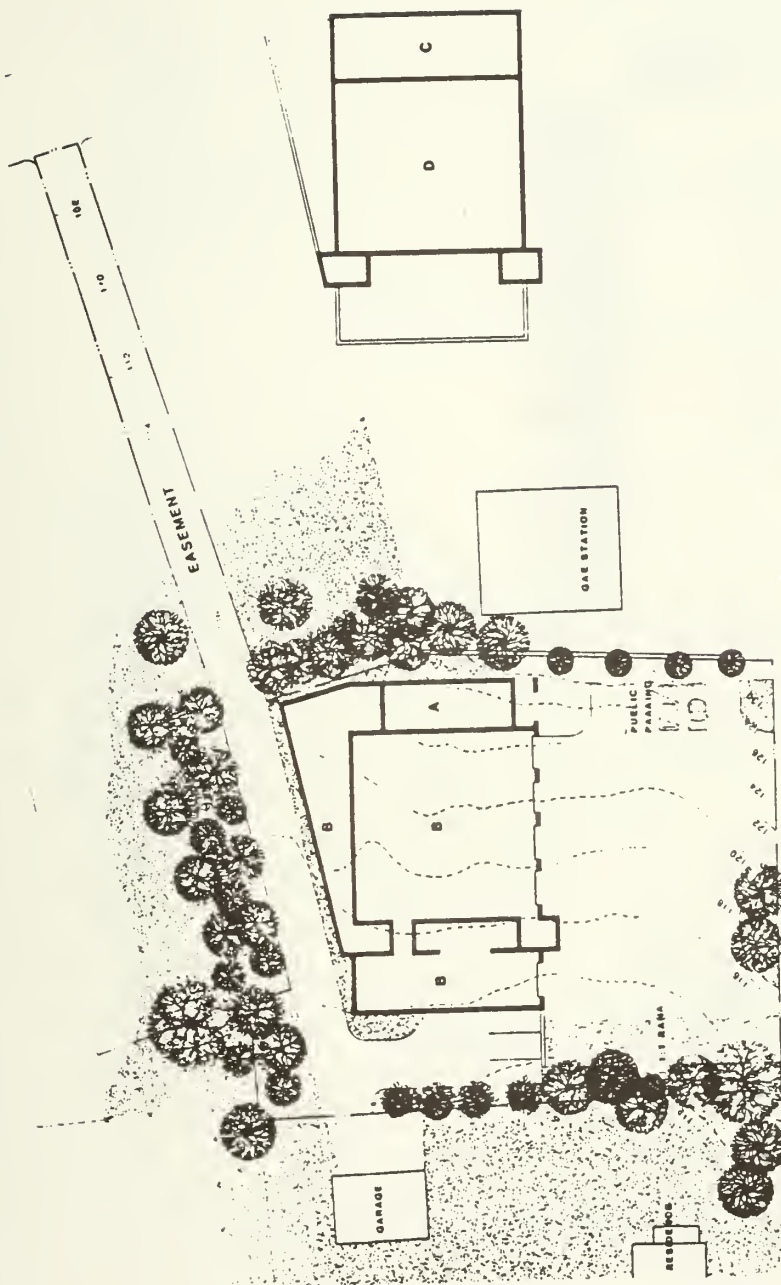
A number of our calls concern medical emergencies, and in the case of cardiac arrest or severe bleeding, even a "minor delay" can be life-threatening. Most of those needing emergency medical assistance would rather not hear the EMT's say "Sorry, we would have been here sooner, but the train was going through the crossing and we had to take an alternate route."

At the Annual Town Meeting in the Spring of 1988, construction of a single, five-bay station was presented as an option to Town Meeting members. Until the time of this presentation to Town Meeting, many residents apparently were not aware that this new construction meant closing the Woburn Street Station. On only a few days notice, petitions opposing the closing of the Woburn Street Station were circulated in many sections of the Town, and over 500 signatures were gathered. The voters who signed these petitions were located in all geographic areas of the Town, not just the areas most directly affected. Town Meeting then requested further study and design alternatives, and working through the Summer of 1988, the Fire Facility Study Committee has complied with this request.

After carefully evaluating both the single, five-bay station alternative and the construction of the three-bay station which would keep open the Woburn Street Station, I strongly recommend the three-bay station proposal. My recommendation would be to keep one fire engine at the Woburn Street Station, but to utilize this Station for department maintenance facilities (already located here), storage of records and reserve apparatus, and for the fire alarm maintenance division which currently operates from the Haverhill Street Nike Site.

Constructing an efficient three-bay station just north of the square and maintaining the Woburn Street Station as outlined above, in my opinion, is a cost effective option, and the best possible planning for the future of the Town and its Fire Department.

**Minority Report Submitted by
Fire Lieutenant William F. Campbell
October 22, 1988**



SECOND FLOOR

MAIN STREET

FIRST FLOOR

BASEMENT/PARKING

- A. COMMUNICATIONS
- B. APPARATUS AREA
- C. ADMINISTRATION AREA
- D. OFFICERS AREA
- E. MISCELLANEOUS AREA

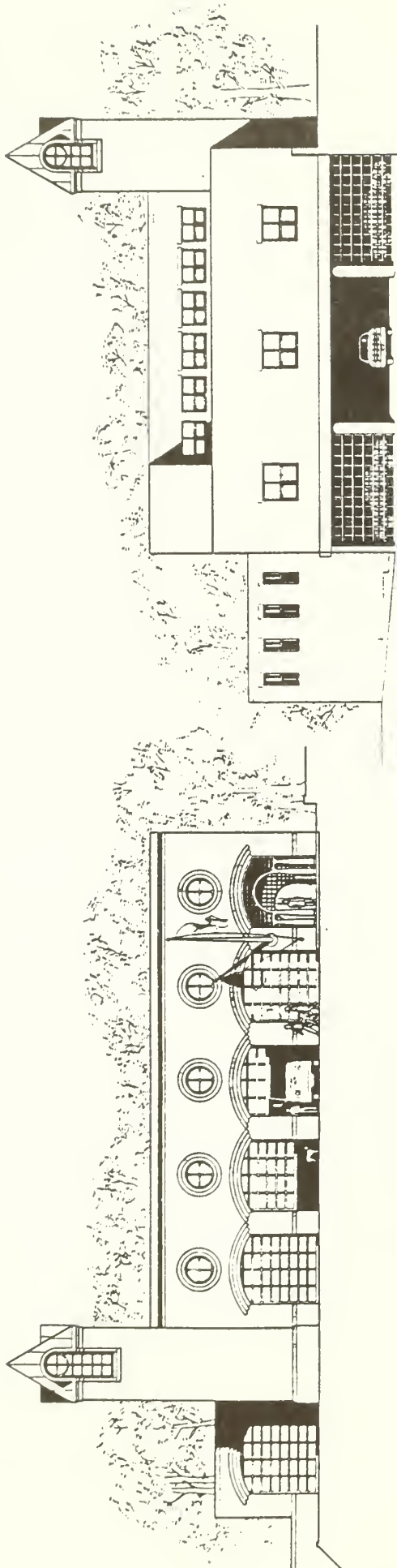


FLOOR PLANS 5a

15 OCTOBER 1988
0 5 10 20 40

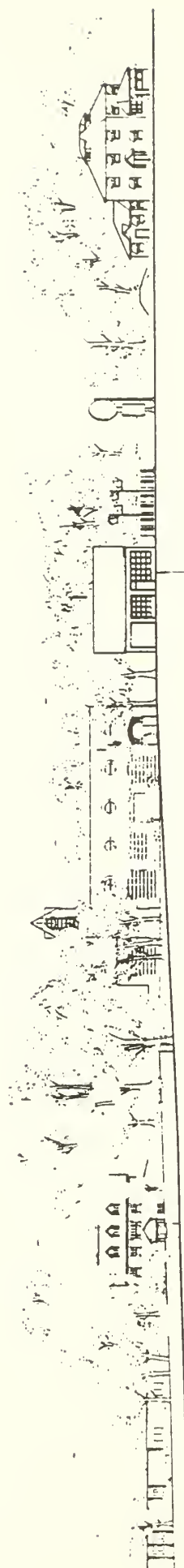
READING FIRE HEADQUARTERS

HUGHES & MCCARTHY
ARCHITECTS AND ENGINEERS
PARKING LOT 1000

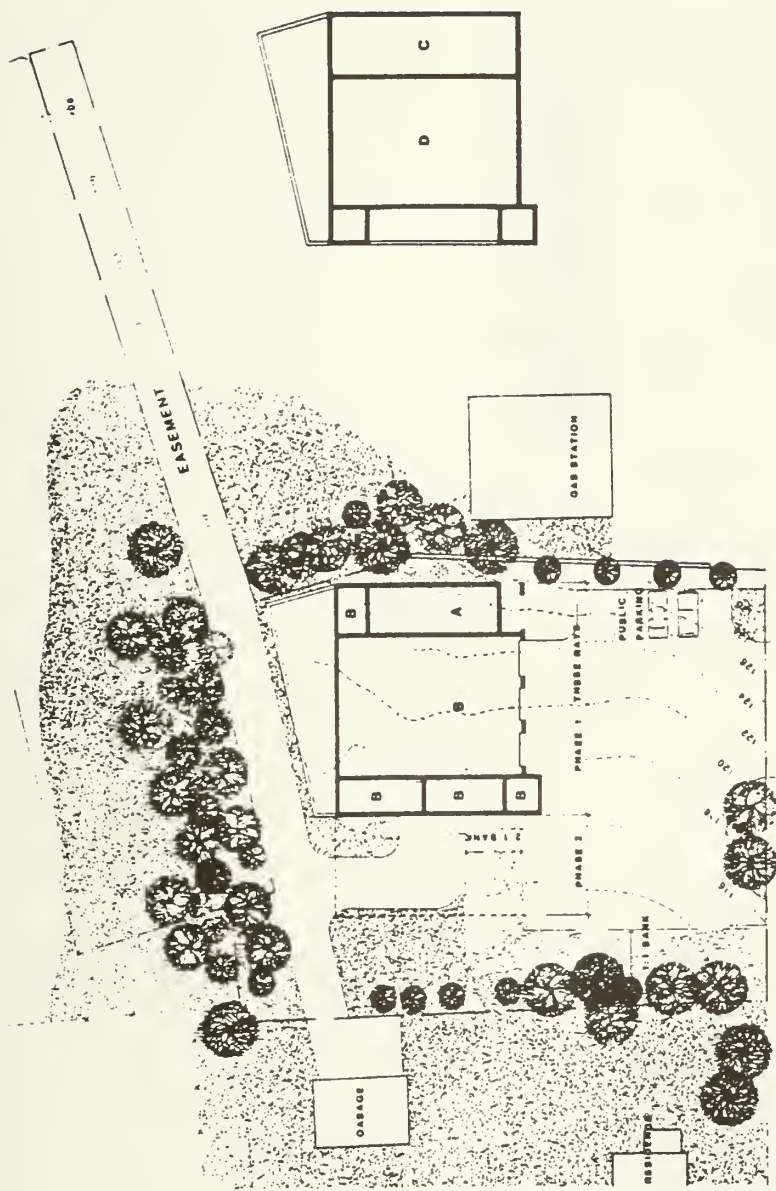


WEST ELEVATION
0 5 10 15

NORTH ELEVATION
0 5 10 15



MAIN STREET ELEVATION
0 5 10 20 40



SECOND FLOOR

MAIN STREET

FIRST FLOOR

- A. COMMUNICATIONS
- B. APPARATUS AREA
- C. ADMINISTRATION AREA
- D. OFFICERS AREA
- E. MISCELLANEOUS AREA



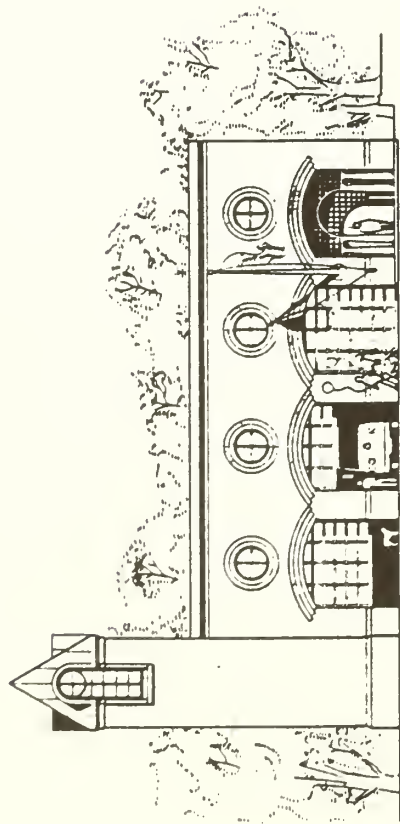
BASEMENT/PARKING



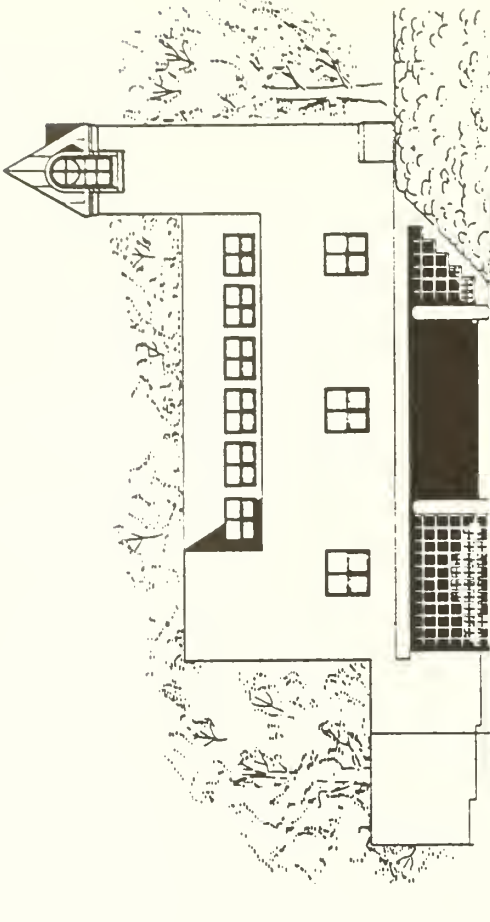
FLOOR PLANS
3a
0 5 10 20 40
18 OCTOBER 1988

READING FIRE HEADQUARTERS

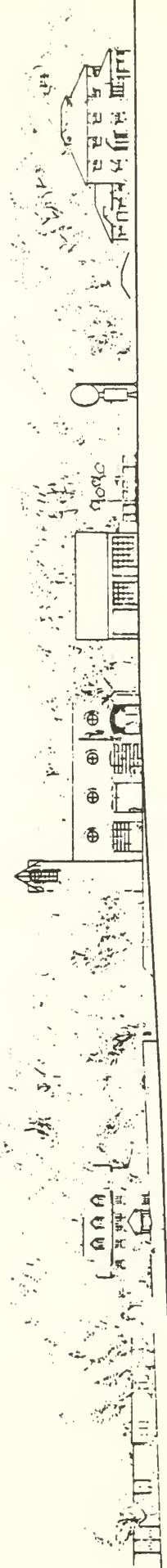
HUGHES & MCCARTHY
ARCHITECTS AND ENGINEERS
PASADENA, CALIFORNIA



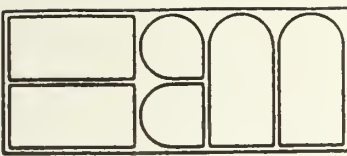
WEST ELEVATION
0 5 10 15



NORTH ELEVATION
0 5 10 15



MAIN STREET ELEVATION
0 5 10 20 40



Reading Fire Headquarters

Program Area Summary 10-18-88	Plan 5	Plan 3
A. Communications	430 s.f.	430 s.f.
B. Apparatus Area	6,310 "	3,520 "
C. Administration Area	960 "	960 "
D. Officers	3,080 "	2,700 "
E. Miscellaneous	700 "	700 "
F. Total Net Area	11,480 s.f.	8,310 s.f.
G. Circulation & Walls	2,820 "	2,090 "
H. Gross Building Area	14,300 s.f.	10,400 s.f.
I. Covered Parking Area	7,400 s.f.	5,200 s.f.

Preliminary Project Cost	Plan 5	Plan 3
A. Construction Cost	\$2,450,000	\$1,830,000
B. Furnishings and Equipment	160,000	150,000
C. Development Costs	300,000	250,000
D. Sub-total	\$2,910,000	\$2,230,000
E. Contingency	340,000	270,000
F. Project Cost Estimate	\$3,250,000	\$2,500,000

* Deduct \$350,000 if parking is not located under building which will thereby require additional land for future expansion to Plan 5.

REPORT OF PROGRESS - MUNICIPAL SPACE
BUILDING COMMITTEE

Our committee has reviewed three options to increase the space available for Town government; Two Pearl Street School options and the previously presented Town Hall complex. A comparison of cost, square feet, and cost per square foot for these three options appear on the attached schedule.

- Pearl Street - Scheme One is the most costly and includes refurbishing the assembly hall and relocating the entrance. This would provide for the greatest square feet (38,733).
- Pearl Street - Scheme One A is basically the same as One, but without the assembly hall reconstruction and a scaled down entry area.
- Town Hall Complex on the "hill" is the third option. This plan was presented at a previous Town Meeting and the estimate has been updated to reflect today's prices.

Our committee has reviewed all three of these options and, although all are excellent plans and will solve our space needs, we have decided not to proceed with any one of them because of the following reasons:

1. The FinComm's financial outlook is "very bleak". We must be realistic in our ability to pay for this construction. We simply cannot afford it at this time.
2. No money has been received from the Homart sale as of this date.
3. These projects have a definite lack of priority:
 - a) On town government needs; i.e. fire station (public safety) and water pressure (storage ability).
 - b) At the recent all day planning session, 4 out of 6 department heads admitted they were content with the space they had.

	PEARL ST. SCHEME 1	PEARL ST. SCHEME 1A	TOWN HALL COMPLEX
OVERALL COST	\$5,329,559	\$4,480,400	\$4,325,068
GROSS SQUARE FEET	38,733	34,874	28,210
BLDG COST/SQ FT	\$ 98.74	\$ 90.33	\$102.36

Subsequent Town Meeting

November 14, 1988

ARTICLE 8. On motion of Paul E. Landers it was voted that the Town appropriate from certified free cash to Fire Department Non-Personal Expense the sum of \$4,000 (Four Thousand Dollars) in order to fund the purchase of C.P.R. equipment and materials.

ARTICLE 9. On motion of Elizabeth W. Klepeis, it was voted that the Town appropriate from certified free cash to Treasurer/Collector Non-Personal Expenses the sum of \$7,150 (Seven Thousand One Hundred Fifty Dollars) in order to fund the issuing costs of general obligation bonds.

ARTICLE 10. On motion of Mary S. Ziegler, it was voted to lay Article 10 on the table.

ARTICLE 11. On motion of Elizabeth W. Klepeis, it was voted that the Town appropriate from Sewer Surplus to Sewer-Debt Service the sum of \$6,320 (Six Thousand Three Hundred Twenty Dollars) in order to fund debt service for sewer work.

ARTICLE 12. On motion of John W. Russell, it was voted to table Article 12 to the next adjourned session.

ARTICLE 13. On motion of Carl M. Amon, it was voted that the Town appropriate from Sale of Cemetery Lots to Cemetery Repurchase of Lots the sum of \$2,500 (Two Thousand Five Hundred Dollars) in order to fund the repurchase of unwanted grave spaces.

On motion of John R. Rivers, it was voted that this meeting stand adjourned to meet at 7:30 P.M. on Thursday, November 17, 1988, in the Reading Memorial High School Auditorium.

60 voted in the affirmative

38 voted in the negative

Meeting adjourned 10:06 P.M.

110 Town Meeting members were present.

A true copy. Attest:

Doris M. Fantasia

Doris M. Fantasia
Town Clerk

ADJOURNED SUBSEQUENT TOWN MEETING

Reading Memorial High School

November 17, 1988

The meeting was called to order by the Moderator, Paul C. Dustin, at 7:50 P.M., there being a quorum present.

The Invocation was given by Reverend James A. Cann, Jr. of Old South United Methodist Church, followed by the Pledge of Allegiance to the Flag.

ARTICLE 12. On motion of Mary S. Ziegler, it was voted that the Town appropriate from certified free cash to Public Works Non-Personal Expenses the sum of \$65,000 (Sixty-Five Thousand Dollars) in order to fund the cleanup of the former public works garage site.

ARTICLE 14. On motion of George V. Hines, it was voted that the Town appropriate from certified free cash to Planning Non-Personal Expenses the sum of \$15,000 (Fifteen Thousand Dollars) in order to fund consulting expenses.

ARTICLE 15. On motion of Mary S. Ziegler, it was voted that the Town appropriate from certified free cash to Public Works - Capital the sum of \$1500 (One Thousand Five Hundred Dollars) in order to fund the reconstruction and repairs to the Library Roof.

ARTICLE 16. On motion of Elizabeth W. Klepeis, it was voted that the Town appropriate from certified free cash to Data Processing-Capital the sum of \$4,500 (Four Thousand Five Hundred Dollars) in order to fund the purchase of a system disk and data storage disk; and to authorize the Treasurer/Collector to dispose of the existing system disk and/or data storage disk by sale, trade, or otherwise and under such terms and conditions as she may determine.

ARTICLE 17. On motion of Robert I. Nordstrand, it was voted that the subject matter of Article 17 be indefinitely postponed.

ARTICLE 18. On motion of Carl H. Amon, it was voted that the Town amend the Bylaws of the Town by adding the following Article XL:

"Article XL. Board of Cemetery Trustees. In accordance with the provisions of General Laws Chapter 114, Section 23, the Board of Cemetery Trustees shall have the power to make and amend such rules and regulations, consistent with law, as it deems expedient to the operation of the cemeteries under its jurisdiction without the requirement that such rules, regulations or amendments be subject to the approval of Town Meeting."

ARTICLE 19. On motion of Carl H. Amon, it was voted that the subject matter of Article 19 be indefinitely postponed.

ARTICLE 20. On motion of Russell T. Graham, it was unanimously voted to establish a Steering Committee to make plans for Reading's 350th Anniversary to be celebrated in 1994, such Committee to consist of nine (9) members, of which three (3) are to be appointed by the Board of Selectmen, three (3) by the Moderator, one (1) each by the Historical Commission, the Antiquarian Society and the School Committee, said Steering Committee to have authority to establish such other sub-committees and non-profit corporate organizations as such Steering Committee shall consider necessary.

ARTICLE 21. On motion of Eugene R. Nigro, it was voted that the Town amend the Bylaws of the Town by adding the following as Article XXXIX:

"Article XXXIX. Noncriminal Disposition of Certain Violations of Bylaws and Rules and Regulations.

Section 1.

Pursuant to the authority of General Laws Chapter 40, Section 21D to which reference is made for any procedural matters not specified herein, any Enforcing Person as defined herein taking cognizance of a violation of a specific Town Bylaw or rule or regulation of the Board of Health which he or she is empowered to enforce may as an alternative to initiating criminal proceedings give the offender a written notice to appear before the clerk of the district court having jurisdiction thereof at any time during office hours, not later than twenty-one (21) days after the date of such notice. Such notice shall be in triplicate and shall contain the name and address, if known, of the offender, the specific offense charged, and the time and place for his required appearance. Such notice shall be signed by the Enforcing Person, and shall be signed by the offender whenever practicable in acknowledgment that such notice has been received.

Section 2.

The Enforcing Person shall, if possible, deliver to the offender a copy of said notice at the time and place of the violation. If it is not possible to so deliver a copy of said notice, said copy shall be mailed or delivered by the Enforcing Person, or by his or her commanding officer or the head of his or her department or by any person authorized by such commanding officer, department or head to the offender's last known address, within fifteen (15) days after said violation. A certificate shall be made by the person so mailing such notice that it has been mailed in accordance with this Bylaw and General Laws Chapter 40, Section 21D.

Section 3.

Any person notified to appear before the clerk of a district court as hereinbefore provided may so appear and confess the offense charged, either personally or through a duly authorized agent or by mailing to such clerk with the notice such specific sum of money not exceeding three hundred (\$300.00) dollars as the Town shall fix as penalty for violation of the Bylaw, rule or regulation. Such payment shall, if mailed, be made only by postal note, money order or check. The payment to the clerk of such sum shall operate as a final disposition of the case.

Section 4.

If any person so notified to appear desires to contest the violation alleged in the notice to appear and also to avail himself of the procedure established pursuant to this section or General Laws Chapter 40, Section 21D, he may, within twenty-one (21) days after the date of the notice, request a hearing in writing. Such hearing shall be held before a district court judge, clerk, or assistant clerk, as the court shall direct, and if the judge, clerk, or assistant clerk shall, after hearing, find that the violation occurred and that it was committed by the person so notified to appear, the person so notified shall be permitted to dispose of the case by paying the specific sum of money fixed as a penalty as aforesaid or such lesser amount as the judge, clerk, or assistant clerk shall order, which payment shall operate as a final disposition of the case. If the judge, clerk, or assistant clerk shall, after hearing, find that the violation alleged did not occur or was not committed by

the person notified to appear, that finding shall be entered in the docket, which shall operate as a final disposition of the case.

Section 5.

For purposes of this Bylaw, "Enforcing Person" shall mean any member of the Board Selectmen, any police officer of the Town, the Health Director or his or her designee."

ARTICLE 22. On motion of Eugene R. Nigro, it was voted that the Town amend the Bylaws of the Town by deleting in Article XVIII, Section 2 relating to the licensing of laundromats the phrases: "April 1st" and "March 31st" and substituting therefor respectively the phrases: "January 1st" and "December 31st."

ARTICLE 23. On motion of Mary S. Ziegler, it was voted that the Town amend Article XVII of the Bylaws of the Town by deleting the schedule of fees set forth in Section 7 thereof in its entirety, and substituting therefor the following schedule of fees, all as authorized by G.L.C. 262, Section 34.

Description	Proposed
For filing and indexing assignment for the benefit of creditors.	10.00
For entering amendment of a record of the birth of a child born out of wedlock subsequently legitimized.	10.00
For correcting errors in a record of birth.	10.00
For furnishing certificate of a birth.	5.00
For furnishing an abstract copy of a record of birth.	4.00
For entering delayed record of birth.	10.00
For filing certificate of a person conducting business under any title other than his real name.	20.00
For filing by a person conducting business under any title other than his real name of a statement of change of his residence, or of his discontinuance, retirement or withdrawal from, or change of location of, such business.	10.00
For furnishing certified copy of certificate of person conducting business under any title other than his real name or a statement by such person of his discontinuance, retirement or withdrawal from such business.	5.00
For recording the name and address, the date and number of the certificate issued to a person registered for the practice of podiatry in the Commonwealth.	20.00
For correcting errors in a record of death.	10.00
For furnishing a certificate of death.	5.00
For furnishing an abstract copy of a record of death.	4.00
For entering notice of intention of marriage and issuing certificates thereof.	15.00
For entering certificate of marriage filed by persons married out of the Commonwealth.	5.00
For issuing certificate of marriage.	5.00
For furnishing an abstract copy of a record of marriage.	4.00
For correcting errors in a record of marriage.	10.00
For recording power of attorney.	10.00

For recording certificate of registration granted to a person engaged in the practice of optometry, or issuing a certified copy thereof.	20.00
For recording the name of the owner of a certificate of registration as a physician or an osteopath in the Commonwealth.	20.00
For recording order granting locations of poles, piers, abutments or conduits, alterations or transfers thereof, and increase in number of wires and cable or attachments under the provisions of Sec. 22 of Chapter 166.	40.00 flat rate 10.00 add'l sts.
For examining records or papers relating to birth, marriage or deaths upon the application of any person, the actual expense thereof, but not less than	5.00
For copying any manuscript or record pertaining to a birth, marriage or death.	5.00
For receiving and filing a complete inventory of all items to be included in a "closing out sale", etc.,	10.00 1st. page 2.00 add'l page
For filing a copy of written instrument or declaration of trust by trustees of an association or trust, or any amendment thereof as provided by Sec. 2, Chapter 182.	20.00
For recording deed of lot or plot in a public place or cemetery.	10.00
Recording any other documents.	10.00 1st. page 2.00 add'l pages
Voter's certificate.	5.00

ARTICLE 24. On motion of Mary S. Ziegler, it was voted to table Article 24.

59 voted in the affirmative

53 voted in the negative

ARTICLE 24. On motion of Carl H. Amon, it was voted to table Article 24 until the session following the Special Town Meeting but not later than December 1, 1988.

66 voted in the affirmative

31 voted in the negative

ARTICLE 25. On motion of Eugene R. Nigro, it was voted that the Town amend the Bylaws of the Town by deleting in Article XIX, Section 1 relating to the disposal of surplus property the phrase: "Five Hundred Dollars (\$500.00)" and substituting therefor the phrase: "Five Thousand Dollars (\$5,000.00)."

ARTICLE 26. On motion of Eugene R. Nigro, it was voted that the Town amend Article I Section 7 of the Bylaws of the Town of Reading by substituting "Tuesday" for "Monday" twice within said section.

ARTICLE 27. On motion of Carl H. Amon, it was voted that the Town transfer the care, custody, management and control of the following described parcel of land which comprises a portion of the Charles Lawn Cemetery from the Board of Cemetery Trustees to the Board of Selectmen of the Town of Reading for any other municipal purpose, including the possible sale or lease thereof;

Adjourned Subsequent Town Meeting

November 17, 1988

Said property consisting of approximately 7,200 square feet and being bounded and described as follows:

Beginning on the easterly sideline of Pearl Street, at a stone bound on the division property line between Lot 7 and Lot 8;
 Thence by a curved line to the left along the easterly sideline of Pearl Street, to a stone bound on the division property line between Lot 9 and Lot 8 a distance of 60.39 ± feet, more or less;
 Thence easterly along the division property line between Lot 9 and Lot 8 a distance of 175± feet, more or less to a point;
 Thence southeasterly a distance of 25± feet, more or less to a point;
 Thence southwesterly a distance of 90± feet, more or less to a stone bound on the division property line between Lot 7 and Lot 8;
 Thence southwesterly along the division property line between Lot 7 and Lot 8 a distance of 82.26± feet, more or less to the point of beginning of this description;
 Said parcel containing 7200± square feet, more or less.
 Intending to describe a 0.16 acre portion of Lot 8 located on the easterly side of Pearl Street and being between Lot 7 and Lot 9. Said Lots being shown on the Reading Assessor's Plat 131 dated January 1, 1972.

82 voted in the affirmative

13 voted in the negative

2/3 vote required

On motion of Eugene R. Nigro, it was voted that this meeting stand adjourned to meet at 7:30 P.M. on Monday, November 21, 1988 in the Reading Memorial High School Auditorium.

Motion to adjourn for lack of quorum was voted.

Meeting adjourned 10:25 P.M.

98 Town Meeting members present.

A true copy. Attest:



Doris M. Fantasia
 Town Clerk

ADJOURNED SUBSEQUENT TOWN MEETING

Reading Memorial High School

November 21, 1988

The meeting was called to order by the Moderator Paul C. Dustin, there being a quorum present.

The Invocation was given by Reverend Alan B. Bond of the First Congregational Church, followed by the Pledge of Allegiance to the Flag.

ARTICLE 28. On motion of Carl H. Amon as amended by Catherine A. Quimby, it was voted that the Town authorize the Board of Selectmen of the Town of Reading to convey all or any part of the following described property, formerly under the control of the Board of Cemetery Trustees as a part of Charles Lawn Cemetery to the highest bidder and to determine the minimum amount not less than \$5,000 (Five Thousand Dollars) to be paid for such conveyance; to authorize the Board of Selectmen to convey all or any part of such property only to an adjoining property owner and to be added to and made a part of the adjoining lot for such amount or larger amount, and upon such other terms and conditions as the Board of Selectmen shall consider proper, and to deliver a deed therefor to said purchaser:

The land shown on Board of Assessors' Plat 131, dated Jan. 1, 1967, Rev. Jan. 1, 1972 as a portion of Lot 8 consisting of approximately 7,200 square feet and being bounded and described as follows:

Beginning on the easterly sideline of Pearl Street, at a stone bound on the division property line between Lot 7 and Lot 8;

Thence by a curved line to the left along the easterly sideline of Pearl Street, to a stone bound on the division property line between Lot 9 and Lot 8 a distance of 60.39 ± feet, more or less;

Thence easterly along the division property line between Lot 9 and Lot 8 a distance of 175± feet, more or less to a point;

Thence southeasterly a distance of 25± feet, more or less to a point;

Thence southwesterly a distance of 90± feet, more or less to a stone bound on the division property line between Lot 7 and Lot 8;

Thence southwesterly along the division property line between Lot 7 and Lot 8 a distance of 82.26± feet, more or less to the point of beginning of this description;

Said parcel containing 7200± square feet, more or less.

Intending to describe a 0.16 acre portion of Lot 8 located on the easterly side of Pearl Street and being between Lot 7 and Lot 9. Said Lots being shown on the Reading Assessor's Plat 131 dated January 1, 1972.

ARTICLE 29. On motion of Edward F. Murphy, Jr., it was voted that the Town amend Article II of the Bylaws of the Town by inserting at the end thereof a new Section 10 as follows:

"Section 10 Removal of Town Meeting Members for Absence

"The Town Clerk shall mail, within thirty days after the adjournment sine die of a Town Meeting, to every Town Meeting Member who has attended less than one half of the Town Meeting sessions since the most recent annual town election, a record of his attendance and a copy of Section 2-6 of the Reading Home Rule Charter.

"Town Meeting Members of each precinct shall consider at a Precinct Meeting to be conducted in accordance with Article II of these By Laws and Section 2-6 of the Charter, preceding the consideration of the article placed upon the annual Town Meeting Warrant in accordance with Section 2-6 of the Charter, the names of Town Meeting Members in that precinct appearing on said Warrant article and adopt recommendations to Town Meeting as to what action should be taken regarding each such Member. The chairman of each precinct or his designee shall make such recommendations along with supporting evidence and rationale to Town Meeting.

"The names of the Members subject to removal in accordance with Section 2-6 of the Charter shall be grouped by precinct in the Warrant article required by said Section.

ARTICLE 30. On motion of George A. Theophanis, it was voted that the Town amend the Bylaws of the Town by adding the following as Article XXXVIII:

"Article XXXVIII. Rules and Regulations.

Section 1. All Town Agencies or Town Officers as defined in Section 8-7 of the Reading Home Rule Charter shall comply with the following procedures in the adoption or amendment of such rules or regulations which they are empowered to adopt or amend pursuant to these Bylaws, the Reading Home Rule Charter, the General Laws of the Commonwealth or any other enabling act. The provisions of this Bylaw shall be in addition to the filing requirements of Section 8-8 of the Reading Home Rule Charter. The provisions of this Bylaw shall not apply to the adoption, modification or amendment of any rules or regulations for which a procedure is otherwise provided by general or special law, or to rules and regulations which relate primarily to the internal operations or procedures of a Town Agency or Town Officer.

Section 2. No Town Agency or Town Officer shall adopt or amend any rule or regulation until after a public hearing, notice of the time and place of which, and of the subject matter, sufficient for identification, shall be posted in a conspicuous place in the Town Hall for a period of not less than seven (7) days before the date of such hearing and published in a newspaper of general circulation in the Town, not less than seven (7) days before the day of the hearing if such newspaper exists. Copies of the entire text shall be supplied to the Board of Selectmen, the Finance Committee, the Bylaw Committee and the Town Counsel not less than seven (7) days prior to said hearing and shall be available to the public at the office of the Town Clerk and at said hearing. Prior to the adoption or amendment of any such rule or regulation the Town Counsel shall render an opinion to the Town Agency or Town Officer proposing such adoption or amendment. Notice of the adoption or amendment of any such rule or regulation shall be posted in a conspicuous place in the Town Hall, and published once in a newspaper of general circulation of the Town, if such newspaper exists. A copy of all such rules or regulations so adopted or amended shall be filed in the office of the Town Clerk; and, as provided in Section 8-8 of the Reading Home Rule Charter, they shall not become effective until ten (10) days following the date they are so filed.

Section 3. Any resident of the Town may propose a rule or regulation or amendment to the same by notifying the appropriate Town Officer or Town Agency in writing with a copy



Town of Reading

Reading, Massachusetts 01867-2693

(617) 942-0500

DEPARTMENT OF COMMUNITY DEVELOPMENT
16 LOWELL STREET

REPORT TO TOWN MEETING ON WARRANT ARTICLES 31-42

November 21, 1988

This is the report of the CPDC given pursuant to law, on all warrant articles of the 1988 subsequent Town Meeting which pertain to zoning matters, Article 31 was placed on the warrant by a petitioner, Article 32 by the Board of Selectmen, and Articles 33-42 by the CPDC.

CPDC's reasons for bringing Articles 33-42 before Town Meeting at this time are severalfold. While the Master Plan is being formulated, certain immediate needs have surfaced in a number of areas:

- 1) Elimination of ambiguities in the Zoning by laws that are subject to different interpretations by the Town and by applicants. In some cases, litigation against the Town has occurred because the by-laws are not clear. Article 33 (one use per lot) and Article 35 (better definition of the 300-foot radius around Town parking lots where parking exemptions are granted) address this issue.
- 2) Clarification and improvement of the site plan review process, by tightening the time frame requirements for site plan review and imposing more realistic trigger points for the process (Article 41)
- 3) Elimination of the uncontrolled storage of "junk cars" on Reading properties (Article 39)
- 4) Elimination of the power of the Town to grant "use" variances (Article 36)
- 5) Strengthening of the Town's powers to regulate certain automotive uses in all zones, and retail uses in the industrial zone (Articles 40, 42) other articles dealt with fines and parking space sizes in industrial areas.

These by-law changes have been proposed by the CPDC in response to issues raised by citizens, businessmen, and CPDC members and staff during site plan reviews and other proceedings before the CPDC.

At the time this report was prepared, the CPDC had been advised that Articles 31 and 32 were to be postponed by their proponents. Thus, the remainder of our presentation will deal with Articles 33-42.

The CPDC discussed the subject matter of Articles 33-42 at public meetings held on August 8, September 15, and September 26, 1988. The CPDC voted to place these articles on the Fall Town Meeting warrant on September 26 by a vote of 5-0.. Pursuant to Sections 5 and 11, Chapter 40A of the General Laws, legal notice of a public hearing on these articles was placed in the Reading Chronicle on September 30 and October 17, 1988, and was also posted in the Town Hall. This hearing was held on October 24, 1988, in the Selectmen's Meeting Room, Town Hall Annex, at 7:45 P.M.. Relevant materials for this hearing were made available through the Community Planning office prior to and during the hearing over 40 copies of this material were distributed to the public. At the request of members of the Reading Business Community, an additional public meeting was held at 6:30 P.M. on November 21, 1988 in Room 127 of Reading Memorial High School.

Among the issues discussed in this hearing were the desirability of eliminating the use variance, the potential hardships raised by use variance, the potential hardships raised by limiting uses to one per lot, and the reasons for the general wording in the Special Permit by-law (Article 42).

Following the close of this hearing, the CPDC (with Chairman Ensminger and members Hines and Stohlman present in the quorum) voted as follows on the Articles:

- . Article 33: Supported 3-0-0
- . Article 34: Supported 3-0-0
- . Article 35: Supported 3-0-0
- . Article 36: Motion to support failed 2-0-1
- . Articles 37, 38 Motion to support failed 1-1-1
- . Article 39 Supported 3-0-0
- . Articles 40, 42 Supported 3-0-0
- . Article 41 Supported 3-0-0

The Commission reserved the right to reconsider some or all of its votes based on its meeting with members of the Reading Business Community on November 21, or to offer amendments or take other actions on the floor of Town Meeting.

As the result of our meeting with the business community this evening, which was very fruitful, the following decisions were made with the understanding that a businessmen's working group will be formed to resolve issues with the CPDC:

- . Article 33 Table for additional study
- . Articles 40,41,42 Present as amended
- . All other articles Present as amended

/hlj

of the proposed rule or regulation or amendment. Within ninety (90) days of the receipt thereof the Town Officer or Town Agency shall afford such resident the opportunity to appear before said Town Officer or Town Agency to present the rationale for the proposed rule or regulation or amendment. If the Town Officer or Town Agency determines to promulgate such rule, regulation or amendment it shall thereafter follow the provisions of this Bylaw. If the Town Officer or Town Agency determines not to promulgate such rule, regulation or amendment, it shall give written notification of the same to the proposing resident within thirty (30) days of the meeting on the proposal.

ARTICLE 31. On motion of Stephen M. DiPietro, it was voted that the subject matter of Article 31 be indefinitely postponed.

ARTICLE 1. On motion of Eugene R. Nigro, it was voted to take Article 1 from the table.

ARTICLE 1. The attached Report of Daniel A. Ensminger, Chairman of the Community Planning and Development Commission was accepted as a Report of Progress.

ARTICLE 1. On motion of Eugene R. Nigro, it was voted to lay Article 1 on the table.

ARTICLE 32. On motion of Russell T. Graham, it was voted that the subject matter of Article 32 be laid on the table.

ARTICLE 33. On motion of Richard D. Howard, it was voted that the subject matter of Article 33 be laid on the table.

ARTICLE 34. On motion of Mark J. Favaloro, it was voted that the Town of Reading amend the Reading Zoning By-Laws so as to substitute for the words "one hundred (\$100.00) dollars" the words "three hundred (\$300.00) dollars" in Section 7.2.2. of said Zoning By-Laws.

106 voted in the affirmative

22 voted in the negative

2/3 vote required

ARTICLE 35. Richard D. Howard moved, as amended by Robert A. Brown, that the Town of Reading vote to amend the Reading Zoning By-Laws by adding the following sentences to the end of Section 6.1.1.1. thereof:

"Said public off-street parking facility shall be considered, for the purposes of these By-Laws, to consist of a parking lot, exclusive of access ways posted to prohibit parking thereon, constructed, owned, operated, and maintained by the Town of Reading for the specific and exclusive provision of parking for patrons and employees of retail stores, offices, and consumer service establishments in the vicinity. Said three hundred (300) feet shall be construed as the walking distance without crossing a main street between the entrance parking space included within said facility and the farthest side of the building or portion of said building entirely containing such use."

Adjourned Subsequent Town Meeting

November 21, 1988

76 voted in the affirmative

37 voted in the negative

2/3 vote required

This motion was voted in the negative.

ARTICLE 36. Thomas J. Stohlman moved that the Town of Reading vote to amend Section 7.4.2.2. of the Reading Zoning By-Laws by deleting the phrase "including for use," so that said Section will read:

"To hear and decide petitions for variances in accordance with Section 10 of Chapter 40A."

43 voted in the affirmative

67 voted in the negative

2/3 vote required

This motion was voted in the negative.

On motion of Eugene R. Nigro, it was voted that this meeting stand adjourned to meet at 7:30 P.M. on Monday, November 28, 1988 in the Reading Memorial High School Auditorium.

Meeting adjourned 10:40 P.M.

106 Town Meeting members present.

A true copy. Attest:



Doris M. Fantasia
Town Clerk

SPECIAL TOWN MEETING
(Seal)
COMMONWEALTH OF MASSACHUSETTS
November 28, 1988

Middlesex, ss.

To either of the constables of the Town of Reading,
Greetings:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Reading, qualified to vote in elections and Town affairs, to meet at the Reading Memorial High School Auditorium, 62 Oakland Road in said Reading, on Monday, November 28, 1988, at seven-thirty o'clock in the evening, at which time and place the following articles are to be acted upon and determined exclusively by Town Meeting Members in accordance with the provisions of the Reading Home Rule Charter.

ARTICLE 1 To hear and act on the reports of the Board of Selectmen, Town Accountant, Treasurer-Collector, Board of Assessors, Director of Public Works, Town Clerk, Tree Warden, Board of Health, School Committee, Contributory Retirement Board, Library Trustees, Municipal Light Board, Finance Committee, Cemetery Trustees, Community Planning & Development Commission, Town Manager and any other Boards or Special Committees.

Board of Selectmen

ARTICLE 2 To choose all other necessary Town Officers and Special Committees and determine what instructions shall be given Town Officers and Special Committees, and to see what sum the Town will raise by borrowing or transfer from available funds, or otherwise, and appropriate for the purpose of funding Town Officers and Special Committees to carry out the instructions given to them, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 3 To see what sum the Town will raise by borrowing or transfer from available funds, or otherwise, and appropriate for additional funding for Unemployment Benefits, such appropriation to be added to the sum previously appropriated by Town Meeting under line item 107 of Article 9 at the adjourned Annual Town Meeting of April 28, 1988, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 4 To see what sum the Town will raise by borrowing, or transfer from available funds, or otherwise, and appropriate for non-personal expenses for the Conservation Division of the Community Development Department, such appropriation to be added to the sum previously appropriated by Town Meeting under line item 4 of Article 9 at the adjourned Annual Town Meeting of April 25, 1988, or take any other action with respect thereto.

Conservation Commission

ARTICLE 5 To see if the Town will vote to amend the Reading Zoning By-Laws by inserting as Section 4.10. the text of said Section set forth in "Reading Planned Residential Development By-Law, dated November 1, 1988", copies of which have been distributed to all Town Meeting Members and made available for public inspection at the offices of the Town Clerk, Town Manager, and the Community Development Department, at the Reading Public Library, and at this Meeting; or to take any other action with respect thereto.

Community Planning and Development Commission

READING PLANNED RESIDENTIAL DEVELOPMENT BY-LAW
November 1, 1988
 =====

4.10. Planned Residential Development (PRD)

4.10.1. Purpose:

The purpose of the Planned Residential District (PRD) is to permit integrated high-quality residential developments with variable densities while permitting preservation of open space and natural features, allowing reduced infrastructure and site development costs, to promote a greater diversity of housing opportunities within the Town while respecting and enhancing the existing character of the Town and of the neighborhood, and to promote attractive standards of appearance and aesthetics consistent with that character.

4.10.2. Planned Residential District as an Overlay District:

A PRD Zoning District shall take the form of an overlay district covering any part of an existing residential S-10 or A-80 Zoning District on the Reading zoning map. The PRD Zoning District shall be applied to a specific parcel or parcels only through specific action by Town Meeting in a manner identical to that required to effect any other change or amendment to the Reading Zoning Map.

For any land subject to a PRD Overlay District a Developer may choose to conform either to the zoning regulations which govern the underlying district or to the PRD overlay regulations and procedures set forth by this Section, the specific provisions of which shall supersede all other provisions in the Zoning By-Laws with respect to the underlying district including, without limitation, use, intensity, dimensions, parking, signage and site plan review; however, the provisions of any other overlay district shall continue to apply.

4.10.2.1. Definitions:

The following terms shall have for the purposes of this PRD By-Law the meanings hereby assigned to them:

Developer: one or more entities proposing together to develop a Planned Residential Development parcel.

Existing: in existence at the time of filing a complete Preliminary PRD Plan submission.

Floor Area Ratio (or "FAR"): in a PRD, the ratio of total gross building floor area in a PRD to the area of the development parcel. Gross floor area shall be measured from outside wall surfaces and shall include ground floor areas of interior atriums and lobbies, and mechanical and utility spaces on habitable floors; but shall exclude rooftop space, balconies, elevator pits, or non-habitable areas enclosed by ornamental roofs. Structured parking shall not be counted in the determination of Floor Area Ratio. Areas classified as wetlands in MGL Chapter 131 Section 40 or Reading General By-Laws Article XXXII, may not exceed ten percent of the development parcel area eligible to be used in any computation of FAR.

Height: the vertical distance from the average grade around the perimeter of a building to the top of a flat roof, including any parapet, or to a point halfway between the bottom of an eave and the top of a ridge of a sloped roof.

Major Street: a street used for through access and carrying traffic volumes of greater than 10,000 vehicles per average day.

Special Town Meeting

November 28, 1988

Minor Street: a street used primarily for access to abutting properties or carrying traffic volumes of less than 10,000 vehicles per average day.

PRD By-Law: Section 4.10. of the Reading Zoning By-Laws including all subsections thereof.

Site: the development parcel upon which a PRD is proposed.

Structured Parking: in a PRD, a parking garage, or all or part of building floors above or below grade to be used for automobile parking.

4.10.3. Special Permit for Planned Residential Development:
The Community Planning and Development Commission ("CPDC"), as the Special Permit Granting Authority, shall have the authority to grant a Special Permit to construct a Planned Residential Development (PRD) by a vote of at least four members of the five-member CPDC. The CPDC shall evaluate proposed PRD projects and require all such projects to conform to the Planned Residential Development requirements, standards, and guidelines set forth in sections 4.10.4. and 4.10.5. to ensure that the benefits to the Town of a proposed project outweigh any adverse impacts before granting a Special Permit. The CPDC shall adopt and from time to time may amend regulations for the review of PRD Developments and for the submission of PRD Plans as provided in MGL Chapter 40A Section 9.

The CPDC shall interpret all provisions of this PRD By-Law and all definitions and regulations pertinent thereto and shall provide such interpretations upon request by an applicant for a Special Permit to construct a PRD.

4.10.3.1. Overview of Special Permit Process:

A Developer choosing to develop a PRD in a PRD Overlay District shall apply for a Special Permit with the CPDC. The Special Permit Process shall include:

- Pre-Application Conference (optional)
- Preliminary PRD Plan Review
- Final PRD Plan Review

4.10.3.2. Pre-application Conference:

Prior to the submission of an application for a Special Permit, the Developer at his/her option may confer with the CPDC and/or its staff and other applicable Town staff to obtain information and guidance before entering into binding commitments or incurring substantial expense in the preparation of plans and other submittal documents.

At the Pre-application Conference the CPDC, its representatives, and other appropriate Town officials may discuss with the Developer the Developer's intentions, development concept and options, and CPDC's requirements with respect to the proposed PRD; such discussions may include the PRD application and review process, issues and scope of relevant studies that should be considered in planning the project, including specific submission items such as appropriate vantage points for visual analysis and the extent of the traffic study area.

Any statement made at the Pre-application Conference by the CPDC, its representatives, Town staff, or the Developer concerning the potential disposition of a Special Permit application or the final form of the development shall not be legally binding.

4.10.3.3. Preliminary Plan:

A Developer who wishes to apply for a Special Permit to construct a PRD shall submit to the CPDC an application including a Preliminary PRD Plan submission for the entire proposed project. If the Developer of the PRD comprises more than one entity, all participating entities shall be signatories to the Special Permit application.

Two copies of the Preliminary PRD Plan shall remain available to the public during the application process and shall be located in the office of the Community Development Department and the Reading Public Library. Any three-dimensional model of the proposed project as may be required in the CPDC's regulations shall be displayed at a suitable public building within the Town.

4.10.3.3.1. Application for Preliminary Approval:

The Preliminary PRD Plan shall include complete sets of written, quantitative, and graphic materials in the appropriate number according to the PRD Plan Submission and Development Regulations duly adopted by the CPDC and in effect at the time of submission. The official date of application shall be filed with the Town Clerk only after all materials have been received and certified complete by the CPDC or its authorized agent.

4.10.3.3.2. Submission Fee:

The CPDC shall require a submission fee sufficient to cover consultant fees and any other costs associated with reviewing and processing the required PRD submissions. The fee amounts shall be as specified in the CPDC's "Fee Schedule for Site Plan Review Process" or in a fee schedule for PRD review specifically adopted and amended by CPDC from time to time.

4.10.3.3.3. Contents of Preliminary PRD Plan Submission:

All Preliminary PRD Plan submissions shall be made in conformance with said PRD Plan Submission and Development Regulations in effect at the time of preliminary submission.

4.10.3.3.4. Town Review:

Between the date a Developer submits a complete application for a Special Permit to construct a PRD and the date of the first Public Hearing, CPDC may require the distribution of the Preliminary PRD Plan for review to Town departments, elected and appointed boards and commissions, and such professional planning, architectural, and engineering consultants as the CPDC deems appropriate. All comments on the Preliminary PRD Plan shall be submitted in writing to the CPDC no later than five days before the scheduled date of the first Public Hearing. All written comments shall be made part of the public record on the application for a Special Permit and shall remain a public record.

4.10.3.3.5. Public Hearing on Preliminary Plan:

Within sixty-five days of the date of the filing with the Town Clerk of an application that has been certified as complete in accordance with section 4.10.3.3.1. of this By-Law, the CPDC shall hold a Public Hearing. The purpose of the Public Hearing shall be to solicit public comments concerning the Preliminary PRD Plan.

4.10.3.3.6. Action on Preliminary Plan:

Within twenty-one days after the close of said Public Hearing, the CPDC shall make a determination concerning the Preliminary PRD Plan. If the CPDC approves the Preliminary PRD Plan or conditionally approves it subject to modifications, then the Developer shall submit a Final PRD Plan, as specified in section 4.10.3.3.8. If the CPDC disapproves the Preliminary PRD Plan, then the application for the Special Permit shall be denied, and the CPDC shall state in writing its reasons for such disapproval.

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If the CPDC makes no decision within the specified time limit, then the Preliminary PRD Plan shall be considered approved, and the Developer may prepare a Final PRD Plan based thereon.

4.10.3.3.7. Public Improvements Compensation:

When reviewing a Developer's Preliminary PRD Plan, the CPDC shall analyze the proposed PRD to determine what if any extraordinary public improvements, including off-site improvements, are necessary to accommodate or service the project. The Developer shall be required by the CPDC to provide such improvements at no cost to the Town, or alternatively, to offset completely the expense of such improvements if provided by the Town; in the latter case, the CPDC shall estimate the costs of these improvements to be borne by the Developer based on estimates furnished to the CPDC by an engineering consultant to the CPDC and/or by the Director of the Reading Department of Public Works.

4.10.3.3.8. Submission of Final Plan:

The Final PRD Plan shall be a definitive plan of the proposed development with design sufficiently developed to provide the basis for CPDC's review and determinations regarding the proposal's satisfaction of the requirements, standards, and guidelines of this PRD By-Law, and shall conform to the submission and content requirements specified in sections 4.10.3.3.3. and 4.10.3.3.9. The Final Plan shall be consistent with the approved Preliminary PRD Plan except for changes by amendment or in accordance with conditions attached to the CPDC's approval of the Preliminary PRD Plan, and shall satisfy all such conditions. The Developer shall submit a Final PRD Plan no later than 59 days after the close of the Public Hearing referred to in section 4.10.3.3.5. Failure to submit the Final PRD Plan within the specified time period shall result in a termination of the application for a PRD Special Permit.

The Developer shall submit complete sets of all plans and all accompanying material as specified in subsection 4.10.3.3.9. in accordance with the procedure set forth in section 4.10.3.3. Two copies of the Final PRD Plan shall remain available to the public during the application process and shall be located in the office of the Community Development Department and in the Reading Public Library.

Any three-dimensional model of the proposed project as may be required in CPDC's regulations shall be displayed in a suitable public building within the Town.

4.10.3.3.9. Contents of Final PRD Plan Submission:

All Final PRD Plan submissions shall be made in conformance with said PRD Plan Submission and Development Regulations in effect at the time of final submission.

4.10.3.3.10. Amendments:

Additions or amendments to the approved Preliminary PRD Plan shall be determined solely by CPDC as either major or minor as defined below. The CPDC shall have the entire, exclusive, and final discretion to determine whether a proposed change constitutes a minor or a major amendment, and its decision shall be conclusive. Minor additions or amendments shall be authorized by written approval of the CPDC.

Major additions or amendments shall be considered as original items to the Preliminary PRD Plan application and shall be grounds for reconsideration of the approved Preliminary PRD Plan and shall be reviewed subject to the procedures specified in sections 4.10.3.3.1. to 4.10.3.3.6. inclusive. Denial of a major addition or amendment shall not constitute disapproval or modification of the previously approved Preliminary PRD Plan.

4.10.3.3.10.1. Minor Amendments:

Minor amendments are additions or changes which do not, in the determination of the CPDC, substantially alter the concept of the PRD, as reflected in the approved Preliminary or Final PRD Plan, as appropriate, in terms of floor area ratio, use, height, provision of open space, or layout or other physical relationships of the elements of the development. Minor amendments shall include, but not necessarily be limited to, the following: small changes in floor area, mix of uses, site coverage, height, setbacks, or open space; small changes in the location of buildings, open space, or parking; or small changes in the alignment of minor streets and ways on the site.

4.10.3.3.10.2. Major Amendments:

Major amendments represent substantial additions, deletions, or deviations, as determined by the CPDC, from the PRD concept as previously approved by the CPDC. Major amendments shall include, but not necessarily be limited to, the following: large changes in floor area, mix of uses, site coverage, height, setbacks, or open space; large changes in the location of buildings, open space, or parking; or large changes in the circulation system, including number and location of access ways.

4.10.3.3.11. Public Hearing and Decision on Final Plan:

Within sixty-nine days after the close of the Public Hearing referred to in section 4.10.3.3.5., the CPDC shall hold a Public Hearing to consider issuance of a Special Permit to construct a PRD in accordance with the Final PRD Plan. Approval of the Special Permit shall be granted upon determination by the CPDC that the Final PRD Plan conforms with and meets the requirements, standards, and guidelines set forth in this PRD By-Law in a manner consistent with the approved Preliminary PRD Plan, and contains all revisions required by the CPDC in its conditional approval of said Plan. The CPDC may grant the Special Permit with conditions consistent with its approval of the Preliminary PRD Plan, and the conditions shall be agreed to in writing by the Developer before the Special Permit is granted. If not granting a Special Permit to construct a PRD, the CPDC shall make its final decision in writing and shall specify its reasons for denial. If CPDC makes no decision within ninety days after the close of the Public Hearing referred to in section 4.10.3.3.5., then the Final PRD Plan shall be considered approved and the Special Permit to construct a PRD in accordance with the submitted Final PRD Plan shall be deemed granted.

4.10.3.3.12. Amendments to Final Plan:

After approval by the CPDC of the Special Permit to construct a PRD, the Developer may seek amendments to the Final PRD Plan. Such amendments shall be determined solely by the CPDC to be minor or major. Minor amendments, as defined in section 4.10.3.3.10.1., shall be authorized by written approval of the CPDC. Major amendments, as defined in section 4.10.3.3.10.2., shall be grounds for reconsideration of the Special Permit to construct a PRD and shall be reviewed as if it were an entirely new PRD Plan, that is, in accordance with the procedures specified in sections 4.10.3.3.1 to 4.10.3.3.11. inclusive. Denial of any proposed major amendment shall not invalidate the Special Permit to construct a PRD in conformance with the previously approved Final PRD Plan.

4.10.3.3.13. Development Schedule:

The Developer shall begin construction of the PRD within twenty-four months of the date of the granting of the Special Permit (or, if applicable, following appeal as provided in MGL Chapter 40A, Section 9) in reasonable conformance, as defined solely by the CPDC, with the development schedule submitted with the Final PRD Plan. The CPDC shall grant in writing an extension of this

time period of up to an additional twenty-four months upon determination by CPDC of good cause. If the Developer fails to commence construction of the PRD within twenty-four months plus any approved extension period, the Special Permit shall lapse and be deemed null and void.

4.10.3.3.14. Phased Development:

If a phased development is proposed by the Developer, the Final PRD Plan shall contain all required written, quantitative, and graphic information as specified in Section 4.10.3.3.9. for evaluating the proposed PRD as a whole and to serve as a basis for granting the Special Permit, plus a final development schedule for the completion of the PRD indicating the proposed dates and scope of work to be accomplished in each phase. Site improvements may be phased only in conformity with the phasing schedule included in the approved Final PRD Plan, and only to the extent that all requirements, standards, and guidelines of this PRD By-Law are met in each phase. The initial phase shall include at a minimum the on-site and off-site improvements necessary for one or more buildings and may, at the Developer's option, include one or more buildings.

Deviations, deletions, additions, or changes from or to the approved Final PRD Plan in any phase shall be designated a minor or major amendment, as defined in sections 4.10.3.3.10.1 and 4.10.3.3.10.2., to the Final PRD Plan by the CPDC and treated as such in accordance with section 4.10.3.3.12.

If the PRD is to be developed in phases, the Developer shall begin the construction of each phase in accordance with the approved development and phasing schedule; however, the CPDC shall grant additional extensions in the timing of phases for up to twenty-four months each as minor amendments to the Final PRD Plan, upon the CPDC's determination of good cause. If the Developer fails to commence construction of a PRD phase within the specified time limit for that phase, including any approved extension period, said failure shall be deemed a major amendment to the Final PRD Plan, and the phase at issue and all subsequent phases which depend upon said phase for their construction and operation in conformance with the Final PRD Plan shall be reapproved in accordance with section 4.10.3.3.12.

4.10.3.3.15. Conformity with PRD Plan and Special Permit:

The CPDC shall include as a condition to all Special Permits granted for the construction of PRD's that no construction of a PRD or any phase thereof may be authorized until the CPDC has reviewed and approved a Design Submission for work to be done. The Design Submission shall include architectural, site, and landscape design documents, sufficiently developed, as determined by the CPDC, to permit review of conformance to the Final PRD Plan and Special Permit conditions, in accordance with the PRD Plan Submission Regulations established by the CPDC. If deemed necessary by the CPDC, a Public Hearing may be held for the review of any Design Submission. Design Submissions shall be reviewed by the CPDC solely for conformity with the Final PRD Plan, with Special Permit conditions, and, only to the extent not already reviewed and approved, with the requirements, standards, and guidelines applicable to the construction of the phase in question. If the CPDC makes no decision upon a Design Submission within ninety days of its positive determination as to the sufficiency and completeness of the Design Submission, said Special Permit condition shall be deemed to be satisfied regarding said PRD or phase thereof.

The CPDC shall adopt regulations or impose conditions as part of a Final PRD Plan approval requiring one or more of the following

in amounts and durations sufficient to guarantee that all commitments in the approved PRD Plan to provide public improvements or to take other actions are properly completed: performance bonds, deposit of money or negotiable securities with the Town, or a satisfactory agreement with a lending institution to retain funds pending completion of such improvements or actions.

If, for any PRD or phase thereof, the CPDC finds that either the Developer has failed to begin development within the specified time period, including any approved extension period, or that the Developer is not proceeding in conformity with the Special Permit, then the CPDC may, after sixty days from written notice (and any additional period which the CPDC may deem necessary so as to provide the Developer reasonable opportunity to cure any deficiencies), revoke the Special Permit as it applies to the phase of construction at issue, and/or require that the Developer amend the Final PRD Plan subject to the procedures specified in section 4.10.3.3.12. If the CPDC revokes the Special Permit for the PRD then the Final PRD Plan shall be null and void as it applies to the phase of construction at issue and all subsequent phases which depend upon said phase for their construction or operation in conformance with the Final PRD Plan. The provisions of this paragraph are additional to the Reading Zoning Enforcement Officer's powers of enforcement under the Reading Zoning By-Laws and Massachusetts State Law.

Upon satisfaction of all applicable Special Permit conditions, the CPDC shall issue a Certificate of Compliance for one or more PRD phases as appropriate. No Certificate of Occupancy shall be issued for a given PRD phase until a Certificate of Compliance has been so issued.

4.10.4. Use and Dimensional Requirements:

The following specifies the basic use and dimensional requirements which shall be adhered to in all PRD developments within each PRD Overlay District and which shall be used by CPDC in evaluating each PRD proposal:

4.10.4.1. Parcel Size:

The minimum size of any PRD development parcel shall be eight (8) acres. A development parcel may consist of land in more than one ownership, provided that all lots comprising the parcel lie entirely within a PRD Overlay District and are contiguous. Proposed PRD developments may include pre-existing buildings provided that all PRD requirements are satisfied by each new or existing building and by the PRD as a whole. More than one principal building may be located on the parcel.

4.10.4.2. Permitted Uses:

Only residential uses, parking (including structured parking) to accommodate this use, and open space are permitted within a PRD, with the exception that a common facility for use by the residents of the PRD and their guests exclusively may be provided for the following uses:

- indoor meeting, social, activity, or recreational rooms,
- common dining and kitchen,
- office only for the administration of the PRD,
- maintenance, storage, and recreational facilities or spaces solely for servicing the PRD.

4.10.4.2.1. Required Low- and Moderate-Income Housing:

Any PRD development shall contain or provide off-site in a manner acceptable to the Reading Housing Authority a minimum of ten percent of its total units (both on-site and off-site) affordable to low-income, moderate-income, or elderly households in perpetuity.

4.10.4.3. Intensity of Development:

For all PRD developments, the following basic intensity factors shall apply:

- maximum coverage of the parcel by the aggregate ground area of all buildings: 15%
- maximum floor area ratio: 0.70
- minimum separation between buildings: 50 feet
- maximum building height: 60 feet, not to exceed six stories
- minimum setbacks as measured between bounds of the parcel and any portion of any building or structure: 60 feet in all directions
- parking: 1.75 spaces per residential unit
- loading and unloading: one space per building, except that CPDC at its discretion and in accordance with section 4.10.5.4. may allow fewer spaces
- maximum number of dwelling units per gross area of land contained within the parcel shall be based upon the underlying zoning district as follows:
 - S-10 and A-80: 20 dwelling units per gross acre

4.10.4.3.1. Increased Development Intensity and Height:

The basic intensity and height factors specified in section 4.10.4.3. may be increased to the following levels if the CPDC finds that a proposed provision of public improvements or amenities by the Developer would result in substantial benefit to the Town and the general public:

- maximum floor area ratio: 0.88
- maximum building height: 80 feet, not to exceed eight stories
- maximum number of dwelling units per gross acre of land contained within the parcel, based on the underlying zoning district:
 - S-10 and A-80: 25 dwelling units per gross acre

The aforementioned improvements or amenities which CPDC may consider in granting some amount of increased intensity and height shall include one or more of the following, provided that, in the estimation of the CPDC, the benefit to be derived from the proposed improvements or amenities shall be commensurate with the amount of increased intensity or height allowed:

- significant improvement of the environmental quality or condition of the site and its surrounding areas, including a decrease in runoff,
- provision of or contribution to off-site public facility improvements beyond those necessary to mitigate the effects of the proposed development which improvements would enhance the general condition of the surrounding areas and the Town,
- dedication of open space or recreational facilities for use by the general public,
- active cooperation by the Developer with other owners in the vicinity to develop and achieve district-wide and adjacent neighborhood improvement goals and objectives,
- provision of public art, distinctive and appropriate design, or other amenities which would provide unique advantages to the general public or contribute to achieving Town-wide goals and objectives,
- provision of low- or moderate-income or elderly housing within the PRD in conformance with this PRD By-Law and/or off-site in a manner acceptable to the Reading Housing Authority in excess of the amount required in section 4.10.4.2.1.

4.10.5. Development Standards:

All PRD developments shall conform to the following development standards:

4.10.5.1. Screening:

Within the required setbacks, landscaping shall be provided so as to provide effective screening of the PRD from visibility from abutting properties. To the greatest extent practical, existing natural vegetation shall be preserved and enhanced. Except as necessary for vehicular access, natural grades and contours within these setbacks shall not be altered in any manner, and no parking, loading and unloading space, or any other physical improvement shall be made. All plantings shall be properly installed and maintained.

4.10.5.2. Shadows:

Between 9 AM and 3 PM (EST) from February 21 to October 21, no building may cast a shadow on any residential structure in existence at the time of Preliminary PRD Plan submission.

4.10.5.3. Open Space:

A minimum of 25% of the PRD parcel shall be devoted to open space, completely devoid of any structure, or parking, loading and unloading space or accessway thereto, or as private yards, patios, or gardens for the exclusive or principal use by residents of individual dwelling units. To the greatest extent possible such open space shall be left in its undisturbed natural condition or developed so as to be appropriate, in size, shape, dimension, location, and character to assure its use as a park, recreational area, and visual amenity for the development and its residents.

In evaluating the suitability and quality of the open space proposed to be provided, the CPDC shall apply the following standards:

- Usability: other than wetlands, floodplains, and water bodies, including the normal water surface area of detention ponds, which may count for up to twenty-five percent of a PRD project's required open space area, all open space must have a surface which is adequately drained and permits active and passive recreational use. Such surface may include any combination of grass, plant materials, wood, or paving materials which allow pedestrian and recreational use. No open space shall be considered usable if the slope of the finished grade exceeds ten percent.
- Location: the nearest part of the open space shall not be more than 300 feet walking distance from any building it is proposed to serve.
- Size and shape: no open space shall be considered usable unless it has a minimum area of 1000 square feet and no dimension less than twenty-five feet.
- Structures and facilities: all usable open space shall be open to the sky, and may include unroofed facilities such as tennis courts, swimming pools, or similar recreational facilities.

4.10.5.4. Site Circulation and Parking:

Site circulation shall meet accepted standards for private automobiles, service vehicles, and emergency vehicles. It is highly desirable to consolidate access to a PRD in a small number of widely spaced principal access points, which may be driveways or Town-accepted side streets within or adjacent to the PRD Overlay District. Principal access should be consolidated in as few locations as possible and, if feasible, it is desirable for adjacent developments to share principal access. Principal access points should be spaced and aligned or alternated according to

good traffic engineering practice, and should be signaled if necessary.

Parking stall size shall be in accordance with the Reading Zoning By-Laws and shall be landscaped in accordance with section 4.10.5.5.5. A minimum of five percent of the gross area of each parking lot shall be devoted to interior landscaped areas, of as uniform a distribution as practicable throughout the parking lots and planted intensively with trees and taller shrubs.

Roadways and drives within a PRD shall be constructed in conformance with standards established by the Reading Department of Public Works, whether to be dedicated to the public or to be retained in private ownership. The design of the overall circulation pattern shall be prepared in accordance with the principles and concepts established in "Recommended Practices for Subdivision Streets" prepared by the Institute of Traffic Engineers (1965) or such other standard as accepted by the CPDC through duly adopted regulation.

All on-site and off-site improvements, which include the installation of utilities, public lighting, sewers, and other public improvements shall be constructed in accordance with the standards of the Reading Department of Public Works and other appropriate departments.

The provisions of section 6.1. of the Reading Zoning By-Laws notwithstanding, a minimum of one off-street loading and unloading space per building shall be provided in a suitable location, and the determination as to whether any lesser number of off-street loading and unloading spaces are allowed shall be determined by the CPDC as part of its review and approval of the Preliminary PRD Plan.

4.10.5.5. Design Quality:

Project design shall be reviewed by CPDC with input from Town officials, any review consultant(s) employed by the CPDC, and others as appropriate. The following in this section are to be interpreted as guidelines to be applied flexibly by the CPDC and as appropriate to the situation under review, including factors such as foundation and soil characteristics and other extraordinary site constraints. These guidelines apply to all site improvements and buildings and structures:

4.10.5.5.1. Building Placement:

- Provide and preserve attractive views from major vantage points, especially from major thoroughfares and residential neighborhoods,
- Avoid regular spacings and building placements that will be viewed as continuous walls from important vantage points, which may be identified in a PRD Pre-Application Conference.

4.10.5.5.2. Building Massing/Articulation:

- Avoid unbroken building facades longer than 100 feet,
- Provide human-scale features, especially at lower levels,
- Avoid unarticulated and monotonous building facades and window placement.

4.10.5.5.3. Roofline Articulation:

- Provide a variety of building heights and varied roofline articulation,
- Locate taller buildings away from major streets and off-site single-family residential areas.

4.10.5.5.4. Building Materials:

- Use materials and building treatments that reduce the visibility of buildings from distant vantage points and that are compatible with backgrounds and surroundings,
- Use materials and colors compatible with other quality buildings of similar scale in the vicinity.

4.10.5.5.5. Landscaping:

- All open areas within a PRD should be landscaped in an appropriate manner, utilizing both natural and man-made materials such as grass, trees, shrubs, attractive paving materials and outdoor furniture,
- Deciduous trees should be placed along new and existing streets and ways,
- Outdoor lighting should be considered in the landscaping plan and should be designed to complement both man-made and natural elements of the PRD and adjacent areas,
- Intensive, high-quality landscaping should be provided within the PRD where it abuts major streets, existing residential areas, and along internal drives,
- Parking lots should use landscaping and terracing to break up large areas of pavement and to enhance a residential flavor and appearance; trees and shrubs should be used to the maximum extent feasible.

4.10.5.5.6. Pedestrian Amenities:

- Emphasize pedestrian-oriented features such as covered walkways, pergolas, outdoor sitting plazas, landscaped open space, drop-off areas, and recreational facilities,
- Tree-lined or otherwise appropriately landscaped pedestrian paths and walkways should link together areas designated as open space within the site and wherever possible to adjoining public areas.

4.10.5.6.7. Utilities:

- To the maximum extent feasible, all utilities should be located underground.

4.10.5.6.8. Signage:

- At each principal entrance to the site, one sign only shall be permitted, of a maximum signboard area of twelve (12) square feet, with content limited to identifying the name and address of the development. Within the development, signs, not to exceed one-square-foot each, of a number and location to be approved as part of the PRD Plans, may be permitted for the sole purposes of orientation and direction, and of identifying common building spaces

4.10.5.7. Environmental Standards and General Development Guidelines:

In addition to conforming to the Use and Dimensional Requirements governing PRD Overlay Districts, approval of the Special Permit to construct a PRD shall be granted only upon determination by the CPDC that a proposed PRD satisfies the following criteria. In any disapproval of a PRD, the CPDC shall state in writing the specific reasons for its finding that the proposed PRD does not satisfy one or more of these criteria. Mitigation measures proposed by the Developer, at no cost to the Town, shall be considered in making these determinations.

- (1) That the proposed PRD conforms as appropriate to existing policy plans established by the Town Meeting, the Board of Selectmen, and the CPDC for the specific area of the Town in which the PRD is proposed to be located;

- (2) That there is no significant adverse effect under any of the following:
- (a) quality of site design, building design, and landscaping as they affect occupants of the proposed development, the PRD Overlay District, adjacent residential districts, and the Town as a whole,
 - (b) traffic flow and safety in the context of this and other proposed developments in the PRD Overlay District and sensitive neighboring areas, which may be identified in the scope of a State Environmental Impact Report and/or in a Pre-Application Conference,
 - (c) water quality, air quality, wetlands, and the natural environment,
 - (d) provision of open space,
 - (e) adequacy of utilities and other public works and impact on existing public facilities within the Town, and
 - (f) potential fiscal impact to the Town of Reading.
- (3) That approval of the proposed PRD provides benefits to the Town which outweigh all adverse effects, as evaluated under the above criteria.

4.10.5.7.1 Environmental Standards:

A PRD shall conform in each phase to all applicable federal, state, and local laws and regulations (including all such regulations established by the U.S. Environmental Protection Agency and the Massachusetts Department of Environmental Quality Engineering) regarding the environment, including those concerning noise, air quality, wetlands, water quality, runoff and erosion control, and protection from flooding.

4.10.5.7.2. Significant Traffic Impact:

The CPDC may not approve a proposed PRD development which in its opinion has significant adverse traffic impact, as determined following examination by the CPDC of the Developer's traffic analysis and any other traffic analysis of the affected area available to the CPDC which is germane to the proposed PRD development. In making its determination, the CPDC shall consider the feasibility of any capacity improvements and mitigating measures proposed to be provided by the Developer at no cost to the Town. In making such determinations, the full traffic impact of all other Preliminary or Final PRD Plans shall be considered, regardless of project phasing. Without limitation, the determination of significant adverse impact shall consider traffic volumes, speeds, affect on pedestrian safety and access, and resulting levels of service on residential streets, approaches to the site of the proposed PRD, and other key locations, all of which may be identified in a Pre-Application conference.

4.10.5.7.3. Control of Runoff and Flooding:

The Developer shall demonstrate that, as compared with the situation that would exist on the site without the development, no phase of the proposed PRD will result in an increase in the peak rate of storm runoff at the parcel boundary for the PRD as a whole for the 25-, 50-, and 100-year design storms, and that there will be no net loss in flood storage capacity for the 100-year design storm. In making such determinations, any state or local orders or requirements of applicable wetlands protection laws or By-Laws shall be assumed in the calculations of runoff and flood storage without the PRD. But alternative forms of development shall not be assumed.

In addition, the Developer will demonstrate that any adverse existing off-site runoff and erosion conditions or off-site runoff or erosion conditions which would result from the development of the PRD are fully identified and that workable and acceptable

Special Town Meeting

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mitigation measures are proposed as part of the Preliminary and Final PRD Plans.

To assist in its evaluation of any PRD Plans, the CPDC may require the Developer to submit said plans to the Reading Conservation Commission for review and recommendations to the CPDC.

4.10.6. Residents Association:

In order to ensure that common open space and common facilities within the development will be properly maintained, each PRD development shall have a Residents Association, which shall be in the form of a corporation, non-profit organization, or trust, established in accordance with appropriate state law by a suitable legal instrument or instruments recorded at the Middlesex South Registry of Deeds or Registry District of the Land Court. As part of the Final PRD Plan submission, the Developer shall supply to the CPDC copies of such proposed instrument, which shall at a minimum provide the information required by said PRD Plan Submission and Development Regulations in effect at the time of Final PRD Plan submission.

ARTICLE 6 To see if the Town will vote to amend the Reading Zoning By-Laws by inserting at the end of Section 3.1. Districts. a new line with entries under each column heading as follows:

<u>Type</u>	<u>Full Name</u>	<u>Short Name</u>
"Overlay	Planned Residential Development	PRD"

or take any other action with respect thereto.

Community Planning and Development Commission

ARTICLE 7 To see if the Town will vote to amend the Reading Zoning By-Laws by inserting in Section 4.2.2., Table of Uses, a new line under "Residential Uses" with entries under each column heading and with a footnote to be placed at the bottom of the table, as follows:

PRINCIPAL USES	RES	RES	RES	BUS	BUS	BUS	IND
	S-10	A-40	A-80	A	B	C	
	S-20						
	S-40						
"Planned Residential Development	SPP**	no	SPP**	no	no	no	no

**Planned Residential Development may be permitted only within a PRD Overlay District, which may exist only in an S-10 or A-80 underlying Zoning District on the Zoning Map."

or take any other action with respect thereto.

Community Planning and Development Commission

ARTICLE 8 To see if the Town will vote to amend the Reading Zoning Map to establish a Planned Residential Development overlay district, as referenced in Section 4.10.2. of the Reading Zoning By-Laws, and to include within that overlay district the following described property:

Beginning at a point on the northeasterly sideline of Hopkins Street at the Reading/Wakefield Town Line;
Thence northwesterly along the northeasterly sideline of Hopkins Street a distance of 260 feet more or less, to the point where the common boundary between Lots 51 and 52 as shown on the Reading Assessor's Plat 13 intersects

Special Town Meeting

November 28, 1988

with the sideline of Hopkins Street;
 Thence northeasterly a distance of 197 feet more or less, along the common boundary between said Lots 51 and 52, to the southerly sideline of Cedar Street as shown on said Assessor's Plat 13;
 Thence westerly along the southerly sideline of said Cedar Street a distance of 100 feet more or less to the southeasterly corner of the area where Cedar Street intersects with Bear Hill Road so as to abut or include in part that portion of Cedar Street which was laid out as a public way by document number 129383, at the Land Registration Office, Middlesex South District Registry of Deeds;
 Thence northerly across Cedar Street a distance of 50 feet more or less according to "Plan of Cedar Street, Reading, Mass. Feb. 1934, Scale 1 in - 40 ft, Board of Public Works, Alexander Birnie, Supt" recorded at Middlesex South District Registry of Deeds, Land Registration Office as document number 129383, to a point;
 Thence easterly along the northerly sideline of Cedar Street 200 feet more or less to the westerly sideline of Fourth Street as shown on said Assessor's Plat 13;
 Thence northerly along the westerly sideline of Fourth Street a distance of 590 feet more or less to the northerly sideline of North Street;
 Thence easterly along the northerly sideline of North Street a distance of 520 feet more or less to the easterly sideline of Sixth Street;
 Thence southerly along the easterly sideline of Sixth Street a distance of 290 feet more or less;
 Thence easterly a distance of 158 feet more or less;
 Thence southerly a distance of 160 feet more or less;
 Thence westerly a distance of 115 feet more or less;
 Thence southerly a distance of 488 feet more or less;
 Thence westerly a distance of 51 feet more or less;
 Thence southerly a distance of 4 feet more or less;
 Thence westerly a distance of 490 feet more or less along the Reading/Wakefield Town Line to said point of beginning of this description.

Intending to describe all of Lots 49, 39, 40, 46, 48, 47, 50, and 51, all as shown on Reading Board of Assessors Plat 13 of 1986; and all of Lot 3a as shown on Reading Board of Assessors Plat 14 of 1985; and including those portions of Cedar Street easterly of Bear Hill Road, of North Street easterly of the westerly sideline of Fourth Street, and of Fourth, Fifth, and Sixth Streets southerly of the northerly sideline of North Street; but specifically excluding all of Lots 41, 42, 43, 44, and 45 as shown on said Plat 13, which lots in the aggregate describe a tract of land of dimensions of 100 feet by 250 feet more or less wholly surrounded by the property herein described.

The above-described property constitutes that which is commonly known as the Reading Bear Hill property or the Reading Bear Hill Nike Site and certain abutting or near-by properties or parcels.

or take any other action with respect thereto.

Community Planning and Development Commission

ARTICLE 9 To see if the Town will amend the existing Reading Zoning Map and amend the Reading Zoning By-Laws to include within the Planned Residential District Overlay District as referenced in Section 4.10.2. of the Reading Zoning By-Law the following land area in Reading, Massachusetts, bounded and described as follows:

Special Town Meeting

November 28, 1988

Land situated Northerly of land of the Town of Reading, Massachusetts and others known as "the Bear Hill" property and "Summit Towers Condominium," being bounded and described as follows:

Beginning at a point at the Northeasterly corner of the intersection of North and Fourth Streets at the Southwesterly corner of Lot 79 as shown on Reading Assessor's Plat 13;

Thence Northerly in a straight line along the Westerly sideline of Lot 79 as shown on Reading Assessor's Plat 13, 200 feet;

Thence Easterly in a straight line along the common boundary between Lots 79 and 78 and across Fifth Street and along the common boundary between Lots 80 and 80a and the common boundary between Lots 82 and 81 and across Sixth Street, all as shown on Reading Assessor's Plat 13, a distance of 480 feet, more or less;

Thence Easterly along the common boundary between Lot 18 and Lots 13 and 12, as shown on Reading Assessor's Plat 14 a distance of 155.29 feet;

Thence Southwesterly and Southerly in courses, a distance of 43.06 feet and 132.34 feet, along the Easterly side of said Lot 18 and the Westerly side of "Summit Drive," so called [said Summit Drive being a portion of Lot 3 on Assessor's Plat 14 (Plat 14A)].

Thence Westerly along the Southerly side of said Lot 18 to the Easterly side of Sixth Street, a distance of 152.82 feet;

Thence Westerly in a straight line, more or less, across Sixth Street and along the Northerly sideline of North Street and Southerly side of Lots 82 and 80 and across Fifth Street and along the Southerly side of Lot 79, a distance of 480 feet, more or less, to the point of beginning.

Said parcel contains 2.8 acres, more or less.

Intending to include that land shown as Lots 79, 80 and 82 and that portion of Fifth Street situated between Lot 79 and 80 and that portion of Sixth Street situated between Lot 82 and Lot 18 (on Assessor's Plat 14), all as shown on Reading Assessor's Plat 13 and Lot 18 as shown on Reading Assessor's Plat 14.

or take any other action with respect thereto or to see what it will do with reference thereto.

By Petition of Property Owner

ARTICLE 10 To see if the Town will vote to amend the table following Section 6.1.1.3. of the Reading Zoning By-Laws by deleting the words "of enclosed floor area used for such purpose" where they appear under the heading "Minimum Number of Off-Street Parking Spaces Required" for the Principal Uses "Retail Stores, Offices, and Consumer Service Establishments" and "Industrial and Manufacturing Establishment", and substituting therefor the words "of gross floor area or fraction thereof"; and under the same heading by adding the word "gross" before the words "floor area" for the Principal Use "Office and Professional Building"; and by substituting the words "gross floor area" for the words "floor space" or "enclosed floor area" as appropriate for the aforementioned Principal Uses under the heading "Minimum Number of Off-Street Loading and Unloading Spaces Required"; so that said Table will read as follows for the aforementioned Principal Uses:

Principal Use	Minimum Number of Off-Street Parking Spaces Required	Minimum Number of Off-Street Loading and Unloading Spaces Required
---------------	--	---

Special Town Meeting

November 28, 1988

Retail Stores, Offices and Consumer Service Establishments	"One space for each three hundred (300) square feet of gross floor area or fraction thereof	One space for each five thousand (5000) square feet of gross floor space in excess of two thousand (2000) square feet of gross floor area",
Industrial and Manufacturing Establishment	"One space for each five hundred (500) square feet of gross floor area or fraction thereof	One space for each twenty-five thousand (25,000) square feet of gross floor area"
Office and Professional Building	"One space for each three hundred (300) square feet of gross floor area or fraction thereof	One space for each twenty-five thousand (25,000) square feet of gross floor area"

or take any other action with respect thereto.

Community Planning and Development Commission

ARTICLE 11 To see if the Town will vote to amend section 2.2.12. of the Reading Zoning By-Laws by deleting the words "for residential use", by adding the words "the outside surfaces of" between the words "from" and "the exterior walls", and by adding the words "so as to include the full thickness thereof" after the words "the exterior walls", so that said section will read as follows:

"2.2.12. FLOOR AREA, GROSS: the sum of the areas on the several floors of a building or buildings measured from the outside surfaces of the exterior walls, so as to include the full thickness thereof."

and to amend section 2.2.12.1. of said Zoning By-Laws by eliminating the words "shall be", by adding the words "of a building or buildings" between the words "area" and "not", and by adding the words "and other non-habitable spaces," between the words "mechanical spaces" and "and not", so that said section will read as follows:

"2.2.12.1. FLOOR AREA, NET: the actual occupied area of a building or buildings not including hallways, stairs, mechanical spaces and other non-habitable spaces, and not including the thickness of exterior or interior walls."

or take any other action with respect thereto.

Community Planning and Development Commission

ARTICLE 12 To see what sum the Town will raise by borrowing or transfer from available funds, or otherwise, and appropriate for the installation of parking meters in municipally-owned or leased off-street parking lots, for the installation of other devices for controlling such off-street parking lots, for the purchase or lease of additional parking lots, the care and maintenance of the same, and for any traffic control or traffic safety purposes, including the institution of a permit-parking system in municipally-owned or controlled off-street parking lots, or take any other action with respect thereto.

Board of Selectmen

And you are directed to serve this Warrant by posting an attested copy thereof in at least three (3) public places in each

precinct of the Town not less than fourteen (14) days prior to November 28, 1988, the date set for the meeting in said Warrant, and to publish this Warrant in a newspaper published in the Town, or by mailing an attested copy of said Warrant to each Town Meeting Member at least fourteen (14) days prior to the time of holding said meeting.

Hereof fail not and make due return of this Warrant with your doings thereon to the Town Clerk at or before the time appointed for such meeting.

Given under our hands this 1st day of November, 1988.

Eugene R. Nigro, Chairman

Russell T. Graham, Vice Chairman

Mary S. Ziegler, Secretary

Paul E. Landers

John H. Russell

SELECTMEN OF READING

A true copy. Attest:

Doris M. Fantasia

Doris M. Fantasia
Town Clerk

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss. Officer's Return, Reading:

By virtue of this Warrant, I, on November 12, 1988, notified and warned the inhabitants of the Town of Reading, qualified to vote in elections and town affairs, to meet at the place and at the time specified by posting attested copies of this Warrant in the following public places within the Town of Reading:

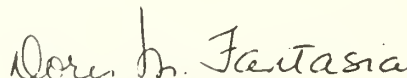
- Precinct 1. Convenient Food Mart, 1349 Main Street
Old Hose House, 1249 Main Street
St. Athanasius Church, 300 Haverhill Street
- Precinct 2. Reading Police Station, 67 Pleasant Street
Cumberland Farms, 305 Salem Street
Anton Cleaners, 47 Harnden Street
- Precinct 3. Friendly Variety Store, 245 Washington Street
Reading Liquors, 345 Main Street
Wayside Bazaar, 107 Main Street
- Precinct 4. Hanson's Service Station, 4 West Street
Dragon Corner Store, 206 West Street
Spence Farm Market Gardens, 40 West Street
- Precinct 5. Reading Library, 64 Middlesex Avenue
B & M Railroad Station, High Street
Joshua Eaton School, 365 Summer Avenue
- Precinct 6. Fire Station, 267 Woburn Street
Housing for the Elderly, 1 Frank D. Tanner Drive
Alice M. Barrows School, 16 Edgemont Avenue
- Precinct 7. Austin Preparatory School, 101 Willow Street
P & S Convenient Store, 287 Lowell Street
Town Hall, 16 Lowell Street
- Precinct 8. Meadowbrook Golf Club, 292 Grove Street
Memorial High School, 62 Oakland Road
Arthur W. Coolidge Jr. High School, 89 Birch Meadow Drive

The date of posting being not less than fourteen (14) days prior to November 28, 1988, the date set for the meeting in this Warrant.

I also caused an attested copy of this warrant to be published in the Reading Chronicle in the issue of November 11, 1988.

William J. Hughes, Jr.
Constable of Reading

A true copy. Attest:


Doris M. Fantasia
Town Clerk

SPECIAL TOWN MEETING

Reading Memorial High School

November 28, 1988

The meeting was called to order by the Moderator, Paul C. Dustin, there being a quorum present.

The Invocation was given by Reverend Ronald St. Pierre of St. Agnes Catholic Church, following by the Pledge of Allegiance to the Flag.

On a point of personal privilege, Paul C. Dustin, presented the following Resolution to Richard S. Dempster, Chairman of the Reading Housing Authority. The Resolution was adopted by a unanimous vote of the Town Meeting body.

RESOLUTION
Honoring
THE READING HOUSING AUTHORITY

Be it resolved by this Annual Town Meeting, November 28, 1988, that:

WHEREAS the Reading Housing Authority was duly established by Town Meeting vote in 1963; and

WHEREAS the Reading Housing Authority for the past twenty-five years has faithfully served, with competence, respect and skill, the housing needs of low-income elderly, people with special needs, and families; and

WHEREAS the Reading Authority has met its responsibility with great awareness, sensitivity and deep human concern for the basic need of providing clean, safe and sanitary housing with equal opportunity for all; and

WHEREAS the Reading Housing Authority has met its responsibility with great awareness, sensitivity and deep human concern for the basic need of providing clean, safe and sanitary housing with equal opportunity for all; and

WHEREAS the Reading Housing Authority has consistently sought to provide affordable housing opportunities with varied programs while seeking to maintain the character of the community;

NOW THEREFORE, We, the Town Meeting of the Town of Reading, ask the citizens of Reading to join us in congratulating the Reading Housing Authority on their Silver Jubilee and in saluting the Authority for their dedicated stewardship. We extend the gratitude and appreciation of this community and wish the Authority continued success in the years to come.

Be it further resolved that a copy of this Resolution be spread upon the records of this Meeting and that a copy of it, suitably embossed with the Town Seal be presented to the Chairman of the Reading Housing Authority.

Paul A. Dustin
Moderator

ARTICLE 1. On motion of Eugene R. Nigro, it was voted to table Article 1.

ARTICLE 2. On motion of Eugene R. Nigro, it was voted to table Article 2.

ARTICLE 3. On motion of Eugene R. Nigro, it was voted that the Town appropriate from certified free cash to line 107 Unemployment Benefits the sum of \$25,000 (Twenty-five Thousand Dollars) in order to fund the unemployment expenses for the



Town of Reading

Reading, Massachusetts 01867-2693

(617) 942-0500

DEPARTMENT OF COMMUNITY DEVELOPMENT
16 LOWELL STREET

REPORT TO SPECIAL TOWN MEETING ON

WARRANT ARTICLES 5-8

NOVEMBER 28, 1988

This is the report of the Community Planning and Development Commission, (CPDC), given pursuant to law, on Warrant Articles 5-8 of the Special Town Meeting of November 28, 1988. These Articles, if enacted by Town Meeting, will institute a Planned Residential Development Zoning by-law for application to Bear Hill.

Under Article 30 of the Adjourned Annual Town Meeting of April 28, 1986, Town Meeting authorized the Board of Selectmen to sell approximately 10.2 acres of land on Bear Hill "for the minimum amount of not less than the highest appraised value obtained by the Board of Selectmen, or for a larger amount." The Board of Selectmen, in late 1987, asked the CPDC to offer their input and recommendations on the Bear Hill sale. The CPDC reviewed the existing apartment zoning by-laws and found them insufficient for addressing the Town's and abutters' concerns, ie, building height restrictions, control of runoff, traffic impact mitigation, preservation of open space, and provision of low-or moderate-income housing.

The Commission sought to develop a Planned Residential Development (PRD) by-law that would address these short comings. This process began early last spring, when the CPDC set the following goals for the PRD:

- 1) To ensure that the Bear Hill property is developed with the long-term needs of both the Town and nearby residents and landowners in mind,
- 2) To ensure that the property is developed so as to minimize adverse environmental, financial, and other impacts upon the vicinity of the site and upon the Town in general,
- 3) To maximize the proceeds to the Town from the sale and taxation of the land, subject to the above
- 4) To devise effective zoning review controls and criteria

The CPDC and the Town Planner gathered public input and prepared and reviewed the PRD by-law in a series of nine public meetings held on February 9, March 7, August 8, August 22, August 30 (joint meeting with the Selectmen), September 8, October 13, and October 31. The firm of Rizzo Associates was hired by CPDC to perform a traffic accommodation study for the Bear Hill area. The results of this study were discussed at the October 3 and 13 meetings. Town Counsel reviewed the by-law draft before it was placed on the warrant on November 1. Pursuant to Sections 5 and 11, Chapter 40A of the General Laws, a public hearing was posted and held on November 16, 1988, in the RMHS Lecture Hall at 7:30 p.m.. Over seventy citizens were present at the hearing. Concerns expressed by these citizens centered primarily on the proposed density of the buildings on Bear Hill, the amount of existing traffic on South Street, and the lack of sidewalks there. Concerns were expressed by others that Town Meeting's mandate would not be fulfilled if the density on Bear Hill were set too low.

In an attempt to address these disparate concerns, CPDC will propose the following PRD development parameters in their motion under Article 5, which corresponds to the revised text that was mailed to all Town meeting members just before Thanksgiving:

- 1) The Base-Case Intensity (Section 4.10.4.3) allows up to 10 units per acre (100 units, maximum) in buildings up to 4 stories (48 feet) high.
- 2) Provisions for Increased Development Intensity and Height (in return for incentives, Section 4.10.4.3.1.) will allow up to 16 units per acre (160 units, maximum) in buildings up to 6 stories (72 feet) high, with the additional stipulation that no more one-third the total number of units shall be contained in buildings greater than 4 stories in height. This guarantees a "tapered" series of building heights on the site. Some additional "fine tuning" of the bylaw language, as suggested by the By-law Committee last week, will also be incorporated into the main motion under Article 5.

The CPDC voted to endorse Articles 5-8 as follows:

- . Article 5 (3-1)
- . Article 6 (4-0)
- . Article 7 (4-0)
- . Article 8 (4-0)

/hlj

Special Town Meeting

November 28, 1988

Dollars) in order to fund the unemployment expenses for the remainder of FY89.

ARTICLE 4. On motion of Russell T. Graham, it was voted that the Town appropriate from certified free cash to line 4 Conservation Division Non-Personal Expense the sum of \$3,000 (Three Thousand Dollars) in order to fund consulting expenses.

ARTICLE 1. On motion of Eugene R. Nigro, it was voted to take Article 1 from the table.

ARTICLE 1. The attached report of Daniel A. Ensminger, Chairman of the Community Planning and Development Commission, was accepted as a Report of Progress.

ARTICLE 1. On motion of Eugene R. Nigro, it was voted to lay Article 1 on the table.

ARTICLE 5. On motion of Daniel A. Ensminger as amended by Daniel A. Ensminger as part of the main motion, it was voted that the Town of Reading amend the Reading Zoning By-Laws by inserting as Section 4.10. the attached text of said Section set forth in "Reading Planned Residential Development By-Law, dated November 1, 1988," as amended by the Community Planning and Development Commission, November 16, 1988," copies of which have been distributed to all Town Meeting Members and made available for public inspection.

Amended, as follows:

4.10.3.3.1. Insert the last sentence at the end of 4.10.3.3.1. "Application for Preliminary Approval," as follows"

"...agent. 'Such certification of completeness or denial shall take place within ten calendar days of receipt of the application.'"

4.10.5.3. Insert the phrase "...from the nearest point of..." within Section 4.10.5.3., "Location" as follows:

"Location: the nearest part of the open space shall not be more than 300 feet walking distance from the nearest point of any building it is proposed to serve."

101 voted in the affirmative

20 voted in the negative

2/3 vote required

On motion of Eugene R. Nigro, it was voted that this Special Town Meeting stand adjourned to meet at 8:00 P.M. on Thursday, December 1, 1988 in the Reading Memorial High School Auditorium.

Meeting adjourned 10:50 P.M.

111 Town Meeting members were present.

A true copy. Attest:

Doris M. Fantasia
Doris M. Fantasia
Town Clerk

ADJOURNED SUBSEQUENT TOWN MEETING

Reading Memorial High School

December 1, 1988

The meeting was called to order by the Moderator, Paul C. Dustin, there being a quorum present.

The Invocation was given by Reverend Francis O'Hare of St. Athanasius Church, followed by the Pledge of Allegiance to the Flag.

ARTICLE 24. On motion of Mary S. Ziegler, it was voted to take Article 24 from the table.

ARTICLE 24. On motion of Mary S. Ziegler, it was voted that Article 24 be indefinitely postponed.

On motion of Eugene R. Nigro, it was voted that the Subsequent Town Meeting stand adjourned until after Special Town Meeting.

Meeting adjourned at 8:05 P.M.

99 Town Meeting members were present.

A true copy. Attest:

Doris M. Fantasia
Doris M. Fantasia
Town Clerk

ADJOURNED SPECIAL TOWN MEETING

Reading Memorial High School

December 1, 1988

Special Town Meeting resumed at 8:05 P.M.

ARTICLE 5. Nils L. Nordberg moved to reconsider the motion of Daniel A. Ensminger under Article 5 made at the Special Town Meeting held on November 28, 1988 in accordance with Article 11 Section 4 of the By-Laws of the Town of Reading.

36 voted in the affirmative

81 voted in the negative

2/3 vote required

This motion was voted in the negative.

ARTICLE 6. On motion of Thomas J. Stohlman, it was voted that the Town of Reading vote to amend the Reading Zoning By-Laws by inserting at the end of Section 3.1. Districts. a new line with entries under each column heading as follows:

Adjourned Special Town Meeting

December 1, 1988

<u>Type</u>	<u>Full Name</u>	<u>Short Name</u>
"Overlay	Planned Residential Development	PRD"

106 voted in the affirmative

0 voted in the negative

2/3 vote required

4.10. Planned Residential Development (PRD)

4.10.1. Purpose:

The purpose of the Planned Residential District (PRD) is to permit integrated high-quality residential developments with variable densities while permitting preservation of open space and natural features, allowing reduced infrastructure and site development costs, to promote a greater diversity of housing opportunities within the Town while respecting and enhancing the existing character of the Town and of the neighborhood, and to promote attractive standards of appearance and aesthetics consistent with that character.

4.10.2. Planned Residential District as an Overlay District:

A PRD Zoning District shall take the form of an overlay district covering any part of an existing residential S-10 or A-80 Zoning District on the Reading zoning map. The PRD Zoning District shall be applied to a specific parcel or parcels only through specific action by Town Meeting in a manner identical to that required to effect any other change or amendment to the Reading Zoning Map.

For any land subject to a PRD Overlay District a Developer may choose to conform either to the zoning regulations which govern the underlying district or to the PRD overlay regulations and procedures set forth by this Section, the specific provisions of which shall supersede all other provisions in the Zoning By-Laws with respect to the underlying district including, without limitation, use, intensity, dimensions, parking, signage and site plan review; however, the provisions of any other overlay district shall continue to apply.

4.10.2.1. Definitions:

The following terms shall have for the purposes of this PRD By-Law the meanings hereby assigned to them:

Developer: one or more entities proposing together to develop a Planned Residential Development parcel.

Existing: in existence at the time of filing a complete Preliminary PRD Plan submission.

Floor Area Ratio (or "FAR"): in a PRD, the ratio of total gross building floor area in a PRD to the area of the development parcel. Gross floor area shall be measured from outside wall surfaces and shall include ground floor areas of interior atriums and lobbies, and mechanical and utility spaces on habitable floors; but shall exclude rooftop space, balconies, elevator pits, or non-habitable areas enclosed by ornamental roofs. Structured parking and garages shall not be counted in the determination of Floor Area Ratio. Areas classified as wetlands in MGL Chapter 131 Section 40 or Reading General By-Laws Article XXXII, may not exceed ten percent of the development parcel area eligible to be used in any computation of FAR.

Height: the vertical distance from the average grade around the perimeter of a building to the top of a flat roof, including any

parapet, or to a point halfway between the bottom of an eave and the top of a ridge of a sloped roof.

Major Street: a street used for through access and carrying traffic volumes of greater than 10,000 vehicles per average day.

Minor Street: a street used primarily for access to abutting properties or carrying traffic volumes of less than 10,000 vehicles per average day.

PRD By-Law: Section 4.10. of the Reading Zoning By-Laws including all subsections thereof.

Site: the development parcel upon which a PRD is proposed.

Structured Parking: in a PRD, a parking garage, or all or part of building floors above or below grade to be used for automobile parking.

4.10.3. Special Permit for Planned Residential Development:

The Community Planning and Development Commission ("CPDC"), as the Special Permit Granting Authority, shall have the authority to grant a Special Permit to construct a Planned Residential Development (PRD) by a vote of at least four members of the five-member CPDC. The CPDC shall evaluate proposed PRD projects and require all such projects to conform to the Planned Residential Development requirements, standards, and guidelines set forth in sections 4.10.4. and 4.10.5. to ensure that the benefits to the Town of a proposed project outweigh any adverse impacts before granting a Special Permit. The CPDC shall adopt and from time to time may amend regulations for the review of PRD Developments and for the submission of PRD Plans as provided in MGL Chapter 40A Section 9.

The CPDC shall interpret all provisions of this PRD By-Law and all definitions and regulations pertinent thereto and shall provide such interpretations upon request by an applicant for a Special Permit to construct a PRD.

4.10.3.1. Overview of Special Permit Process:

A Developer choosing to develop a PRD in a PRD Overlay District shall apply for a Special Permit with the CPDC. The Special Permit Process shall include:

- Pre-Application Conference (optional)
- Preliminary PRD Plan Review
- Final PRD Plan Review

4.10.3.2. Pre-application Conference:

Prior to the submission of an application for a Special Permit, the Developer at his/her option may confer with the CPDC and/or its staff and other applicable Town staff to obtain information and guidance before entering into binding commitments or incurring substantial expense in the preparation of plans and other submittal documents.

At the Pre-application Conference the CPDC, its representatives, and other appropriate Town officials may discuss with the Developer the Developer's intentions, development concept and options, and CPDC's requirements with respect to the proposed PRD; such discussions may include the PRD application and review process, issues and scope of relevant studies that should be considered in planning the project, including specific submission

items such as appropriate vantage points for visual analysis and the extent of the traffic study area.

Any statement made at the Pre-application Conference by the CPDC, its representatives, Town staff, or the Developer concerning the potential disposition of a Special Permit application or the final form of the development shall not be legally binding.

4.10.3.3. Preliminary Plan:

A Developer who wishes to apply for a Special Permit to construct a PRD shall submit to the CPDC an application including a Preliminary PRD Plan submission for the entire proposed project. If the Developer of the PRD comprises more than one entity, all participating entities shall be signatories to the Special Permit application.

Two copies of the Preliminary PRD Plan shall remain available to the public during the application process and shall be located in the office of the Community Development Department and the Reading Public Library. Any three-dimensional model of the proposed project as may be required in the CPDC's regulations shall be displayed at a suitable public building within the Town.

4.10.3.3.1. Application for Preliminary Approval:

The Preliminary PRD Plan shall include complete sets of written, quantitative, and graphic materials in the appropriate number according to the PRD Plan Submission and Development Regulations duly adopted by the CPDC and in effect at the time of submission. The official date of application shall be filed with the Town Clerk only after all materials have been received and certified complete by the CPDC or its authorized agent. Such certification of completeness or denial shall take place within ten calendar days of receipt of the application.

4.10.3.3.2. Submission Fee:

The CPDC shall require a submission fee sufficient to cover consultant fees and any other costs associated with reviewing and processing the required PRD submissions. The fee amounts shall be as specified in the CPDC's "Fee Schedule for Site Plan Review Process" or in a fee schedule for PRD review specifically adopted and amended by CPDC from time to time.

4.10.3.3.3. Contents of Preliminary PRD Plan Submission:

All Preliminary PRD Plan submissions shall be made in conformance with said PRD Plan Submission and Development Regulations in effect at the time of preliminary submission.

4.10.3.3.4. Town Review:

Between the date a Developer submits a complete application for a Special Permit to construct a PRD and the date of the first Public Hearing, CPDC may require the distribution of the Preliminary PRD Plan for review to Town departments, elected and appointed boards and commissions, and such professional planning, architectural, and engineering consultants as the CPDC deems appropriate. All comments on the Preliminary PRD Plan shall be submitted in writing to the CPDC no later than five days before the scheduled date of the first Public Hearing. All written com-

ments shall be made part of the public record on the application for a Special Permit and shall remain a public record.

4.10.3.3.5. Public Hearing on Preliminary Plan:

Within sixty-five days of the date of the filing with the Town Clerk of an application that has been certified as complete in accordance with section 4.10.3.3.1. of this By-Law, the CPDC shall hold a Public Hearing. The purpose of the Public Hearing shall be to solicit public comments concerning the Preliminary PRD Plan.

4.10.3.3.6. Action on Preliminary Plan:

Within twenty-one days after the close of said Public Hearing, the CPDC shall make a determination concerning the Preliminary PRD Plan. If the CPDC approves the Preliminary PRD Plan or conditionally approves it subject to modifications, then the Developer shall submit a Final PRD Plan, as specified in section 4.10.3.3.8. If the CPDC disapproves the Preliminary PRD Plan, then the application for the Special Permit shall be denied, and the CPDC shall state in writing its reasons for such disapproval. If the CPDC makes no decision within the specified time limit, then the Preliminary PRD Plan shall be considered approved, and the Developer may prepare a Final PRD Plan based thereon.

4.10.3.3.7. Public Improvements Compensation:

When reviewing a Developer's Preliminary PRD Plan, the CPDC shall analyze the proposed PRD to determine what if any extraordinary public improvements, including off-site improvements, are necessary to accommodate or service the project. The Developer shall be required by the CPDC to provide such improvements at no cost to the Town, or alternatively, to offset completely the expense of such improvements if provided by the Town; in the latter case, the CPDC shall estimate the costs of these improvements to be borne by the Developer based on estimates furnished to the CPDC by an engineering consultant to the CPDC and/or by the Director of the Reading Department of Public Works.

4.10.3.3.8. Submission of Final Plan:

The Final PRD Plan shall be a definitive plan of the proposed development with design sufficiently developed to provide the basis for CPDC's review and determinations regarding the proposal's satisfaction of the requirements, standards, and guidelines of this PRD By-Law, and shall conform to the submission and content requirements specified in sections 4.10.3.3.3. and 4.10.3.3.9. The Final Plan shall be consistent with the approved Preliminary PRD Plan except for changes by amendment or in accordance with conditions attached to the CPDC's approval of the Preliminary PRD Plan, and shall satisfy all such conditions. The Developer shall submit a Final PRD Plan no later than 59 days after the close of the Public Hearing referred to in section 4.10.3.3.5. Failure to submit the Final PRD Plan within the specified time period shall result in a termination of the application for a PRD Special Permit.

The Developer shall submit complete sets of all plans and all accompanying material as specified in subsection 4.10.3.3.9.

in accordance with the procedure set forth in section 4.10.3.3. Two copies of the Final PRD Plan shall remain available to the public during the application process and shall be located in the office of the Community Development Department and in the Reading Public Library.

Any three-dimensional model of the proposed project as may be required in CPDC's regulations shall be displayed in a suitable public building within the Town.

4.10.3.3.9. Contents of Final PRD Plan Submission:

All Final PRD Plan submissions shall be made in conformance with said PRD Plan Submission and Development Regulations in effect at the time of final submission.

4.10.3.3.10. Amendments:

Additions or amendments to the approved Preliminary PRD Plan shall be determined solely by CPDC as either major or minor as defined below. The CPDC shall have the entire, exclusive, and final discretion to determine whether a proposed change constitutes a minor or a major amendment; and its decision shall be conclusive. Minor additions or amendments shall be authorized by written approval of the CPDC.

Major additions or amendments shall be considered as original items to the Preliminary PRD Plan application and shall be grounds for reconsideration of the approved Preliminary PRD Plan and shall be reviewed subject to the procedures specified in sections 4.10.3.3.1. to 4.10.3.3.6. inclusive. Denial of a major addition or amendment shall not constitute disapproval or modification of the previously approved Preliminary PRD Plan.

4.10.3.3.10.1. Minor Amendments:

Minor amendments are additions or changes which do not, in the determination of the CPDC, substantially alter the concept of the PRD, as reflected in the approved Preliminary or Final PRD Plan, as appropriate, in terms of floor area ratio, use, height, provision of open space, or layout or other physical relationships of the elements of the development. Minor amendments shall include, but not necessarily be limited to, the following: small changes in floor area, site coverage, height, setbacks, or open space; small changes in the location of buildings, open space, or parking; or small changes in the alignment of minor streets and ways on the site.

4.10.3.3.10.2. Major Amendments:

Major amendments represent substantial additions, deletions, or deviations, as determined by the CPDC, from the PRD concept as previously approved by the CPDC. Major amendments shall include, but not necessarily be limited to, the following: large changes in floor area, site coverage, height, setbacks, or open space; large changes in the location of buildings, open space, or parking; or large changes in the circulation system, including number and location of access ways.

4.10.3.3.11. Public Hearing and Decision on Final Plan:

Within sixty-nine days after the close of the Public Hearing

referred to in section 4.10.3.3.5., the CPDC shall hold a Public Hearing to consider issuance of a Special Permit to construct a PRD in accordance with the Final PRD Plan. Approval of the Special Permit shall be granted upon determination by the CPDC that the Final PRD Plan conforms with and meets the requirements, standards, and guidelines set forth in this PRD By-Law in a manner consistent with the approved Preliminary PRD Plan, and contains all revisions required by the CPDC in its conditional approval of said Plan. The CPDC may grant the Special Permit with conditions consistent with its approval of the Preliminary PRD Plan, and the conditions shall be agreed to in writing by the Developer before the Special Permit is granted. If not granting a Special Permit to construct a PRD, the CPDC shall make its final decision in writing and shall specify its reasons for denial. If CPDC makes no decision within ninety days after the close of the Public Hearing referred to in section 4.10.3.3.5., then the Final PRD Plan shall be considered approved and the Special Permit to construct a PRD in accordance with the submitted Final PRD Plan shall be deemed granted.

4.10.3.3.12. Amendments to Final Plan:

After approval by the CPDC of the Special Permit to construct a PRD, the Developer may seek amendments to the Final PRD Plan. Such amendments shall be determined solely by the CPDC to be minor or major. Minor amendments, as defined in section 4.10.3.3.10.1., shall be authorized by written approval of the CPDC. Major amendments, as defined in section 4.10.3.3.10.2., shall be grounds for reconsideration of the Special Permit to construct a PRD and shall be reviewed as if it were an entirely new PRD Plan, that is, in accordance with the procedures specified in sections 4.10.3.3.1 to 4.10.3.3.11. inclusive. Denial of any proposed major amendment shall not invalidate the Special Permit to construct a PRD in conformance with the previously approved Final PRD Plan.

4.10.3.3.13. Development Schedule:

The Developer shall begin construction of the PRD within twenty-four months of the date of the granting of the Special Permit (or, if applicable, following appeal as provided in MGL Chapter 40A, Section 9) in reasonable conformance, as defined solely by the CPDC, with the development schedule submitted with the Final PRD Plan. The CPDC shall grant in writing an extension of this time period of up to an additional twenty-four months upon determination by CPDC of good cause. If the Developer fails to commence construction of the PRD within twenty-four months plus any approved extension period, the Special Permit shall lapse and be deemed null and void.

4.10.3.3.14. Phased Development:

If a phased development is proposed by the Developer, the Final PRD Plan shall contain all required written, quantitative, and graphic information as specified in Section 4.10.3.3.9. for evaluating the proposed PRD as a whole and to serve as a basis for granting the Special Permit, plus a final development schedule for the completion of the PRD indicating the proposed

dates and scope of work to be accomplished in each phase. Site improvements may be phased only in conformity with the phasing schedule included in the approved Final PRD Plan, and only to the extent that all requirements, standards, and guidelines of this PRD By-Law are met in each phase. The initial phase shall include at a minimum the on-site and off-site improvements necessary for one or more buildings and may, at the Developer's option, include one or more buildings.

Deviations, deletions, additions, or changes from or to the approved Final PRD Plan in any phase shall be designated a minor or major amendment, as defined in sections 4.10.3.3.10.1 and 4.10.3.3.10.2., to the Final PRD Plan by the CPDC and treated as such in accordance with section 4.10.3.3.12.

If the PRD is to be developed in phases, the Developer shall begin the construction of each phase in accordance with the approved development and phasing schedule; however, the CPDC shall grant additional extensions in the timing of phases for up to twenty-four months each as minor amendments to the Final PRD Plan, upon the CPDC's determination of good cause. If the Developer fails to commence construction of a PRD phase within the specified time limit for that phase, including any approved extension period, said failure shall be deemed a major amendment to the Final PRD Plan, and the phase at issue and all subsequent phases which depend upon said phase for their construction and operation in conformance with the Final PRD Plan shall be reapproved in accordance with section 4.10.3.3.12.

4.10.3.3.15. Conformity with PRD Plan and Special Permit:

The CPDC shall include as a condition to all Special Permits granted for the construction of PRD's that no construction of a PRD or any phase thereof may be authorized until the CPDC has reviewed and approved a Design Submission for work to be done. The Design Submission shall include architectural, site, and landscape design documents, sufficiently developed, as determined by the CPDC, to permit review of conformance to the Final PRD Plan and Special Permit conditions, in accordance with the PRD Plan Submission Regulations established by the CPDC. If deemed necessary by the CPDC, a Public Hearing may be held for the review of any Design Submission. Design Submissions shall be reviewed by the CPDC solely for conformity with the Final PRD Plan, with Special Permit conditions, and, only to the extent not already reviewed and approved, with the requirements, standards, and guidelines applicable to the construction of the phase in question. If the CPDC makes no decision upon a Design Submission within ninety days of its positive determination as to the sufficiency and completeness of the Design Submission, said Special Permit condition shall be deemed to be satisfied regarding said PRD or phase thereof.

The CPDC shall adopt regulations or impose conditions as part of a Final PRD Plan approval requiring one or more of the following in amounts and durations sufficient to guarantee that all commitments in the approved PRD Plan to provide public improvements or to take other actions are properly completed: performance bonds, deposit of money or negotiable securities with the Town, or a satisfactory agreement with a lending institution

to retain funds pending completion of such improvements or actions.

If, for any PRD or phase thereof, the CPDC finds that either the Developer has failed to begin development within the specified time period, including any approved extension period, or that the Developer is not proceeding in conformity with the Special Permit, then the CPDC may, after sixty days from written notice (and any additional period which the CPDC may deem necessary so as to provide the Developer reasonable opportunity to cure any deficiencies), revoke the Special Permit as it applies to the phase of construction at issue, and/or require that the Developer amend the Final PRD Plan subject to the procedures specified in section 4.10.3.3.12. If the CPDC revokes the Special Permit for the PRD then the Final PRD Plan shall be null and void as it applies to the phase of construction at issue and all subsequent phases which depend upon said phase for their construction or operation in conformance with the Final PRD Plan. The provisions of this paragraph are additional to the Reading Zoning Enforcement Officer's powers of enforcement under the Reading Zoning By-Laws and Massachusetts State Law.

Upon satisfaction of all applicable Special Permit conditions, the CPDC shall issue a Certificate of Compliance for one or more PRD phases as appropriate. No Certificate of Occupancy shall be issued for a given PRD phase until a Certificate of Compliance has been so issued.

4.10.4. Use and Dimensional Requirements:

The following specifies the basic use and dimensional requirements which shall be adhered to in all PRD developments within each PRD Overlay District and which shall be used by CPDC in evaluating each PRD proposal:

4.10.4.1. Parcel Size:

The minimum size of any PRD development parcel shall be eight (8) acres. A development parcel may consist of land in more than one ownership, provided that all lots comprising the parcel lie entirely within a PRD Overlay District and are contiguous. Proposed PRD developments may include pre-existing buildings provided that all PRD requirements are satisfied by each new or existing building and by the PRD as a whole. More than one principal building may be located on the parcel.

4.10.4.2. Permitted Uses:

Only residential uses, parking (including structured parking) to accommodate this use, and open space are permitted within a PRD, with the exception that a common facility for use by the residents of the PRD and their guests exclusively may be provided for the following uses:

- indoor meeting, social, activity, or recreational rooms,
- common dining and kitchen,
- office only for the administration of the PRD,
- maintenance, storage, and recreational facilities or spaces solely for servicing the PRD.

4.10.4.2.1. Required Low- and Moderate-Income Housing:

Any PRD development shall contain or provide off-site in a manner acceptable to the Reading Housing Authority a minimum of ten percent of its total units (both on-site and off-site) affordable to low-income, moderate-income, or elderly households in perpetuity.

4.10.4.3. Intensity of Development:

For all PRD developments, the following basic intensity factors shall apply:

- maximum coverage of the parcel by the aggregate ground area of all buildings: 25%
- maximum floor area ratio: 0.40
- minimum separation between buildings: equal to the height of the taller building but in no case less than 40 feet
- maximum building height: 48 feet, not to exceed four stories
- minimum setbacks as measured between bounds of the parcel and any portion of any building or structure: 60 feet in all directions
- parking: 1.75 spaces per residential unit, except that an enclosed garage for an individual residential unit may count as one required parking space and a driveway for an individual residential unit may count as one required parking space provided said driveway has minimum dimensions of 10 feet by 20 feet
- loading and unloading: one space per building, except that CPDC at its discretion and in accordance with section 4.10.5.4. may allow fewer spaces
- maximum number of dwelling units per gross area of land contained within the parcel shall be based upon the underlying zoning district as follows:
 - S-10 and A-80: 10 dwelling units per gross acre, with the additional limitation that no PRD development may contain more than 100 residential units.

4.10.4.3.1. Increased Development Intensity and Height:

The basic intensity and height factors specified in section 4.10.4.3. may be increased up to the following levels if the CPDC finds that a proposed provision of public improvements or amenities by the Developer would result in substantial benefit to the Town and the general public:

- maximum floor area ratio: 0.65
- maximum building height: 72 feet, not to exceed six stories, except that not more than one-third of the total number of any PRD development's residential units may be contained in a building or buildings greater than 48 feet in height
- maximum number of dwelling units per gross acre of land contained within the parcel, based on the underlying zoning district:
 - S-10 and A-80: 16 dwelling units per gross acre, with the additional limitation that no PRD development may contain more than 160 residential units.

The aforementioned improvements or amenities which CPDC may consider in granting some amount of increased intensity and height shall include one or more of the following, provided that, in the estimation of the CPDC, the benefit to be derived from the proposed improvements or amenities shall be commensurate with the amount of increased intensity or height allowed:

- significant improvement of the environmental quality or condition of the site and its surrounding areas, including a decrease in runoff,
- provision of or contribution to off-site public facility improvements beyond those necessary to mitigate the effects of the proposed development which improvements would enhance the general condition of the surrounding areas,
- dedication of open space or recreational facilities for use by the general public,
- active cooperation by the Developer with other owners in the vicinity to develop and achieve district-wide and adjacent neighborhood improvement goals and objectives,
- provision of public art, distinctive and appropriate design, or other amenities which would provide unique advantages to the general public or contribute to achieving Town-wide goals and objectives,
- provision of low- or moderate-income or elderly housing within the PRD in conformance with this PRD By-Law and/or off-site in a manner acceptable to the Reading Housing Authority in excess of the amount required in section 4.10.4.2.1.

4.10.5. Development Standards:

All PRD developments shall conform to the following development standards:

4.10.5.1. Screening:

Within the required setbacks, landscaping shall be provided so as to provide effective screening of the PRD from visibility from abutting properties. To the greatest extent practical, existing natural vegetation shall be preserved and enhanced. Except as necessary for vehicular access, natural grades and contours within these setbacks shall not be altered in any manner, and no parking, loading and unloading space, or any other physical improvement shall be made. All plantings shall be properly installed and maintained.

4.10.5.2. Shadows:

Between 9 AM and 3 PM (EST) from February 21 to October 21, no building may cast a shadow on any residential structure in existence at the time of Preliminary PRD Plan submission.

4.10.5.3. Open Space:

A minimum of 40% of the PRD parcel shall be devoted to open space, completely devoid of any structure, or parking, loading and unloading space or accessway thereto, or as private yards, patios, or gardens for the exclusive or principal use by residents of individual dwelling units. To the greatest extent possible such open space shall be left in its undisturbed natural

condition or developed so as to be appropriate, in size, shape, dimension, location, and character to assure its use as a park, recreational area, and visual amenity for the development and its residents.

In evaluating the suitability and quality of the open space proposed to be provided, the CPDC shall apply the following standards:

- Usability: other than wetlands, floodplains, and water bodies, including the normal water surface area of detention ponds, which may count for up to twenty-five percent of a PRD project's required open space area, all open space must have a surface which is adequately drained and permits active and passive recreational use. Such surface may include any combination of grass, plant materials, wood, or paving materials which allow pedestrian and recreational use. No open space shall be considered usable if the slope of the finished grade exceeds ten percent.

- Location: the nearest part of the open space shall not be more than 300 feet walking distance from the nearest point of any building it is proposed to serve.

- Size and shape: no open space shall be considered usable unless it has a minimum area of 1000 square feet and no dimension less than twenty-five feet.

- Structures and facilities: all usable open space shall be open to the sky, and may include unroofed facilities such as tennis courts, swimming pools, or similar recreational facilities.

4.10.5.4. Site Circulation and Parking:

Site circulation shall meet accepted standards for private automobiles, service vehicles, and emergency vehicles. It is highly desirable to consolidate access to a PRD in a small number of widely spaced principal access points, which may be driveways or Town-accepted side streets within or adjacent to the PRD Overlay District. Principal access should be consolidated in as few locations as possible and, if feasible, it is desirable for adjacent developments to share principal access. Principal access points should be spaced and aligned or alternated according to good traffic engineering practice, and should be signalized if necessary.

Parking stall size shall be in accordance with the Reading Zoning By-Laws and shall be landscaped in accordance with section 4.10.5.5.5. A minimum of five percent of the gross area of each parking lot shall be devoted to interior landscaped areas, of as uniform a distribution as practicable throughout the parking lots and planted intensively with trees and taller shrubs.

Roadways and drives within a PRD shall be constructed in conformance with standards established by the Reading Department of Public Works, whether to be dedicated to the public or to be retained in private ownership. The design of the overall circulation pattern shall be prepared in accordance with the principles and concepts established in "Recommended Practices for Subdivision Streets" prepared by the Institute of Traffic Engineers (1965) or such other standard as accepted by the CPDC through duly adopted regulation.

All on-site and off-site improvements, which include the installation of utilities, public lighting, sewers, and other public improvements shall be constructed in accordance with the standards of the Reading Department of Public Works and other appropriate departments.

The provisions of section 6.1. of the Reading Zoning By-Laws notwithstanding, a minimum of one off-street loading and unloading space per building shall be provided in a suitable location, and the determination as to whether any lesser number of off-street loading and unloading spaces are allowed shall be determined by the CPDC as part of its review and approval of the Preliminary PRD Plan.

4.10.5.5. Design Quality:

Project design shall be reviewed by CPDC with input from Town officials, any review consultant(s) employed by the CPDC, and others as appropriate. The following in this section are to be interpreted as guidelines to be applied flexibly by the CPDC and as appropriate to the situation under review, including factors such as foundation and soil characteristics and other extraordinary site constraints. These guidelines apply to all site improvements and buildings and structures:

4.10.5.5.1. Building Placement:

- Provide and preserve attractive views from major vantage points, especially from major thoroughfares and residential neighborhoods,
- Avoid regular spacings and building placements that will be viewed as continuous walls from important vantage points, which may be identified in a PRD Pre-Application Conference.

4.10.5.5.2. Building Massing/Articulation:

- Avoid unbroken building facades longer than 100 feet,
- Provide human-scale features, especially at lower levels,
- Avoid unarticulated and monotonous building facades and window placement.

4.10.5.5.3. Roofline Articulation:

- Provide a variety of building heights and varied roofline articulation,
- Locate taller buildings away from major streets and off-site single-family residential areas.

4.10.5.5.4. Building Materials:

- Use materials and building treatments that reduce the visibility of buildings from distant vantage points and that are compatible with backgrounds and surroundings,
- Use materials and colors compatible with other quality buildings of similar scale in the vicinity.

4.10.5.5.5. Landscaping:

- All open areas within a PRD should be landscaped in an appropriate manner, utilizing both natural and man-made materials such as grass, trees, shrubs, attractive paving materials and outdoor furniture,

- Deciduous trees should be placed along new and existing streets and ways,
- Outdoor lighting should be considered in the landscaping plan and should be designed to complement both man-made and natural elements of the PRD and adjacent areas,
- Intensive, high-quality landscaping should be provided within the PRD where it abuts major streets, existing residential areas, and along internal drives,
- Parking lots should use landscaping and terracing to break up large areas of pavement and to enhance a residential flavor and appearance; trees and shrubs should be used to the maximum extent feasible.

4.10.5.5.6. Pedestrian Amenities:

- Emphasize pedestrian-oriented features such as covered walkways, pergolas, outdoor sitting plazas, landscaped open space, drop-off areas, and recreational facilities,
- Tree-lined or otherwise appropriately landscaped pedestrian paths and walkways should link together areas designated as open space within the site and wherever possible to adjoining public areas.

4.10.5.5.7. Utilities:

- To the maximum extent feasible, all utilities should be located underground.

4.10.5.6. Signage:

- At each principal entrance to the site, one sign only shall be permitted, of a maximum signboard area of twelve (12) square feet, with content limited to identifying the name and address of the development. Within the development, signs, not to exceed one-square-foot each, of a number and location to be approved as part of the PRD Plans, may be permitted for the sole purposes of orientation and direction, and of identifying common building spaces.

4.10.5.7. Environmental Standards and General Development Guidelines:

In addition to conforming to the Use and Dimensional Requirements governing PRD Overlay Districts, approval of the Special Permit to construct a PRD shall be granted only upon determination by the CPDC that a proposed PRD satisfies the following criteria. In any disapproval of a PRD, the CPDC shall state in writing the specific reasons for its finding that the proposed PRD does not satisfy one or more of these criteria. Mitigation measures proposed by the Developer, at no cost to the Town, shall be considered in making these determinations.

- (1) That the proposed PRD conforms as appropriate to existing policy plans established by the Town Meeting, the Board of Selectmen, and the CPDC for the specific area of the Town in which the PRD is proposed to be located;

- (2) That there is no significant adverse effect under any of the following:

- (a) quality of site design, building design, and

landscaping as they affect occupants of the proposed development, the PRD Overlay District, adjacent residential districts, and the Town as a whole,

(b) traffic flow and safety in the context of this and other proposed developments in the PRD Overlay District and sensitive neighboring areas, which may be identified in the scope of a State Environmental Impact Report and/or in a Pre-Application Conference,

(c) water quality, air quality, wetlands, and the natural environment,

(d) provision of open space,

(e) adequacy of utilities and other public works and impact on existing public facilities within the Town, and

(f) potential fiscal impact to the Town of Reading.

(3) That approval of the proposed PRD provides benefits to the Town which outweigh all adverse effects, as evaluated under the above criteria.

4.10.5.7.1 Environmental Standards:

A PRD shall conform in each phase to all applicable federal, state, and local laws and regulations (including all such regulations established by the U.S. Environmental Protection Agency and the Massachusetts Department of Environmental Quality Engineering) regarding the environment, including those concerning noise, air quality, wetlands, water quality, runoff and erosion control, and protection from flooding.

4.10.5.7.2. Significant Traffic Impact:

The CPDC may not approve a proposed PRD development which in its opinion has significant adverse traffic impact, as determined following examination by the CPDC of the Developer's traffic analysis and any other traffic analysis of the affected area available to the CPDC which is germane to the proposed PRD development. In making its determination, the CPDC shall consider the feasibility of any capacity improvements and mitigating measures proposed to be provided by the Developer at no cost to the Town. In making such determinations, the full traffic impact of all other Preliminary or Final PRD Plans shall be considered, regardless of project phasing. Without limitation, the determination of significant adverse impact shall consider traffic volumes, speeds, affect on pedestrian safety and access, and resulting levels of service on residential streets, approaches to the site of the proposed PRD, and other key locations, all of which may be identified in a Pre-Application conference.

4.10.5.7.3. Control of Runoff and Flooding:

The Developer shall demonstrate that, as compared with the situation that would exist on the site without the development, no phase of the proposed PRD will result in an increase in the peak rate of storm runoff at the parcel boundary for the PRD as a whole for the 25-, 50-, and 100-year design storms, and that there will be no net loss in flood storage capacity for the 100-year design storm. In making such determinations, any state or local orders or requirements of applicable Wetlands Protection

Laws or By-Laws shall be assumed in the calculations of runoff and flood storage without the PRD, but alternative forms of development shall not be assumed.

In addition, the Developer will demonstrate that any adverse existing off-site runoff and erosion conditions or off-site runoff and erosion conditions which would result from the development of the PRD are fully identified and that workable and acceptable mitigation measures are proposed as part of the Preliminary and Final PRD Plans.

To assist in its evaluation of any PRD Plans, the CPDC may require the Developer to submit said plans to the Reading Conservation Commission for review and recommendations to the CPDC.

4.10.6. Residents Association:

In order to ensure that common open space and common facilities within the development will be properly maintained, each PRD development shall have a Residents Association, which shall be in the form of a corporation, non-profit organization, or trust, established in accordance with appropriate state law by a suitable legal instrument or instruments recorded at the Middlesex South Registry of Deeds or Registry District of the Land Court. As part of the Final PRD Plan submission, the Developer shall supply to the CPDC copies of such proposed instrument, which shall at a minimum provide the information required by said PRD Plan Submission and Development Regulations in effect at the time of Final PRD Plan submission.

Adjourned Special Town Meeting

December 1, 1988

ARTICLE 7. On motion of Thomas J. Stohlman, it was voted that the Town of Reading vote to amend the Reading Zoning By-Laws by inserting in Section 4.2.2., Table of Uses, a new line under "Residential Uses" with entries under each column heading and with a footnote to be placed at the bottom of the table, as follows:

PRINCIPAL USES	RES	RES	RES	BUS	BUS	BUS	IND
	S-10	A-40	A-80	A	B	C	
	S-20						
	S-40						
"Planned Residential Development	SPP**	no	SPP**	no	no	no	no

**Planned Residential Development may be permitted only within a PRD Overlay District, which may exist only in an S-10 or A-80 underlying Zoning District on the Zoning Map."

106 voted in the affirmative

0 voted in the negative

2/3 vote required

ARTICLE 8. On motion of Thomas J. Stohlman as amended by William C. Brown, it was voted that the Town of Reading amend the Reading Zoning Map to establish a Planned Residential Development overlay district, as referenced in Section 4.10.2. of the Reading Zoning By-Laws, and to include within that overlay district the following described property:

Beginning at a point on the northeasterly sideline of Hopkins Street at the Reading/Wakefield Town Line, said point being the intersection of those portions of said Town Line described on the Reading Zoning Map by the following lengths and directions: South 80 degrees 36 minutes West, 1464 feet, and South 10 degrees 50 minutes West, 1554 feet; Thence northwesterly along the northeasterly sideline of Hopkins Street a distance of 30 feet more or less, to a point on the Westerly sideline of Fourth Street at the intersection of Hopkins Street; Thence northerly along the westerly sideline of Fourth Street a distance of 1000 feet more or less to the northerly sideline of North Street; Thence easterly along the northerly sideline of North Street a distance of 520 feet more or less to the easterly sideline of Sixth Street; Thence southerly along the easterly sideline of Sixth Street a distance of 290 feet more or less; Thence easterly a distance of 158 feet more or less; Thence southerly a distance of 160 feet more or less; Thence westerly a distance of 115 feet more or less; Thence southerly a distance of 488 feet more or less; Thence westerly a distance of 51 feet more or less; Thence southerly a distance of 4 feet more or less; Thence westerly a distance of 490 feet more or less along the Reading/Wakefield Town Line to said point of beginning of this description.

Intending to describe all of Lots 49, 39, 40, 46, 48, and 47, all as shown on Reading Board of Assessors Plat 13 of 1986; and all of Lot 3a as shown on Reading Board of Assessors Plat 14 of 1985; and including those portions of Cedar Street easterly of Bear Hill Road, of North Street easterly of the westerly sideline of Fourth Street, and of Fourth, Fifth, and Sixth Streets southerly of the northerly sideline of North Street; but specifically excluding all of Lots 41, 42, 43, 44, and 45 as shown on

land of dimensions of 100 feet by 250 feet more or less wholly surrounded by the property herein described.

112 voted in the affirmative

2 voted in the negative

2/3 vote required

ARTICLE 9. On motion of Dennis P. Cronin, it was voted to table Article 9.

ARTICLE 10. On motion of George V. Hines, amended by Glen M. Hartzler, it was voted that the Town of Reading amend said table following Section 6.1.1.3. of the Reading Zoning By-Laws by deleting the words "of enclosed floor area used for such purpose" where they appear under the heading "Minimum Number of Off-Street Parking Spaces Required" for the Principal Uses "Retail Stores, Offices, and Consumer Service Establishments" and "Industrial and Manufacturing Establishment", and substituting therefor the words "of gross floor area or fraction thereof"; and under the same heading by adding the word "gross" before the words "floor area" for the Principal Use "Office and Professional Building"; and by substituting the words "gross floor area" for the words "floor space" or "enclosed floor area" as appropriate for the aforementioned Principal Uses under the heading "Minimum Number of Off-Street Loading and Unloading Spaces Required"; so that said Table will read as follows for the aforementioned Principal Uses:

Principal Use	Minimum Number of Off-Street Parking Spaces Required	Minimum Number of Off-Street Loading and Unloading Spaces Required
Retail Stores, Offices and Consumer Service Establishments	"One space for each three hundred (300) square feet of gross floor area or fraction thereof	One space for each five thousand (5000) square feet of gross floor space in excess of two thousand (2000) square feet of gross floor area"
Industrial and Manufacturing Establishment	"One space for each five hundred (500) square feet of gross floor area or fraction thereof	One space for each twenty-five thousand (25,000) square feet of gross floor area"
Office and Professional Building	"One space for each three hundred (300) square feet of gross floor area or fraction thereof.	One space for each twenty-five thousand (25,000) square feet of gross floor area"

101 voted in the affirmative

4 voted in the negative

2/3 vote required

On motion of Glen M. Hartzler, it was voted that the Town amend said table following Section 6.6.6.3. of the Reading Zoning By-Laws by deleting the word:

"...space..." after the phrase "...gross floor..." to read then as follows:



Town of Reading

Reading, Massachusetts 01867-2693

(617) 942-0500

DEPARTMENT OF COMMUNITY DEVELOPMENT
16 LOWELL STREET

REPORT TO SPECIAL TOWN MEETING
ON WARRANT ARTICLES 10 AND 11
NOVEMBER 28, 1988

This is the report of the Community Planning and Development Commission (CPDC), given pursuant to law, on Warrant Articles 10 and 11 of the Special Town Meeting of November 28, 1988. These articles were placed on the Warrant by CPDC in order to clarify what type of building square-footage is to be used to compute the number of parking spaces required for various types of developments. Given the many instances of on-site parking shortages in Town, the CPDC believes this standard should be based on gross square footage, as such a standard would result in a higher number of parking spaces required.

Articles 10 and 11 were reviewed by the CPDC during the previously-mentioned public hearing held on November 16, 1988. No objections were voiced by the citizens present, nor were any adverse comments received at the hearing (or subsequently) from the Reading Business Community. The CPDC voted to support Articles 10 and 11 by a vote of 4-0.

/hlj

November 23, 1988

Board of Selectmen
Reading, Mass.

Dear Mr. Chairman,

The Depot Task Force Committee met November 22 to put the finishing touches on its parking plan. A copy of the plan in its final form is attached as is a copy of the plan's regulations, which will be distributed to every resident and nonresident who purchases a permit sticker.

The final version includes the addition of a portion of Linden St. on which parking will be restricted to residents only from 6:00 AM to 10:30 AM, Monday through Friday. This change was prompted by an appeal from Linden St. residents who signed a petition requesting that their street be included in the parking plan.

Thank you again for the opportunity to participate in this effort and for your support of our plan.

Your leadership role in trying to resolve traffic and parking problems at the Reading Depot area is most appreciated by this committee and by those residents who are affected by these problems.

Depot Task Force Committee

Bernice Herrick	Chairwoman
William Welch	Vice Chairman
Patricia Driscoll	Secretary
Russell Graham	Selectmen Representative
Evelyn Bosworth	
Dianne O'Leary	
Thomas Stohlman	

cc: Peter Hechenbleikner
Town Manager

READING DEPOT PARKING PLAN

- 1) Effective January 1, 1989, parking at the Reading depot will be authorized by permit only. Permits will be required Monday through Friday, weekend parking is not affected by this requirement.
- 2) Signs will be posted at the depot to designate parking areas as either "Resident Permit Parking Only", for Reading residents, or "Commuter Permit Parking", for nonresidents as well as an overflow of resident commuters. Barriers will be erected in the rail bed south of Woburn St. to prevent unauthorized parking and eliminate maintenance (plowing) of the area. Also, barriers will be placed on the northern edge of the MBTA lot on Woburn St. to prevent unauthorized parking and thereby protect adjacent Reading conservation land.
- 3) Permit stickers will be sold to residents and nonresidents at the Reading Police Station at 67 Pleasant St. Stickers will be color-coded to differentiate between residents and nonresidents.
- 4) To obtain a resident sticker, Reading residents must show three forms of identification to prove that they live in the town and that their car is registered in the town. Identification must include a license and registration and may include either an excise tax bill, property tax bill or utility bill. The annual fee for the 1989 resident sticker is \$1.
- 5) Nonresidents must purchase their initial permit sticker at the Reading Police Station. Additional stickers may be purchased at the police station or through the mail, via a self-addressed, stamped envelope. An unlimited number of permit stickers will be sold. The fee for a 1989 nonresident sticker is \$60 per quarter during the first six months of the plan and \$120 for the second half of the year. In 1990 and beyond, stickers will be sold only on a semiannual basis.

- 6) The purchase of permit stickers by residents and nonresidents does not guarantee a parking space at the depot. All parking spaces will be available on a first come, first served basis.
- 7) The Reading Police Department will use indelible ink to mark vehicle registration numbers on all permit stickers at the time of purchase to prevent the sale or transfer of stickers to another party. All permit stickers must be placed in the lower left corner of the vehicle's rear window to facilitate verification.
- 8) Residents and nonresidents who park in designated areas without appropriate permit stickers or who do not show a valid sticker will be subject to a \$10 fine per violation.
- 9) Coincident with implementation of permit sticker parking at the depot, a resident permit parking requirement will be imposed Monday through Friday, between 6:00 AM and 10:30 AM, on the following streets: Lincoln St., Fulton St., Washington St., Prescott St., (from Washington St. to Sunnyside St.), High St., (East side from Woburn St. to Mt. Vernon St.), Chute St., (from Woburn St. to Mt. Vernon St.), Green St., Woburn St., (from High St. to Temple St.) and Linden St. (from Haven St. to Woburn St.). Also, parking will be prohibited between 6:00 AM and 10:30 AM, Monday through Friday, on Minot St., Crosby Rd., and Warren Ave. Signs will be posted to display the parking restrictions.
- 10) Detailed information about this plan will be publicized several weeks in advance of its implementation through the following media: newspaper articles (Reading Chronicle, Suburban News etc.) and placement of "flyers" on vehicles parked at the depot area and adjacent streets.

Sale of Parking Stickers -	
150 Non-resident stickers (\$20 per month)	\$36,000
500 Resident stickers (\$1.00 per year)	<u>\$500</u>
Income	\$36,500
Expenses	
Snow Removal	\$6,000
Maintenance	\$1,000
New Street Signs*	\$5,860
Parking Enforcement Officer	
20 hr/wk @ \$7.00/hr, no benefits	\$3,640
Uniforms	\$500
Printing	\$1,000
Vehicle*	<u>\$7,000</u>
Total	\$25,000
Net Income	\$11,500
*One Time Expenses	

Adjourned Special Town Meeting

December 1, 1988

"...One space for each five thousand (5000) square feet of gross floor area in excess of two thousand (2000) square feet of gross floor area."

This motion was voted in the affirmative by a unanimous vote.

ARTICLE 11. On motion of George V. Hines, it was voted that the Town of Reading amend section 2.2.12. of the Reading Zoning By-Laws by deleting the words "for residential use"; by adding the words "the outside surfaces of" between the words "from" and "the exterior walls", and by adding the words "so as to include the full thickness thereof" after the words "the exterior walls", so that said section will read as follows:

"2.2.12. FLOOR AREA, GROSS: the sum of the areas on the several floors of a building or buildings measured from the outside surfaces of the exterior walls, so as to include the full thickness thereof."

and to amend section 2.2.12.1. of said Zoning By-Laws by eliminating the words "shall be", by adding the words "of a building or buildings" between the words "area" and "not", and by adding the words "and other non-habitable spaces," between the words "mechanical spaces" and "and not", so that said section will read as follows:

"2.2.12.1. FLOOR AREA, NET: the actual occupied area of a building or buildings not including hallways, stairs, mechanical spaces and other non-habitable spaces, and not including the thickness of exterior or interior walls."

98 voted in the affirmative

2 voted in the negative

2/3 vote required

The attached Report of Community Planning & Development Commission given by George V. Hines, was accepted as a Report of Progress.

ARTICLE 12. On motion of Russell T. Graham, it was voted that the Town appropriate from certified free cash to the following budget line items the sum of \$25,000 (Twenty-five Thousand Dollars) in order to implement the Depot Parking Program:

Line 57 Police Personal Services	\$3,640
Line 58 Police Non Personal Expense	\$1,500
Line 59 Police Capital	\$7,000
Line 90 Public Works Non Personal Expenses	\$6,860
Line 92 Snow and Ice Control	<u>\$6,000</u>

Total	\$25,000
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The attached report of the Depot Task Force Committee, presented by Chairman Bernice Herrick, was accepted as a Report of Progress.

ARTICLE 8. John H. Russell moved to reconsider action taken under Article 8 of the Special Town Meeting, Thursday, December 1, 1988 in accordance with Article II Section 4 of the By-Laws of the Town of Reading.

On motion of Carl H. Amon, it was voted that this Special Town Meeting stand adjourned to meet at 7:30 P.M. on Monday, December 5, 1988 in the Reading Memorial High School Auditorium.

Adjourned Special Town Meeting

December 1, 1988

50 voted in the affirmative

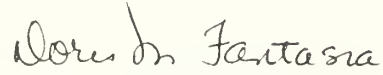
49 voted in the negative

1 abstention

Meeting adjourned 10:40 P.M.

100 Town Meeting Members were present.

A true copy. Attest:


Doris M. Fantasia
Town Clerk

ADJOURNED SPECIAL TOWN MEETING

Reading Memorial High School

December 5, 1988

The meeting was called to order by the Moderator, Paul C. Dustin, there being a quorum present.

The Invocation was given by Reverend Robert K. Sweet of Old South United Methodist Church, followed by the Pledge of Allegiance to the Flag.

ARTICLE 8. On motion of John H. Russell, it was voted that the Town reconsider its action under Article 8 of the 1988 Special Town Meeting taken on December 1, 1988.

ARTICLE 8. John R. Rivers moved that the Town of Reading vote to amend the Reading Zoning Map to establish a Planned Residential Development overlay district, as referenced in Section 4.10.2. of the Reading Zoning By-Laws, and to include within that overlay district the following described property:

Beginning at a point on the northeasterly sideline of Hopkins Street at the Reading/Wakefield Town Line, said point being the intersection of those portions of said Town Line described on the Reading Zoning Map by the following lengths and directions: South 80 degrees 36 minutes West, 1464 feet, and South 10 degrees 50 minutes West, 1554 feet; Thence northwesterly along the northeasterly sideline of Hopkins Street a distance of 260 feet more or less, to the point where the common boundary between Lots 51 and 52 as shown on the Reading Assessor's Plat 13 intersects with the sideline of Hopkins Street; Thence northeasterly a distance of 197 feet more or less, along the common boundary between said Lots 51 and 52, to the southerly sideline of Cedar Street as shown on said Assessor's Plat 13; Thence westerly along the southerly sideline of said Cedar Street a distance of 100 feet more or less to the southeasterly corner of the area where Cedar Street intersects with Bear Hill Road so as to abut or include in part that portion of Cedar Street which was laid out as a public way by document number 129383, at the Land Registration Office, Middlesex South District Registry of Deeds; Thence northerly across Cedar Street a distance of 50 feet more or less according to "Plan of Cedar Street, Reading, Mass. Feb. 1934, Scale 1 in - 40 ft, Board of Public Works, Alexander Birnie, Supt" recorded at Middlesex South District Registry of Deeds, Land Registration Office as document number 129383, to a point; Thence easterly along the northerly sideline of Cedar Street 200 feet more or less to the westerly sideline of Fourth Street as shown on said Assessor's Plat 13; Thence northerly along the westerly sideline of Fourth Street a distance of 590 feet more or less to the northerly sideline of North Street; Thence easterly along the northerly sideline of North Street a distance of 520 feet more or less to the easterly sideline of Sixth Street; Thence southerly along the easterly sideline of Sixth Street a distance of 290 feet more or less; Thence easterly a distance of 158 feet more or less; Thence southerly a distance of 160 feet more or less; Thence westerly a distance of 115 feet more or less; Thence southerly a distance of 488 feet more or less; Thence westerly a distance of 51 feet more or less; Thence southerly a distance of 4 feet more or less; Thence westerly a distance of 490 feet more or less along the Reading/Wakefield Town Line to said point of beginning of this description.

Adjourned Special Town Meeting

December 5, 1988

Intending to describe all of Lots 49, 39, 40, 46, 48, 47, 50, and 51, all as shown on Reading Board of Assessors Plat 13 of 1986; and all of Lot 3a as shown on Reading Board of Assessors Plat 14 of 1985; and including those portions of Cedar Street easterly of Bear Hill Road, of North Street easterly of the westerly sideline of Fourth Street, and of Fourth, Fifth, and Sixth Streets southerly of the northerly sideline of North Street; but specifically excluding all of Lots 41, 42, 43, 44, and 45 as shown on said Plat 13, which lots in the aggregate describe a tract of land of dimensions of 100 feet by 250 feet more or less wholly surrounded by the property herein described.

67 voted in the affirmative

43 voted in the negative

2/3 vote required

This motion was voted in the negative.

On motion of John W. Price, it was voted that this Special Town Meeting stand adjourned sine die.

Meeting adjourned 8:30 P.M.

103 Town Meeting Members present.

A true copy. Attest:

Doris M. Fantasia

Doris M. Fantasia
Town Clerk

ADJOURNED SUBSEQUENT TOWN MEETING

Reading Memorial High School

December 5, 1988

Adjourned Subsequent Town Meeting resumed at 8:30 P.M.

ARTICLE 36. John W. Faria, Precinct 2, moved reconsideration of the subject matter of Article 36 of the Subsequent Town Meeting voted on November 21, 1988.

77 voted in the affirmative

53 voted in the negative

2/3 vote required

This motion was voted in the negative.

ARTICLE 37. Thomas J. Stohlman moved that the Town of Reading vote to add the following section to the Reading Zoning Bylaws relating to the size of parking spaces:

"6.1.2.2.1. Notwithstanding the foregoing, in a Business C or Industrial District, with a Special Permit granted by the Community Planning and Development Commission, each off-street parking space required to be provided in connection with a research and development facility shall not be less than eight and one-half (8-1/2) feet in width and eighteen (18) feet in length, exclusive of drives and maneuvering space. Said Commission may require parking spaces which are to be used for visitors or which otherwise may be subject to

Adjourned Subsequent Town Meeting

December 5, 1988

frequent turn-over of use to conform with the requirements of Section 6.1.2.2 above; in addition, said Commission shall require that any parking lot developed under the provisions of this Section to contain within the parking lot landscaped areas of minimum dimensions of five (5) feet in any direction and that the aggregate surface area of such landscaped areas shall equal not less than five (5) percent of the gross surface area of the parking lot."

61 voted in the affirmative

61 voted in the negative

2/3 vote required

This motion was voted in the negative.

ARTICLE 2. On motion of John H. Russell, it was voted to take Article 2 from the table.

ARTICLE 2. The following report of the Board of Selectmen, presented by John H. Russell, was accepted as a Report of Progress.

REPORT UNDER ARTICLE 2

The status of the Bear Hill Development after the action at the Special Town Meeting is as follows:

. The PRD is established for use wherever and whenever it is added to the zoning map.

. It does not apply to Bear Hill or any other area in town at this time.

It is the intent of the Board of Selectmen to proceed with soliciting firm proposals for the development of Bear Hill using the PRD as a guide.

John H. Russell

ARTICLE 2. On motion of John H. Russell, it was voted to lay Article 2 on the table.

ARTICLE 38. On motion of Thomas J. Stohlman, it was voted to table Article 38.

ARTICLE 39. (1 OF 2) On motion of Mark J. Favaloro, it was voted that the Town of Reading amend the Reading Zoning By-Laws by adding the following definitional sections:

"2.2.21.1. MOTOR VEHICLE: any vehicle constructed and designed for propulsion by other than muscular power, exclusive of motorized bicycles or vehicles designed or exclusively used for off-road purposes."

"2.2.23.1. OPEN STORAGE: the storage of industrial equipment or equipment parts, chemicals or chemical products, unregistered and uninsured motor vehicles (exclusive of vehicles stored in connection with automobile showrooms), debris, construction materials, rubbish, or other similar types of materials, so as to be visible in whole or in part from any public way, private way, or abutting property."

82 voted in the affirmative

30 voted in the negative

2/3 vote required

Adjourned Subsequent Town Meeting

December 5, 1988

ARTICLE 39. (2 of 2) On motion of Mark J. Favaloro, it was voted that the Town of Reading amend section 2.2.32. of the Reading Zoning By-Laws which currently reads "2.2.32. USE: Reserved" so that said section will read as follows:

"2.2.32.USE: an activity or purpose to which a lot or structure is, or is proposed to be, devoted; for purposes of these By-Laws, each use listed on any line in Section 4.2.2., Table of Uses, is to be considered different from any other use listed on any other line in said Section."

78 voted in the affirmative

14 voted in the negative

1 abstention

2/3 vote required

On motion of Eugene R. Nigro, it was voted that the Subsequent Town Meeting stand adjourned to meet at 7:30 P.M. on Thursday, December 8, 1988 in the Reading Memorial High School Auditorium.

Meeting adjourned 10:42 P.M.

103 Town Meeting Members present.

A true copy. Attest:

Doris M. Fantasia

Doris M. Fantasia
Town Clerk

ADJOURNED SUBSEQUENT TOWN MEETING

Reading Memorial High School

December 8, 1988

The meeting was called to order by the Moderator, Paul C. Dustin, there being a quorum present.

The Invocation was given by Reverend Dr. David Reid of the First Baptist Church, followed by the Pledge of Allegiance to the Flag.

ARTICLE 1. On motion of Daniel A. Ensminger, it was voted to take Article 1 from the table.

ARTICLE 1. The attached Report of Daniel A. Ensminger, Chairman of the Community Planning and Development Commission was accepted as a Report of Progress.

ARTICLE 1. On motion of Daniel A. Ensminger, it was voted to table Article 1.

ARTICLE 40. On motion of Daniel A. Ensminger, it was voted to table Article 40.

ARTICLE 41. On motion of Thomas J. Stohlman, it was voted that the Town of Reading amend Section 4.3.3. of the Reading Zoning By-Laws as follows:

To divide the first paragraph thereof and to combine all of its text after the words "Site Plan Review" with the current Section 4.3.3.1., and in the last sentence of said Section 4.3.3.1. to replace the word "hold" with the words "begin and close", to replace the word "thirty" with the word "sixty-five", to replace the word "twenty" with the word "thirty", and to replace the word "date" with the word "close";

To amend Section 4.3.3.2. by adding the words "granted by a Special Permit Granting Authority other than the Community Planning and Development Commission" after the words "requiring a special permit", by replacing the words "and the Community Planning and Development Commission" with the word "which", by replacing the word "thirty-five" with the word "sixty-five", and by adding the word "other" in two instances before the words "Special Permit Granting Authority" in the first and second sentences thereof;

To amend the first paragraph of Section 4.3.3.5. by deleting from subsection (f) the words "attractiveness and", and by adding a new subsection (g), which would read as follows: "Attractiveness, in the context of the maintenance and enhancement of the visual and environmental character of the Town, of proposed building, site, and landscape design and functioning."; and

To add the following as Section 4.3.3.7.;

"4.3.3.7. For buildings and uses requiring a Special Permit granted by the Community Planning and Development Commission, site plan review is not required for the matters encompassed by such special permit."

92 voted in the affirmative

4 voted in the negative

1 abstention

2/3 vote required

ARTICLE 42. On motion of Daniel S. Ensminger, it was voted that the Town of Reading amend Section 4.2.2. of the Reading

Adjourned Subsequent Town Meeting

December 8, 1988

Zoning By-Law, Table of Uses, so as to replace the denotation "yes" with the denotation "SPP" or "no" under the following headings and columns (for purposes of clarifying this Article, denotations proposed herein to be amended are indicated below in quotation marks ("), which are not proposed to be included in any amended text):

PRINCIPAL USES	RES	RES	RES	BUS	BUS	BUS	IND
	S-10	A-40	A-80	A	B	C	
	S-20						
	S-40						

Automotive Uses

Car Wash	no	no	no	"no"	"no"	no	"no"
----------	----	----	----	------	------	----	------

104 voted in the affirmative

3 voted in the negative

2/3 vote required

ARTICLE 10. On motion of Mary S. Ziegler, it was voted that the Town transfer the sum of \$988,319 (Nine Hundred Eighty-Eight Thousand Three Hundred Nineteen Dollars) from available funds as indicated and appropriate to the various budgets as specified to fund the additional and other non-personal expenses related to FY89 salary adjustments.

FROM FREE CASH:

<u>Line</u>		<u>Current</u>	<u>New</u>	<u>Difference</u>
1	Accountant	72,185	77,645	5,460
3	Conservation	28,467	28,467	0
5	Planning	2,650	2,805	155
7	Zoning	2,100	2,225	125
10	Insp	47,442	49,390	1,948
12	Comm. Devl. General	49,792	54,435	4,643
14	FinCom	2,000	2,000	0
17	Elect Off-Assessors	10,530	11,162	*632
19	Assessment	82,061	91,548	9,487
23	Treas/Collec	195,561	206,664	11,103
28	Town Manager	100,066	106,923	6,857
33	Personnel Sal	29,470	33,024	3,554
34	Personnel Exp	42,550	47,550	5,000
35	Town Clerk	55,320	59,853	4,533
37	Elect/Reg	1,150	1,220	70
39	Weights/Meas	5,000	5,000	0
43	Health	32,886	34,860	1,974
46	Elder Serv	61,029	65,360	4,331
48	Vet Serv	11,560	12,254	694
51	Recreation	57,081	60,506	3,425
53	Gen Human Serv	70,940	75,196	4,256
55	Library	333,278	356,578	23,300
57	Police	1,617,000	1,714,020	97,020
60	Animal Control	16,192	17,164	972
62	Fire	1,629,009	1,748,577	119,568
65	Emerg Mgt	2,100	2,225	125
89	Pub Wks Sal.	1,239,767	1,269,767	30,000
90	Pub Wks Exp.	1,416,213	1,434,813	18,600
93	Cemetery Sal.	151,230	156,765	5,535
94	Cemetery Exp.	28,087	29,287	1,200
96	School	11,062,689	11,644,787	582,098
				946,665

FROM WATER SURPLUS

111	Water Sal.	437,801	462,528	24,727
112	Water Exp.	740,260	745,552	5,292
				30,019

TOWN OF READING MASSACHUSETTS
SIX YEAR CAPITAL IMPROVEMENT PROGRAM
Fiscal Years 1989 through 1991

(cost in 000's)

		<u>Cost by year and source of funding</u>					
Project #	Project Description	FY89	FY90	FY91	FY92	FY93	FY94
PW-P-1	Renovation of Pool	--	120A	--	--	--	--
PW-P-2	Park Development	--	--	50A	50A	--	--
PW-R-1	Street Overlay	74.812A	75A	75A	75A	75A	75A
PW-R-2	St.Reconstruction	320A	100A	300A	100A	300A	100A
PW-R-3	Drainage Improvements	-0-	200A	-	200A	-	200A
PW-R-4	St. Acceptances	12B	15B	15B	15B	15B	15B
PW-R-5	Walkers Brook Drive Improvements	398.066G 161.934B	- -	- -	- -	- -	- -
PW-R-6	Chapt. 90 Imprvmts.	60G	60G	60G	60G	60G	60G
PW-S-1	Inflow/Infiltration	40.831G	--	--	--	--	--
PW-S-2	Main Reconstruction		--	450G 50E	--	--	--
PW-W-1	Water Meters	306.E 204.G	100E 100G	--	--	--	--
PW-W-2	Water Treat/Storage	650E 550D	--	--	1000D	--	--
SD-1	Computer/Wd Proc Equip	35A	35A	20A	--	--	--
SD-2	Roof Replacement	227D	230D	160A	--	--	--
SD-3	Space Remodelling-Elem	--	--	21A	21A	--	--
SD-4	Chp 504-Lifts-Toilet Rem	--	28A	--	15A	--	--
SD-5	Central Office Rel	--	--	175D	--	--	--
SD-6	Energy Related Proj	15G	15A	15A	15A	15A	--
SD-7	Vehicle Replacement	14A	12A	10A	12A	15A	--
SD-8	Floor Tile Replacement	15A	15A	15A	10A	10A	--
SD-9	Install Suspnded Ceiling	--	--	--	--	25A	--
SD-10	Window Replacement	--	--	175D	--	30A	--
SD-11	Refurbish Kitchen	--	--	--	--	50A	--
SD-12	Rplce Clsrm/Cafe Furn.	15A	15A	15A	15A	15A	--
SD-13	Gate/Zone Vlv Replcmt	10A	15A	--	--	--	--
SD-14	Clock Replacement	3A	--	--	--	--	--
SD-15	Repainting Brick Work	8A	8A	--	--	--	--
SD-16	Painting Program	50A	25A	25A	25A	25A	--
SD-17	Oil Tank Replacement	--	--	10A	10A	10A	--
SD-18	Asbestos Abatement	25A	15A	15A	15A	15A	--
SD-19	Transformer Replacement	242D	--	--	--	--	--

Revised 11-14-88

TOWN OF READING MASSACHUSETTS
SIX YEAR CAPITAL IMPROVEMENT PROGRAM
Fiscal Years 1989 through 1991

(cost in 000's)

Project #	Project Description	Cost by year and source of funding					
		FY89	FY90	FY91	FY92	FY93	FY94
FIN-1	Data Proc Equip Enhance	20.3A	17.45A	8.45A	1.5A	--	--
FIN-2	Data Proc Equip Replace	34.5A	18A	15A	15A	20A	20A
PS-F-1	New Fire Station	2,500D	--	--	--	--	--
PS-F-2	Radio Equipment	10A	--	--	--	--	--
PS-F-3	Replace Car	15.5A	--	--	--	--	--
PS-F-4	Quint Truck	--	300D	--	--	--	--
PS-F-5	Bucket Truck	--	30A	--	--	--	--
PS-F-6	Pickup Truck	--	--	16A	--	--	--
PS-F-7	Replace Pumper	--	--	--	160A	--	--
PS-F-8	Replace Ambulance	--	--	--	--	75A	--
PS-P-1	Mobile D.P. Term.	13A	--	--	--	--	--
PS-P-2	Addition/Remodel Station	--	--	--	--	--	150G/A
PS-P-3	School Zone Markings	35A	--	--	--	--	--
PS-P-4	Signals - Square	40A	150G	150G	--	--	--
PW-B-1	Asbestos Removal	10A	--	--	--	--	--
PW-B-2	Library Parking Lot	--	42.4A	--	--	--	--
PW-B-3	Renovation - T. Hall	--	1,200D	--	--	--	--
PW-B-5	Roof - Library	78.9A	37G	--	--	--	--
PW-B-6	Elder Serv.-Center	--	--	110G 285D	--	--	--
PW-C-1	Laurel Hill Wall	12A	--	--	--	--	--
PW-C-2	Forest Glen Devl.	25A	10S	--	--	--	--
PW-C-3	Charles Lawn Devl.	5A	25C	25C	25C	25C	--
PW-C-4	Forest Glen Wall	--	--	--	8A	--	--
PW-C-5	Acquiring Land	--	--	--	--	--	1000D
PW-C-6	Replace Backhoe	--	--	--	--	20C	--
PW-C-7	Replace Mower	--	--	--	6C	--	--
PW-E-1	Replace Backhoe/loader	120A	--	90A	--	--	--
PW-E-2	Replace Roller	12A	--	--	--	--	--
PW-E-3	Replace Dump Truck	45A	--	--	--	--	--
PW-E-4	Replace Dump Truck	--	90A	90A	--	--	--
PW-E-5	Replace Pickup Truck	--	10A	--	--	--	--
PW-E-6	Replace Eng. Van	--	11A	--	--	--	--
PW-E-7	Other Equip. Replcmt.	--	140A	100A	300A	300A	300A

Revised 12-1-88

FROM SEWER SURPLUS

115 Sewer Sal.	138,423	147,923	9,500
116 Sewer Exp.	211,344	213,479	<u>2,135</u>
			11,635

2/3 vote recorded
line item #17

ARTICLE 3. On motion of Eugene R. Nigro, it was voted that the Town amend the Capital Improvement Program as presented, as provided for in Section 7-7 of the Reading Home Rule Charter.

ARTICLE 2. On motion of Eugene R. Nigro, it was voted to take Article 2 from the table.

ARTICLE 2. On motion of George J. Shannon, as amended by Timothy B. Pressey, it was voted that there be and hereby is established a Special Committee to be known as a School Building Committee to be appointed by the Moderator for the purpose of carrying out a long range building program and for originally equipping the additional facilities; said Committee to consist of one member from the School Committee, one member from the School Administration, one Teacher Representative, two members from the Town Meeting membership and one citizen at large.

ARTICLE 2. On motion of Virginia M. Adams: it was voted that the Board of Selectmen appoint 2 recreation committee members; a member appointed by the Director of the Department of Public Works; Chris Copeland (Recreation Director); and citizens, Robert Salter and Janice Landry to a committee whose purpose it is to make plans and investigate the cost of building a wading pool in Reading. This plan is to be completed for presentation to the next annual town meeting.

ARTICLE 2. On motion of Benjamin E. Nichols, it was voted that the By-Law committee be instructed to make available a list showing changes made in the General By-Laws since those adopted March 2, 1896 giving briefly the subject matter of the change, the date of the Town Meeting, The Warrant Article number, the adoption date, and the page where it is recorded in the Annual Town Report. This list shall be compiled by the 1989 Subsequent Town Meeting, and shall be included in future printed copies of the General By-Laws.

ARTICLE 2. On motion of John B. Price, it was voted that the Board of Selectmen report to the next Town Meeting, on the status of the Traffic Signals at the intersection of Main Street and Summer Avenue. This report should include the approximate date of design completion and approximate date of installation and completion.

ARTICLE 2. On motion of George V. Hines, it was voted that the Selectmen and the Finance Committee be and hereby are instructed to prepare a long term Financial Plan. Such Financial Plan shall be based on 2 year and 5 year intervals, shall include the Capital Budget Program and shall be updated annually. The Selectmen and Finance Committee are further instructed to report on the Policies and Procedures for the development of the Long Term Financial Plan Process no later than the 1989 Annual Town Meeting and the first Long Term Financial Plan Report shall be completed and presented no later than the Subsequent 1989 Town Meeting. The Report shall detail plans for maintaining a

the vote shall include both a majority report and a minority report if necessary.

ARTICLE 2. John E. Carpenter, Precinct 7, moved to request CPDC to investigate construction of types of parking facilities at the Reading MBTA depot, with the purpose of obtaining town revenue from such a parking facility, and potentially obtaining additional customer traffic for local businesses, to report recommendation and alternative at Spring 1989 Town Meeting.

This motion was voted in the negative.

ARTICLE 2. On motion of Eugene R. Nigro, it was voted to lay Article 2 on the table.

ARTICLE 1. On motion of Eugene R. Nigro, it was voted to take Article 1 from the table.

ARTICLE 1. The following report of the Town Manager, Peter I. Hechenbleikner, was accepted as a Report of Progress:

Mr. Moderator, just to be very quick, but we did promise some follow up on a couple of issues to Town Meeting.

Under a previous instructional motion, I believe it was last Spring when we were discussing drainage issues. Reporting on the Department of Public Works drainage maintenance ongoing projects and plans, this map shows the major projects.

The Department has ongoing maintenance to the storm drain systems including catch basin cleaning scheduled on a semi-annual basis and the repair of broken or defective pipes and man-holes on an as-needed basis and minor ditch cleaning on an as-needed basis. These maintenance activities are included within the general Department of Public Works maintenance budget and the level of effort in prior years is considered adequate at this time. It is expected that the proposed FY90 budget will also contain the same level of effort.

The Department also plans on cleaning approximately one-half mile of minor ditches and streams in the Spring of 1989 and this level of effort is expected to be included in the FY90 budget under Line Item Drainage Maintenance contained in the General Department of Public Works budget.

Lastly, the Department includes under capital budgets the cleaning and reconstruction of major ditches through the use of contractual labor. In the past this Line Item has included portions of the Saugus River Watershed, and the Aberjona River Watersheds. Current work on the Aberjona Channel is proceeding in the vicinity of Birch Meadow Drive and will complete previous years' budget appropriations for this type of work.

No major ditch work was included in the capital projects for FY89. The work that was originally proposed for FY89 is now being considered in the FY90 budget. This includes the reshaping and reconstruction of the ditch between Cross Street and Main Street in the Saugus Basin in this area. This item will be listed as a separate capital project for FY90. This project is currently ongoing. The lower Aberjona project was completed in prior years. In the Saugus Basin some of the work around and near the landfill was completed in prior years. This is proposed for this year and the remainder of the Saugus Basin is proposed for future projects.

In addition, some work up along Dean Road and Main Street and that area are future projects that will be programmed. I'm not going to go through this full list but this is a list of 21

Adjourned Subsequent Town Meeting

December 8, 1988

items of drainage improvements to be done. These are localized drainage improvements to be done.

A Tagueuchi is a piece of equipment that we own that cleans ditches. We're starting to clean some of them this fall and hope to complete more in the Spring from that list.

If anybody has any specific questions, I'd be happy to answer them.

Peter I. Hechenbleikner
Town Manager

ARTICLE 1. The following report of the Chairman of the Community Planning and Development Commission, Daniel I. Ensminger, was accepted as a Report of Progress:

Mr. Moderator, brief parting thoughts on Bear Hill.

As Jack Russell pointed out following Monday's vote on Article 8 of the Special Town Meeting, we do have an approved PRD By-Law but we do not have an approved overlay district in which it applies. We would expect that the Selectmen will proceed with their competitive request for proposals using the PRD guidelines that were approved under Article 5 of the Special Town Meeting, obtain proposals and bring a specific site development and access plan back to Town Meeting.

Just a few words about the legalisms of bringing this motion back. A new overlay article can be brought back before the Annual Town Meeting of 1989 or even to a Special Town Meeting called between now and then, if necessary, if the new overlay article receives a 4/5ths vote of approval from the CPDC. Thus we need not wait two years before proceeding on the Zoning Article just to dispel any doubt the Town Meeting members may have on this. While I cannot speak formally for the other CPDC members I believe that a 4/5ths vote is obtainable given the previous four to nothing vote of the CPDC to support Article 8 as originally presented to Town Meeting.

We will continue working with the Selectmen to effectuate the sale of the Bear Hill property and we thank Town Meeting for their overwhelming support of the PRD By-Law under Article 5 of the Special Town Meeting.

Happy holidays everybody.

Daniel I. Ensminger
Chairman, CPDC

ARTICLE 1. On motion of Eugene R. Nigro, it was voted to table Article 1.

On motion of Eugene R. Nigro, it was voted that this Subsequent Town Meeting stand adjourned sine die.

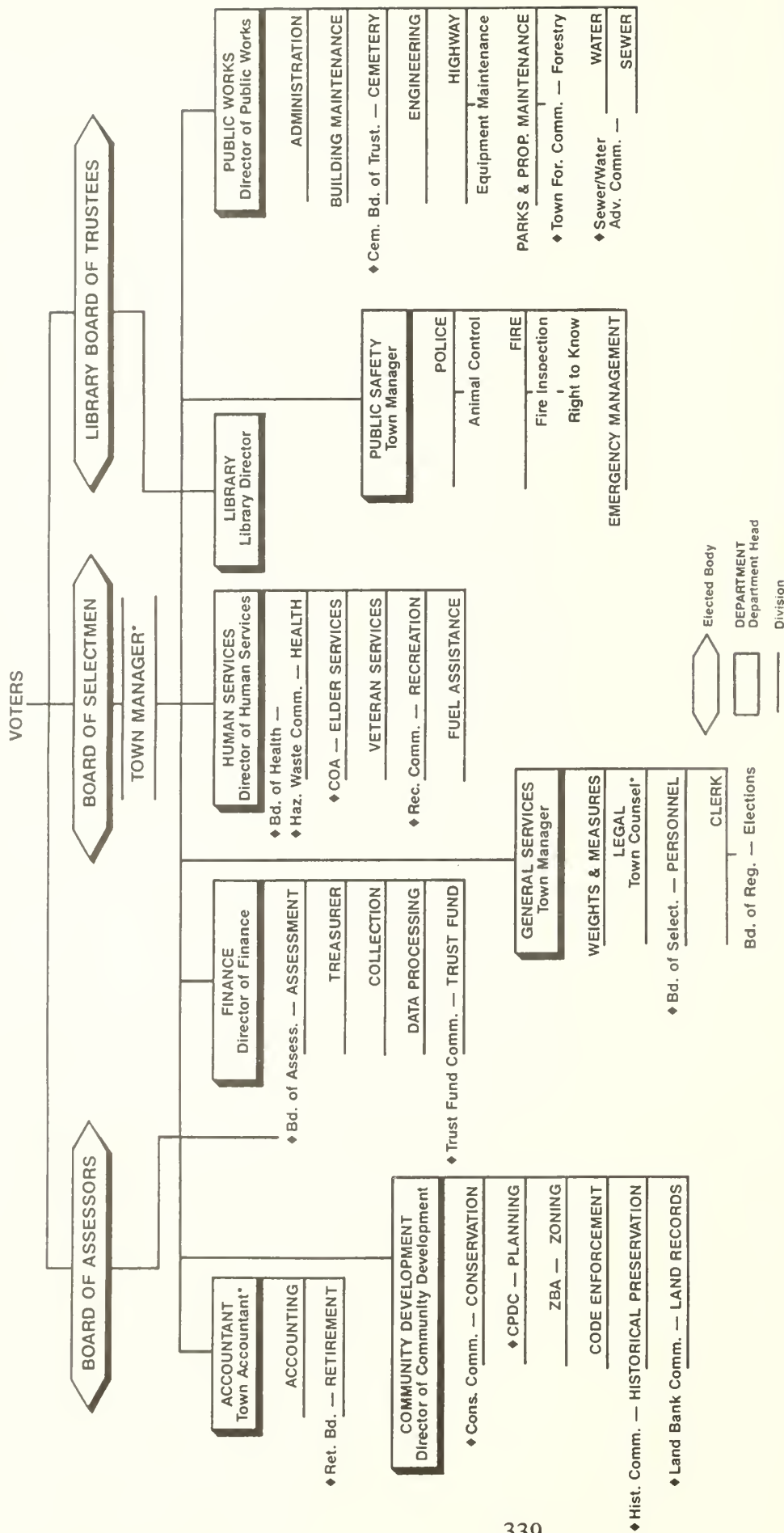
Meeting adjourned 10:45.

97 Town Meeting members present.

A true copy. Attest:

Doris M. Fantasia
Doris M. Fantasia
Town Clerk

TOWN OF READING, MASSACHUSETTS PLAN OF ORGANIZATION — EXECUTIVE BRANCH



♦ — Policy-making body which may exercise authority per statute or other regulations, and which is appointed in accordance with state law, charter, or other regulation. The bodies determine policy under the general direction of the Board of Selectmen. Administrative direction is provided by Department Head, or the Town Manager in absence of Department Head.

*Appointed by Board of Selectmen Per Charter

Library



READING PUBLIC LIBRARY ANNUAL REPORT FOR CALENDAR YEAR 1988

Judging from the usually full parking lot, the ever-increasing number of reference questions answered, and the hustle and bustle that keep it humming, the Reading Public Library may well be the most frequented non-school building in town.

Much of the library's success lies with its dedicated, knowledgeable, and courteous staff. During the winter, Diane Young became our Assistant Director. At Trustee meetings, Diane acts as secretary and performs a variety of administrative tasks which help Director Susan Flannery manage and energize this busy building and its equally busy staff. Other appointments included Beverly Thompson as Head of Technical Services and Brenda Wettergreen as part-time Children's Librarian. Brenda is currently working on her MLS at Simmons.

The staff's quality has been publicly noted at least twice this year, when Corinne Fisher and Dot Alworth each won the Reading Exceptional Employee Award. We were proud to have these women recognized for their outstanding contribution to the library and their service to the citizens of Reading.

The expertise and talent of other members of the staff have been noticed beyond the town's borders. Renee Olson was asked by the *Library Journal* to submit a full-length article on the "All Quiet on the Reference Front" program. A little later, the Massachusetts Library Association tapped her to be the editor of their monthly newsletter, *The Bay State Librarian*. Director Susan Flannery was interviewed by two radio stations, WJIB and WNTN, on programs about libraries as resources for practical information.

During the year, long-time librarian Edna "Muf" Shaw retired and later passed away. Ann Blaisdell, the secretary to the director, also retired this year.

The staff of the Reading Public Library continues to provide the town with a wide range of library and library-related services which reach many segments of the community. During 1988, the popular theatre trips continued. Brenda Wettergreen organized trips to *The Nutcracker*, the Boston Pops, and *Les Miserables*; in all three cases, the buses were sold out and the participants enthralled by the performances.

For those who prefer to stay home, the library continues to offer the well-received noon-time book reviews and the morning coffee-hour programs, which are often travelogues or other types of educational programs emphasizing the visual. Each spring and summer, a full calendar is prepared for the upcoming year (fall through spring). This year has brought attendees everything from the Orient to Scollay Square!

Several programs are, of course, geared to youngsters. Last summer's Read-a-lot program, which focused on the medieval world, knights in shining armor, and all that that era entails, drew a record number of participants - 1062. Youngsters who read 12 or more books became Knights of the Round Table - so Reading put King Arthur's paltry numbers to shame, as we had 631 members. Those youngsters alone read more than 7500 books last summer. Corinne Fisher continues to draw children to the library with this special annual event. In addition to their reading, many youngsters enjoyed a trip to Hammond Castle, as well as "Robin Hood," performed by the Hampstead Players.

For older kids, the Reading Raffle, organized by Young Adult Librarian Sally McDonald, attracted 100 participants, up 30% from the 1987, which was its first year. Youngsters read 33% more books than were read during the previous summer. When properly motivated, children seem to be interested in reading during their off season.

The library was pleased to get a grant from the Massachusetts Board of Library Commissioners for a special effort entitled "Training the Rookie Reader." This program is aimed at acquiring books for the young reader - those who are in the early stage of the process.

The library did not forget tots, either. Summer story hours drew an average of 100 pajamaed kids per session.

Sometimes adults need a little push, too, especially if they're going to get to those books they've always meant to read. In 1988, the library received a grant from the National Endowment for the Humanities to initiate a book discussion group. The monies will be used to acquire multiple copies of several books and pay for lectures by local scholars. The books for the program have not yet been chosen, nor has the schedule been set. Perhaps the adults will receive certificates or get to put their names on the wall if they complete the entire program!

The Reading Public Library is pleased to have many friends, including the Friends of the Reading Public Library. Their annual book sale netted more than \$600, and their continuing efforts help the library provide many valuable services, including many offered to the elderly and shut-in members of the community. Their concert series remains popular.

One of the library's biggest supporters is Arnold Berger, who last year, on two separate occasions, donated computer terminals - one for the Children's Room and one for Technical Services. In conjunction with others in the community, the library helped plan and host Arnold Berger Day in April, when this indefatigable benefactor had a chance to be honored for his generous service to the entire Reading community. We were proud to be involved in this effort.

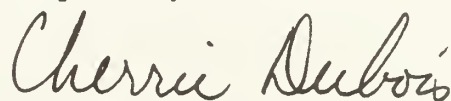
Although not book-oriented, the library sponsored the All Reading Art Show. Dozens of pieces were received, with the library acquiring five works of art - including paintings and photographs - for its permanent collection. Funds were provided through an Arts Lottery grant.

During the year, a few changes took place in the building - most for the better. In the fall, the library's new roof was put in place in record time and with minimal disruption of routines. The entry foyer also received a new window which permits people at the circulation desk to keep a eye on events in the foyer and to get a little sunlight in their otherwise slightly dark corner.

While the leaking roof was solved, the bursting of the water pipe in December led to a water problem we'd never planned. The ceiling of the picture book area of the Children's Room was heavily damaged, as were other parts of the library. We're hoping for a speedy restitution of the problem so the summer reading program can take place unhindered and with all sections of the Children's Room open.

The Reading Public Library continues to be a vital and active center for community education and entertainment. According to a survey conducted by the library, virtually 100% of the respondents view the library as a "very important" part of community life. With the town's continued strong financial support, the library will live up to the community's high expectations for and ever-increasing use of its library.

Respectfully submitted,

A handwritten signature in cursive script that reads "Cherrie Dubois".

Cherrie Dubois,
Chairperson
Board of Library Trustees

LIBRARY STATISTICS
1988

CIRCULATION

	Books	A-V Materials
Adult	173,314	14,062
Children	<u>97,044</u>	<u>2,865</u>
	270,358	16,927

Total # of items circulated 287,285
Circulation per capita 13.2

PROGRAMS

	Number	Attendance
Adult	13	902
Children	<u>284</u>	<u>11,542</u>
	297	12,444

SERVICES

Reference questions answered 23,397
Materials acquired on Inter-Library Loan 1,083

INCOME TO TOWN

Fines, fees	\$15,241
Photocopier	<u>\$10,509</u>
	\$25,750

Municipal Light Board



GENERAL STATISTICS OF THE
READING MUNICIPAL LIGHT DEPARTMENT
A FOUR YEAR COMPARISON

SYSTEM OUTPUT -----	1985	1986	1987	1988
ENERGY PURCHASED KILOWATTHOURS	526,831,446	553,203,507	591,370,083	612,629,372
COST PER KILOWATTHOUR PURCHASED	\$0.0613	\$0.0595	\$0.0648	\$0.0651
SYSTEM PEAK IN KILOWATT	102400	99440	107680	120080
KILOWATTHOURS SOLD -----				
RESIDENTIAL	141,542,633	149,920,741	158,606,814	167,160,052
COMMERCIAL & INDUSTRIAL	342,842,527	364,394,071	390,031,244	403,079,053
OTHER	4,211,500	4,220,089	4,249,345	3,752,786
	-----	-----	-----	-----
TOTAL	488,596,660	518,534,901	552,887,403	573,991,891
NUMBER OF CUSTOMERS -----				
RESIDENTIAL	19,652	19,874	20,146	20,420
COMMERCIAL & INDUSTRIAL	1,936	2,051	2,150	2,224
OTHER	22	22	22	22
	-----	-----	-----	-----
TOTAL	21,610	21,947	22,318	22,666
OPERATING REVENUE -----				
RESIDENTIAL	\$11,913,918	\$12,423,909	\$14,132,818	\$14,721,221
COMMERCIAL & INDUSTRIAL	\$26,151,236	\$26,251,320	\$29,586,073	\$30,385,849
OTHER	\$485,510	\$448,261	\$463,057	\$464,709
	-----	-----	-----	-----
TOTAL	\$38,550,664	\$39,123,490	\$44,181,948	\$45,571,779
AVERAGE REVENUE PER KILOWATTHOUR -----				
RESIDENTIAL	\$0.0842	\$0.0829	\$0.0891	\$0.0881
COMMERCIAL & INDUSTRIAL	\$0.0763	\$0.0720	\$0.0759	\$0.0754
OTHER	\$0.1153	\$0.1062	\$0.1090	\$0.1238
	-----	-----	-----	-----
TOTAL	\$0.0789	\$0.0755	\$0.0799	\$0.0794

Reading Municipal Light Board

Philip B. Pacino, Chairman
Barry E. Hampson, Secretary
Allan E. Ames, Member
Frederick J. Nemergut, Member
James L. O'Leary, Member

Term Expires 1989
Term Expires 1990
Term Expires 1991
Term Expires 1989
Term Expires 1991

Leonard D. Rucker
General Manager
25 Haven Street

To: The Town of Reading Municipal Light Board

Gentlemen:

Respectfully submitted is the ninety-fourth report of the Municipal Light Department.

Town of Wilmington

Numerous meetings have been held between the negotiation teams of Wilmington and the Reading Municipal Light Department. Wilmington's negotiators consist of one selectman and the Chairman of the Selectmen. The RMLD's consist of the Board Chairman and the General Manager. Although no specific agreement has yet been reached considerable progress has been made in identifying the issues and exploring alternative means of achieving a mutual resolution.

Significant Personnel Changes

The RMLD was completely reorganized to become better prepared to meet the challenges of the future. Three co-equal Divisions were created - Business, Energy Services and Transmission and Distribution. Messrs Richard Murch, Vincent Cameron, Jr. and Paul Carson respectively were appointed as Division Managers.

The Business Division consists of three (3) groups - Customer Services, Accounting, and Office. Transmission and Distribution Division consists of the Line, Meter, Station and Engineering Groups. Energy Services has no groups.

Purchasing and Cost Accounting has been transferred to the Business Division. All Transmission and Distribution personnel will be transferred to Ash Street.

Significant Power Contracts

The Massachusetts Municipal Wholesale Electric Co. ("MMWEC") negotiated a Memorandum of Understanding with the Seabrook Joint Owners which limits the financial exposure of all MMWEC members, including the RMLD.

The Department also entered into a 5 year extension of the Point LePreau Nuclear contract at the full 12 MW entitlement.

At the end of 1983, final construction financing for Hydro-Quebec Phase 2 was imminent and expected to be completed in early January of 1989.

1988 Construction Highlights

The Department participated in four simulated load shedding tests conducted by the Rhode Island, Eastern Massachusetts and Vermont Energy Control ("REMVEC") during the year. All of these tests were successful. The Department is required to reduce our system load by the percentage specified within ten minutes. These test procedures are conducted routinely throughout the year to test the effectiveness and response time of the area utilities in case an emergency should arise during the year which would require an actual load reduction.

Twenty actual load watches were implemented during the year to make utilities aware of the possibility of implementation of either Procedure #4 (implement energy conservation procedures and voltage reductions) or Procedure #7 (load reduction by load shedding) due to the lack of capacity conditioned on the loss of any major generating unit or transmission facility.

Various levels of Procedure #4 were implemented twenty four times for capacity deficiencies which could possibly require voltage reductions and/or load shedding under Action #7. Eleven Procedure #4 alerts resulted in 5% voltage reductions due to the high load conditions in the area.

The Department's Peak Load Reduction Program had thirty six customer participants this year. The Department reached a peak load on August 15, 1988, at 12:00 p.m. of 120,080 KW. The total reduction achieved in 1988 was 6,000 KW. If not implemented, the projected peak without reductions would have reached 126,080 KW. The program to date has been extremely successful through the cooperation of the participating customers.

Participation in the Utilities Underground Plant Damage Prevention System (Dig Safe) required four hundred and thirty (430) manhours for Department personnel to locate and mark the Department's underground facilities prior to excavation by contractors. Eight hundred seventy five (875) requests were answered during 1988. On the average each call consumes approximately 30 minutes to identify and locate the position of the Department's facilities in the field, which is accomplished by the efforts of the Station Department personnel.

Dig Safe is a necessary safeguard to prevent damage to facilities which would result in the interruption of customer service.

There were a total of seventy two (72) pole damage cases as a result of motor vehicle accidents. The majority of these occurred in Wilmington with thirty one (31), Reading with nineteen (19), North Reading with seventeen (17) and Lynnfield Center with five (5). Pole replacement work and repairs required an extensive amount of maintenance, keeping in mind that the average time to complete repairs is twenty four (24) manhours per pole, which is approximately four months of work for one line crew consisting of three men.

The Department installed a total of four hundred thirty seven (437) services during the year, three hundred eighteen (318) single phase services, one hundred nineteen (119) three phase services and thirty three (33) temporary services. Three hundred eighty nine (389) meter changes were also completed.

There were seven hundred and seven (707) residential home energy audits and five (5) commercial energy audits performed this year by Mass-Save.

The Department completed seventy four (74) pole replacement transfers in 1988, which was a major accomplishment considering the busy work schedule and keeping in mind that transfers require a minimum of four (4) crew hours to an average maximum of eight (8) crew hours.

The pole setting for the year which was for maintenance, new customers and flood lighting included a total of thirty one (31) units. Nine (9) were set in Reading, one (1) in Lynnfield, fifteen (15) in North Reading and six (6) in Wilmington. A significant number of poles were placed by New England Telephone for joint use in all four towns.

The Department answered three hundred thirteen (313) emergency calls during 1988. The breakdown of the calls is as follows: eighty eight (88) blown line fuses, forty seven (47) feeder outages, twenty two (22) primary lines down,, three (3) secondary lines down, forty six (46) services down, one hundred and one (101) transformer trips, five (5) conventional transformers overloaded and two (2) padmounted transformer overloads.

A considerable amount of time was spent on residential underground construction in twelve (12) developments throughout the service area:

In the town of Wilmington, Chestnut Estates with twenty seven (27) lots, Ohio Street with twenty five (25) lots, Newell Estates with five (5) lots, Tracy Circle with seven (7) lots, and Quail Run with eight (8) lots. In the town of North Reading, Ridgeway Estates II with thirty two (32) lots, Elmwood Hill Village with twenty two (22) lots, Haywood Farms with four (4) lots, Continental Estates with fifty two (52) lots and Swan Pond Estates with twenty one (21) lots.

In the town of Lynnfield, Ostis Way with four (4) lots and Thistle Lane with six (6) lots.

Service Extensions - The Department performed work including short primary line construction, transformer bank installation, secondary cable installation, and the connection of customer owned equipment to provide new or upgraded service at the following locations:

Lashi Building, Reading; Hashem Building, North Reading; Benevento Batch Plant & Garage, North Reading; Midas Muffler, North Reading; McCarthy Insurance, Wilmington; Coombs Furniture, Wilmington; Essex Village, Lynnfield; Mediplex, Wilmington; Colonial Mall, Wilmington; Kelly Building, Wilmington; Sheffield Progressive, North Reading.

Line Extension - Construction work involving replacement or installations and framing of poles and installation of primary and secondary conductors and equipment was performed to extend distribution supply on the following streets or parcels and land:

Nichols Street, Wilmington, pole setting and framing for primary extension; Deming Way, Wilmington, line construction; Blanchard Road, Wilmington, pole line extension; North Hill Drive, Lynnfield, primary extension; Research Drive, Wilmington, three phase feeder pole lines; Enos Circle, Reading, pole line construction; 2nd Ave., Wilmington, primary extension; Houghton Road, Wilmington, pole line extension; pole line extension and transfers Azalea Way , Reading.

Feeder Construction - The construction or upgrading of major distribution supply feeders involved the following work:

4W7 tie switches on Woburn Street, Wilmington; capacitor bank installation of Feeder 5W8, pole 12/134 Main Street, Wilmington; Eastside circuit on Salem Street, Reading, removal of aerial cable; Bay State Road, Reading, underground switching equipment for cable construction on Feeder 1W3; Feeder 5W9, Middlesex Ave., Wilmington, spacer cable installation.

Reconstruction - The relocation and reconstruction of Department facilities was required due to changes in the layouts of the public way at the following locations:

Tower Hill Road, North Reading, pole relocations; Lake and Grove Streets, Wilmington, reconstruction for road realignements; Essex Street, Lynnfield, pole relocations for sidewalk construction; Andover Street, Wilmington, pole relocations for new intersection.

Special projects - Various types of construction and equipment installations were performed during the year to complete the following projects:

J. T. Berry Rehab, North Reading, primary meter and conversion; Infrared Survey and repairs; Relay and transformer testing; Two (2) house moves in Wilmington, from Ballardvale Street to Virginia Road and from Lowell Street to Tracy Circle; Portable school moved from Pearl Street School to Barrows School in Reading; Reading Common underground installation of primary and secondary cable for feeds to lighting control boxes.

In accordance with section 5b, Chapter 164 of the General Laws of the Commonwealth of Massachusetts, I submit my estimate of income and expense of the plant for the 1989 calendar year.

ESTIMATED INCOME & EXPENSES FOR 1989

INCOME

From Customers	\$48,521,651.00
From Reading Street Lights	196,954.00
From Miscellaneous Income	193,052.00
From Forfeited Discounts	550,205.00

Total Income	\$49,461,862.00
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Cash form Rate Stabilization Fund	\$519,399.00
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Total Income Plus Rate Stabilization Fund	\$49,981,261.00
---	-----------------

EXPENSES

Production	
Capacity	\$28,514,348.00
Fuel	13,605,310.00

Total Production	\$42,119,658.00
------------------	-----------------

Transmission	\$16,332.83
Distribution	1,923,663.80
Street Lighting	50,607.85
Depreciation	1,039,498.12
General & Miscellaneous	2,590,390.75
Interest on Bonds & Notes	6,408.35
Interest on Customer Deposits	36,000.00

Total Department Expense	\$5,662,901.70
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TOTAL EXPENSES	\$47,782,559.70
----------------	-----------------

Net Income	\$2,198,701.30
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KWH Purchased	630,396,000
KWH Sold	590,572,000
KWH for Reading Street Lights	1,321,860
Expenses per KWH Sold	\$0.080909
Cost of Reading Street Lights	\$196,954.00

REPORT OF THE MUNICIPAL LIGHT BOARD

The report of the General Manager as submitted by him, together with the certificates of the Auditor, is hereby approved by the Municipal Light Board and constitutes its report to the Town.

MUNICIPAL LIGHT BOARD

Philip B. Pacino, Chairman
Barry E. Hampson, Secretary
Allan E. Ames, Member
Frederick J. Nemergut, Member
James L. O'Leary, Member

TOTAL COST OF PLANT
AS OF
DECEMBER 31, 1988

LAND

Kenneth E. Gaw Substation	193,391.26
226 Ash Street	49,428.21
Garage & Stockroom	6,117.00
25 Haven Street	6,609.46
Wildwood Street, Wilmington	2,396.96
Main Street, Wilmington	6,726.92
Haverhill Street, North Reading	3,619.70
Main Street, Lynnfield	6,202.68

STRUCTURES

Kenneth E. Gaw Substation	1,041,731.23
226 Ash Street	135,737.17
Garage & Stockroom	451,353.24
25 Haven Street	240,231.77
Wildwood Street Substation	74,403.96
Control Building - Ash Street	196,325.92

STATION EQUIPMENT

Kenneth E. Gaw Substation	2,585,219.90
226 Ash Street	1,029,498.67
Wildwood Street, Wilmington	712,555.44
Main Street, Wilmington	84,980.55
Haverhill Street, North Reading	276,439.33
Main Street, Lynnfield	282,552.35
Control Building, Ash Street	108,950.44

TRANSMISSION

Poles & Fixtures, Overhead Conductors	134,332.80
Underground Conductors	15,488.27
Underground Conduits	24,846.30
Towers	79,274.04

DISTRIBUTION

Poles & Fixtures, Overhead Conductors	8,234,355.59
Underground Conductors	2,353,084.70
Underground Conduits	2,162,628.36
Line Transformers	3,470,696.90
Services	1,674,856.80
Meters	1,612,156.55
Street Light & Signal Systems	1,208,308.42

TOTAL COST OF PLANT	28,464,500.89
GENERAL EQUIPMENT	2,002,524.60

GRAND TOTAL	30,467,025.49
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TOWN OF READING, MASSACHUSETTS
MUNICIPAL LIGHT DEPARTMENT
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MOILANEN & NELSON, P.C.
CERTIFIED PUBLIC ACCOUNTANTS

45 Junction Square Drive, PO Box B, Concord, MA 01742-0902
617•369•4830

Ronald E. Moilanen, CPA, MST
Richard G. Nelson, CPA, MST

February 13, 1989

Municipal Light Board
Town of Reading
Municipal Light Department
25 Haven Street
Reading, MA 01867

Independent Auditor's Report

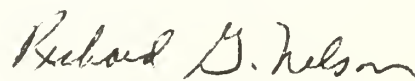
We have audited the accompanying balance sheets of the Town of Reading, Massachusetts - Municipal Light Department - as of December 31, 1988 and 1987, and the related statements of income, surplus and cash flows for the years then ended. These financial statements are the responsibility of the Company's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

Our examination was made for the purpose of forming an opinion on the basic financial statements taken as a whole. The accompanying supplementary report, Total Electric Utility Plant, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the examination of the basic financial statements and, accordingly, we express no opinion on it.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Town of Reading, Massachusetts - Municipal Light Department - as of December 31, 1988 and 1987, and the results of its operations and its cash flows for the years then ended in conformity with generally accepted accounting principles.

MOILANEN & NELSON, P. C.



Richard G. Nelson, CPA

RGN:sy

TOWN OF READING, MASSACHUSETTS
MUNICIPAL LIGHT DEPARTMENT
BALANCE SHEET
AS OF DECEMBER 31, 1988 AND 1987

ASSETS		LIABILITIES AND SURPLUS			
		1987	1988	As Restated (Note A)	1987 As Restated (Note A)
					Increase (Decrease)
<u>Electric Utility Plant:</u>					
Transmission plant		\$ 1,093,069	\$ (86,152)	\$ 1,440,000	\$ 130,000
Distribution plant		13,812,561	559,124	30,678	-0-
General plant		1,200,417	69,441	20,933,716	1,299,742
Total Electric Utility Plant		16,019,895	542,413	22,454,394	1,429,742
<u>Investments:</u>					
123 Investments in Associated Companies (Note 8)		344,447	-0-	30,000	(130,000)
Funds Accounts:				23,319	(50,288)
126 Depreciation fund (Note A)		1,469,108	1,218,050	53,319	(180,288)
Current and Accrued Assets:					
131 Operating cash (Note C)		6,531,174	259,181	233,607	
132 Customer deposits		572,629	101,445		
135 Petty cash		2,000	-0-		
142 Customer accounts receivable		3,237,050	555,492	130,000	-0-
143 Other accounts receivable		1,089,397	876,034	49,620	4,401
154 Materials and supplies		775,736	30,399	2,439,996	(195,031)
163 Stores expense		46,544	36,149	572,629	101,445
165 Prepayments		940,868	(734,723)	2,617	(1,792)
Total Current and Accrued Assets		13,195,398	1,098,223	2,999,831	(90,977)
<u>Deferred Credits:</u>					
252 Customer advances for construction				1,179,922	805,477
253 Other deferred credits (Note E)				1,193,684	69,700
Total Deferred Credits				2,373,606	1,498,429
<u>Reserves:</u>					
260 Reserve for uncollectible accounts				371,534	393,390
265 Miscellaneous operating reserves (Note F)				1,942,355	1,378,272
Total Reserves				2,313,889	1,771,662
<u>Contribution in Aid of Construction:</u>					
271 Contribution in aid of construction				823,809	819,809
Total Liabilities and Surplus		\$31,028,848	\$27,825,715	\$31,028,848	\$3,203,133

The accompanying notes are an integral part of the financial statements.

TOWN OF READING, MASSACHUSETTS
MUNICIPAL LIGHT DEPARTMENT
STATEMENT OF INCOME AND ANALYSIS OF SURPLUS
FOR THE YEARS ENDED DECEMBER 31, 1988 AND 1987

	1988	1987	As Restated (Note A)	Increase (Decrease)	Ratio 1988 1987
Operating Income:					
400 Operating revenues (Schedule B-1)	\$ 45,571,242		\$43,581,015	\$ 1,990,227	100.00%
Operating Expenses:					
401 Operating expenses	43,262,743		41,332,370	1,930,373	94.93
402 Maintenance expenses	723,603		503,024	220,579	1.16
403 Depreciation	963,666		1,191,183	(227,517)	2.12
Total Operating Expenses	44,950,012		43,026,577	1,923,435	98.64
Total Operating Income	621,230		554,438	66,792	1.36%
Other Income:					
415 Income from merchandising, jobbing and contract work	65,882		56,070	9,812	
419 Interest income	568,948		428,870	140,870	
450 Forfeited discounts	576,480		600,932	(24,452)	
Total Other Income	1,211,310		1,085,080	126,230	
Total Income	1,832,540		1,639,518	193,022	
Miscellaneous Income Deductions:					
427 Interest on long-term debt	23,372		31,864	(8,492)	
Total Miscellaneous Income Deductions	23,372		31,864	(8,492)	
Net Income	\$ 1,809,168		\$ 1,607,654	\$ 201,514	
Earned Surplus:					
208 Unappropriated earned surplus (at beginning of period)	\$ 19,693,974		\$19,188,471	\$ 505,503	
433 Balance transferred from income	1,809,168		1,607,654	201,514	
434 Miscellaneous credits to surplus (Note G)	881,213		820,057	61,156	
Total Credits	22,384,355		21,616,182	768,173	
Deductions from Earned Surplus:					
435 Miscellaneous debits to surplus (Note H)	-0-		500,000	(500,000)	
436 Appropriations of surplus (Note I)	1,390,639		1,422,208	(31,569)	
Total Deductions from Earned Surplus	1,390,639		1,922,208	(531,569)	
208 Unappropriated Earned Surplus (at end of period)	\$ 20,993,716		\$19,693,974	\$ 1,299,742	

The accompanying notes are an integral part of the financial statements.

TOWN OF READING, MASSACHUSETTS
MUNICIPAL LIGHT DEPARTMENT
SCHEDULE OF OPERATING REVENUE
FOR THE YEARS ENDED DECEMBER 31, 1988 AND 1987

		<u>Net Revenue</u>	
		<u>1987</u>	<u>Increase</u>
	<u>1988</u>	<u>As Restated</u>	<u>(Decrease)</u>
		<u>(Note A)</u>	
<u>Sales of Electricity:</u>			
440 Residential sales	\$14,721,221	\$13,818,104	\$ 903,117
442 Commercial and industrial sales	29,134,199	28,124,531	1,009,668
442 Private street lighting	70,548	66,184	4,364
<u>Total Private Consumers</u>	<u>43,925,968</u>	<u>42,008,819</u>	<u>1,917,149</u>
<u>444 Municipal Sales:</u>			
Street lighting	369,723	375,319	(5,596)
Municipal buildings	1,213,307	1,146,454	66,853
<u>Total Municipal Consumers</u>	<u>1,583,030</u>	<u>1,521,773</u>	<u>61,257</u>
<u>447 Sales For Resale</u>	<u>62,244</u>	<u>50,423</u>	<u>11,821</u>
<u>Total Operating Revenue</u> (To Exhibit B)	<u>\$45,571,242</u>	<u>\$43,581,015</u>	<u>\$ 1,990,227</u>

The accompanying notes are an integral part of the financial statements.

TOWN OF READING, MASSACHUSETTS
MUNICIPAL LIGHT DEPARTMENT
STATEMENT OF CASH FLOWS
FOR THE YEARS ENDED DECEMBER 31, 1988 AND 1987

	<u>1988</u>	1987 As Restated (Note A)
<u>Cash Flows From Operating Activities:</u>		
Net income	\$1,809,168	\$1,607,654
Adjustments to reconcile net income to net cash:		
Depreciation	1,147,920	1,344,297
Changes in assets and liabilities:		
Increase in customer deposits cash	(101,445)	(54,163)
Increase in accounts receivable	(555,492)	(982,828)
Increase in stores expense	(10,395)	(1,375)
Increase in prepayments	-0-	(755,352)
Decrease in prepayments	734,723	-0-
Decrease in accounts receivable - other	-0-	10,335
Increase in accounts receivable - other	(876,034)	-0-
Decrease in materials and supplies	-0-	4,109
Increase in materials and supplies	(30,399)	-0-
Increase in accounts payable	-0-	314,796
Decrease in accounts payable	(195,031)	-0-
Increase in customer deposits liability	101,445	54,163
Increase in current obligations under lease	4,401	11,147
Decrease in accrued interest	(1,792)	(2,661)
Increase in appropriation for bond redemption	130,000	130,000
Increase in customer advances for construction	374,445	315,499
Increase in miscellaneous operating reserves	564,083	1,225,134
Increase in contributions in aid of construction	4,000	33,943
Decrease in depreciation fund	-0-	604,571
Increase in depreciation fund	(1,218,050)	-0-
Decrease in reserve for uncollectible accounts	(21,856)	(16,237)
Increase in other deferred credits	1,123,984	-0-
Decrease in other deferred credits	-0-	(409,119)
Miscellaneous credits to surplus	881,213	820,057
Miscellaneous debits to surplus	-0-	(500,000)
Appropriation of surplus	(1,390,639)	(1,422,208)
<u>Net Cash Provided by Operating Activities</u>	<u>\$2,474,249</u>	<u>\$2,331,762</u>

The accompanying notes are an integral part of the financial statements.

TOWN OF READING, MASSACHUSETTS
MUNICIPAL LIGHT DEPARTMENT
STATEMENT OF CASH FLOWS
FOR THE YEARS ENDED DECEMBER 31, 1988 AND 1987

	<u>1988</u>	1987 As Restated (Note A)
<u>Cash Flows From Investing Activities:</u>		
Additions to utility plant	\$(1,690,333)	\$(2,221,419)
Increase in investments	(344,447)	-0-
Decrease in investments	<u>-0-</u>	<u>13,569</u>
<u>Net Cash Used in Investing Activities</u>	<u>(2,034,780)</u>	<u>(2,207,850)</u>
<u>Cash Flows From Financing Activities:</u>		
Payments on long-term obligations	<u>(180,288)</u>	<u>(135,164)</u>
<u>Net Cash Used in Financing Activities</u>	<u>(180,288)</u>	<u>(135,164)</u>
<u>Net Increase (Decrease) in Cash</u>	259,181	(11,252)
<u>Cash, January 1,</u>	<u>6,271,993</u>	<u>6,283,245</u>
<u>Cash, December 31,</u>	<u>\$ 6,531,174</u>	<u>\$ 6,271,993</u>

The accompanying notes are an integral part of the financial statements

TOWN OF READING, MASSACHUSETTS
MUNICIPAL LIGHT DEPARTMENT
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 1988 AND 1987

Note A. Summary of Significant Accounting Policies:

Method of Presentation

The Department is subject to regulation by the Massachusetts Department of Public Utilities (DPU). Pursuant to State Laws, rates must be set such that earnings attributable to electric operations less bond principal payments do not exceed 8% of the cost of utility plant. The Department's earnings are limited to 8% of the net cost of plant as decided in the DPU docket 85-121. The Department's accounting policies conform with generally accepted accounting principles, as applied in the case of regulated public utilities.

Depreciation

Depreciation by statute is computed at a rate of 3% of cost of utility plant in use as of the beginning of the year during which the depreciation is accrued. A greater amount may be accrued upon receiving approval from the Department of Public Utilities (DPU). In 1987 the Department requested a 5% rate. The DPU had not yet acted upon this request by the time the financial statements were issued; therefore, for 1987 depreciation was computed at a rate of 3%. The Department, upon advise of council, had established a reserve fund to accrue the additional 2% of depreciation which the Department had requested but which the DPU had not yet acted upon and charged other income deductions for the same amount (\$537,719). It was determined by the DPU during 1988 that the Department's depreciation rate for 1987 should be 5%, so the appropriate adjustments were recorded and the 1987 financial statements have been restated to reflect this change. For 1988, the Department requested a 4% rate and the DPU approved the request.

Note B. Investment in Associated Companies:

Under agreements with the New England Hydro-Transmission Electric Company, Inc. (NEH) and the New England Hydro-Transmission Corporation (NEH), the Department has made the following advances to fund their equity requirements for the Hydro-Quebec phase II interconnection.

	<u>1988</u>	<u>1987</u>
New England Hydro-Transmission Electric Company, Inc.	\$ 231,959	\$ -0-
New England Hydro-Transmission Corporation	<u>112,488</u>	<u>-0-</u>
	<u>\$ 344,447</u>	<u>\$ -0-</u>

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Note C. Cash

At December 31, current cash funds are available for Department use as follows:

	<u>1988</u>	<u>1987</u>
Funds reserved for operations	\$ 740,886	\$ -0-
Funds reserved for construction expenditures	103,165	132,287
Funds reserved for liability to customers in connection with fuel cost billings to customers in excess of fuel costs (Note E)	1,193,683	69,700
Funds reserved for payment of unbilled Nuclear Mix One bond interest liability	1,777,539	1,222,500
Funds reserved for payment of bonds	41,675	44,066
Funds reserved for payment of purchased power obligations under power sales agreements with the Massachusetts Municipal Wholesale Electric Company (MMWEC)	-0-	1,554,886
Funds reserved to defer future customer rate increases	1,624,813	1,228,035
Funds reserved for effect of uncollectible accounts	430,810	415,330
Funds reserved for rebates to customers, payment of certain accrued purchased power costs, other operating expenses and a potential liability for certain power transmission charges	-0-	1,035,998
Funds reserved for sick leave benefits	137,568	127,772
Funds reserved for the payment of insurance premiums	<u>481,035</u>	<u>441,419</u>
<u>Total Cash</u>	<u>\$6,531,174</u>	<u>\$6,271,993</u>

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Note D. Long-Term Debt:

	<u>1988</u>	<u>1987</u>
<u>Bonds Payable:</u>		
Bonds issued November 15, 1970 bearing an interest rate of 6.0% per annum are payable in annual installments of \$30,000 plus interest and are due November 15, 1990	\$ 60,000	\$ 90,000
Bond issued August 1, 1979 bearing an interest rate of 5.2% per annum are payable in annual installments of \$100,000 plus interest and are due August 1, 1989	<u>100,000</u>	<u>200,000</u>
<u>Total Bonds Payable</u>	160,000	290,000
Less: Current installments of bonds payable	<u>130,000</u>	<u>130,000</u>
<u>Total Long-Term Bonds Payable</u>	<u>\$ 30,000</u>	<u>\$160,000</u>

The future payments required on the long-term debt are as follows:

<u>Fiscal year</u>	<u>6.0%</u>	<u>5.2%</u>
1988	\$ 30,000	\$100,000
1989	30,000	100,000
1990	<u>30,000</u>	<u>-0-</u>
<u>Total</u>	<u>\$ 90,000</u>	<u>\$200,000</u>

Capital Leases:

The Department entered into capital leases to finance the purchase of computer equipment costing \$170,358 in 1986 and a new phone system costing \$44,157 in 1987.

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Note D. Long-Term Debt: (continued)

Capital Leases: (continued)

The following is a schedule by years of future minimum lease payments together with the present value of the net minimum lease payments as of December 31, 1988 and 1987:

	<u>1988</u>	<u>1987</u>
1988	\$ -0-	\$ 54,310
1989	54,310	54,310
1990	11,234	11,234
1991	11,234	11,234
1992	<u>3,744</u>	<u>4,680</u>
Net minimum lease payments	80,522	135,768
Less: amount representing interest	<u>(7,583)</u>	<u>(16,942)</u>
Present value of net minimum lease payments	72,939	118,826
Less: current portion	<u>(49,620)</u>	<u>(45,219)</u>
Total long-term payments under capital lease	<u>\$ 23,319</u>	<u>\$ 73,607</u>

Note E. Other Deferred Credits

Other deferred credits consist of the following:	<u>1988</u>	<u>1987</u>
Fuel cost billings to customers in excess of fuel costs (Note C)	\$1,193,684	\$ 69,700
	<u>\$1,193,684</u>	<u>\$ 69,700</u>

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Note F. Miscellaneous Operating Reserves

	<u>1988</u>	<u>1987</u>
Provision for accrued sick liability	\$ 137,568	\$ 127,772
Provision for accrued MMWEC operating project billings	104,785	-0-
Provision for dispute of electric bills rendered to Danis Reading Realty Trust	28,000	28,000
Provision for unbilled Nuclear Mix One prefunded bond interest	<u>1,672,002</u>	<u>1,222,500</u>
<u>Total</u>	<u>\$1,942,355</u>	<u>\$1,378,272</u>

Note G. Miscellaneous Credits to Surplus

Miscellaneous credits to surplus for 1988 and 1987 consist of the following:

	<u>1988</u>	<u>1987</u>
Excess funds refund (Note L)	\$ 859,678	\$ 820,057
Termination of Sears Island project	<u>21,535</u>	<u>-0-</u>
<u>Total</u>	<u>\$ 881,213</u>	<u>\$ 820,057</u>

Note H. Miscellaneous Debits to Surplus:

In 1987, the Department refunded \$992,500 to customers of which \$500,000 was a return of surplus from the rate stabilization fund previously established for this purpose.

Note I. Appropriations of Surplus:

Appropriations of surplus consist of the following:

	<u>1988</u>	<u>1987</u>
Payments on bond principal	\$ 130,000	\$ 130,000
Transfers to the Town of Reading, Massachusetts for payment in lieu of taxes as authorized by the Town of Reading-Municipal Light Board	1,250,000	1,250,000
Loss on disposal of Electric Utility Plant	<u>10,639</u>	<u>42,208</u>
<u>Total</u>	<u>\$1,390,639</u>	<u>\$1,422,208</u>

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Note J. Employees Pension:

The employees of the Municipal Light Department participate in the Town of Reading Contributory Retirement System as adopted under Chapter 32 of the General Laws of the Commonwealth of Massachusetts.

Each year the Municipal Light Board is assessed by the Town for its portion of the total annual appropriation for the pension fund, which payments are made from the Town of Reading - Municipal Light Department Employees' Retirement Trust, a trust established by the Municipal Light Board for the purpose of funding currently, from the Department's operating and maintenance account, the annual contributions required by the Reading Contributory Retirement System.

Contributions to the Retirement Trust are based on actuarial valuations using an aggregate cost method in which all plan liabilities are funded by normal cost payments and under which method there is no separate stated liability for past service costs.

Payments to the Trust by the Department amounted to \$379,046 in 1988 and \$369,120 in 1987.

Note K. Power Sales Agreements:

The Light Department of the Town of Reading (the Department) is a Participant in certain Projects of the Massachusetts Municipal Wholesale Electric Company (MMWEC), a public corporation of the Commonwealth of Massachusetts.

MMWEC is a coordinating and planning agency for the development of bulk power supply requirements of its Members and Project Participants. MMWEC is authorized to purchase ownership interests in, and to issue revenue bonds to finance, generating units (Projects). MMWEC sells the capability of each of its Projects to its Members and other utilities (Project Participants) under Power Sales Agreements. The Power Sales Agreement for each Project requires each Project Participant to pay its share of MMWEC's costs related to the Project which includes debt service on bonds issued by MMWEC to finance the Project, plus 10% of debt service to be paid into a reserve and Contingency Fund. In addition, should any Project Participant fail to make any payment, which failure constitutes a default under the Power Sales Agreement (or other applicable agreements), other Project Participants could be required to provide the defaulting Participant's payments in an amount up to 25% of the continuing Participant's payments, as determined before any such increase is effected, for the Project. In addition, MMWEC has entered into long-term take-or-pay power purchase contracts for which it has corresponding resale agreements with certain of its members and other utilities. The Project and power purchase contract amounts are payable from each Participant's electric system revenues and each Project

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Note K. Power Sales Agreements, (continued):

Participant is unconditionally obligated to make payments whether or not the Project is completed or a unit is operating and notwithstanding the suspension or interruption of output of the unit, in accordance with the covenants to fix, revise and collect rates at least sufficient to meet its obligations under the Power Sales Agreement.

A substantial portion of MMWEC's construction program is its 11.59% ownership interest in the Seabrook Station, the construction and licensing of which is being conducted by New Hampshire Yankee (NH Yankee), currently a division of Public Service Company of New Hampshire (PSNH). NH Yankee, upon receipt of regulatory approval, is to be established as a separate entity to construct and operate the Seabrook Station on behalf of the joint owners. Seabrook Unit 1 construction has essentially been completed. Seabrook joint owners have notified the Nuclear Regulatory Commission (NRC) that it will not renew the construction license for Unit 2.

Seabrook Station has experienced persistent and substantial cost increases and significant schedule delays, has been the source of continuing controversy and opposition from government officials, regulators, intervenors and others and has created financial problems for many its joint owners, including MMWEC. Although problems relating to the Unit 1 construction schedule, with the exception of emergency response plans, have been overcome and this unit is now essentially complete, other problems and uncertainties relating to Seabrook's commercial operation remain.

PSNH has been experiencing substantial difficulty in sustaining its financial obligations for its 35.6% share of Seabrook Station as a result of the continued delay of the commercial operation of Unit 1 and in its inability to secure cost recovery prior to commercial operation.

PSNH challenged the constitutionality of New Hampshire's anti-CWIP law which prohibited PSNH from charging customers for construction projects that are not yet in operation. On January 26, 1988, the New Hampshire Supreme Court unanimously upheld the application of the state's anti-CWIP law that prohibits PSNH from including in rates increases for Seabrook related costs until the plant begins commercial operation. This decision effectively barred approval by the New Hampshire Public Utilities Commission of PSNH's emergency rate relief request. PSNH filed a request with the United States Supreme Court seeking further appellate review of this opinion. On January 11, 1989, the Supreme Court issued an opinion in a separate case upholding a similar anti-CWIP statute. On January 23, 1989, the Supreme Court rejected the appeal due to the lack of a "properly presented federal question".

On January 28, 1988, PSNH filed for protection from its creditors under Chapter 11 of the Federal Bankruptcy Code. PSNH is currently working

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Note K. Power Sales Agreements, (continued):

with the court and creditors on a plan of reorganization, which was filed on December 27, 1988.

On June 1, 1988, MMWEC's Board of Directors adopted a strategic plan of action relating to its Seabrook joint ownership interest. Among other things, due to rapidly diminishing available funds, such plan of action evidenced an intention not to pay any future funds to the Seabrook project. Accordingly, after June 2, 1988, MMWEC made no further payments to the Disbursing Agent under an agreement with the Seabrook Project Disbursing Agent. At the time of such action, MMWEC had on deposit with the Disbursing Agent a prefunded amount for future costs due the Seabrook project. Such deposit was exhausted on or before July 24, 1988. Since then, MMWEC has not made any further payments for the Seabrook project. Since July 24, 1988, the Connecticut Light & Power Company has furnished funds to the Seabrook project in lieu of MMWEC's payments through November 30, 1988. Since November 30, 1988, payments to the Seabrook project sufficient to cover MMWEC's share have been paid out of existing funds held by the Disbursing Agent.

On June 10, 1988, PSNH gave notice under a provision of the Joint Ownership Agreement (JOA) that MMWEC was in default in its joint Ownership obligations. Pursuant to the same JOA provision, MMWEC has five months after such notice to cure any default. MMWEC does not agree with such notice that a default occurred on June 10, 1988, because MMWEC's prefunded amounts on deposit with the Disbursing Agent were sufficient to meet MMWEC's JOA obligations through approximately July 24, 1988. MMWEC has made no further payments to either the Seabrook project or the Disbursing Agent since July 24, 1988. PSNH and MMWEC have agreed to toll the five months cure period indefinitely.

On November 4, 1988, MMWEC and PSNH entered into a Memorandum of Understanding which provides, among other things, that on its effective date, all notices of default will be rescinded and there will be covenants not to sue by all owners and Yankee Atomic relating to Seabrook claims. PSNH will be responsible for MMWEC's payment obligations to the project commencing on December 1, 1988, up to a total of \$30,000,000 or commercial operation, whichever occurs first. PSNH will pay \$3.5 million to MMWEC on the effective date. PSNH will confirm and extend the Point Lepreau Transmission Contract through October 1995. MMWEC also will receive \$16,000,000, \$2,000,000 payable annually commencing on commercial operation. If the Seabrook Unit is cancelled prior to commercial operation, MMWEC's financial liability will be limited to \$10,000,000 for such cancellation, including decommissioning costs.

To accomplish all of the above, a number of agreements and amendments to the Joint Ownership Agreement, including an amendment which would relieve MMWEC of any past or future liabilities due to non-payment, were signed. In addition, the agreement is subject to the approval of the bankruptcy court.

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Note K. Power Sales Agreements, (continued):

The Town of Hudson Light & Power Department and the City of Peabody Municipal Light Plant have filed, on November 14, 1988, a lawsuit against MMWEC to enjoin the MMWEC Board of Directors from acting upon the above referenced settlement agreements. On November 15, 1988, the Massachusetts Superior Court denied the Hudson/Peabody injunction request, which denial was upheld by the Massachusetts Appeals Court.

On December 2, 1988, Hudson/Peabody amended their complaint against MMWEC to include challenges to the Project No. 6 Power Sales Agreement due to the Vermont Supreme Court decision of September 1988. MMWEC is vigorously defending against such lawsuit and has requested the action be stayed pending arbitration. Arguments on MMWEC's motions are scheduled to be heard in Suffolk County Superior Court on January 24, 1989.

While MMWEC's payments to NH Yankee to fund its share of ongoing Seabrook costs have ceased, throughout this period payments to holders of MMWEC bonds have continued. MMWEC will continue to enforce the provisions of the Power Sales Agreements to raise the revenues required to make debt service payments on its Bonds.

Seabrook Unit 1 has received an operating license from the NRC. The operating license is subject to conditions which do not permit commercial operation until emergency response plans are approved by federal authorities.

In October 1987, the NRC issued a rule change that allows owners of completed nuclear plants to obtain an operating license upon NRC approval of utility-sponsored emergency response plans in cases where states or localities have refused to participate in formulating such plans. NY Yankee has prepared and submitted such plans for the Massachusetts municipalities located within the ten-mile radius of Seabrook Station for which plans have not been submitted by Massachusetts officials. These plans were demonstrated and graded in June 1988. No deficiencies were reported. The plans and the graded exercise are currently before the Atomic Safety & Licensing Board (ASLB) with hearings expected to commence during the first quarter of 1989. In January 1989, subsequent to public hearings, emergency response plans for New Hampshire communities within the ten-mile radius of Seabrook Station were approved by the ASLB.

In September 1988, the NRC issued a ruling requiring NH Yankee to demonstrate its financial ability to decommission the plant after low-power testing in the event the plant does not obtain a full-power license. On December 21, 1988, the NRC decided all pending financial qualification questions which were brought to its attention relating to Seabrook. The NRC ruled, among other things, that as long as \$72.1 million is set aside prior to low-power testing, availability of funds for decommissioning of the plant will be reasonably assured should a full-power license not be obtained.

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Note K. Power Sales Agreements, (continued):

In view of the active opposition to the Seabrook project by various Massachusetts officials, including the Governor, there can be no assurance as to whether or when Seabrook Unit 1 will become operational.

In January 1986, the Hull Municipal Lighting Plant filed suit against MMWEC seeking a declaration that its Power Sales Agreements for Nuclear Mix 1, Nuclear Projects 4 and 5 and Project 6 relating to Seabrook were invalid and an injunction against MMWEC collecting any amounts from Hull under the agreements and monetary damages. The suit challenges the validity of these Power Sales Agreements on various grounds and alleges, among other things, various misrepresentations, breaches and imprudencies by MMWEC. On March 5, 1986, the Massachusetts Superior Court granted MMWEC's motion to stay the legal proceedings and compel arbitration of the suit and for a preliminary injunction requiring Hull to pay its share of monthly power costs as required by the Power Sales Agreements. On March 21, 1986, a single justice of the Massachusetts Appeals Court denied Hull's petition for relief from the orders of the Superior Court, and the matter went to arbitration. In August 1987, the arbitrator ruled that the contracts signed by Hull's light board with MMWEC were valid. The arbitrator has yet to rule on the other alleged breaches, imprudencies and misrepresentations claimed against MMWEC by Hull. After withholding payments, Hull is currently making payments under protest in accordance with the court order.

In January 1985, certain residents of the Town of Groton brought suit against the Town of Groton Municipal Light Department, the Town of Groton and MMWEC, challenging the Nuclear Mix 1, Nuclear Projects 3, 4 and 5 and Project 6 Power Sales Agreements. On February 4, 1987, the Massachusetts Superior Court granted the defendants' motions for summary judgement and upheld the validity of Groton's Power Sales Agreements with MMWEC. The decision was appealed to the Massachusetts Supreme Judicial Court by the plaintiffs. On July 12, 1988, the Supreme Judicial Court affirmed the lower court's ruling thus upholding the validity of Groton's Power Sales Agreements with MMWEC. No further court appeals have been filed. Groton continued making its required payments to MMWEC throughout the period of legal challenge of the Power Sales Agreements.

Washington Electric Cooperative (WEC), a 1.96% participant in MMWEC's Project 6, has been withholding its monthly payments to MMWEC since January 1988.

Vermont Electric Cooperative (VEC), with a direct 0.41% ownership share in the Seabrook project, ceased making Seabrook construction payments in January 1986. Payments are being made by other joint owners to cover the shortfall. In addition to being a 0.41% direct joint owner in the Seabrook project, VEC is also involved in Seabrook through its 7.2% interest in MMWEC's Project 6 and has failed to make its monthly payments to MMWEC since February 1986.

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Note K. Power Sales Agreements, (continued):

On November 29, 1986, a Vermont Superior Court Judge ruled that the Power Sales Agreements for Project 6 between MMWEC and several consumer-owned utilities in Vermont are valid under Vermont law. The ruling rejected contentions by the Vermont Department of Public Service, Vermont Electric Cooperative and the Village of Stowe Water & Light Department that the contracts were invalid and, therefore, not binding agreements. The plaintiffs appealed this ruling to the Vermont Supreme Court, which heard arguments in April 1987. In September 1988, the Vermont Supreme Court ruled that the Power Sales Agreements with the Vermont utilities are invalid because the utilities lacked the statutory authority to enter into the contracts and to delegate certain authorities to MMWEC. The Supreme Court decision initially translates into MMWEC having to absorb a total of approximately \$10 million of annual debt service for all of the Vermont utilities involved in MMWEC's Project 6, which MMWEC is confident it can handle. Approximately \$6 million of annual debt service was already being absorbed by MMWEC for the Vermont utilities involved in Project 6 which has ceased making payments prior to the Supreme Court's ruling. Subsequent to the Supreme Court ruling, MMWEC filed a motion requesting the court to grant a rehearing and allow oral arguments on several issues, including potential violations of the U.S. Constitution, that MMWEC claims were not adequately addressed in the court's decision. The Vermont Supreme Court denied MMWEC's request for a rehearing on the case involving the Vermont participants in MMWEC's Project 6.

On August 31, 1987, Eastern Maine Electric Cooperative (EMEC), a 3.6% participant in MMWEC's Project 6, filed for protection under Chapter 11 of the Federal Bankruptcy Code. In its petition, EMEC is asking the court to reject its contract with MMWEC. EMEC has failed to make payments relating to its Power Sales Agreement contract with MMWEC since May 1987. In October 1988, EMEC's petition for rejection of the contract was denied by the U.S. Bankruptcy Court. The judge concluded that MMWEC has a valid claim against EMEC stemming from EMEC's payment default under the contract prior to EMEC's entering Chapter 11. MMWEC has formally filed a claim in the proceedings for the money it is owed. EMEC responded to the claim with a counterclaim alleging, among other things, that its Project 6 Power Sales Agreement with MMWEC is void as a result of the Vermont Supreme Court decision. MMWEC has moved to dismiss the counterclaim on most counts and for a more definite statement on other counts. As of January 11, 1989, the bankruptcy court has these motions under advisement.

As of December 31, 1988, for Projects under construction, accumulated construction expenditures amounted to \$948,861,000, of which \$50,060,000, represents the amount attributable to the Department. Debt outstanding for Projects under construction included Power Supply System Revenue Bonds totaling \$976,595,000, of which \$55,340,000 is attributable to the Power Sales Agreements of the Department. As of December 31, 1988, the total future debt service requirement on outstanding Bonds issued for Projects under construction is \$3,027,010,000, of which \$136,192,000 is attributable to the Department.

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Note K. Power Sales Agreements, (continued):

In addition, for Projects in operation, MMWEC has expended and capitalized \$392,395,000. \$483,355,000 of Bonds are outstanding for these operating Projects, with a total debt service requirement over future years of \$1,115,572,000. The Department's portion of the expenditures, bonds outstanding and debt service on these Projects is \$48,472,000, \$55,504,000, and \$118,819,000 respectively.

Reading's Light Department has entered into power purchase contracts or Power Sales Agreements with MMWEC. Under these agreements, the Department is required to make capacity or debt service payments to MMWEC. The aggregate amount of such required payments, exclusive of Reserve & Contingency Fund billings, on bonds outstanding and significant power purchase contracts through MMWEC at December 31, 1988 is shown below.

	<u>ANNUAL COST</u>
For years ended December 31, 1989	\$ 12,955,000
1990	14,687,000
1991	14,671,000
1992	14,699,000
1993	14,320,000
Later Fiscal Years	<u>206,721,000</u>
Total	<u>\$ 278,053,000</u>

In addition, the Department is required to pay its share of the operation and maintenance costs of the units in which they participate. The Department's total O & M Costs under the agreements were \$6,863,000 and \$6,889,000 for the years ended December 31, 1988 and 1987, respectively.

Note L. Refund of Excess Project Funds:

The Department received from Massachusetts Municipal Wholesale Electric Company, MMWEC, excess project funds in the amount of \$859,678 in 1988 and \$820,057 in 1987 as a result of its participation in certain MMWEC power sales agreements. The excess funds came about due to an improvement in the government securities markets and because no significant expenditures were made from the projects' funds. (Note G)

Note M. Loss and Gain Contingencies:

The Department is involved in a dispute by a commercial ratepayer regarding electrical bills amounting to \$44,887 of which \$28,000 has been reserved in escrow until the dispute is settled.

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SUPPLEMENTARY REPORT - TOTAL ELECTRIC UTILITY PLANT
AT DECEMBER 31, 1988

	Cost 1-1-88	Net Cost Property Added 1988	Net Cost Property Disposed of 1988	Cost 12-31-88	Accrued Depreciation 1-1-88 As Restated (Note A)	Depreciation 1988	Reversed Depreciation 1988	Accrued Depreciation 12-31-88	Book Value 12-31-88
<u>Electric Transmission Plant:</u>									
351 Clearing and rights of way	\$ 25,016	\$ -0-	\$ -0-	\$ 25,016	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ 25,016
352 Structures & improvements	597,718			597,718	304,479	23,909		328,388	269,330
353 Station equipment	1,302,821			1,302,821	642,871	52,113		694,984	607,837
354 Towers and fixtures	79,248	26		79,274	48,881	3,169		52,050	27,224
355 Poles and fixtures	97,728			97,728	54,359	3,965		58,324	39,404
356 Overhead conductors and devices	36,604			36,604	8,485	1,464		9,949	26,655
357 Underground conduits	24,846			24,846	23,908	938		24,846	-0-
358 Underground conductors and devices	15,488			15,488	3,417	620		4,037	11,451
<u>Total Electric Transmission Plant</u>	<u>2,179,469</u>	<u>26</u>	<u>-0-</u>	<u>2,179,495</u>	<u>1,086,400</u>	<u>86,178</u>	<u>-0-</u>	<u>1,172,578</u>	<u>1,006,917</u>
<u>Electric Distribution Plant:</u>									
360 Land & land rights	236,750	-0-	-0-	236,750	-0-	-0-	-0-	-0-	236,750
361 Structures & improvements	850,480			850,480	401,850	34,019		435,869	414,611
362 Station and equipment	3,740,307	30,269		3,770,576	1,972,780	149,612		2,122,392	1,648,184
363 Storage battery equipment	6,800			6,800	4,450	272		4,722	2,078
364 Poles, towers & fixtures	3,597,342	404,591		3,999,787	1,719,353	111,788	12,146	1,818,995	2,170,792
365 Overhead conductors & devices	3,985,795	287,542		4,255,691	1,507,564	123,853	17,646	1,613,771	2,641,920
366 Underground conduits	2,062,698	100,286		2,162,725	789,643	41,254	259	830,638	1,332,087
367 Underground conductors & devices	2,209,698	145,232		2,353,587	1,308,318	88,388	1,343	1,395,363	958,224
368 Line transformers	3,392,956	86,641		3,473,113	1,211,112	135,718	6,484	1,340,346	2,132,767
369 Services	1,551,494	142,423		1,680,039	742,555	62,060	13,878	790,737	889,302
370 Meters	1,544,018	87,240		1,617,350	741,014	61,761	13,908	788,867	828,483
373 Street lighting & signal systems	1,087,485	127,124		1,210,021	613,747	43,499	4,588	652,658	557,363
<u>Total Electric Distribution Plant</u>	<u>24,285,823</u>	<u>1,411,348</u>	<u>70,252</u>	<u>25,606,919</u>	<u>11,012,386</u>	<u>852,224</u>	<u>70,252</u>	<u>11,794,358</u>	<u>13,812,561</u>
<u>Totals To Be Forwarded</u>	<u>\$26,445,292</u>	<u>\$1,411,374</u>	<u>\$ 70,252</u>	<u>\$27,786,414</u>	<u>\$12,098,786</u>	<u>\$ 938,402</u>	<u>\$ 70,252</u>	<u>\$12,966,936</u>	<u>\$14,819,478</u>

See Auditor's Opinion

Page 1 of 2 Pages

TOWN OF READING, MASSACHUSETTS
MUNICIPAL LIGHT DEPARTMENT
SUPPLEMENTARY REPORT - TOTAL ELECTRIC UTILITY PLANT
AT DECEMBER 31, 1988

	Cost 1-1-88	Net Cost Property Added 1988	Net Cost Property Disposed of 1988	Cost 12-31-88	Accrued Depreciation As Restated (Note A)	Depreciation 1988	Reversed Depreciation 1988	Accrued Depreciation 12-31-88	Book Value 12-31-88
Totals Brought Forward	\$26,445,292	\$1,411,374	\$ 70,252	\$27,786,414	\$12,098,786	\$ 938,402	\$ 70,252	\$12,966,936	\$14,819,478
<u>Electric General Plant:</u>									
389 Land & Land Rights	12,726			12,726	-0-	-0-	-0-	-0-	12,726
390 Structures & Improvements	631,625	59,960		691,585	380,674	25,265		405,939	285,646
391 Office furniture & equipment	377,701	57,499		435,200	114,447	64,587		179,034	256,166
392 Transportation equipment	904,079	161,046	99,316	965,809	598,345	69,536	84,314	583,567	382,242
393 Stores equipment	784			784	668	8		676	108
394 Tools, shop & garage equipment	336,936	6,031		342,967	191,275	20,257		211,532	131,435
395 Laboratory equipment	91,125	5,023		96,148	55,290	3,743		59,033	37,115
397 Communications equipment	151,562	4,402		155,964	36,447	25,957		62,404	93,560
398 Miscellaneous equipment	20,653			20,653	19,069	165		19,234	1,419
Total Electric General Plant	2,527,191	293,961	99,316	2,721,836	1,396,215	209,518	84,314	1,521,419	1,200,417
Total Utility Plant	\$28,972,483	\$1,705,335	\$ 169,568	\$30,508,250	\$13,495,001	\$ 1,147,920	\$ 154,566	\$14,488,355	\$16,019,895

See Auditor's Opinion

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TOWN OF READING
MUNICIPAL LIGHT DEPARTMENT
EMPLOYEES' RETIREMENT TRUST
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MOILANEN & NELSON, P.C.
CERTIFIED PUBLIC ACCOUNTANTS

45 Junction Square Drive, PO Box B, Concord, MA 01742-0902
617•369•4830

Ronald E. Moilanen, CPA, MST
Richard G. Nelson, CPA, MST

February 21, 1989


Trustees of the Town of Reading
Municipal Light Department
Employees' Retirement Trust
25 Haven Street
Reading, MA 01867

We have audited the accompanying balance sheets of the Town of Reading, Massachusetts - Municipal Light Department Employees' Retirement Trust - as of December 31, 1988 and 1987. These financial statements are the responsibility of the Company's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statement referred to above present fairly, in all material respects, the financial position of Town of Reading, Massachusetts - Municipal Light Department Employees' Retirement Trust - as of December 31, 1988 and 1987 in conformity with generally accepted accounting principles.

MOILANEN & NELSON, P. C.



Richard G. Nelson, C.P.A.

RGN:sc

TOWN OF READING
MUNICIPAL LIGHT DEPARTMENT
EMPLOYEES' RETIREMENT TRUST
BALANCE SHEET
AS OF DECEMBER 31, 1988 AND 1987

ASSETS

	<u>1988</u>	<u>1987</u>
<u>Cash</u> (Schedule A-1)	\$2,645,751	\$2,594,091
<u>Investments</u> (Schedule A-2)	4,111,375	3,769,633
<u>Accrued interest receivable</u>	<u>334,652</u>	<u>192,990</u>
<u>Total Assets</u>	<u>\$7,091,778</u>	<u>\$6,556,714</u>

CORPUS

	<u>1988</u>	<u>1987</u>
<u>Total Reserves Held for the Payment of Benefits</u>	<u>\$7,091,778</u>	<u>\$6,556,714</u>

The accompanying notes are an integral part of the financial statements

TOWN OF READING
MUNICIPAL LIGHT DEPARTMENT
EMPLOYEES' RETIREMENT TRUST
SCHEDULE OF TERM CERTIFICATES
AS OF DECEMBER 31, 1988 AND 1987

<u>Cash</u>			<u>1988</u>	<u>1987</u>
<u>Certificate Number</u>	<u>Annual Rate Of Interest</u>	<u>Maturity Date</u>		
South Boston Savings Bank	9.50%	Demand Deposit	\$1,420,751	\$1,369,091
South Boston Savings Bank	9.75%	Time Deposit	400,000	400,000
South Boston Savings Bank	7.25%	Time Deposit	325,000	325,000
South Boston Savings Bank	8.35%	Time Deposit	400,000	400,000
South Boston Savings Bank	8.75%	Time Deposit	<u>100,000</u>	<u>100,000</u>
<u>Total Cash (To Exhibit A)</u>			<u>\$2,645,751</u>	<u>\$2,594,091</u>

The accompanying notes are an integral part of the financial statements

TOWN OF READING
MUNICIPAL LIGHT DEPARTMENT
EMPLOYEES' RETIREMENT TRUST
SCHEDULE OF INVESTMENTS
AS OF DECEMBER 31, 1988 AND 1987

	<u>1988</u>	<u>1987</u>
<u>Investments (at fair market value)</u>		
Federal National Mortgage Association Bonds (Amortized cost of \$ -0- in 1988 and \$200,000 in 1987)	\$ -0-	\$ 202,688
Government National Mortgage Association Bonds (Amortized cost of \$232,744 in 1988 and \$244,891 in 1987)	217,031	229,320
United States Treasury Bonds (Amortized cost of \$3,297,543 in 1988 and \$2,594,009 in 1987)	3,427,750	2,863,578
Federal Home Loan Bank Bonds (Amortized cost of \$467,373 in 1988 and \$469,978 in 1987)	<u>466,594</u>	<u>474,047</u>
<u>Total Investments (To Exhibit A)</u>	<u>\$4,111,375</u>	<u>\$3,769,633</u>

The accompanying notes are an integral part of the financial statements

TOWN OF READING
MUNICIPAL LIGHT DEPARTMENT
EMPLOYEES' RETIREMENT TRUST
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 1988 AND 1987

Note A. Plan Description

The Trust was established on December 30, 1966 by the Municipal Light Board of the Town of Reading pursuant to Chapter 164 of the General Laws of the Commonwealth of Massachusetts.

The Trust constitutes the principal instrument of a plan established by the Municipal Light Board for the purpose of funding currently and on a level basis, from the Department's operating and maintenance account, the annual contributions required by the Town of Reading Contributory Retirement System so that there shall be reflected annually on the Department's books of account the actual current liability for its employees.

As of July 1, 1988 plan participants consisted of:

Retirees and beneficiaries currently receiving benefits	42
Terminated employees entitled to benefits but not yet receiving them	<u>-0</u>
Total	<u>42</u>
Current employees:	
Vested	38
Nonvested	<u>33</u>
Total	<u>71</u>

Note B. Summary of Significant Accounting Policies

Basis of Accounting

The Reading Municipal Light Department - Employees' Retirement Trust financial statements are prepared using the accrual basis of accounting.

Note C. Funding Status and Progress

The amount shown below as "pension benefit obligation" is a standardized disclosure measure of the present value of pension benefits, adjusted for the effects of projected salary increases, estimated to be payable in the future as a result of employee service to date. The measure is the actuarial present value of credited projected benefits and is intended to help users assess Reading Municipal Light Department Employees' Retirement Trust funding status on a going-concern basis and assess progress made in accumulating sufficient assets to pay benefits when due.

TOWN OF READING
MUNICIPAL LIGHT DEPARTMENT
EMPLOYEES' RETIREMENT TRUST
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 1988 AND 1987

Note C. Funding Status and Progress (continued)

The pension benefit obligation was determined as part of an actuarial valuation at July 1, 1988. Significant actuarial assumptions used include (a) a rate of return on the investment of present and future assets of 7% per year compounded annually and (b) projected salary increases of 6% per year.

At July 1, 1988, the funded status of the plan was as follows:

Pension benefit obligation:

Retirees and beneficiaries currently receiving benefits	\$ 3,017,102
Terminated employees not yet receiving benefits	-0-
Current employees:	
Accumulated employee contributions including allocated investment income	871,813
Employer-financed vested	4,315,463
Employer-financed nonvested	<u>590,635</u>
Total pension benefit obligation	8,795,013
Net assets available for benefits, at market value	<u>7,112,103</u>
Unfunded pension benefit obligation	<u><u>\$ 1,682,910</u></u>

Note D. Plan Contributions

Contributions to the Retirement Trust are based on independent actuarial valuation using an aggregate cost method in which all plan liabilities are funded by normal cost payments and the amortization of the unfunded accrued liability.

The method of valuation used was the aggregate cost method under which all plan liabilities are funded by normal cost payments. There is no separate stated liability for past service.

TOWN OF READING
MUNICIPAL LIGHT DEPARTMENT
EMPLOYEES' RETIREMENT TRUST
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 1988 AND 1987

Note D. Plan Contributions (continued)

Contributions totaling \$379,045 in 1988 and \$369,120 in 1987 were made in accordance with actuarially determined contribution requirements through an actuarial valuation performed at July 1, 1988 and July 1, 1986, respectively. These contributions consisted of (a) \$360,675 and \$336,348 normal cost in 1988 and 1987 and (b) \$18,320 and \$32,772 amortization of the unfunded actuarial accrued liability in 1988 and 1987, respectively.

Significant actuarial assumptions used to compute contribution requirements are the same as those used to compute the standardized measure of the pension obligation discussed in C above.

Public Safety





Town of Reading

Reading, Massachusetts 01867-2693

(617) 942-0500

ANIMAL CONTROL OFFICER

This year the Department of Animal Control received 1,490 calls. 193 complaints regarding uncontrolled dogs, 74 barking dog complaints, 20 vicious dog complaints, 10 reported dog bites, and 149 wildlife complaints for a total of 446 complaint calls.

842 people wanted information. 115 people reported lost dogs and 59 reported found dogs. 28 injured pets were reported.

105 dogs were picked up with 62 being returned to their owner immediately, while 42 dogs were impounded. 30 of the impounded dogs were returned to the owner, 8 unclaimed dogs were placed in new homes and 4 dogs were put to sleep.

A total of 36 cats were picked up, with only 1 being returned to the owner. 20 cats were adopted, 14 were put to sleep, and 1 cat died of its injuries. Most of the cats picked up were feral.

2355 letters were sent out regarding unlicensed dogs. 522 citations were issued for this offense and 225 of these citations were voided. The Town Clerk's office licensed over 1600 dogs this year.

The Animal Control Department bought a new mini-van this year.

CIVIL DEFENSE ANNUAL REPORT

The Reading Civil Defense Agency has continued to meet Federal and State requirements to remain eligible for disaster and relief assistance.

The Town's Comprehensive Emergency Management Plan was revised to reflect current conditions and changes within the community. Civil Defense is the lead agency for implementation of Federal Regulation S.A.R.A. Title III and the establishment of an emergency response plan for the community. There is no staffing or funding available from either the State or the Federal Government, although the Mass. Civil Defense Agency has been very helpful in assisting communities to comply and we are presently making good progress in that direction given the limits of our resources.

Respectfully submitted:

Leonard J. Redfern
Emergency Management Director

FIRE DEPARTMENT ROSTER

CHIEF

Leonard J. Redfern

DEPUTY CHIEF

Victor H. Cail

CAPTAINS

James W. Sharkey
Kenneth M. Campbell, Jr.

Donald L. Wood

LIEUTENANTS

#Donald V. Jackson
John T. Mooney

William F. Campbell
Stephen A. Ballou
Gordon E. Sargent*

FIREFIGHTERS

Ronald D. Michelini
#Donald L. Michelini
#Wilfred E. Boudreau, Jr.
Daniel J. Doran
Peter R. Vincent
Robert F. O'Brien
Joseph T. Hindes, Jr.
Verlon M. Curtis
Thomas M. Lyle
Anthony J. Gentile
Paul D. Murphy
Alan D. McMahon
James A. Stevenson
Roger C. Quimby
Arthur H. Vars
Philip G. Dole
Robert J. Campbell
Stephen M. Shea
David C. Bishop

Domenic D. Ricci
Francis P. Driscoll
Philip Boisvert
Paul D. Jackson
Matthew McSheehy
Arthur A. King, Jr.
Daniel W. Cahoon
Kevin F. Kelly
Stephen W. Lewko
Richard A. Puopolo
Peter L. Marchetti
Gregory J. Burns
Michael K. Holmes
Perry M. Raffi
David M. Roy
Paul F. Guarino
Michael J. Blanchard*
Mark F. Dwyer*
Robert McCarthy*
Patrick Wallace*

DISPATCHERS

Richard Monroe
John Rawcliffe

Thomas Harris
Patty LeBlanc

SECRETARY

Doris M. McNeil

MECHANIC

Wayne J. Bell

SUPT. OF FIRE ALARM & FOREST WARDEN

Leonard J. Redfern

DEPUTY FOREST WARDENS

Deputy Chief Victor H. Cail
Irving E. Dickey, Jr.

Benjamin E. Nichols
George B. Perry III

Retired

*Appointed to fill vacancy

Annual report of the Fire Chief, Forest Warden and Superintendent of
Fire Alarm

MANUAL FORCE: The authorized permanent force consists of the Chief,
one Deputy Chief, 3 Captains, 4 Lieutenants, 38 Fire-
fighters, 4 Dispatchers

APPARATUS:

Engine # 1 - 1973 Maxim	Ambulance, R 1	- 1987 Ford Frontline
Engine # 2 - 1979 Maxim	Ambulance, R 2	- 1982 Chevrolet
Engine # 3 - 1987 Pirsch	Fire Signal Truck	- 1975 International
Engine # 4 - 1982 Maxim	Chief's Car	- 1988 Ford
Ladder # 1 - 1982 Duplex-	Fire Preven. Car	- 1984 Ford
LaFrance	Pick-up Truck	- 1980 Ford

SERVICE RECORD:

446 Bell Alarms, 21 were false and 37 accidental
538 Still and Telephone Alarms
116 Service Calls
1080 Ambulance Runs

PERMITS ISSUED:

12 Blasting
160 Power Oil Burner
330 Home Fire Alarm Systems
19 Special Permits
660 Ambulance runs were billed

Total fees turned over to the Town were \$69,374.00

FIRE LOSS:

Fire loss of 1988 as reported to date on property endangered (valuation
\$295,842) is \$23,693. Insurance paid on losses is \$11,073, uninsured loss
of \$12,620.

REPORT:

A new Central Fire Station to be constructed on the North Main Street
site north of the square was finally approved by an overwhelming majority
vote of the Fall Town Meeting. This vote followed many years of recommen-
dations, several studies, various committees, etc. It finally came to
pass after a year of debate over the merits of and the financial implica-
tions of maintaining two fire stations or consolidating into one station
as recommended last year.

The architectural firm of Hughes and MacCarthy, Framingham, Mass., was selected in February from a field of twelve firms submitting proposals. The initial plan developed and presented to the Annual Town Meeting in April called for additional land to afford on-site parking with the preferred slab-on-grade construction and access off Main Street. Town Meeting rejected two land-taking proposals, one friendly and one by eminent domain. The Fire Facility Committee went back to work with the architect and developed two more designs using only the Town owned site. This required a more costly structural slab construction with employee parking in a basement level garage and employee access restricted to a right of way off Salem Street.

The single station five bay design had an estimated cost of \$3.2 million and the two station three bay design an estimated cost of \$2.5 million. After much debate and deliberation and with the approval of the Finance Committee, the three bay plan was finally presented to Town Meeting and approved. The conditions in the present Central Station have deteriorated to the point that the building is unsafe and a detriment and a hazard to a good public safety operation. It is expected that the new station will be completed in 1990 and will go a long way toward improving our entire operation. It is being looked forward to with great anticipation.

The pattern of slow progress in our various responsibilities continues to be impeded by new federal and state regulations and requirements. The lack of adequate administration staff and the necessary operational budget constraints coupled with increased costs in all areas of our operation has prevented real growth and progress. We are now nearly into a holding pattern bordering on regression if the present climate continues. During the past year some prevention work, school programs and public education were reduced from their former levels. The E.M.S. program which continues to be excellent was also reduced due to budgeting and staffing restraints.

The capital plan of vehicle replacement and larger expenditures continued on course with the acquisition of a new car and additional radio equipment. However, the future of that plan is now in serious doubt as well. We are requesting a new Fire Alarm bucket truck in F.Y. 90 to replace a fifteen year old vehicle and we will be needing a new ladder truck in F.Y. 91 to replace a twenty-six year old vehicle. I do not recommend deferring the capital plan and continuing to operate obsolete public safety equipment. The operational deficiencies and hazards, the difficulty of acquiring replacement parts, and the exorbitant maintenance costs including time out of service does not seem to be cost efficient. It leads to more maintenance expense, greater hazards, less efficiency and eventually much higher replacement costs.

The department has been going through major personnel changes during the past several years as an entire generation of firefighters have retired. This pattern will continue for a least one more year. This transition has resulted in substantial increases in personnel expenditures in retirement and employment and training costs.

Annual inspections of all commercial and municipal properties were completed and once again improvement was noted in all areas.

The Annual Fire Prevention Open House at the West Side Fire Station was once again a great success due to the excellent efforts of the fire-fighters. It is well appreciated by the citizens of the Town as evidenced by the increased turn out each year.

The Fire Alarm Division continued to maintain the municipal system in excellent condition to insure the integrity of the system that all of our municipal buildings, churches, schools, major businesses and industries rely on.

The volunteer members of the Auxiliary Fire Service once again gave generously of their time in support and relief of the permanent department.

I would like to thank all Town Officers, Boards and Departments and especially the citizens of Reading for their continued support and assistance.

A special thanks to all members of the department for their dedication and performance in maintaining the high standards of the fire service.

Respectfully submitted,

Leonard J. Redfern
Chief of Department

POLICE DEPARTMENT ROSTER

CHIEF

Edward W. Marchand

LIEUTENANTS

Robert J. Silva, Executive Officer

N. Kevin Patterson

SERGEANT-DETECTIVE

William F. Keefe

SERGEANTS

Bruce F. Russell
Patrick M. O'Brien

Michael P. Cloonan
Richard W. Robbins

Peter C. Garchinsky

PATROLMAN-DETECTIVES

David E. Saunders
Dennis F. Farrell

William A. Pacunas
Robert F. Flynn

SAFETY OFFICER

Joseph R. Veno

ARMORER

William E. Arakelian

PATROL OFFICERS

Herbert G. Perry
Paul G. Peoples
Hobart E. Nelson
Peter R. O'Brien
Richard DelRossi
James W. Cormier
Pasquale M. Iapicca
David M. Stamatis
Michael D. Saunders
James P. Collins
John T. Kyle
Kevin P. Cryts
Mark Tulipano

Richard L. Nelson
Walter R. Franklin
Larry E. Frederick
Robert J. Moreschi
Charles J. Lentini
Mark J. O'Brien
Christopher J. Voegelin
Leone M. Sullivan
David M. Richards
Anthony F. Caturello
John T. McKenna
Robert MacKay Jr.



POLICE DEPARTMENT

Reading, Massachusetts



EDWARD W. MARCHAND
CHIEF OF POLICE

Honorable Board of Selectmen
Municipal Building
Reading, Massachusetts

Members of the Board:

The Police Department consisted of forty members at the end of December, 1988: Chief, two Lieutenants, one Sergeant-Detective, five Sergeants, four Detectives, one Safety Officer, one Armorer and twenty-five Patrol Officers.

Two Officers were appointed to the Department in January, 1988: Robert MacKay, Jr. and Mark Tulipano. They completed the mandatory Police Academy training program and were assigned to regular shifts in April.

Lt. Bruce J. Donaghey retired from the Department on April 2nd after twelve years' service.

Ptl. Peter C. Cummings resigned from the Department in September to join the State Police after three years on the Department.

I have completed my year serving as President of the Massachusetts Chiefs of Police Association.

As a result of a Sergeant's examination taken in April by fifteen of our officers, Peter C. Garchinsky was appointed Sergeant in September.

Intensive training for all Officers of the Department continues and includes one-week training sessions at the Regional Police Institute in Tewksbury, certification in First Aid and First Responder, training in the use of rifles and shotguns, and day and night shooting at the Police Range.

The Department continues in the process of being accredited by the Commission on Accreditation of Law Enforcement Agencies. Accreditation will insure that the Department is up-to-date and professional, and the experience of accredited departments has been a decrease in vicarious liability.

The Department once again actively supported the Special Olympics Torch Run in 1988 and is assisting in the planning of the Torch Run in 1989.

The Special Operations Unit of the Northeastern Massachusetts Law Enforcement Council Tactical Police Force, commanded by Lieut. Robert J. Silva, was used on several occasions this year.

The Honor Guard has attended many functions this past year and continues to be well received wherever it appears.

The members of the Police Reserve have continued their excellent work during the past year handling traffic duty at the various churches and serving at special occasions. Sgt. Michael Cloonan is in charge of the Reserves and is responsible for their training in the use of firearms. These men donate their time and effort without monetary compensation and deserve the thanks and appreciation of all citizens.

Also complementing our regular Police Department is our force of School Traffic Officers under the direction of Safety Officer Joseph R. Veno. These Officers, who supervise the crossing of children on their way to and from school at various locations about town, have proved to be devoted to their duties and are a great asset to the town. Any citizen who would like to join us as a School Crossing Officer is urged to contact Safety Officer Veno.

We have continued our School Visitation Program with Officers giving talks in the classrooms and answering students' questions. This is a very popular program and receives high praise from students and teachers.

We are continuing our involvement with the Governors Alliance Against Drugs Program, which was initiated in 1986 to bring awareness of the problems of drugs with our school-age children. We are working with Jane Fiore who is the Prevention Education Coordinator, and hope that town-wide support of the program will help in combatting the use of drugs by our young people.

The Reading Police Department was awarded a grant by the Massachusetts Committee on Criminal Justice for \$16,747. to be used to up-grade our in-house computer system. Our application was one of fifteen approved for grant funds out of forty applications submitted by law enforcement agencies. Lt. Donaghey, Sgt. Richard Robbins and Officer James Cormier worked on this project and are to be congratulated for the success of our application. The increased capabilities of the updated system enables us to store and retrieve greater amounts of information, and we have purchased additional hardware which will give more persons access to the system.

Our computerized Criminal Justice Information System which is tied in to the National Crime Information Center has been enhanced with the addition of another terminal, keyboard and printer. This system enables us to receive information on stolen property, including motor vehicles, licenses and registrations, arrest warrants, missing and wanted persons and criminal offender records.

The A T & T Merlin II Communications System was installed in the station, providing needed additional police lines and updating our whole system. Also installed was a 10-channel recording system by Dictaphone, which will record all calls on the police lines. A telephone number was installed at the Police Station

for students and parents to use when calling for no school information during inclement weather. We hope that this number will be utilized, thereby cutting down on the number of calls on the emergency lines. The Department has also made public the telephone number for the hearing impaired.

The Department is indebted to Mr. Edwin Ciampa, a resident of Reading and owner of Crest Buick of Woburn, for donating a Buick sedan for the use of our Safety Officer.

Following are the arrests and services performed:

Arrests.....	410
Persons Held in Protective Custody.....	135
Motor Vehicle Violations.....	5,536
Parking Violations.....	3,455
Juveniles Apprehended.....	87
Juvenile Cases in Court.....	18
Special Investigations.....	643
Auto Accidents Investigated.....	490
T-T Messages Sent	Approx. 6,500

FEES COLLECTED

Revolver Permits.....	\$ 3,835
Firearm Identification Cards.....	262
Police Reports copied.....	2,351
Parking fines.....	30,320
Court fines.....	137,257

MOTORIZED EQUIPMENT

1	1988 Ford sedan.....	Chief's car
2	1988 Ford sedans.....	Cruisers
2	1987 Ford sedans.....	Cruisers
1	1986 Ford sedan.....	Cruiser
3	1985 Ford sedans.....	Cruisers
1	1983 Ford sedan.....	Cruiser
1	1988 Buick sedan.....	Safety Car
1	Ford Aerostar.....	Animal Control Van

I would like to thank the Board of Selectmen, Town Meeting members, and especially the citizens of the town, for the support they have shown their Police Department during the past year.

Respectfully submitted,

EDWARD W. MARCHAND

Chief of Police

Public Works



Department of Public Works

CEMETERY DIVISION

1988 Annual Report

To the Board of Cemetery Trustees:

The following data pertaining to the cemetery operations is from office records.

<u>Interments</u>	<u>Laurel Hill</u>	<u>Forest Glen</u>	<u>Charles Lawn</u>	<u>Total</u>
Adults	14	42	34	90
Cremation Urns	10	11	--	21
Babies	--	<u>2</u>	--	<u>2</u>
Total	24	54	34	113
Total for all years	8,133	2,960	208	11,301

Sale of Lots and Graves

Urn Garden	--	2	2	4
Single Graves	--	3	5	8
Single Graves-2 inter.	--	--	26	26
Two Grave Lots	1	2	9	12
Two Grave Lots-4 inter.	--	--	6	6
Three Grave Lots	--	--	2	2
Four Grave Lots	--	--	<u>2</u>	<u>2</u>
Total	1	7	52	60

Total sold to 1/1/89

Lots	1496	1638	230	3364
Single and Vet. Grs.	1163	727	78	1968

Foundations Installed and Markers Set

Foundations	5	8	--	23
Markers Set (including Veterans)	15	23	26	64

In Forest Glen - 3 unwanted 2 grave lots were returned to the department for resale. Also in Forest Glen - 1 Veteran's grave was used for urn burial.

Department of Public Works

CEMETERY DIVISION

1988 Annual Report

General Report on Cemeteries

The uppermost problem in the maintenance of all cemeteries was the lack of seasonal laborers. Our labor pay rate for this group, determined by Union contract, was not competitive to attract and keep such help, many being hired and leaving shortly thereafter for better paying positions.

To compensate, the permanent cemetery crew, often augmented with men of the Department of Public Works, worked many overtime hours. In spite of this effort, sections of Laurel Hill Cemetery were not in it's usual neat condition for Memorial Day. It is hoped that this problem will be resolved within this fiscal year.

At Laurel Hill Cemetery an unanticipated problem occurred. It was found that a section of lots already sold had extensive ledge some two feet below grade. This had to be removed by a company specializing in controlled blasting. The work was co-ordinated with a similar project in the area being developed at Forest Glen Cemetery.

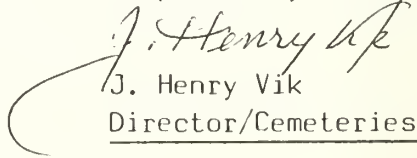
Development

One and a quarter acre area at Forest Glen Cemetery was graded and seeded during the year. In addition, preliminary to seeding, 140' of 1" copper water line was installed to serve the section. To facilitate availability, a 15' avenue was constructed with proper compacted gravel base and 2½" bituminous concrete paving surface. Preparation for sales demand that the lot layout and landscaping be completed this year.

The time has come when this department must look to the future and acquire an other Cemetery location. Since this is a time consuming process, and present availability of lots is limited, it is of utmost importance that this be pursued in the very near future.

As in other years, co-operation by other divisions of Public Works Department was outstanding, both in the availability of equipment and manpower. This assistance was much appreciated.

Respectfully submitted,



J. Henry Vik

Director/Cemeteries

Custodian of Veteran's Graves

Annual Report - 1988

To the Honorable Board of Selectmen:

In compliance with Section 9 of Chapter 115 of the Laws of the Commonwealth, the following constitutes my report for the calendar year of 1988.

Veterans interred during 12 month period

<u>Name</u>	<u>Date of Interment</u>	<u>Location</u>
<u>W.W. I</u>		
Wendell Newell	January 19, 1988	Lot 160 - Laurel Hill
Total - 1		
<u>W.W. II</u>		
Robert LaFave	January 16, 1988	Lot 215 - Charles Lawn
William Renihan	January 25, 1988	Lot 87 - Forest Glen
John L. Power	January 27, 1988	Lot 1271 - Laurel Hill
David C. Crimmings	March 29, 1988	Vet. Gr. 120 - F. Glen
Walter McCarthy	April 25, 1988	Lot 21 - Charles Lawn
John C. Clemons	April 25, 1988	Lot 99 - Charles Lawn
Rocco J. Miglioizzi	May 20, 1988	Lot 1132 - Forest Glen
Fred W. Faloney	May 26, 1988	Lot 1596 - Forest Glen
Daniel L. Chamberlain	June 7, 1988	Lot 646 - Laurel Hill
Myrtle Harris	June 8, 1988	Lot 1173 - Laurel Hill
Herman Hubbard	June 15, 1988	Lot 1308 - Forest Glen
Earle S. Cox	July 5, 1988	Lot 52 - Forest Glen
Walter Glines	September 21, 1988	Lot 300 - Charles Lawn
Edwin Cooper	November 29, 1988	Lot 1538 - Forest Glen
John Zarella	December 14, 1988	Lot 15 - Charles Lawn
William Bloom	December 14, 1988	Lot 1104 - Laurel Hill
William Kinsley	December 31, 1988	Lot 161 - Charles Lawn
Total - 17		
<u>Korea</u>		
Richard Troy	February 18, 1988	Lot 298 - Charles Lawn
Franklin T. Coppola	April 14, 1988	Lot 258 - Charles Lawn
Robert Turner	July 21, 1988	Lot 1520 - Forest Glen
Total - 3		

Total of all Wars - 21.

Summary of all Wars.

In the event a Veteran served in more than 1 War credit is given only to one.

Credited Service:

Revolutionary War	41
War of 1812	12
Mexican War	2
Civil War	291
Indian War	1

Spanish War	29
State Guard	33
World War I	310
World War II	404
Korean Conflict	42
U.S. Air - marine Air Force	6
Viet Nam	23
German Occupation force	2
Service Connected fatalities	2
U.S.S. Stark - KIA	<u>1</u>
Total	1199

During the year 26 Veteran Markers were set. As mandated by this section of Chapter 115, and with assistance of military organizations, all Veteran's graves were decorated with a flag and flowers on Memorial Day.

Respectfully submitted,

J. Henry Dick
 (Custodian of Veteran's Graves)



Town of Reading

Reading, Massachusetts 01867-2693

(617) 942-0500

A.V. Fletcher, P.E., Director
E.D. McIntire, Jr., Asst. Dir.
W.A. Redford,

DEPARTMENT OF PUBLIC WORKS
16 LOWELL STREET

REPORT OF THE DEPARTMENT OF PUBLIC WORKS

The Department of Public Works completes its first full year in the new facility constructed at New Crossing Road. The facility has proven to be a much more organized and efficient facility than our previous long time home on John Street.

After completing all the ancillary work involved with the facility in late summer of 1988, the Department devoted all its efforts to playing catch up on work that was put aside in order to take advantage of the talents of Public Works personnel in an effort to derive the maximum cost savings for the construction of the facility.

I am pleased to report that the Public Works personnel are directly responsible for a savings of well over a quarter of a million dollars in our two year effort during construction.

The personnel of Public Works deserve a great deal of praise and appreciation for these efforts.

The Department has continued in its efforts to conclude work involvement with the Homart sale of the John Street landfill and has devoted a great deal of time and effort to resolving the TASC site oil spill. It is uncertain how long a period will be required to meet the requirements of DEQE in total cleanup, but the process is operating well and we anticipate that the next year will see this effort concluded.

The Department looks forward to the construction of the new Fire Station and modifications to the Water Treatment Plant over the next two years.

ENGINEERING DIVISION

The Engineering Division designs and supervises all Town projects, prepares pre-bid cost estimates and specifications, and supervises construction of street, water and sewer projects. The Division relates very closely to all other Town Commissions needing engineering work and continues to review subdivision and site plan review plans.

The Division has experienced a high rate of turn over of personnel in its entry level positions and has had difficulty in attracting experienced municipal engineers. This turn-over of personnel has affected the efficiency of this Division. The major issue of this problem has been current salary levels. It is hoped that the approval of a union settlement, covering this bargaining unit and other units, will address, in whole or in part, this ongoing problem.

In addition to the Division's ongoing functions, it has been involved in assisting and advising the Community Planning and Development Commission, specifically in subdivision matters.

The following subdivisions were actively under review and inspection:

- Chestnut Street Extension
- Colonial Drive Extension
- Sanborn Village III
- Duck Road
- Enos Circle
- Azalea Circle
- Sanborn Village IV
- Avalon Estates
- Pine Grove Estates

The following subdivision filings were reviewed:

- Appleton Lane
- Rocky Road
- Cassidy Drive/Acorn Lane
- Fairwood Acres
- Emerald Drive
- Dockside Drive/Anderson Way
- Birch Meadow Estates/Rice Road
- Meadowridge Estates/Davis Lane
- Batchelder Estates
- Colburn Road Extension

WATER AND SEWER DIVISION

The Water Division installed a total of 25 new water services and a total of 7,370 linear feet of water main has also been installed. The majority of services and water main were installed at recent new development areas and in addition, the Division replaced 41 old water services.

The Sewer Division operates and maintains nine sewerage pumping stations. An ongoing preventive maintenance program has been very successful, and all stations have been updated to the latest state-of-the-art condition. Licensed Drain Layers connected 56 new sewage services in the past year.

LOUANIS WATER TREATMENT PLANT

The new year begins with one of the lowest groundwater tables in many, many years. The Fall of 1988 was fairly wet and we were beginning to recover our groundwater supply.

However, the Winter of 1988 to date has been extremely dry and we open the year with one well closed due to low groundwater and our major well closed due to volatile organic contamination, which we suspect strongly is migrating across the Ipswich Aquifer from industrial sites in North Reading. The Department is continually engaged with D.E.Q.E. to cause cleanup on the North Reading side and to address removal of VOC'S from our well water. Since the threat of VOC'S remains constant, we have initiated a contract with Weston & Sampson of Wakefield to design an organic removal aeration system and to make other changes in the plant that will enhance our ability to produce more water at a faster rate. We continue to have a very difficult time in hiring personnel and our turnover rate continues. There is a great shortage of licensed personnel in New England and we are required to operate with only licensed personnel.

One new well has been tested and found to have extremely low iron, low manganese water, but unfortunately has a very small yield. We are continuing seismic and test well exploration in the area to develop new sources of groundwater.

Total rainfall in 1988 was 34.51 inches which is 8.01 inches below normal.

A total of 650,162,000 gallons of water was delivered to the distribution system in 1988.

The highest single days consumption was 2,910,000 gallons on June 13, 1988 and the highest weeks consumption was for the period June 12 to June 18, 1988, an amount of 16,878,000 gallons.

STATISTICS FOR THE YEAR ENDED DECEMBER 1988
Population - Town of Reading Census - July 1988 - 20,923

COMPARATIVE TOTAL PUMPAGE OF WATER FOR PAST TEN YEARS

YEAR	PUMPAGE GALLONS	INCREASE OR DECREASE	AVG. DAILY PUMPAGE	INCREASE OR DECREASE
1979	685,432,300	69,919,300 (D)	1,877,897	191,559 (D)
1980	666,282,200	19,150,100 (D)	1,819,442	58,455 (D)
1981	670,178,700	3,896,500 (I)	1,834,878	15,436 (I)
1982	620,834,500	49,344,200 (D)	1,700,916	133,962 (D)
1983	703,340,000	82,505,000 (I)	1,927,000	266,000 (I)
1984	913,774,000	210,434,000 (I)	2,503,490	576,490 (I)
1985	956,260,000	42,486,000 (I)	2,619,890	116,400 (I)
1986	827,317,000	128,943,000 (D)	2,266,621	353,269 (D)
1987	769,134,000	58,183,000 (D)	2,107,000	159,621 (D)
1988	650,162,000	118,972,000 (D)	1,781,266	325,734 (D)

TABLE SHOWING MONTHLY AMOUNTS OF RAIN

MOS.	JAN.	FEB.	MAR.	APR.	MAY	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.
Total	2.22	3.17	0	2.80	3.42	0.82	7.55	1.45	1.54	3.17	7.35	1.02
Accum. T.	5.39	5.39	5.39	8.19	11.61	12.43	19.98	21.43	22.97	26.14	33.49	34.51
Norm.	3.69	3.54	4.01	3.49	3.47	3.19	2.74	3.46	3.16	3.02	4.51	4.24
Total Norm.												42.52

WATER PUMPAGE 1988

MONTH	DAYS	GALLONS	AVG. DAILY GALLONS
January	31	49,806,000	1,606,645
February	28	47,327,000	1,690,250
March	31	47,413,000	1,529,452
April	30	46,116,000	1,537,200
May	31	50,874,000	1,641,100
June	30	61,193,000	2,039,767
July	31	53,716,000	1,732,774
August	31	62,117,000	2,003,774
September	30	58,957,000	1,965,233
October	31	61,928,000	1,997,677
November	30	54,082,000	1,802,733
December	31	56,623,000	1,826,548

HIGHWAY DIVISION

Following the completion of the Public Works Facility, the Highway Division conducted the normal maintenance of drainage ditches, sidewalks, catch basins, and roadway repair and maintenance. The Division also assisted the Cemetery Division in the construction of the addition to the Forest Glen Cemetery.

STORM DRAIN CONSTRUCTION

Upgrading the storm drainage system in addition to annual cleaning of catch basins are necessary ongoing projects. Within the limits of funding, major channel reconstruction projects were started on the Aberjona River Phase III (during early 1988), and the John Street - Ash Street - Main Street ditch system improvement project is under design.

STREET MAINTENANCE

The roadway maintenance program continued with temporary patch, stone chip sealing, overlays and roadway reconstruction. The reconstruction project - Franklin Street - Main to Haverhill Street - was started.

Work under Chapter "90" State funds were completed during the past year. The Department awaits additional funding to continue the major roadwork on Haverhill Street.

Due to weather conditions, and other priority projects, the stone chip seal normally completed in the late Summer/Fall of 1988 will be performed during the Spring of 1989.

SNOW AND ICE

There were five plowable storms January through April which required transfers in the amount of \$116,000 from the Reserve Fund in FY88. In addition, there was need for a substantial number of sanding and salting operations in the first four months of the year and in December.

PARKS AND PLAYGROUNDS DIVISION

Normal maintenance was accomplished in the parks and playgrounds, school property and skating areas by this Division, assisted by temporary employees during the summer months.

The following projects were completed in 1988:

Hunt Memorial Park - construction of a new tot lot.

Birch Meadow Park - the construction of an exercise trail.

A sprinkler system and new plantings of shrubs and trees were done on Memorial Common in the square.

A new filtration system and chlorination system were constructed at Grant Memorial Pool and an addition to the new backstop was constructed at Washington Park.

SANITARY SEWER SYSTEM

The Department, acting through its consultant Camp Dresser & McKee, has continued to pursue State assistance and funding of the on-going Inflow/Infiltration identification and removal project. During 1988, flow isolation, smoke testing, and Town-wide distribution of questionnaires were completed. Currently, compilation of questionnaire data, rainfall simulation, initial corrective work, and a comprehensive Sewer System Evaluation Study (S.S.E.S.) has been funded and initiated. The Department will continue to move aggressively on this project (with the help of 90% funding by the State) consistent with State approvals and funding payments. Unfortunately, based on current State budgetary problems, the Department does not have a solid estimate on State review and reimbursement timetables or funding commitments.

The sewer system costs are derived by MWRA charges and Town maintenance costs.

This year the Department expects an increase of 52% in MWRA costs. The previous years increase was approximately 42%.

M.W.R.A. continues to have a great impact on our sewer costs and I believe we will experience equally high increases each of the next ten years.

The cost of our town system, with the exception of inflation, has remained fairly constant. Hearings of the cost of Fiscal '89 sewer charges will be held early in the Spring of 1989.

TRASH DISPOSAL

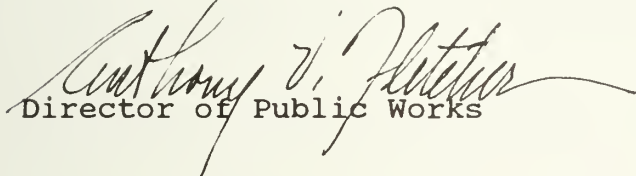
Our trash collection contract with the Hiltz Company is in the second year of a three year contract and has increased 5% by contractual agreement.

The tipping fees at the RESCO Facility in Saugus will increase 5% for Fiscal '89, which is also a contractual obligation. In spite of the great deal of publicity given to the cost of trash pickup and disposal, the Town of Reading continues to generate more trash every year. The increase in the last year has been in the area of 1,000 tons, costing the community an additional \$30,000. Residents have been asked to make every effort to reduce the trash, due to the ever-increasing costs of tipping fees.

Due to a State-mandated program, RESCO has announced an expenditure of \$113,000,000 to comply with clean air standards. Construction for facilities to meet these standards will be underway July 1, 1989 and will require approximately 18 months to complete. At that time, it is anticipated that our tipping fee will rise from \$21 per ton to between \$80 - \$100 per ton. With this frightening thought in mind, and with the cooperation of Ruth Cogan, Director of Human Services, and an Ad Hoc Solid Waste Committee made up of Chairman Russell Graham, members Anne Mark, Herbert Converse, Judith Mitchel and Patricia Brigham, the Town will institute a paper collection system on a voluntary basis, with full expectation that it will become mandatory. In addition, arrangements have been made to pick up leaves, and leaves only, separately, in the Fall of 1989 to be sent to a Town composting area.

The Department is studying, and hopes to implement within the next two years, a complete trash recycling system to lessen the burden on the residents of the Town of Reading.

Respectfully submitted,


Director of Public Works



TOWN FOREST COMMITTEE

TOWN OF READING, MASSACHUSETTS 01867

ANNUAL REPORT OF TOWN FOREST COMMITTEE

February 1, 1989

To the Citizens of Reading:


We hereby submit our report for 1988 and through the current year.


As in past years the Forest has been used by many groups of people both for structured and unstructured recreation.

This year saw a rise in the incidences of fires, vandalism and unauthorized use of All Terrain Vehicles. These incidences have been reported to the proper officials for action.

The Committee wishes to thank the Public Works, Fire and Police Departments for their continued cooperation and support.

Respectfully submitted,


George B. Perry, Chairman


Irving E. Dickey, Jr., Vice Chairman


Benjamin E. Nichols, Secretary

FORESTRY DEPARTMENT



MUNICIPAL BUILDING

IRVING E. DICKEY, JR., TREE WARDEN
SUPERINTENDENT INSECT PEST CONTROL

READING, MASSACHUSETTS 01867

REPORT OF THE TREE WARDEN AND SUPERINTENDENT INSECT PEST CONTROL

I submit my report as Tree Warden and Superintendent of Insect Pest Control for 1988.

Sixty-two public shade trees were removed: eighteen Elm trees (Dutch Elm diseased), under Massachusetts General Laws, Chapter 132, Section 26A; seven trees to allow for road construction under Massachusetts General Laws Chapter 87, Section 3; four trees from storm damage, and the remaining thirty-three were either dead or in a dangerous condition.

Ninety-seven trees were planted on public and private property as replacements.

Deadwood and low branches have been removed from the public trees as requested, or as scouted, and tree cable bracings have been installed on weakened branches as needed.

Any wood that is not diseased or insect infested from tree trimmings or removals were left with abutting property owners as requested. The remainder of this burnable wood along with a stockpile of wood chips, will be delivered as requested upon availability.

Again, the Town of Reading was awarded "Tree City U.S.A." status by the National Arbor Day Foundation for 1988 and a celebration with the "May Day" festivities on the Reading Common sponsored by the Reading Garden Club and the Reading Womens Club.

The Reading Jaycees sponsored our Arbor Day Celebration again this year, and three hundred Spruce trees were given to all fifth grade students in Reading.

A special thanks to all of these clubs and organizations, committees and commissions that promote our tree planting programs.

ANNUAL REPORT OF THE WATER AND SEWER ADVISORY COMMITTEE

To the Citizens of Reading:

The Water and Sewer Advisory Committee continued with Curt Nitzsche as Chairman and Gail Wood as Vice-Chairman. They held meetings to discuss programs, implementation of policies and the rate structure for water and sewer accounts.

A hearing was held on February 25, 1988 regarding user rates. The Committee recommended that water rates be set at \$2.59 per 100 cubic feet and sewer rates be set at \$2.79 per 100 cubic feet.

The escalation of rates to the users both current and those projected in the future continues to be a matter of concern to the Committee. Federal Government cutbacks in money for Revenue Sharing to communities, coupled with Federal cutbacks in project areas of the Clean Water Act, directly impact water and sewer capital projects placing the burden on the rate payer.

The Committee reports the completion of Phase I of the new meter replacement program and prepares for Phase II to get underway.

Weston & Sampson was hired by the Town to make recommendations concerning present and future water needs of the Town.

Recommendations to the Board of Selectmen included an Article for Fall Town Meeting in the amount of \$1.2 million for changes at the Louanis Water Treatment Plant, predominantly in the filter area, to eliminate excessive loss of water and labor in the backwashing process and for a new aeration system to meet projected new standards for water quality.

The Committee recognizes its primary obligation and considers its chief goal to be as advisor to the Selectmen on the present and future water and sewerage needs for the citizens of the Town of Reading.

The Committee wishes to thank the Department of Public Works staff for its support, the Water & Sewer Division employees for a job unseen but well done, and Tony Fletcher and Ted McIntire for their hours of information and advice.

Thank you.

Gail F. Wood, Chairman
Mark Wetzel, Vice-Chairman
Curt Nitzsche, Member

School Department





READING PUBLIC SCHOOLS

Robert J. Munnelly, Ed.D.
Superintendent

Post Office Box 180
Reading, Massachusetts 01867

Reading School Committee

George Shannon chairman
Stanley Nissen vice-chairman
Richard Coco
Carol Lyons
Barbara Philbrick
Margaret Cowell

SCHOOL COMMITTEE REPORT

1988

The Reading School Committee handled many issues during 1988.

Through the efforts and hard work of School Committee members, administrators, faculty, staff and numerous volunteers from the community, the school system has developed programs which answer existing needs as well as further developing and raising the present high standards in the Reading School System.

Three key issues were addressed by Task Forces comprised of Reading Citizens. These reports greatly aided the School Committee and have helped serve as a basis for future planning.

The Aids Task Force presented a report outlining the teaching and development of a possible curriculum. The report was a culmination of many months of work which included community education forums.

The Special Education Task Force with members from the School Committee Parent Advisory Council developed a suggested new philosophy statement and a set of recommendations to carry out the philosophy. The report was well received by the School Committee.

The Space Needs Advisory Committee worked throughout the summer months providing the School Committee with information and recommendations on space usage and needs. Two important developments from this committee were the inception of the School Building Committee and the Student Enrollment Projection Study done by Dr. Daniel Ensminger. This study using Reading census figures and land development studies allows the Reading School System facts and figures unique to the Reading community and unavailable through the state studies.

The School Committee changed its' makeup with the resignation of Clifford Allen and the election of Margaret Cowell. Nancy Drane completed a year as student representative and was replaced by Matt McGee. The work done by both of these dedicated individuals is greatly appreciated.

The Reading School Committee appointed Lynn M. Bak as Assistant Superintendent in March. Lynn had been working as Reading's Interim Assistant Superintendent throughout the interview process. The expertise and knowledge she brings to this position have contributed greatly to the curriculum studies and revisions taking place throughout the system and the Professional Development study and the enrichment of the program.

In the Fall, the School Committee also appointed John Giacobbe as the new Director of Music.

In February, the Reading School Committee met with the School Committees of three surrounding towns (North Reading, Wakefield and Lynnfield) to see a demonstration of the interactive television project. This project is running in conjunction with the University of Lowell Center for Field Service. The School Committee was impressed with this innovative and trailblazing effort.

Throughout the year the School Committee received input and advice from many advisory groups within the system. Meeting four times with the Student Advisory, two times with the Special Education Advisory as well as meetings with Early Childhood Advisory and reviewing spending proposals with School Improvement Councils allowed the School Committee to address key issues.

The School Committee spent considerable time on an evaluation process. Reviewing first School Committee goals for 1988 and establishing goals for the future. Discussions were held with the Superintendent evaluating his goals as well. This process, part of the School Committee policy on assessing the leadership of the Reading School System, is an integral part of excellence in education.

Respectfully submitted,

George J. Shannon, Chair
Stanley M. Nissen, Vice Chair
Richard H. Coco
Carol S. Lyons
Barbara S. Philbrick
Margaret Cowell
Matt McGee, Student Representative

The enrollment of the Public Schools as of October 1, 1988, was 3601. In addition, there were 24 students from Reading enrolled in grades 7 through 12 at Austin Preparatory School for Boys, making the total school population in Reading as of October 1, 1988, 3625. There were also 45 boys and girls enrolled in Grades 9 through 12 at the Northeast Metropolitan Regional Vocational School.

ENROLLMENT STATISTICS

Six-year Summary of Public School Enrollment

<u>Grade</u>	<u>1983</u>	<u>1984</u>	<u>1985</u>	<u>1986</u>	<u>1987</u>	<u>1988</u>
Kindergarten	245	250	246	249	253	255
Grade 1	278	269	275	271	294	295
Grade 2	254	276	264	265	279	283
Grade 3	291	254	266	260	259	283
Grade 4	265	281	247	274	268	273
Grade 5	269	266	275	244	281	263
Grade 6	317	263	263	271	253	285
Grade 7	364	312	267	267	270	253
Grade 8	391	360	307	261	261	267
Grade 9	356	350	331	292	239	248
Grade 10	337	359	355	348	291	234
Grade 11	370	346	370	335	333	293
Grade 12	363	358	328	326	319	321
Special Needs	60	67	60	53	47	48
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	4160	4011	3854	3716	3647	3601



READING PUBLIC SCHOOLS

Robert J. Munnelly, Ed.D.
Superintendent

Post Office Box 180
Reading, Massachusetts 01867

Reading School Committee

George Shannon chairman
Stanley Nissen vice-chairman
Richard Coco
Carol Lyons
Barbara Philbrick
Margaret Cowell

READING SCHOOL COMMITTEE

George J. Shannon, Chairman 54 Linden Street	Term expires 1991
Stanley M. Nissen, Vice-Chairman 24 Lisa Lane	Term expires 1989
Barbara B. Philbrick 75 Lowell Street	Term expires 1990
Richard H. Coco 4 Fremont Street	Term expires 1989
Margaret Cowell 958 Main Street	Term expires 1990
Carol Lyons 31 Avon Street	Term expires 1991
Matthew McGee, Student Representative 59 Forest Street	

ADMINISTRATIVE OFFICE

Superintendent of Schools

Robert J. Munnelly, Ed.D.	40 Winter Street Nahant, Mass.
Lynn M. Bak	Assistant Superintendent 134B Channel Pt. Rd. Instruction and Personnel Yarmouth, ME 04098
Ronald A. Winslow	Assistant Superintendent 44 Oak Ridge Road for Business Reading, MA 01867

SCHOOL COMMITTEE OFFICE 34 Gould Street

Office hours - Monday through Friday 8:00 a.m. to 4:30 p.m.



READING PUBLIC SCHOOLS

Robert J. Munnelly, Ed.D.
Superintendent

Post Office Box 180
Reading, Massachusetts 01867

Reading School Committee

George Shannon chairman
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Carol Lyons
Barbara Philbrick
Margaret Cowell

ANNUAL REPORT

There were numerous peaks and few valleys in the year long landscape of the 1988 school year.

The highpoint of 1988 was the recognition by the U.S. Department of Education of the Alice Barrows Elementary School as one of the outstanding elementary schools nationwide. The faculty and parent community at Barrows, lead by Principal Charles Papandreou, received a flag designating their achievement of excellence from President Reagan at a ceremony in Washington in October.

This is the second Reading school in four years to receive these national accolades. Parker was the recipient of a flag of excellence in 1984.

The national and statewide attention to the Barrows School is just one of a series of recent events signifying the high regard of our schools. The parents and faculty of Killam elementary school have chosen to be a model school for the development of schools of the future and have been designated as a "Carnegie" school by the Massachusetts State Board of Education. Our pre-school coordination program has been treated as a model early childhood program by the State Department of Education. A trailblazing effort in instructional video with cable linkup is underway at Reading Memorial High School under the watchful eye of Lowell University and the State Board of Regents. Joshua Eaton School is collaborating with Tufts University Fletcher School of Diplomacy and various Boston museums in a global education project about China. Birch Meadow's character education program, entitled "The Just School," continues to be the subject of articles in major educational magazines. Parker Middle School science faculty pioneered on a National Science Foundation Project with Boston University. Coolidge Middle School's approach to promoting higher thinking skills and study skills draws interest from many nearby districts. Many individual teachers have earned awards for their professional leadership. Visitors from other school districts tell us what we already know -- that teacher morale and effort on behalf of youngsters is at an amazingly high level. The Reading Schools, as

individual units and as a coordinated school system, are at the forefront of education today.

From a student-performance standpoint, the Reading Public Schools are strong in the three A's -- the arts, academics, and athletics. Our students demonstrate high standards in virtually every comparison. The support of parents and townspeople in encouraging and assisting the youngsters is equally strong. The contribution of parent volunteers is critical to the success of many school programs.

If there was a low point in 1988, it was the protracted labor negotiations between the School Committee and the Reading Teachers Association. The school system came within a hairs-breadth of a strike. All night bargaining sessions brought a last minute settlement in November -- eight months after bargaining for the 1988-89 school year commenced. A three year contract addressed all major issues directly and assures a long period of labor relations stability.

The Reading Schools are thriving and flourishing. How does a school system which underspends the state average by a considerable degree keep up high standards of public confidence, teacher morale and student performance? My answer: two key qualities are exhibited to a high degree by people in the Reading community. The qualities are mutual respect and high expectations. Everyone in Reading seems to want excellent education and respects the contributions of others to the attainment of those standards. Teachers respect student potential for learning by insisting on good performance and helping students reach that potential. Students respect the good intentions and help of the teaching professionals. School committee policies respect the teacher's professional role by collaborating and sharing many of the leadership initiatives. Professional development of staff is well-supported by the school committee and the administration of the schools, and is planned with the active involvement of staff. The key role of parents in the education of their youngsters is acknowledged, and parent input into changes is an important process. To a degree which pleases me immensely, people listen to one another and seek advice from one another. Public members were leaders in three task forces which studied and planned for Reading's educational future, namely, an Elementary School Building Needs Task Force, an AIDS Education Task Force, and a Special Education Task Force. The School Committee's open reception and careful attention to these reports is an assurance to the volunteers who contribute long hours and important expertise. Town boards and municipal officials go out of their way to be helpful in addressing the issues which confront schools in the late 1980's. School administrators create conditions in which individuals design, experiment, develop, test and innovate. It is encouraging and exciting to see such creativity and innovation in the Reading Schools.

In Reading, leadership is not solely in the hands of a Superintendent of Schools or designated principal. Leadership and initiative in making the schools better is a responsibility openly

accepted and widely shared by teachers, parents, administrators, and townspeople. Initiatives get good public airing in an atmosphere of respect and high expectations, and everyone's input is listened to. The outcome is an educational excellence all through the school system, an excellence in which many people share pride in the accomplishments of students and teachers.

Respectfully submitted,

Robert J. Munnelly, Ed.D.
Superintendent of Schools



READING PUBLIC SCHOOLS

Robert J. Munnelly, Ed.D.
Superintendent

Post Office Box 180
Reading, Massachusetts 01867

Lynn M. Bak
Assistant Superintendent
Curriculum & Personnel

Ronald A. Winslow
Assistant Superintendent
Business & Facilities

ANNUAL REPORT of the Schools and Departments of the Reading Public Schools

This consolidated report represents the activities and accomplishments of the Reading Public Schools during the past calendar year.

As anticipated, school enrollments continue to climb at the elementary schools particularly at the primary level at the Birch Meadow School. Coolidge and Parker Middle School enrollments remain constant while Reading Memorial High School's student population continues to decline as predicted. A similar pattern of growth for the next several years will continue, with our elementary enrollments increasing; our middle schools stabilizing and our high school population decreasing.

Under the testing provisions of the Massachusetts Reform of Education Act, Reading continues to excel in performance. In the spring of 1988, the state educational assessment test was administered to our fourth, eighth and twelfth grade students in the areas of Reading, Math, Science and the newly added area of Social Studies. Overall the results placed our students on the higher side of the Comparable Community standards band, and far exceeded the State average score of 1300.

Massachusetts Educational Assessment Program Spring, 1988

<u>Grade</u>	<u>Reading</u>	<u>Math</u>	<u>Science</u>	<u>Social Studies</u>
4	1370 (1365)	1370 (1365)	1360 (1360)	1360 (1375)
8	1410 (1380)	1460 (1395)	1430 (1380)	1470 (1395)
12	1350 (1360)	1380 (1365)	1390 (1365)	1340 (1360)

Score in parenthesis is the average of comparable economically-mature suburban communities.

Reflecting on our past year's achievements, students were again making us proud at Reading Memorial High School in 1988. Sixty students won honors for their contributions to the school in academics, athletics, and activities, and were therefore named Students of the Quarter. In the spring the Music Department staged another spectacular musical - "Anything Goes!", and by commencement time two hundred and twenty-seven members, seventy-five percent, of the Class of '88 had been accepted into competitive colleges.

The autumn witnessed the announcement that Ellen Lucey and Keith McNeil were selected National Merit Scholarship Semi-Finalists, and eleven of our students were named honorable mentions.

Meanwhile, our athletes brought honor to the school. Four hundred and forty-two students out of a school population of one thousand one hundred and eighty-two took part in the year's athletic programs. The indoor boys track team again made us proud as they were 1988 Middlesex League Champions, 1988 State Relay Class B Champions, 1988 Northern Area Champions, and 1988 State Class B Champions.

The ice hockey team also had an outstanding season capturing the 1988 Middlesex League Championship, the 1988 Division I North Championship and becoming 1988 Eastern Mass State Runner-up in Division I finals.

The spring was equally gratifying to the athletic department as our girls tennis team qualified for the state tournament and our girls softball team won their 5th consecutive Middlesex League Championship and were ranked #1 in the state for most of the season. The boys spring track team continued to dominate the Middlesex League by capturing their 17th consecutive title.

From our coaching staff of forty-three we had three recognized as "Coach of the Year" in Division I: Steve Rhodes, Softball; Peter Doherty, Hockey; Harold Croft, Indoor Track. We are extremely proud of our entire coaching staff and their accomplishments.

1988 was also a year that faculty continued to work to maintain and improve school programs. Eighty-three percent of the faculty were voluntarily involved in significant efforts at school improvement through School Improvement grants, Horace Mann grants, summer workshops, management training, on-site courses and graduate degree programs.

Eleven Horace Mann Grants and eighteen School Improvement Grants were awarded to RMHS teachers to help them enhance existing programs and institute new ones. At the same time interactive video instruction was initiated between RMHS and Wakefield High School.

Of note were efforts to enhance instruction of all students. The special programs and counseling being offering to at-risk students continued to show results. The drop-out rate decreased from 4.6% in 1986 to 1.4% in 1988.

Seventeen teachers were trained in peer coaching and forty-four staff members enrolled in an instructional excellence program. Both of these programs aimed at helping teachers improve teaching and learning for all students in the school.

The achievements of the students and the efforts of the faculty combined to make 1988 a remarkable year for RMHS.

The most notable activity at the Coolidge and Parker Middle Schools during the past year has been the continuation of the faculties' multi-year effort devoted to improving student thinking skills. After substantial training and experimentation, teachers have been implementing specific strategies and activities designed to promote higher level thinking on the part of students. In many cases, teachers are working with a colleague to improve instruction and to assess results. To this date, outcomes are very pleasing.

As with the entire district, professional development, in general, remains a priority at both schools with everyone involved in some type of learning experience. Attendance at workshops, coursework, extensive training programs and related activities have literally become the norm. Many teachers have earned various grants to pursue particular interests of value to the schools.

On a note of recognition, Parker Middle School physical education teacher Debra Murray was named Massachusetts Teacher of the year in her field. The two schools continue to appreciate the fine support received from parents. Whether it be as a volunteer in the classroom, helping with clerical functions, serving on a committee, or working with the PTA, parents have been a valuable resource and contributed much to the schools. In particular, we value the friendliness and support that usually accompanies the contacts with parents and members of the community.

The long-term commitment to middle school philosophy continues to serve as a strong influence on the schools. A desire to respond well to the unique needs of the early adolescent affects the many decisions made daily and is the framework within which programs and policies are reviewed. Thus far, results have been quite pleasing. Parent reaction, student performance and test results all give positive evidence that our efforts are successful.

Our elementary schools have been involved in many activities this past year and have received both state and national recognition.

At a ceremony in Washington, D.C., U.S. Secretary of Education, William Bennett, recognized the Barrows School as one

of the two hundred and eighty-seven winners nation-wide in the 1987-88 School Recognition Program. Charles Papandreou, principal, accepted the award on behalf of the Barrows School Community. Accompanying him was School Committee Chairman George Shannon and Barrows School Reading Specialist, Claire Flynn. Winners were accepted on the basis of school philosophy and goals, school organization, school leadership, curriculum, instruction, student success, character development, school climate and school-community relations. The Barrows School's achievement is reflective of the town-wide emphasis and concern for quality education.

The J. W. Killam School was designated as one of seven schools in the Commonwealth as a Carnegie School. With this recognition, the school received \$30,000 to pursue a program which is allowing teachers and parents to work as a team in making decisions about the curriculum and governance of the school. If state monies continue to support the Carnegie Schools, the Killam School could receive over \$100,000 in the next several years for its' initiative. To be named such an institution is a major accomplishment and honor for the community and the members of the Killam School.

Elementary initiatives continued with the development of seven curriculum coordination committees. All ninety-seven professional elementary staff members have been meeting regularly to develop long term curriculum plans for the district in hopes of providing a well thought out sequenced field of study for our young students.

Throughout our elementary classrooms much responsibility is being shared and involvement is taking place by our students in the process of learning. In-depth study is occurring district-wide in such areas as whole language literature, global studies; developmental early childhood education, the writing process and developing higher order thinking skills. This learning is occurring through the many partnerships that teachers and parents have formed to create the best possible educational experience for our children.

In the area of Special Education, the District identified a need to examine our long range plans. To do so, the Special Education Task Force was developed whose charge was to submit a report on needs, mission, and priorities to the Superintendent and the Reading School Committee. The report outlined a broad array of initiatives to take the Reading Public School System into the 1990's. This report was endorsed by all members of the Special Education Task Force and the Special Education Staff.

Through the energies of many, an Annual Plan was submitted to the State by the Reading Public School System which outlined a series of special education recommendations endorsed by the Superintendent and the Reading School Committee. Many of these action steps have been implemented during the past year.

An initiative this past year was the Reading Public School System's endorsement of major commitment to community based education involving students with severe developmental disabilities. Our high school program (SEEM OCCUPATIONAL CENTER) now utilizes the community as part of the "classroom" on a regular basis. We are emphasizing a community supported approach to our programming efforts with various groups of students.

A new program was initiated during the past school year involving pre-school providers based in the community. Through an early childhood grant program, local pre-school programs provided services for special needs children to participate with able-bodied pre-schoolers. This project assists children with handicaps in a cost effective way within integrated community settings.

Thankful for continuing developments in the area of technology, the Reading School System received a \$700.00 grant to purchase software and defray related costs associated with joining the "Northeast Regional Special Net Project". Training for this project will be conducted by the Northeast Regional Education Center. Through our participation in Special Net we will be able to efficiently exchange information and share resources with the Department of Education, the SEEM Collaborative, State Agencies, and the federal sector!

To continue to enforce a strong partnership, the Reading School Department and the Special Education Parent Advisory Committee meet on a regular basis to develop and plan for special education programs and services that best meet the needs of our children.

In the area of Art, as part of the five-year curriculum review plan, the department invited four specialists, a museum curator, two university art educators, and a public school art director, to visit the schools and evaluate the art program. Their reports, coupled with the Department's self-evaluation, have led to a revision of the K-12 art curriculum. In recognition of the importance of the arts, the School Committee voted to require a year's study in art, music, drama or dance for high school graduation commencing with the graduation Class of 1989.

Several programs brought visiting artists and exhibitions into the schools. A grant from the Massachusetts Council on the Arts and Humanities supported Literature Alive, a collaboration with the Reading Public Library which continued many of the activities of the previous year's Art of the Book program. Writers and visual artists worked on long-term projects with students, resulting in permanent sculptures at Parker and Birch Meadow, and a mural at Coolidge. A show of Soviet student artwork toured all the schools and the Public Library, and an exhibition of the work of German graphic artist John Heartfield was held at the High School, with the support of the Reading Arts Council and School Improvement Council.

A large collection of Reading student work was exhibited at the Public Library in March, and student work appeared, as well, in the Boston Globe/Scholastic art exhibition, at a show at Teachers College, Columbia University in New York, and in a show devoted to American education at the Folk Museum of Ohta-ku, in a suburb of Tokyo, Japan. This last exhibition was under the sponsorship of the Peabody Museum of Salem, which has a longstanding collaboration with the Reading Schools. Reading student work was sent as well to the Soviet Union as part of a cultural exchange program. High School students participated in the first Massachusetts Art All-State Festival, a two-day conference for talented juniors which allowed them to work with artists and explore art careers.

Art department members were very involved with professional development activities outside of school. The Director of Art, Sue Whetle received a Fulbright grant for study of art history in the Netherlands, served on the executive boards of the Massachusetts Directors of Education, the Massachusetts Alliance for Arts Education, and the Art All-State Festival, and as a grants review panelist for the Massachusetts Council on the Arts and Humanities.

Bill Nicklasson, one of our elementary art teachers, was selected for a Global Studies Institute at Wellesley College, and received a Danforth grant to encourage world studies through the arts. Beth Delforge, elementary art specialist was designated as one of five outstanding art teachers in the state by the Massachusetts Alliance for Arts Education.

In the area of Music, Reading's new Director is John H. Giacobbe. John joined the staff of the Reading Public Schools in October after an eleven year term of service as the Director of Music in the Timberlane Regional Schools in Plaistow, NH, and Director of Music in the Portland Public Schools in Portland, Maine. John is Past President of the New Hampshire Music Association and in 1987, recieved the "Distinguished Music Educator of the Year" award.

Under John's direction, the Music Department has been very active in planning and instituting changes in the program. The High School Music program has already gone through a major curriculum change for the 1989-90 school year offering courses in: Basic Guitar, Listening to Music, Independent Study, and the usual performance courses of Band and Singers.

This years RMHS Band again had a very successful Marching Season and participated in many Field Competitions with much success.

The future for the Music Department is healthy and bright. With the continued support from the community and the interaction of the school music department and local and state arts organizations, Reading can be optimistic in providing their children with the finest musical education available.

At the district level, to encourage and maintain the highest level of growth for our staff, a district professional development committee was formed representing each of the seven schools. This past year, the committee was responsible for disseminating nearly \$10,000 in stategrant monies to teachers desiring to participate in professional seminars and activities, and also provided leadership in conducting a day long seminar on "Adult Learning" for the entire staff of the Reading Public Schools.

To continue our efforts in recognizing outstanding teaching, Bruce Appleby, Social Studies teacher at Reading Memorial High School and Gaynell Knowlton, grade four teacher at the Birch Meadow School were selected as Reading's 1988 Exemplary Teachers.

In reviewing curriculum development, all of our schools are still actively involved in Substance Abuse Education. This past year through the use of state grant monies, the district was able to identify teachers at each elementary school to be resources for each building. Training initiatives were again provided to our teachers in the area of substance abuse curriculum development and implementation strategies.

In the spring of 1988, the AIDS Task Force representing parents and community and staff members, presented the results of their work accomanied with recommendations to the Reading School Committee. The charge of the committee was to study the issues surrounding an AIDS education and prevention curriculum for the Reading Public Schools. A major recommendation developed by committee was to include AIDS education as part of a comprehensive age-appropriate K-12 curriculum encompassing "Family Life, Health and Human Growth and Development". Efforts are presently underway to implement the Task Force recommendations into our curricula.

During the summer of 1988, Reading Public School's Summer School Program under the new direction of Jeff Cryan provided a varied range of offerings for students in grades 1-12. The five-week program, which ran from July 5 - August 5, attracted two hundred and seventy-seven students for courses in three program areas.

Skills maintenance courses in math and reading were provided for One hundred and thirty-two students in grades 1-8, recommended by their classroom teachers. This program, funded by the School Department budget, allows students to work in small one-hour classes to maintain and develop their skills during the summer vacation.

Enrichment courses, which offer students the opportunity to explore areas of personal interests, were provided in the areas of band, computer, typing, biology and TV production attracted ninety-three students. These courses varied in duration from two to five weeks and were funded by tuition receipts.

High School Review courses in English and U.S. History were available to students who needed to make up work for courses failed during the school year. Fifty-two students registered for these tuition-supported classes.

Overall, two hundred and seventy-seven students participated enthusiastically in a variety of challenging and rewarding experiences, despite the exceptionally hot weather.

In the fall of 1988, the Space Needs Study Committee representing members of the school committees community and school staff presented to the School Committee their ten year population projections of each of our schools.

The information generated in the report is presently being used to effectively plan for the future space needs of programs and curricula offerings for our students.

In summary the year's highlights indicate a progressive, dedicated school/community working in partnership toward providing a qualitative learning experience for the children of Reading.

SCHOOL ENTRANCE REQUIREMENTS

To be eligible for admission to the Reading Public Schools a child must have reached the age of four years and eight months on or before August 31 of the entering year. Under no circumstances will children younger than 4 years, 8 months be admitted.

Under the laws of the Commonwealth, each child shall attend school beginning in September of the calendar year in which he or she attains the age of six.

Children entering a public school for the first time will be assigned either to kindergarten or first grade by the building principal after a thorough consideration of pre-school registration information. Registration is normally held in the early spring of each year.

Upon entering school each child is required to present a birth certificate. Certificate of vaccination is no longer required.

"NO SCHOOL" SIGNALS

"No School" will be announced over Radio Stations WBZ, WHDH, WEEI, WEZE, WRKO, WXKS, and Channel 3 on Cable TV - between 6:45 a.m and 7:30 a.m.

The Central Office has in operation an answering-machine which will give a taped message regarding cancellation of school because of adverse weather conditions. The number is 944-5800 and is in operation from 5:30 a.m.

The Reading Police Department has an answer-only machine which will give information to the public regarding school cancellations. This telephone number is 944-2893.

Please do not telephone the police or school officials.

It is the policy in Reading to have school on all scheduled days and for parents to decide when conditions are such that it would be unwise for their child to attend. However, when travel conditions are such that buses cannot run or the school yards cannot be opened, or other extraordinary conditions exist, school may be cancelled for all schools or for the elementary grades only. This decision will be made by the Superintendent of Schools.

STAFF

The people listed below are serving the Reading Public Schools in the following capacities for the 1988-89 school year:

Administration and Specialists

Central Office	3
Principals and Assistants at Reading Memorial High School	9
Pupil Personel Services Director	1
Directors	5
Guidance Counselors	11
Special Education Teachers and Psychologist	18
FOCUS Program	2
Physical Education and Adaptive Physical Education	13
Music Teachers	7
Art Teachers	7
Library/Media Specialists	7
Audio/Visual Specialist	1
Reading Teachers	9
Gifted/Talented Teachers	2

Classroom Teachers

Reading Memorial High School	68.4
A. W. Coolidge Middle School	23
W. S. Parker Middle School	23
Alice M. Barrows School	14
Birch Meadow School	16
Joshua Eaton School	18
J. Warren Killam School	21

Health Department

Nurses	3
Physician	1

Secretarial/Clerical and Data Processing

Custodians - full time	36
part-time (out of revolving account)	2
Cafeteria - including supervisor and van driver	37
Grounds Safety Aide - part-time	1
Tutors of Perceptually Handicapped - part-time	5
Teacher Aides - part-time	51

The following are paid under Federal or State Grants:

Special Education Liaison under Title I, PL 89-313	.5
METCO Coordinator and Academic Instructor	2
Guidance/Psychologists under PL 94-142	1
Speech/Language Specialist under PL 94-142	1
Social Worker/Adjustment Counselor under PL 94-142	1
Instructional Learning Assistants under PL 94-142	11
Chapter I Teachers - part-time	7
E.S.L. Teacher - part-time	1
SEEM Out of Town Aides	3
METCO Bus Aides	2
Early Childhood Education Coordinator - Chapter 188	.6
Occupational Therapist - Special Education Budget	.6

RETIREMENTS

Robert H. Dunbar, Social Studies, Reading Memorial High School	
1957-1988	
Rosalyn Epstein, Guidance, Reading Memorial High School	
1978-1988	
Hilda D. Ahlstrom, Clerk, Reading Memorial High School	1974-1988
Albert Kinsley, Cafeteria Staff	1962-1988
John B. Miller, Custodian/Maintenance Staff	1955-1988

LEAVES OF ABSENCE

Martha W. Chappell, Grade 2, Joshua Eaton School, 1- yr extension
 Beth Delforge, Art, J. Warren Killam School, Child-rearing
 Betty May Graham, Special Ed, Reading Memorial High School
 Bonnie Katz, Art, Reading Memorial High School
 Barbara Ann Lanney, English, Reading Memorial High School
 Irene Martinoli, Mathematics, Coolidge Middle School
 Noreen O'Brien Scarpitto, Science, Reading Memorial High School
 Donald Welford, Computer Education, Coolidge Middle School

RESIGNATIONS, REDUCTION

Kim Amoroso, Spanish, Reading Memorial High School, 2/12/88
 Donna M. Bibeau, Kindergarten, J. Warren Killam School
 Sherry Braude, Pt-time Instrumental Music
 Lynne H. Cameron, Grade 1, J. Warren Killam School, from LOA
 M. Denise Crowe, Mathematics, Coolidge Middle School
 Mary Ann Flaherty, Library/Media, Birch Meadow School, 1/25/88
 Barbara Fowler, METCO Coordinator, 10/1/88
 William D. Hinch, Academic Instructor, 4/22/88
 Russell L. Hill, Sr., METCO Coordinator, 1/31/88
 Lauren S. Hutchins, Science u/GRANT, Parker Middle School
 Carol Kenyon, Guidance, Reading Memorial High School
 Mary Frances Lanouette, Latin, Reading Memorial High School
 Barry Low, Director of Music
 Dorn F. Mar, Mathematics, Coolidge Middle School, from LOA
 Kathleen Melconian, Gifted/Talented
 Lawrence F. Moore, Supervisor of Buildings/Grounds
 Karen M. Schweihs, Pt/time Speech/Language
 Paul W. Soule, Biology, Reading Memorial High School, from LOA
 Peter J. Valeska, Social Studies, Reading Memorial High School
 Eugenia S. Ware, Guidance/Psychologist u/GRANT, Coolidge/Parker
 Debra Wohlfahrt, Kindergarten, Joshua Eaton School
 Theodore A. Zalewski, FOCUS, Reading Memorial High School
 Catherine Powell, ½ time Early Childhood Coordinator u/Grant

APPOINTMENTS

Lynn M. Bak, Assistant Superintendent, 3/7/88
Gregg G. Beimler, Social Studies, Parker Middle School
Jacqueline A. Budney, Grade 1, J. Warren Killam School
Sherry Braude, Pt/time Instrumental Music, 3/24/88
Claudia Ann Corcoran, Grade 1, Joshua Eaton School
Kathleen Daly, Reading, Coolidge/Parker Middle Schools
Yves Denize, METCO Academic Instructor
Jeanne M. d'Oliveira, Grade 1, J. Warren Killam School
Jeannie M. Donovan, Art, Reading Memorial High School
Lisa M. Dorval, Pt/time Instrumental Music
Rebecca Flaherty, Grade 5, J. Warren Killam School
Barbara Fowler, METCO Coordinator, 3/21/88
Lauren G. Fraser, Computer Education, Coolidge Middle School
John Giacobbe, Director of Music
Pamela T. Griffin, Speech/Language, J. Warren Killam School
Karen R. Holzman, Grade 4, J. Warren Killam School
Susan Jaworski-Stranc, Art, J. Warren Killam School
Barbara F. MacDonald, Guidance, Reading Memorial High School
Barbara Ann Martin, FOCUS Guidance, Reading Memorial High School
Leslie G. McGovern, Early Childhood Coordinator, 3/5 time u/Grant
Robert Mooney, Mathematics, Reading Memorial High School
Karen M. Oppel, SEEM I.H., J. Warren Killam School
Pamela M. Pratt, SEEM Occupational Center, Reading Memorial High Sch.
Paul Properzio, Ph.D., Latin, Reading Memorial High School
Kathryn J. Schmidt, Kindergarten, Joshua Eaton School
Sandra H. Sheppard, English, Reading Memorial High School
Aurora Thompson, Guidance/Psychologist, Coolidge/Parker Middle Schs.
Marie E Tomasello, Mathematics, Coolidge Middle School
Susan C. Tsiatis, Library/Media, Birch Meadow School, 1/5/88
Earscelle C. Wilkerson, METCO Coordinator, 11/2/88

Town Officers, Boards & Committees



APPOINTED AND ELECTED TOWN OFFICERS, BOARDS & COMMITTEES
(Effective December 31, 1988)

		<u>Term</u>	<u>Term</u> <u>Exp.</u>	<u>Appt'g</u> <u>Auth.</u>
<u>Affirmative Action Officer</u>		<u>1 yr.</u>	3/30/89	Town Manager
Peter I. Hechenbleikner	16 Lowell St.			
<u>Animal Control Officer</u>		<u>Indef</u>		Town Manager
Regina Benoit	115 Washington St.			
<u>Arts Council</u> (6 years max,)		<u>2 yrs</u>		Bd. of Selectmen
Adrienne Caselle, Chrm.	68 Riverside Dr.		06/30/90	
Frances Brown, V.Chrm.	99 Sanborn Ln.		06/22/89	
Beverly Cook, Sec.	1 Charles St.		07/06/89	
Nettie Turner, Treas.	86 Pine Ridge Rd.		06/22/89	
Mary Ellen LaCroix, AsstTrs.	54 Frances Drive		07/06/89	
Mary Atkinson	40 Catherine Ave.		06/22/89	
Mary Lou Garrard	21 Cumberland Rd.		03/09/89	
Anna Hutchinson	54 Martin Rd.		07/06/89	
Arthur E. Knapp	56 Prospect St.		03/09/89	
Lorraine McCarthy	287 South St.		06/22/89	
Sally S. McDonald	60 Lowell St.		10/04/90	
Diane N. Slezak	32 Mineral St.		06/30/90	
<u>Audit Committee</u>				
Donald C. Allen (FinC)	231 Forest St.			By Virtue
Elizabeth M.T. Greene (FinC)	273 Forest St.			of Office
John M. Silvaggi	74 Whittier Rd.			FinCChrm
Mary S. Ziegler	37 Red Gate Lane			Selectmen
Vacancy				SchoolComm
<u>Board of Appeals</u>		<u>3 yrs.</u>		Bd. of <u>Selectmen</u>
Catherine A. Quimby, Chrm	43 Linnea Lane		1989	
Stephen G. Tucker, V.Chrm.	41 Mt. Vernon St.		1990	
John A. Jarema	797 Main St.		1991	
Sally C. Nitzche (Assoc.)	453 Haverhill St.		1990	
Carol N. Scott (Assoc.)	34 Emerson St.		1991	
Ardith A. Wieworka (Assoc.)	31 Avon St.		1989	
<u>Board of Assessors</u>		<u>3 yrs.</u>		<u>Elected</u>
Michael T. Sullivan, Chrm.	222 Haverhill St.		Mar.'89	
William E. Locke, Sec.	233 South St.		Mar.'91	
Robert I. Nordstrand	384 Franklin St.		Mar.'90	

Board of Cemetery Trustees3 yrs.Bd. of
Selectmen

Carl H. Amon, Jr., Chrm.	40 Scotland Road	1989
Joyce K. Miller, V. Chrm.	26 Avon St.	1990
John M. Silvaggi, Sec.	74 Whittier Road	1990
Daniel F. Driscoll	14 Vista Ave.	1989
Edward F. Fuller	4 County Rd.	1991
James J. Sullivan, Jr.	112 Mineral St.	1991

Board of Health3 yrs.Bd. of
Selectmen

Paul F. Caselle, Chrm.	68 Riverside Dr.	1990
John F. Killilea, V. Chrm.	10 Longview Rd.	1991
James J. Nugent	511 Pearl St.	1989

Board of Library Trustees3 yrs.

Elected

William H. Diamond, Chrm.	236 Summer Ave.	Mar.'89
Christine B. Redford VChrm.	18 Maple Ridge Rd.	Mar.'89
Elia A. Dangelmaier, Sec.	35 Sherwood Rd.	Mar.'90
Carol S. Beckwith	23 Highland St.	Mar.'91
Cherrie M. Dubois	9 Meadow Brook Lane	Mar.'91
Robert J. Fields	76 Prospect St.	Mar.'90

Board of Registrars3 yrsBd. of
Selectmen

Robert W. Foley	78 Scotland Rd.	1990
Pearl E. Malphrus	595 Haverhill St.	1989
Edward D. Winkler	26 Timberneck Dr.	1991
Doris M. Fantasia(T.Clk)	32 Beaver Rd.	Indef

By Virtue
of OfficeBoard of Selectmen3 yrs

Elected

Eugene R. Nigro, Chrm.	64 County Rd.	Mar.'91
Russell T. Graham, Vice-Chrm	68 Maple Ridge Rd.	Mar.'89
Mary S. Ziegler, Secy.	37 Red Gate Lane	Mar.'90
Paul E. Landers	35 Hemlock Rd.	Mar.'89
John H. Russell	91 Spruce Rd.	Mar.'90

By-Law Committee**3 yrs**

Moderator

Edward F. Murphy, Chrm	335 Summer Ave.	1991
Philip B. Pacino, Clerk	3 Copeland Ave.	1989
Dolores S. Carroll	37 Johanna Dr.	1990
Nils L. Nordberg	32 Pennsylvania Ave.	1991
George A. Theophanis	86 West St.	1990

Cable TV Committee**3 yrs**Bd. of
Selectmen

Donald B. Farnham, VChrm/Sec	34 Putnam Rd.	1989
James A. Guarente	29 Terrace Park	1990
Frances C. Howell	54 Lawrence Rd.	1989
James Liston	200 West St.	1990
Theiss E. Winkler	66 Longview Rd.	1991

Civil Defense Director**Indef**Town
Manager

Leonard Redfern	36 Richards Rd.
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Commissioners of Trust Funds**3 yrs**Bd. of
Selectmen

Robert S. Cummings	105 Gleason Rd.	1990	
Robert A. D'Ambrosio	105 Belmont St.	1989	
Ebbe S. Ebbeson	389 Franklin St.	1991	
Elizabeth W. Klepeis	68 Tennyson Rd.(Tr/Col)	Indef	By Virtue
Eugene R. Nigro	64 County Rd.(Ch.Bd.Selec)	1989	of Office

Community Planning & Development Commission**3 yrs**Bd. of
Selectmen

Daniel A. Ensminger, Chrm.	6 Oakland R.	1991
Thomas Stohlman, Sec.	14 Mineral St.	1990
Mark Favalaro	167 County Rd.	1990
George V. Hines	35 Grand St.	1989
Richard D. Howard	21 Kiernan Rd.	1989

Conservation Commission**3 yrs**Bd. of
Selectmen

Joan Y. Nickerson, Chrm.	299 Pearl St.	1989
Rebecca Longley, V.Chrm.	550 Summer Ave.	1991
Camille W. Anthony	26 Orchard Park Dr.	1991
Sally M. Hoyt	221 West St.	1989
Harold V. Hulse	107 Sanborn St.	1991

		<u>1 yr</u>	Conserv. Comm.
Joseph Kachichian(Assoc)	11 Joseph Way	1989	
Vacancy		1989	
<u>Constables</u>		<u>3 yrs</u>	Bd. of Selectmen
Sally M. Hoyt	221 West St.	03/09/90	
William J. Hughes, Jr.	102 Hanscom Ave.	06/30/89	
<u>Contributory Retirement Board</u>		<u>3 yrs</u>	
Henry J. Boissoneau,Chrm.	109 Green St.	1990	Elect. by Employees
William E. MacBrien	273 Franklin St.	12/21/91	Appt. by Bd. Membs.
Richard P. Foley,Town Acct Sec.	12 Sleepy Hollow Rd. Topsfield		By Virtue of Office
<u>Council on Aging</u>		<u>3 yrs</u>	Bd. of Selectmen
Gladys B. Cail, Chrm.	36 F.D. Tanner Dr.	1991	
Barbara I. Doucette, Treas.	157 Pearl St.	1989	
Ruth J. Vitkovich, Sec.	248 Franklin St.	1989	
Arleen Bazarian	40 Border Rd.	1991	
Dorothy L. Foxon	23 Ash Hill Rd.	1989	
Ginny Lane	43 Pearl St.	1990	
Linda C. Nordberg	32 Pennsylvania Ave.	1991	
Gail M. Rourke	57 Vine St.	1990	
Loretta M. Spaulding	264 Forest St.	1990	
Irving L. Stackpole	186 Summer Ave.	1989	
<u>Custodian of Soldiers' and Sailor's Graves</u>		<u>1 yr.</u>	Bd. of Selectmen
J. Henry Vik, Jr.	13 Coolidge Pk. Wakefield	1989	
<u>Employee Awards Committee</u>			
Eugene R. Nigro	64 County Rd.	3/31/89	Bd. of Selectmen
Peter L. Hechenbleikner	102 Eastway	Indef	
Lois K. Bond	178 Walnut St.	6/30/91	Town Manager
Gregory J. Burns	192 Wakefield St.	6/30/89	
Faye Meehl	10 Diamond St.Lawrence	6/30/90	

Fair Housing Committee**Open****Bd. of
Selectmen**

David F. Carroll, Chrm.	43 Garden Ave.	Wilmington
Richard S. Dempster, Sec.	633 Summer Ave.	
Shirley A. Buzderewicz	244 Franklin St,	
Maureen Rich	169 Haverhill St.	
George Sweezey	532 Pearl St.	
Vacancy		

Finance Committee (9 years maximum)**3 yrs****FinCom
Apt. Comm.**

Donald C. Allen, Chrm.	231 Forest St.	1989
Brian J. McMenamin, V.Chrm.	14 Berkeley St.	1990
Charles C. Catalfamo	20 Chapel Hill Dr.	1990
Paul A. Devlin	532 West St.	1991
Elizabeth M.T. Greene	273 Forest St.	1991
Randolph R. Harrison, Jr.	25 Indiana Ave.	1989
Deane Haskell	28 Kiernan Rd.	1990
Robert P. Mucci	52 Bancroft St.	1989
R. Taft Porter	44 Oak St.	1991

FinCom Appointment Committee**1 yr****1989**

Paul C. Dustin, Chrm.	3 Orchard Park Dr. (Moderator)	By virtue of office
Eugene R. Nigro	64 County Rd. (Chrm.Bd.of Sel.)	
Donald C. Allen	231 Forest St. (Chrm.FinCom)	

Gas & Plumbing Inspector**Indef****Town
Manager**

Edward M. Cirigliano	1 Scotland Hts. North Reading
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Hazardous Waste Committee**3 yrs****Bd. of
Selectmen**

Steven G. Oston, Chrm.	66 Sturges Rd.	1991
Gretchen P. Latkowsky, V.Chair	93 King St.	1991
Edmondo DiPillo	155 Prospect St.	1990
Paul K. Dodge (Assoc.)	27 Wentworth Rd.	1989
Paul Exner	178 Wakefield St.	1990
John P. Sullivan (Assoc.)	556 Haverhill St.	1989
James R. Valentine	166 Woburn St.	1989

Health Director**Indef****Town
Manager**

Ruth L. Cogan	14 Medfield St. Boston
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Health InspectorIndefTown
Manager

Diane Kurkjian 341 Ash St.
Sten Dahlberg 158 Riverside Ave.
Medford

Historical Commission3 yrsBd. of
Selectmen

Sharon K. Ofenstein, Chrm. 320 Haverhill St. 1989
Edward G. Smethurst, Treas. 86 Gleason Rd. 1990
John F. McCauley, Sec. 269 West St. 1989
Virginia M. Adams 279 Pleasant St. 1990
Edward Palmer 45 Pratt St. 1991

Jeanne S. Martin (Assoc.) 45 Fairview Ave. 1 yr. 1989
Frank P. Orlando (Assoc.) 210 Summer Ave. 1989
Nancy L. Smethurst (Assoc.) 86 Gleason Rd. 1989
Erline M. Trites (Assoc.) 196 Wakefield St. 1989
VACANCY

Housing Authority5 yrsBd. of
Selectmen

Richard S. Dempster, Chrm. 633 Summer Ave. 1989
William McIsaac, VChrm. 17 Whitehall Ln. 5/31/91 St. Appt
Arthur J. Reynolds, Jr. Treas. 33 Hillside Rd. 6/30/90
Jean H. Galvin 225 Forest St. 1990
VACANCY 1993

Insect Pest ControlIndefTown
Manager

Irving E. Dickey, Jr. 9 Arbor Way

Inspector of BuildingsIndefTown
Manager

Stuart LeClaire 11 Plymouth Rd.

Insurance Committee3 yrsBd. of
Selectmen

David Pratt, Chrm. 12 Winter St. 1990
Alban L. Bernard 8 Gilmore Ave. 1989
Robert Ingves 19 Milepost Rd. 1991
John D. Swymer 72 Berkeley St. 1989
Hugh Troutman 216 Summer Ave. 1990

Land Bank Committee3 yrsBd. of
Selectmen

Benjamin E. Nichols 25 Avon St. 1990
George B. Perry 230 Franklin St. 1989
Edward Smethurst 86 Gleason Rd. 1991

(MEPA) Representative to Citizens Advisory Comm. Indef

Bd. of
Selectmen

Steven G. Oston 66 Sturges Rd.
Robert F. Cashins(Alternate) 144 Howard St.

Metropolitan Area Planning Council

George Hines 35 Grand St. 12/31/90 Bd of
Jonathan Edwards(Alternate) 158 Howard St. 12/31/90 Selectmen

Moderator

1 yr

Paul C. Dustin 3 Orchard Pk. March '89 Elected

Municipal Light Board

3 yrs

Philip Pacino, Chrm 3 Copeland Ave. March '89 Elected
Barry E. Hampson, Sec. 37 Joseph Way March '91
Frederick J. Nemergut 51 Grand St. March '89
Allan E. Ames 14 Arnold Ave. March '91
James L. O'Leary 31 Fairview Ave. March '90

Municipal Space Building Committee

Open

Moderator

Nils L. Nordberg, Chrm 32 Pennsylvania Ave.
Gerald A. Fiore, VChrm 11 Gateway Circle
Henry A. Higgott 18 Buckingham Dr.
Lawrence Drew 103 Scotland Rd.
Mary S. Ziegler 37 Red Gate Lane
Eugene R. Nigro 64 County Road(Bd. of Selectmen)

Mystic Valley Elder Services Inc.

3 yrs

Council
on Aging

Rheta C. McKinley 63 Lowell St. 09/30/91
Doris M. Fantasia 32 Beaver Rd. 09/30/89

Recreation Committee3 yrsBd.
Selectmen

William J. Hughes, Jr. Chrm	102 Hanscom Ave.	1990
Catherine M. Rybicki, VChrm	72 Berkeley St.	1991
Joseph J. Connelly	23 Vine St.	1990
John L. Fallon, Jr.	41 Gavin Circle	1989
Richard Fotino	1117 Main St.	1991
Catherine Kaminer	37 Warren Ave.	1991
Beth White O'Connor	38 Springvale Rd.	1990
Lawrence Warnock	18 Manning St.	1989
Charles Catalfamo	5 Chapel Hill Rd.	1990
Richard Coco	4 Fremont St.	1989
R. Gilbert Congdon (Assoc.)	69 Longview Rd.	1989
Thomas McGrath (Assoc.)	39 Harrison Ave.	1991
John B. Pacino (Assoc.)	3 Copeland Ave.	1989

FinComm
SchCommRegional School District Committee4 yrs

Elected

John B. Pacino	3 Copeland St.	3/21/89
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Rules Committee (No more than 6 consecutive years)Precinct
Members

Sally Nitzsche (Prect. 1)	453 Haverhill St.
Virginia M. Adams (Prect. 2)	279 Pleasant St.
Victor R. Carlson (Prect. 3)	41 Shackford Rd.
George Theophanis (Prect. 4)	86 West St.
Henry A. Higgott (Prect. 5)	18 Buckingham Dr. (Chrm Pro Tem)
Ralph Barcroft (Prect. 6)	76 Glenmere Circle
C. Dewey Smith (Prect. 7)	110 Grove St.
Douglass Barker (Prect. 8)	36 Forest St.

School Committee3 yrs

Elected

George J. Shannon, Chrm	54 Linden St.	March '91
Stanley M. Nissen, VChrm.	24 Lisa Lane	March '89
Richard H. Coco	4 Fremont St.	March '89
Margaret D. Cowell	142 Woburn St.	March '90
Carol S. Lyons	31 Avon St.	March '91
Barbara B. Philbrick	75 Lowell St.	March '90

School Space CommitteeSealer of Weights & MeasuresIndefTown
Manager

Pasquale M. Iapicca	75 Tennyson Rd
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		<u>Term</u>	<u>Term</u> <u>Exp.</u>	<u>Apptg</u> <u>Auth.</u>
<u>350th Anniversary Steering Committee</u>				
Edward W. Palmer	45 Pratt Street			
<u>Town Accountant</u>		<u>1 yr</u>		Bd. of Selectmen
Richard P. Foley	12 Sleepy Hollow Rd.		March '89	
<u>Town Clerk</u>		<u>Indef</u>		Town Manager
Doris M. Fantasia	32 Beaver Rd.			
<u>Town Forest Committee</u>		<u>3 yrs</u>		Bd. of Selectmen
George B. Perry, Chrm	230 Franklin St.		1991	
Irving E. Dickey, Jr.	9 Arbor Way		1990	
Benjamin E. Nichols	25 Avon St.		1989	
<u>Town Manager</u>		<u>Open</u>		Bd. of Selectmen
Peter I. Hechenbleikner	16 Lowell St.			
<u>Treasurer/Collector</u>		<u>Indef</u>		Town Manager
Elizabeth W. Klepeis	68 Tennyson Rd.			
<u>Assistant Treasurer</u>		<u>Indef</u>		Town Manager
William G. Connors	7 Shackford Rd.			
<u>Tree Warden</u>		<u>Indef</u>		Town Manager
Irving E. Dickey, Jr.	9 Arbor Way			

<u>Water and Sewer Advisory Committee</u>		<u>3yrs</u>	Bd. of Selectmen
Gail F. Wood, Chrm.	213 Pleasant St.	1991	
Mark L. Wetzell	163 County Rd.	1990	
Curt E. Nitzsche	453 Haverhill St.	1989	
<u>Veterans' Services</u>		<u>Indef</u>	Town Manager
Paul A. Farrell, Dir.	6 Beverly Ave. Box 544, Wilmington		
<u>Wire Inspector</u>		<u>Indef</u>	Town Manager
John J. Holland	45 Howard St.		
<u>Ad Hoc Depot Area Parking Task Force</u>		<u>Indef</u>	Bd. of Selectmen
Evelyn Bosworth	378 Lowell St.		
Patricia Driscoll	105 Washington St.		
Russell Graham	68 Maple Ridge Rd.		
Bernice Herrick	85 Vine St.		
Dianne O'Leary	266 West St.		
Thomas J. Stohlman	14 Mineral St.		
William T. Welch	35 Chapel Hill Dr.		
<u>Ad Hoc Fire Education Study Committee</u>		<u>Indef</u>	Bd. of Selectmen
Paul Jackson	57 Quail Rd., Tewksbury		
Paul Landers	35 Hemlock Rd.		
Mary S. Ziegler	37 Red Gate Ln.		
Donald L. Wood	36 Bancroft Ave.		
<u>Ad Hoc Fire Facility Study Committee</u>		<u>Indef</u>	Bd. of Selectmen
William Brown	28 Martin Rd.		
Lt. William F. Campbell	14 Hartshorn St.		
Elizabeth M.T. Green	273 Forest St.		
Peter Hechenbleikner	102 Eastway		
Thomas J. Stohlman	14 Mineral St.		
Paul Landers	35 Hemlock Rd.		
Leonard Redfern	36 Richards Rd.		

Ad Hoc Master Plan Advisory CommitteeIndefBd. of
Selectmen

Thomas Baillie	195 Main St.
Carl D'Angio, Jr.	27 Brewer Ln.
Nel Nolan	33 Sturges Rd.
Janet Franklin	106 Oak St.
Keven Fulgoni	16 Margaret Rd.
Beverly Gerade	1087 Main St.
Linda Goodemote	11 Willard Rd.
William J. Hughes, Jr.	102 Hanscom Ave.
Ann Indars	45 Rustic Ln.
Gretchen Latowsky	93 King St.
Wendy Liston	200 West St.
Nancy Meehan	11 Vista Ave.
Lenny Pienta III	107 Eastway
Joseph Regan	30 Selfridge Rd.
Lynda Robbins	124 Prospect St.
Sally Sabo	50 Covey Hill Rd.
John Stempeck	26 Virginia Rd.
Carol Whiting	17 Chestnut Rd.

Ad Hoc Solid Waste Policy CommitteeIndefBd. of
Selectmen

Herbert Converse	18 Wells Rd.
Ann Mark	284 Summer Ave.
Judith A. Mitchel	70 Longview Rd.
Patricia G. Brigham	43 Riverside Dr.
Russell Graham	68 Maple Ridge Rd.
Anthony Fletcher	13 Cliffside Rd., Marblehead
Ruth Cogan	14 Medfield St., Boston

